

## SUNDERLAND SELECTBOARD MINUTES

Place: Sunderland Town Offices, 12 School Street

April 8, 2024

Attending: N. Waring, C. Drake-Tremblay, G. Kravitz

Others: Finance Committee: Sara Smiarowski, Valerie Voorheis, Linda Forget (Remote); C. Bennett; Peter Gagarin, David Dean-Planning Board, Phyllis Berman, Larry Rivaais

Absent: D. Murphy

Meeting Hybrid and In-person with portions are recorded

Meeting called to order at 6:30PM

### MINUTES

Ms. Drake-Tremblay motion to accept 04/01/2024 MINUTES, Mr. Waring second vote 2-0.

### BUSINESS

- Ms. Drake-Tremblay motion to APPOINT DONALD PATTERSON as REGISTRAR effective April 8, 2024, per recommendation of the Town Clerk, Mr. Waring second, vote 2-0.
- FY25 BUDGET REVIEW: Mr. Dean, representing the Planning Board discussed their proposed BYLAW CHANGES for ATM. Questions regarding the two (2) articles proposed. 1) STAND ALONE SOLAR BATTERY STORAGE would only be allowed where solar is allowed. Large-scale solar is up to four (4) acres and allowed in C2 district but still requires a Special Planning Board permit. No facility is allowed on more than four (4) acres. 2) STRUCTURE CONVERSION PROVISIONS is to address flexible development. A developer requested the town consider to allow for development to repurpose or convert vacant structures. A change for multifamily dwellings would be up to 10,000 square gross feet, up to 8 units per dwelling without extending the footprint or addition of exterior entrances. Several questions were asked and discussed.
- ATM WARRANT REVIEW – continuation:
  - ARTICLE 9: Battery Storage by submitted by Planning Board. Ms. Drake-Tremblay motion to ADD, Mr. Waring second, vote 2-0.
  - ARTICLE 10: Structure Conversation submitted by Planning Board. Ms. Drake-Tremblay motion to ADD, Mr. Waring second, vote 2-0.

FINANCE COMMITTEE PRESENT WITH QUORUM: Ms. Smiarowski, V. Voorheis, Ms. Forget.

Finance reviewed and voted for the inclusion of the following articles.

- ARTICLE 2: COMPENSATION OF ELECTED OFFICIALS - FINANCE COMMITTEE: Ms. Voorheis motion, Ms. Smiarowski second, Vote 3-0 to RECOMMEND.
- ARTICLE 3: BUDGET - FINANCE COMMITTEE: Ms. Voorheis motion to RECOMMEND, Ms. Smiarowski second, Vote 3-0.
- ARTICLE 4: CAPITAL BUDGET: SELECTBOARD: Ms. Drake-Tremblay motion to ADD, Mr. Waring second, vote 2-0. FINANCE COMMITTEE: Ms. Voorheis motion to RECOMMEND, Ms. Smiarowski second, Vote 3-0.
- ARTICLE 5 Prior Year Bills: Ms. Drake-Tremblay motion to ADD, Mr. Waring second, vote 2-0. FINANCE COMMITTEE: Ms. Voorheis motion to RECOMEMND, Ms. Smiarowski second, Vote 3-0.
- ARTICLE 6: CPA GML: Ms. Voorheis noted Conflict Disclosure as a Library Trustee who recommended CPA application for GML. Ms. Voorheis requested procedural clarification as to when to abstain due Library Trustee related items. No conflict determined as Ms. Voorheis recommended article request, CPA accepted application without influence. Ms. Voorheis motion to RECOMMEND, Ms. Smiarowski second, Vote 3-0.
- ARTICLE 8: CPA ADMINISTRATIVE ARTICLE: Ms. Voorheis motion to RECOMMEND, Ms. Smiarowski second, Vote 3-0.

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- ARTICLES 9 and 10 voted to include by Selectboard previously. Finance Committee vote not required.
  - ARTICLE 11: REVOLVING FUND ARTICLE: Ms. Voorheis recommend, Ms. Smiarowski second, Vote 3-0.
  - ARTICLES 12 Voted to include by Selectboard previously. Finance Committee vote not required.
  - ARTICLES 13-18 CONSENT ARTICLES: Ms. Voorheis motion to RECOMMEND, Ms. Smiarowski second, Vote 3-0.
- FINANCE COMMITTEE: Ms. Smiarowski motion, Ms. Voorheis second, vote 3-0 to adjourn at 7:21PM.

### OLD BUSINESS

- DITCHES: Mr. Kravitz requested clarification from the Board regarding the intent of draft letter to abutters.

### SELECTBOARD UPDATES

Board members had no updates.

### TOWN ADMINISTRATOR UPDATES

- Mr. Kravitz noted the following EARLY VOTING HOURS for ANNUAL TOWN ELECTION from the Town Clerk:
    - MON. APRIL 29<sup>TH</sup> 9AM-5PM
    - TUES. APRIL 30<sup>TH</sup> – 9AM-3PM
    - WED. MAY 1<sup>ST</sup> – 9AM-3PM
    - THURS. MAY 2<sup>ND</sup> - 9AM-NOON
- Ms. Drake-Tremblay motion to approve Early Voting Hours as presented, Mr. Waring second, vote 2-0.
- HIGHWAY SUPERINTENDENT request to DEFICIT SPEND SNOW and ICE WAGES, AND SNOW and ICE EXPENSES due to last storm. This would allow funds if another event should occur for this season and to purchase of restocking materials at this year's prices. Ms. Drake-Tremblay motion to approve as requested, Mr. Waring second, vote 2-0.

### EXECUTIVE SESSION

Executive Session is postponed.

Next Selectboard meeting Tues. April 16, 2024 6:30pm.

ADJOURNMENT: Ms. Drake-Tremblay motion to ADJOURN, Mr. Waring second, vote 2-0 at 7:32PM.

Respectfully submitted,



Geoff Kravitz,  
Town Administrator