

BOARD OF SELECTMEN MINUTES –June 29, 2009

SUNDERLAND TOWN OFFICES

Present: Mr. Bergeron, Mr. Fydenkevez and Mr. Wissemann

Others: Margaret Nartowicz

Behind the Camera: Tom Zimnowski

- Call to order at 7:06 p.m.
- Mr. Bergeron-Water main break this morning on School Street. Thanks to Water District, Police Department and Highway for repair work.
- Transfer Alcohol License- Seven O's to Mark Snow, d/b/a "Snowzees" Public Hearing-Legal Ad read by Clerk, Mr. Wissemann. Hearing called to order at 7:08pm. Mr. Snow-Wants to do music there and use it as a community resource. Would like to give free music lessons. Name will be Snowzees Music Shack. Mr. Bergeron-Past issues with license violations. Mr. Snow-Prepared sketch of premises to put in file. Mr. Wissemann-One issue recently was drinking outside the building. Outside area could be included on the license, but would need extension of premises approved. Mr. Snow-Question regarding one-day events with liquor outside. Mr. Fydenkevez-Need direct line of sight to control outside area. Mr. Snow-Area to be roped and off-duty/detail police officer would be used for any one-day licensed events. Proposed hours of operation. Would like 2am closing on Friday and Saturdays. Also question about opening time. Mr. Bergeron-Historically 1am closing time for Sunderland establishments. Mr. Fydenkevez-Staggered closing times could lead to potential problems. Would want to stay with the 1am closing for the first year. In future, town-wide dialogue could happen to look at extending hours. Mr. Wissemann-Would benefit the business and the Town to see operations for a while. Mr. Fydenkevez-Would be willing to discuss that in the future. Start up the business first. Discussion regarding workshops, music lessons outside of alcohol serving hours. Mr. Fydenkevez-Possibly cover/curtain bar area during those times. Would be willing to take a look at the premises to see what's possible. Mr. Bergeron-Hours of operation right on the placard. Bound by statute with hours of serving. 11am opening, 1am closing. Ms. Nartowicz to confirm allowable 11am opening Monday-Saturday. Mr. Fydenkevez-Training will be required for staff. Per Mr. Snow's written statement, "ALL OUR BARTENDERS AND SECURITY PEOPLE WILL BE CERTIFIED AND TRAINED IN THE LAWS AND POLICIES OF THE TOWN AND STATE INCLUDING LICENSE SCANNING TO INSURE WE DON'T HAVE PROBLEMS THAT HAVE OCCURRED IN THE PAST CONCERNING UNDERAGE DRINKING. WE PLAN TO WORK CLOSELY WITH THE LOCAL POLICE DEPT. SO WE KEEP UP WITH ANY CHANGES OR PROBLEMS THAT MAY ARISE." Discussion regarding music lessons. Mr. Fydenkevez-Possible other locations available for lessons. Licensed premise description. Motion to authorize transfer to The Snows, LLC d/b/a Snowzees by Mr. Wissemann, 2nd by Mr. Fydenkevez. Mr. Fydenkevez- Have building Commissioner review, sign dimensions, etc. Vote 3-0. Hearing closed at 7:39pm.
- Community Development Strategy (CDS) Public Hearing-Notice read by Clerk, Mr. Wissemann. Hearing opened at 7:41pm. Mr. Bergeron-Overview of process. Mr. Fydenkevez-Creation of Affordable Housing by conversion is very important, as well as Senior Housing. Storm water drainage system reconstruct needs to continue to be looked at. Mr. Bergeron-Town has consistently supported/discussed several items on the project priority list. Mr. Fydenkevez-Not sure park and ride lot would benefit Sunderland residents. Motion to approve CDS by Mr. Wissemann, 2nd by Fydenkevez. Vote 3-0.
- June 22, 2009 Minutes-Motion by Mr. Fydenkevez to approve, 2nd by Mr. Wissemann. Vote 3-0.
- June 25, 2009 Minutes-Mr. Bergeron-Overview of Temporary Highway Supervisor appointment and discussion regarding funding mechanism and policy establishment. Motion to approve by Mr. Wissemann, 2nd by Mr. Bergeron. Vote 2-0. Mr. Bergeron-Some measurement of compensation to person filling vacancy. Discussion regarding demands on position, and fair temporary compensation. Motion by Mr. Fydenkevez to propose \$20.00/hr. effective 7/1/09 until Highway Superintendent position is filled, 2nd by Mr. Wissemann. Vote 3-0.
- Town Administrator Contract-Extension of current employment agreement until Town has balanced budget. Mr. Wissemann-David Jenkins has reviewed it. Motion to sign extension agreement by Mr. Fydenkevez, 2nd by Mr. Wissemann. Vote 3-0.
- FY10 Appointments-Ms. Nartowicz to fill various positions (attached). Motion by Mr. Wissemann, 2nd by Fydenkevez. Vote 3-0.
- Route 47 Scenic Turnout and Kiosk Update-Linda Lopatka - Didn't understand purpose of the Kiosk. Suggest "You are Here" sticker to identify where turn-off is. Question about local crops. Mr. Fydenkevez-"Haul-In/Haul-Out" very important element. Would like to put in response back to COG to ensure Haul-In/Haul-Out. Also let them know that Sunderland wants chance to review for accuracy. Talk with COG regarding working with the

Historical Commission. Mr. Wissemann-Would be nice to have a few items specific to the Town. Ms. Nartowicz to talk to Beth Giannini to connect her with Carolyn and Tom Herrick.

- Housing Health Agent Contract - level service. Motion to enter into agreement by Mr. Wissemann, 2nd by Mr. Fydenkevez. Vote 3-0. Attach Board of Health minutes to contract to show recommendation.
- Brush/Compost Area-Mr. Wissemann-Problem with unregulated/unmonitored dumping area. Need way to contain it. Land on Bull Hill is more controlled area. May find big reduction in volume of dumping. Need monitored area to control illegal dumping. Mr. Fydenkevez-To get access to area on Bull Hill, you have to go by at least one residence. Convenience where it is now because it doesn't affect residences. Try fencing it with gate across. Set up monitoring camera to monitor activity. Permits should be sold to people who want to use area. Mr. Wissemann-Stickers issue only works if you have a way to police it. Tough to fence off current location. Mr. Fydenkevez-Would only have certain hours under monitored conditions. Mr. Wissemann-Maybe once a week during heavy use and less often during lighter times. If there's no containment, will end up just piles of stuff. Mr. Fydenkevez-Propose closing pile until decision is made. Mr. Wissemann-Will go up to Bull Hill again to look at area. Discussion regarding operating hours 9-2 or 10-2. Mr. Fydenkevez-Debris has to come from Sunderland residences. Discussion regarding contractor vs. residential costs, what can be brought in. Mr. Wissemann-May save money by regulating who's dumping and what's being dumped. Motion to close off current brush pile area and cordon it off until new brush area and guidelines are established. Vote 3-0. Next Board's meeting act on it.
- Highway Superintendent Job Description-Personnel Committee just met and recommended amendments to job description. Discussion regarding residency requirement within certain distance from town. Change to quick response to emergency. Mr. Zimnowski-Would this be opportunity to combine/regionalize efforts for Highway Superintendent? Mr. Fydenkevez-Agree, but can't commit other town(s) to continue to supporting shared position. Mr. Wissemann-Agree, but this position needs to be filled soon. Regionalizing process would take time and commitment. Mr. Fydenkevez-Not sure how degree requirement got into job ad. Would have preferred to see business degree. Need to have "working" Highway Superintendent. Job Ad-remove degree requirement, change experience to 7-10 years. Mr. Wissemann-Would like Board to approve to have job description available. Motion to approve job description with modifications by Mr. Fydenkevez, 2nd by Mr. Wissemann. Vote 3-0.
- Highway Superintendent Search Committee-Mr. Bergeron-Suggests initial screening committee for resume review and initial interviews. Shorter list is sent forward for 2nd round interviews. Mr. Wissemann-Composition of committee should include someone who has knowledge of Highway Superintendent's job. Mr. Fydenkevez-In the past, a member of the Board has served on search committee. Important to have community involvement. Highway Superintendent is a position as visible as Police Chief, Town Administrator and Fire Chief. Search committee has been used in the past for screening qualifications. Discussion regarding duties of search committee; size of search committee; composition of search committee. Mr. Bergeron-size of search committee should be contained to 5-7. Mr. Fydenkevez suggests no more than seven. Selectmen shouldn't necessarily be on initial search committee. Mr. Wissemann-Suggest five members. Discussion regarding composition and scope. Board's next meeting identify composition. Motion for establishment of 5-7 member search committee by Mr. Fydenkevez, 2nd by Mr. Wissemann. Ms. Nartowicz to pull up search committee charges.
- Pole Hearing Guidelines and Checklist- Motion to approve amendments to the Pole Hearing Guidelines and Checklist by Mr. Wissemann, 2nd by Mr. Fydenkevez. Vote 3-0.
- State Budget-Mr. Bergeron gave an overview.
- Reminders-Override Election. Mr. Fydenkevez-Glad that people are actively participating in process and having dialogue. Discussion regarding budget process.
- Warrant by signature

Motion to adjourn by Mr. Fydenkevez, and 2nd by Mr. Wissemann. Vote 3-0. Meeting adjourned at 9:15 pm.

Respectfully submitted,

Margaret Z. Nartowicz
Town Administrator