

BOARD OF SELECTMEN MINUTES –August 23, 2011

SUNDERLAND TOWN OFFICES

Present: Mr. Fydenkevez, Mr. Bergeron

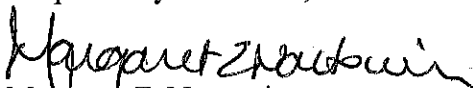
Absent: Mr. Pierce

Others: Margaret Nartowicz, Town Administrator

Behind the Camera: Tom Zimnowski

- Call to order at 7:06 p.m.
- Moment of silence for passing of lifelong Sunderland resident and former Highway Superintendent, Charlie Hepburn.
- Energy Performance Contract debt issuance – Mr. Bergeron gave an overview of the process. Motion to sign one-year note with Greenfield Co-operative Bank for \$286,000 at .91%. Motion to sign by Mr. Fydenkevez, 2nd by Mr. Bergeron. Vote 2-0.
- Chief Robert Ahearn/Ambulance Director – Recommendation that he annual submit a list of ambulance billing abatements to the Board for approval. Current abatement request covers 2008-2010 charges. Explained billing company's procedure to collect unpaid balances. Review of annual abatement procedure - Mr. Fydenkevez suggested including financial hardship clause/reasons in abatement requests, with no reference to patient name. Suggested annual list of abatements be submitted to Board after meeting between Chief and Town Administrator. Motion to accept recommended abatements totaling \$6,265.50 by Mr. Fydenkevez, 2nd by Mr. Bergeron. Vote 2-0.
- Mr. Bergeron noted that the generator to feed Town Office Building and Library will be mounted in trailer and connections will be ready within next few months, before winter. Discussion regarding regional dispatch study and options. Mr. Fydenkevez-need to find ways to efficiently regionalize.
- Banner Policy review. Site visit with WMECO is scheduled for tomorrow morning to identify acceptable pole locations on North or South Main Street.
- Boat Ramp Design – Motion to approve contract with Stantec for design services within grant funding by Mr. Fydenkevez, 2nd by Mr. Bergeron. Vote 2-0.
- FY12 UMass Transit Agreement–Motion to sign by Mr. Fydenkevez, 2nd by Mr. Bergeron. Vote 2-0.
- Town responses to Audit Management Letter – Motion to sign response letter by Mr. Fydenkevez, 2nd by Mr. Bergeron. Vote 2-0.
- Electrical and Plumbing Permit administrative fees – Motion to charge and direct \$15 of permit fee to the general fund by Mr. Fydenkevez, 2nd by Mr. Bergeron. Vote 2-0.
- WWTP Clarifier Sandblasting & Painting – Motion to accept TC Painting, LLC's proposal of \$21,160 per recommendation of the WWTP Project Manager by Mr. Fydenkevez, 2nd by Mr. Bergeron. Vote 2-0.
- Declaration of surplus equipment – Motion to declare TOB refrigerator surplus for disposal by Mr. Fydenkevez, 2nd by Mr. Bergeron. Vote 2-0. Mr. Fydenkevez suggested modifying Policy for Disposal of Surplus Supplies to reflect authorization for Procurement Officer to declare items less than a certain value surplus without need for Board authorization.
- Public Comment – Tom Zimnowski noted that someone is interested in manning the compost pile for Fall leaf disposal. Ms. Nartowicz to talk with Highway Superintendent to determine feasibility of opening the compost pile and charging for disposal. Further discussion at next Board's meeting.
- Announcements & correspondence. Warrant by signature.
- Motion to adjourn by Mr. Fydenkevez, 2nd by Mr. Bergeron. Vote 2-0.

Respectfully submitted,



Margaret Z. Nartowicz
Town Administrator