

**POSTED IN ACCORDANCE WITH THE PROVISION OF M.G.L. CHAPTER 39 § 23A
AS AMENDED.**

SUNDERLAND BOARD OF ASSESSORS

Place: REMOTE PARTICIPATION – Via Zoom

Day: Monday Date: December 14, 2020 Time: 5:00 PM

AGENDA

- I. Call to Order
- II. Approval of Minutes
- III. Business: *Please note – agenda items may change*
 1. Review mail, current business
 2. Process any MVE abatements
 3. Any other regular or new business

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Town of Sunderland Board of Assessors will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on Sunderland's website, at www.townofsunderland.us. For this meeting, members of the public who wish to listen or watch the meeting may do so in the following manner: 1) calling (415) 762-9988 and entering Meeting ID 862 2735 6278; or 2) visiting <https://us02web.zoom.us/j/86227356278>. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. A recording of the meeting will be made available online as soon as possible at <https://www.youtube.com/user/FCATMedia>.

Instructions for Joining Remote Meetings

Dial-in (audio only):

- 1) Call (415) 762-9988 or (929) 205-6099
- 2) When prompted, enter Meeting ID **862 2735 6278** and press #
- 3) Enter #

Smartphone App:

- 1) Go to <https://us02web.zoom.us/j/86227356278>
 - a. If the Zoom Cloud Meetings app is not already installed on your device:
 - i. Click the Download button, Install the app
 - ii. Return to your browser, Click Join Meeting
 - iii. Allow the link to open in the Zoom app
 - b. If the app is already installed on your device allow the link to open in the Zoom app or click Join Meeting
- 2) You will be asked to enter your name before joining, or the name of your phone will be used.

Computer:

- 1) Go to <https://us02web.zoom.us/j/86227356278>
- 2) You will be asked to download and run an application that will connect you to the meeting
- 3) If you choose not to run the application, there is a link to join from your browser

4) You will be asked to enter your name before joining

Troubleshooting Tips:

- You do not need to create an account to join a meeting.
- If you are trying to connect from a computer and can't hear sound, please check the volume settings on your computer and ensure your speakers are turned on. If you still cannot hear sound, try dialing in for audio.
- Please mute yourself unless you are speaking to reduce feedback and eliminate background noise. Dial-in callers can use *6 to mute or unmute themselves.
- If you have trouble joining the meeting, please try connecting with a different method. If you are still can't join the meeting, email townadmin@townofsunderland.us and we will do our best to get back to you during the meeting.