

**BOARD OF SELECTMEN MINUTES –August 8, 2011
SUNDERLAND TOWN OFFICES**

Present: Mr. Fydenkevez, Mr. Bergeron and Mr. Pierce

Others: Margaret Nartowicz, Town Administrator

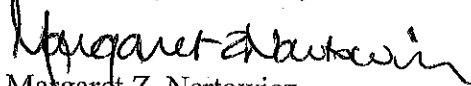
Behind the Camera: Tom Zimnowski

- Call to order at 7:09p.m.
- Mr. Bergeron gave an overview of the agenda.
- Alcohol (Wine & Malt) License Transfer-Bub's BBQ- Change of owner from Deak Tiley to Andrea Moroney. Legal Ad read by Clerk, Mr. Pierce. Public Hearing declared open. Discussion regarding responsibility of holding alcohol license and ensuring public safety. Motion to authorize transfer of alcohol license (on premise) by Mr. Pierce, 2nd by Mr. Fydenkevez. Vote 3-0.
- Veterans Memorial Wall - Dan VanDalsen-Veterans Memorial Oversight Committee Chair presented VMOC recommendation for addition of names. VMOC is using DD-214 as qualifying document for recommended additions or changes. Three different stone cutters have been contacted. Can't get quote until Board of Selectmen approval. Name change or conflict change requests – Mr. VanDalsen recommends leaving existing information alone and adding correct name under correct conflict. Mr. VanDalsen wants to request flyover for Veterans Memorial day ceremony. Motion to authorize Mr. VanDalsen to sign request on Town's behalf on this matter by Mr. Fydenkevez, 2nd by Mr. Pierce. Vote 3-0. Thanks to Albin Koblinski, through the Senior Tax Work-off program, for caring for the Veterans Memorial. Discussion regarding tree work at Veterans Memorial. Mr. Fydenkevez noted damage to tree. Tree Warden received quotes for the pruning and has scheduled the work to be done. Tree Warden and certified arborist to consult with VMOC on tree damage and replacement. Mr. Fydenkevez-appreciates use of DD-214 to establish residency for wall. Board of Selectmen authorizes VMOC to get quotes to 1) add corrected names (under correct conflict) and 2) add new names. Book would be modified accordingly. Mr. VanDalsen noted that it may be more realistic to update the wall every five years. Motion to authorize Mr. VanDalsen to get quotes for lettering and updating wall by Mr. Pierce, 2nd by Mr. Fydenkevez. Vote 3-0.
- Police Department Appointments-Chief Gilbert submitted recommendations for part-time officer and full-time officer. Motion to appoint Patrick Gonzalez as part-time officer as recommended, consistent with Personnel By-laws and negotiated police contract by Mr. Fydenkevez, 2nd by Mr. Pierce. Vote 3-0. Evan Golann recommended as full-time officer. Chief Gilbert-Department is a smooth running machine, but will run even smoother with Mr. Golann in department. Vast experience in law enforcement. Easy and positive transition for police department. Motion to appoint Evan Golann as full-time officer as recommended, according to Personnel By-laws and negotiated police contract by Mr. Fydenkevez, 2nd by Mr. Pierce. Vote 2-1. Board of Selectmen would like recommended appointments, especially public safety to be present for appointment.
- July 11, 2011 Minutes-Motion to accept minutes of July 11, 2011, by Mr. Fydenkevez, 2nd by Mr. Pierce. Vote 3-0.
- July 20, 2011 Minutes-Mr. Fydenkevez - appreciated public input and follow-up from public forum. Opinions are valued. Motion to approve minutes by Mr. Fydenkevez, 2nd by Mr. Pierce. Vote 3-0.
- Cultural Council Appointment-Mr. Pierce read recommendation for appointment of Mary Gorman. Motion to appoint Mary Gorman for 3-year term expiring August 7, 2014 by Mr. Pierce, 2nd by Mr. Fydenkevez. Vote 3-0.
- Assistant Plumbing Inspector-Recommendation read by Mr. Pierce. Motion to appoint Steve Baranowski as Assistant Plumbing Inspector pending confirmation of license by Mr. Pierce, 2nd by Mr. Fydenkevez. Vote 3-0.
- Council on Aging-Bylaw requires Board of Selectmen to designate Chair. Motion to designate Marion Markwell as Council on Aging Chair by Mr. Fydenkevez, 2nd by Mr. Pierce. Vote 3-0.
- Sewer Connection-Map 6, Lot 127 (235 South Main Street). Michael Wissemann-need to confirm location of high pressure sewer return and water line. Documentation and plan received. Mr. Fydenkevez-recommends due diligence in jet rodding and directional boring. Copy of plans to be provided to Board of Selectmen in PDF. Motion to authorize sewer tie-in by Mr. Pierce, 2nd by Mr. Fydenkevez. Vote 3-0.

- Fall Festival Committee- Committee request for banner over Rt. 47. Mr. Fydenkevez-Board should come up with policy on banners to define parameters then give to Planning Board for discussion and public hearing.
- Amend Residential/Commercial Building sewer application. Motion to amend application by Mr. Fydenkevez, 2nd by Mr. Pierce. Vote 3-0.
- Waste Water Treatment Plant-Automatic transfer switch installation at Old Amherst Road pump station. Mr. Fydenkevez-request work to be inspected by Board of Selectmen rep. to determine if ATS installation would be feasible in another location. Motion by Mr. Fydenkevez, 2nd by Mr. Pierce. Vote 3-0.
- Boat Ramp Design-Motion to execute PVPC contract by Mr. Fydenkevez, 2nd by Mr. Pierce. Vote 2-1.
- Election Worker Appointments-Slate read by Mr. Pierce. Term 9/1/11-8/31/12. Motion by Mr. Fydenkevez to appoint slate, 2nd by Mr. Pierce. Vote 3-0.
- Updates-EPC-Siemens has started work at SES. Landfill DEP Consent Order-Town is in currently in compliance. Sugarbush-Mr. Bergeron-appraisal of parcel is in the works. Met with Amherst officials last week regarding potential partnerships. Mr. Fydenkevez-Town needs to move forward, but it cannot spend time waiting to decide on partnerships. Mr. Fydenkevez-motion to sign letter to Sunderland Water Commissioners, 2nd by Mr. Pierce. Vote 3-0.
- Board of Selectmen biweekly meetings-Mr. Bergeron-a biweekly meeting schedule could allow Board of Selectmen time to participate in other meetings. Key to successful biweekly meetings is organization of the meeting. Discussion regarding need for more frequent meetings during budget season. Board to hold biweekly meetings through Nov. 1st.
- Discussion regarding Board members' paper accumulation over time. Consider electronic technology to replace paper. Mr. Fydenkevez requested Mr. Pierce to look into this. Mr. Bergeron-Town has received FY10 audit and management letter. Library Director has given notice of resignation. Board of Selectmen to send letter of congratulations and appreciation. Motion by Mr. Fydenkevez, 2nd by Mr. Pierce. Vote 3-0. Mr. Fydenkevez-Regional Senior Survey has been sent out. Letters from Board to volunteers who helped stuff and mail the survey. Library Programs: "What I Did Last Summer"; Yankees vs. Red Sox on big screen. Discussion regarding volunteerism, senior survey, senior center.
- Warrant and correspondence by signature.

Motion to adjourn by Mr. Fydenkevez by 2nd Mr. Pierce. Vote 3-0. Meeting adjourned at 9:28 pm.

Respectfully submitted,



Margaret Z. Nartowicz
Town Administrator