

BOARD OF SELECTMEN MINUTES –May 24, 2010

SUNDERLAND TOWN OFFICES

Present: Mr. Fydenkevez, Mr. Bergeron and Mr. Pierce

Others: Margaret Nartowicz, Town Administrator

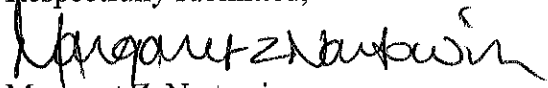
Behind the Camera: Tom Zimnowski

- Call to order at 7:10p.m.
- Minutes of May 17, 2010-Motion made by Mr. Pierce to approve the minutes of May 17, 2010, 2nd by Mr. Fydenkevez. Vote 2-0-1.
- Mr. Fydenkevez-overview of May 18th donated repaving of Sunderland Elementary School playground area by All-States and Warner Bros. Thanks to PTO and Playground Committee. Congratulations to Principal Tim Merritt on 3-year contract.
- Updates-IGA Review-Mr. Bergeron-overview of IGA Review group's questions and Roland's (Siemens) responses. Discussion regarding EPC projects and pay back. Next IGA Review group meeting Thursday, June 3rd.
- Website-Mr. Pierce-overview of Town's website "wants". Town needs to determine allowable uses for PEG Access Funds. Try to minimize administrative burdens on in-house staff.
- Senior Center-Board of Oversight met Thursday evening. Finished Senior Center Director job description. Search Committee-Town Administrators' from three towns and chairs of local Council on Aging will make recommendation to Board of Oversight, and Board of Oversight will hire. MOA will come to local Boards of Selectmen for discussion.
- APRs-Klemyk Map9, Lot 70 and Uchneat Map 7, Lot 7.5. Mr. Fydenkevez-would like Conservation Committee to come in to present list of lands of agricultural value. Confirmations of Notice read and signed by Clerk, Mr. Pierce. Mr Fydenkevez-attach copy of agenda to minutes. In future include GIS photos.
- Veterans' Memorial Committee (VMC)-VMC was established to oversee construction and post-construction phase. Direction should shift to ongoing maintenance. Possibly 3-member appointed committee. Board of Selectmen-solicit names of interested people and put together a charge/basic framework over the next week.
- Town Goals-Ms. Nartowicz- 1) Pursue grants for housing, recreation & economic development, 2) Select EPC projects and identify sites & partners for renewable energy generation, 3) Organize & inventory town files. Mr. Pierce- 1) Update Master Plan, 2) Encourage destination/service "value-added" businesses. Tie in with UMASS for research. 3) Promote Sunderland as a great place to live and work. Streetscape improvements, scenic byway. Mr. Bergeron- 1) Establish effective capital funding mechanism and create Capital Planning Committee 3) Complete EPC Phase I and reduce town building energy by 5% in each of next 3 years 4) Finalize brush pile policy. Mr. Fydenkevez- 1) Hire new Senior Center Director, create MOA and expand range of services and clients at the Center 2) Expand regional opportunities-Ms. Nartowicz to schedule meeting with Whately and Deerfield Board of Selectmen regarding inspectional services, recreation, highway departments, staff and equipment sharing 3) Continue work on economic development and re-creation of downtown area. Need to promote everything Sunderland has to offer, and make it a destination.
- FY11 Reappointments-Town Board and Committees. List read by Clerk, Mr. Pierce (list attached to minutes). New Recreation Committee member appointment to the Board of Selectmen on June 7th. Motion by Mr. Pierce, 2nd by Mr. Bergeron. Vote 3-0. (COA and CPA Advisory Committee-hold to June 7th)
- FY11 Board of Selectmen appointments to Boards & Committees (list attached to minutes).
- Community Development Strategy Update-review and bring to next meeting.
- Heating Oil Delivery Contract-Motion to authorize the Town Administrator to enter into 1-year heating oil delivery agreement.
- Salt and Sand-Town Administrator should go out for bids ASAP.
- Senior Tax Work-off Abatement Program-Ms. Nartowicz to draft program policy and guidelines and bring back to next meeting.

- Discussion regarding structural budget deficit going into next year. Mr. Fydenkevez-need to continue to bring forth the good things that are happening regardless of the cuts. Businesses are encouraged to come to Board of Selectmen meetings to talk for 5 minutes about their businesses. Begin to partner with the school regarding publicizing events.
- State Aid Update-Ms. Nartowicz gave an overview of the most recent Senate Ways & Means local aid estimates.
- Memorial Day Parade reminder Friday, May 28th.
- Warrant by signature.

Motion to adjourn by Mr. Bergeron, 2nd by Mr. Pierce. Vote 3-0. Meeting adjourned at 8:38pm.

Respectfully submitted,



Margaret Z. Nartowicz
Town Administrator

BOARD OF SELECTMEN

AGENDA

Sunderland Town Office Building May 24, 2010 7:00PM

CALL TO ORDER

APPOINTMENTS

APPROVE MINUTES

May 17, 2010

OLD BUSINESS

-Updates: IGA Performance Contract, Town Website, Senior Center
Town Goals, Landfill

CORRESPONDENCE

-DAR – APR Map 7, Lot 7.5, Reservoir Road
-DAR – APR Map 9, Lot 70, Silver Lane

PUBLIC COMMENT

NEW BUSINESS

-Veterans Memorial discussion
-Board, Committee and Commission appointments – with term expirations of June 30, 2010
-Board of Selectmen Committee appointments
-Update Community Development Strategy
-Electric Supply and heating oil contract
-Staff Shortage Contingency Policy *Draft*
-Senior Citizen Tax Work-off Review

EXECUTIVE SESSION

OTHER IMPORTANT DATES TO REMEMBER

-May 28, 2010 – Town Memorial Day Parade
-May 31, 2009 – Closed – Memorial Day
-June 7, 2010 – Next Board of Selectmen's Meeting
-June 12, 2010 – Youth Fishing Derby, US Fish & Wildlife Cronin Fish Hatchery

SELECTMEN'S APPOINTMENTS

BOLD – Reappointments for 5.24.10

<u>APPOINTMENT</u>	<u>TERM</u>
<u>AGRICULTURAL COMMISSION</u>	
ARQUIN, MEGAN	1 YR/2010
WISSEMANN, MICHAEL	3 YR/2011
WILLIAMS, ROBERT	3 YR/2011
REED, SCOTT	3 YR/2012
UNKLES, JENNIFER (Con Com Rep)	1 YR/2010
<u>ANTI-HARASSMENT COORDINATOR</u>	
SILLIN, ELIZABETH	1 YR/2010
<u>BURIAL OFFICER</u>	
VACANT	1 YR/2010
<u>Assistant Burial Officer</u>	
GORDON, BRUCE	1 YR/2010
<u>VETERANS GRAVE</u>	
GORDON, BRUCE	1 YR/2010
<u>CENTRAL FRANKLIN DISTRICT VETERANS COMMITTEE</u>	
VACANT	
<u>CONSERVATION COMMISSION</u>	
UNKLES, JENNIFER, Treasurer	3 YR/2012
GRIFFIN, CURT, Chair	3 YR/2011
PIERCE, DAVID, VC	3 YR/2011
MURPHY, DAN, Filing Clerk	3 YR/2010
NUERMINGER, TODD	3 YR/2010
<u>CONSTABLES</u>	
FLEMING, DAN	1 YR/2010
KORPITA, PAUL	1 YR/2010
LAURENTIS, FREDERICK	1 YR/2010
RICHARDS, ALLAN	1 YR/2010
WOZNAKEWICZ, MICHAEL	1 YR/2010
ZUMBRUSKI, VICTOR	1 YR/2010
<u>COUNCIL ON AGING</u>	
GUNN, EDNA	3 YR/2012
HOWE, JOAN,	3 YR/2011
BUCZYNSKI, SOPHIE	3 YR/2010
2 VACANCIES	
<u>CULTURAL COUNCIL</u>	
CRANSHAW, MOIRA	3 YR/2012
HOWEY, BARBARA	3 YR/2012
JACQUE, JULIE	3 YR/2012
LOPEZ, AMANDA RIVERA	3 YR/2010
LACEY, PETER	3 YR/2010
SABOL, BARBARA	3 YR/2011
<u>ECONOMIC DEVELOPMENT PLAN REPRESENTATIVE</u>	
EWEN, JAMES	1 YR/2010
<u>ECONOMIC DEVELOPMENT COMMITTEE</u>	

BERNOTAS, JIM (ZBA REP)	1 YR/2010
FYDENKEVEZ, THOMAS (SELECT)	1 YR/2010
KAJSTURA, ALEKS (FINCOM)	1 YR/2010
LAURENTIS, FRED – At-large	1 YR/2010
MURPHY, DAN (CON COM)	1 YR/2010
SILLIN, WILL (PLNG BRD REP)	1 YR/2010
TOZLOSKI, BARRE – At-large	1 YR/2010
WARNER, JR., ROBERT – At-large	1 YR/2010

EMERGENCY MGMT COORDINATOR

AHEARN, ROBERT	1 YR/2010
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EMERGENCY PREPAREDNESS TEAM

AHEARN, MARY ELLEN	1 YR/2010
AHEARN, ROBERT	1 YR/2010
BALL, STEPHEN	1 YR/2010
BERGERON, SCOTT	1 YR/2010
EMERY, GEORGE	1 YR/2010
FYDENKEVEZ, THOMAS	1 YR/2010
MERRITT, TIMOTHY	1 YR/2010
GILBERT, JEFFREY	1 YR/2010
HOULE, WENDY	1 YR/2010
KUSHI, KEN	1 YR/2010
NARTOWICZ, MARGARET	1 YR/2010
PIERCE, DAVID	1 YR/2010
TREMBLAY, MARC	1 YR/2010

ENERGY COMMITTEE

EMMONS, CHASE, Chair	1 YR/2010
FALBEL, AARON	1 YR/2010
SNYDER, WILL	1 YR/2010
WILLIAMS, LAURA	1 YR/2010
VACANCY	1 YR/2010

FALL FESTIVAL COMMITTEE

CRANSHAW, MOIRA	1 YR/2010
EWEN, JAMES	1 YR/2010
JACQUE, JULIE	1 YR/2010
O'HAGAN, ROSEMARY	1 YR/2010
ROLNICK, SUSAN	1 YR/2010
WISSEMANN, MICHAEL	1 YR/2010

FRANKLIN COUNTY BIKEWAY COMMITTEE

HERRICK, CAROLYN	1 YR/2010
HERRICK, THOMAS	1 YR/2010

FRANKLIN COUNTY ETA

VACANT	1 YR/2010
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FRANLIN COUNTY SOLID WASTE REPRESENTATIVE

FYDENKEVEZ, THOMAS D.	1 YR/2010
Alternate BERGERON, SCOTT	
MURPHY, DAN	1 YR/2010

FRCOG REP

FYDENKEVEZ, THOMAS	1 YR/2010
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HOLD
to
6/7

SELECTMEN'S SEATS ON TOWN COMMITTEES FY2011

APPOINTMENT TERM

CPA ADVISORY COMMITTEE (Community Preservation Act-CPA) - Lopatka email

VACANT 1 YR/2010

BOARD OF OVERSIGHT (for SENIOR CENTER)

FYDENKEVEZ, TOM 1 YR

Motion DP, 2nd SB
Vote 3-0.

ECONOMIC DEVELOPMENT COMMITTEE

~~FYDENKEVEZ, THOMAS (SELECT)~~ 1 YR/2010
PIERCE, DAVID

Motion SB, 2nd TF
Vote 3-0.

EMERGENCY PREPAREDNESS TEAM

BERGERON, SCOTT 1 YR/2010

FYDENKEVEZ, THOMAS 1 YR/2010

PIERCE, DAVID 1 YR/2010

FRANKLIN TECHNICAL SCHOOL NEGOT TEAM

BERGERON, SCOTT - DESIGNATION

FRANLIN COUNTY SOLID WASTE REPRESENTATIVE

~~FYDENKEVEZ, THOMAS D.~~ 1 YR/2010
Alternate BERGERON, SCOTT

Motion DP, 2nd TF
Vote 3-0

~~MURPHY, DAN~~ ~~1 YR/2010~~

FRCOG REP

FYDENKEVEZ, THOMAS 1 YR/2010

Motion SB, 2nd DP
Vote 3-0

FRONTIER UNION 38 NEGOTIATIONS TEAM

BERGERON, SCOTT - DESIGNATION

FRONTIER REGIONAL UNION NEGOTIATIONS COMM

FYDENKEVEZ, THOMAS - DESIGNATION

HOUSING COMMITTEE

~~FYDENKEVEZ, THOMAS~~ 1 YR/2010
BERGERON, SCOTT

Motion DP, 2nd TF
Vote 3-0.

PERSONNEL COMMITTEE

VACANT PIERCE, DAVID 2 YR/2011

SELECTMEN Motion SB,
2nd TF

PERMANENT BUILDING COMMITTEE

BERGERON, SCOTT Motion DP, 2nd TF
Vote 3-0

Vote 3-0.