

**BOARD OF SELECTMEN MINUTES –October 4, 2010
SUNDERLAND TOWN OFFICES**

Present: Mr. Fydenkevez, Mr. Bergeron and Mr. Pierce

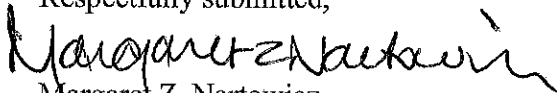
Others: Margaret Nartowicz, Town Administrator

Behind the Camera: Tom Zimnowski

- Call to order at 7:04 p.m.
- CDS Informational Meeting-Sign in sheet distributed. Legal notice read by Clerk, Mr. Pierce. Overview of Community Development Strategy and Strategic Action Plan by Mr. Fydenkevez. Draft has been available on website and hardcopy since May, 2010. Mr. Bergeron-would like working copy of Strategic Action Plan to track progress in certain areas. No public comment. Motion to approve and submit CDS as presented by Mr. Bergeron, 2nd by Mr. Pierce. Mr. Fydenkevez-public comment and comment from boards and committees always encouraged. Vote 3-0.
- September 20, 2010 Minutes-Motion to accept minutes of September 20, 2010 by Mr. Pierce, 2nd by Mr. Bergeron. Vote 3-0.
- September 27, 2010 Minutes-Motion to accept minutes of September 27, 2010 by Mr. Bergeron, 2nd by Mr. Pierce. Vote 3-0.
- Correspondence from Leverett re: biplane flyovers-letter read by Clerk, Mr. Pierce. Mr. Fydenkevez-Town solicited public comment on this matter. Only positive comments have been received to-date. Discussion regarding flying location; public comments. Town Administrator to draft Board response that similar concerns haven't been brought forth. Consensus of Board is to take no action at this time.
- Personnel Committee-Recommendation on employee request for added sick leave accrual read by Clerk, Mr. Pierce. Discussion regarding sick leave request and voluntary donation of hours. Mr. Fydenkevez-recommendation is a creative way to go about providing the hours requested by the employee. Mr. Bergeron-concerned with lack of latitude given to the Board of Selectmen in the bylaws. Motion to grant employee's request for 225 hours sick leave accrual by Mr. Bergeron, 2nd by Mr. Pierce. Discussion regarding development & establishment of sick leave bank policy. Mr. Fydenkevez-appreciates the Personnel Committee's commitment to draft bylaw to bring to town meeting. Vote 3-0.
- Sewer Commissioners-Sewer Connection request for 244 North Main Street, Map 5 Lot 138. Mr. Bergeron-request copy of map/lot for future hearings. Discussion regarding connection and sewer billing. Update procedure to reflect when to start billing. Motion to grant sewer application by Mr. Bergeron, 2nd by Mr. Pierce. Vote 3-0.
- Building Energy Projects Recommendation-Mr. Bergeron-overview of Energy Performance Contract (EPC) process. Proposed projects have been reviewed and two have been identified (Public Safety Complex HVAC and Elementary School Controls). EPC working group wants to pursue projects inside of grants. Discussion regarding project costs, savings and payback. Mr. Fydenkevez-payback shows Town has shown due diligence in its efforts to make Town buildings efficient. Mr. Bergeron-motion to pursue the two measures through the ESCO process as outlined, 2nd by Mr. Pierce. Vote 3-0.
- Special Town Meeting-Ms. Nartowicz-will check with school and Moderator regarding availability-Ms. Nartowicz gave overview of potential articles.
- Regional EDS Drill MOU-discussion regarding regional emergency drill preparation. Motion for Board Chair to sign MOU by Mr. Bergeron, 2nd by Mr. Pierce. Vote 3-0.
- State Election Warrant-Motion to sign warrant by Mr. Pierce, 2nd by Mr. Bergeron. Vote 3-0.
- Highway Used Truck Bid-Recommendation to purchase 2000 International 4900 from G&S Industrial. Motion to accept procurement officer's recommendation by Mr. Bergeron, 2nd by Mr. Pierce. Vote 3-0.
- Mr. Fydenkevez-Thanks to US Fish & Wildlife for the backpack donation to library. Mr. Bergeron-Riverside Cemetery Trustees had public forum on green burials. Information can be obtained from Trustees. Mr. Fydenkevez-time to start thinking about FY12 budget process.
- Warrant and correspondence by signature.

Motion to adjourn by Mr. Pierce by Mr. Bergeron 3-0. Meeting adjourned at 8:10pm.

Respectfully submitted,


Margaret Z. Nartowicz
Town Administrator

POSTED IN ACCORDANCE WITH THE PROVISION OF M.G.L. CHAPTER 39 § 23A AS AMENDED

BOARD OF SELECTMEN Place: Sunderland Town Office Building
Day: Monday Date: **October 18, 2010** Time: **6:00 PM**

AGENDA

CALL TO ORDER

APPOINTMENTS

7:15PM Herb Sanderson re: temporary borrowing for Board signatures
7:20PM STC – FCAT recommendations

APPROVE MINUTES

October 4, 2010

OLD BUSINESS

-Set STM date

CORRESPONDENCE

PUBLIC COMMENT

NEW BUSINESS

-CEDS representative appointment – 3yr term
-WWTP new furnace quotes
-Driveway at 120 North Main St. - review

EXECUTIVE SESSION

6:00PM MGL Chapter 30A, §21, ¶1

OTHER IMPORTANT DATES TO REMEMBER

-October 24, 2010 – 10AM-1PM Drive-through Flu Clinic at Industrial Drive West, Rt. 116 South Deerfield – pre-register online to use “fast lane” method. All forms are on the town’s website. Call 774-5824 Carolyn Ness for details.
-October 25, 2010 - Next Board of Selectmen’s Meeting

Received by Town Clerk date/time