

Town of Sunderland

Conservation
Commission**SITE REVIEW PERMIT REQUEST**

The Massachusetts Wetland Protection Act (WPA) requires that the Sunderland Conservation Commission protect the wetland, stream, and water resources of the town. Therefore, before the town building inspector can issue a building permit, the Conservation Commission must review all proposed construction activities to ensure that the WPA performance standards (regulations) are complied with. A site visit and/or additional state and local permits may be needed. To avoid delays, please submit this completed permit request to the Conservation Commission at least three (3) weeks prior to the date you expect to begin your construction work.

Requestor Information

Name _____ Date _____
 Street 1 _____
 Street 2 _____
 City/Town _____ State _____ Zip Code _____
 Email _____
 PHONE #1 _____ Day ☐ Night ☐ Cell ☐
 PHONE #2 _____ Day ☐ Night ☐ Cell ☐

Property & Proposed Work Information

Property Location,
 Line 1 _____
 Line 2 _____

Map # _____ Lot # _____ This information can be found in the Assessor's maps in Town Hall or the Town Website.

Please briefly describe the work or construction being done on the lines below

Is the work described above exempt from review under the Massachusetts Wetlands Protection Act (MA WPA)? Please see the checklist and certification area on the back of this form

Yes ☐ *No ☐

*If you answered no to the question above please attach the items listed below to this form.

1. A plan or plot plan showing the specific locations of the work described above- for example, construction work, new driveway, septic work, or well work, etc.

Required par

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2. A check or money order in the amount of \$25.00 made payable to
the Town of Sunderland

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Checklist & Certification

Please use the below checklist to determine if your work/project is
exempt from the Mass. Wetland Protection Act (WPA)

Yes ☐ No ☐ Are you converting lawn to a deck, shed, patio, or pool
that are accessory (are part of) a single family home?

Yes ☐ No ☐ Did the house exist before 7 August 1996?

Yes ☐ No ☐ Is the project/construction located more than 50 feet
from the mean annual high water of a perennial stream or
wetland?

If you answered YES to all three (3) of the questions above, your
work/project is exempt from review under the WPA, Massachusetts
Wetlands Protection Act. However, before the building inspector can
issue a permit for your work/project you must complete, sign/certify,
and file this form with the Sunderland Conservation Commission. Your
signature below certifies that the information you provided on this
form is true and accurate.

*To the best of my knowledge, I certify that the above statements are true and my work/project is exempt
from review under the WPA, Massachusetts Wetland Protection Act.*

Signed _____ Date _____

Questions & Conservation Commission Contacts

If you have questions you may contact one of the Conservation
Commissioners via Town Offices, 413-665-1441:

Curt Griffin, Chairperson - 665-7990
Jennifer Unkles - 665-3509

What to do with your completed SITE REVIEW PERMIT REQUEST form

Please mail the completed form and its attachments, with payment to the address below
or place it in the Conservation Commission drop box in Town Hall.

Sunderland Conservation Commission
12 School Street, Town Hall
Sunderland, MA 01375