

## MINUTES – BOARD OF HEALTH

Date: January 22, 2018

Place: Town Office Building

Present: Caitlyn Rock, Kristy Paciorek, Ken Kushi, Stephen Ball-Health Agent

6:05PM– Meeting called to order.

- Motion Ms. Rock to accept the Minutes of October 23, 2017, Second Ms. Paciorek, Vote 2-0
- Motion Mr. Kushi to accept Minutes of November 6, 2017, Second Ms. Paciorek, Vote 2-0
- Motion Ms. Rock to accept Minutes of December 4, 2017, Second Mr. Kushi, Vote 2-0

OLD BUSINESS: None

### HEALTH AGENT UPDATES

- Mr. Ball reports addressing housing complaint at 22-B Hadley Road.
- 198 Bull Hill Road inspection on 04/27/17 was a Conditional Pass pending a Septic Tank replacement. Septic Tank installation was re-inspected 05/17/17 and passed. On 05/23/17 Certificate of Compliance (COC) was issued. On 01/21/18 the previous owner whom completed the work requested system be marked as “failed” to receive tax credit. All members agreed to provide previously stated documents as recorded.

### HOUSING AGENT UPDATES

The Board reviewed the Housing Health Agent candidates previously interviewed and discussed selection. Attempts were made to contact Mr. T. Russo to offer an opportunity to interview outside of the previously selected interview timeline but no response from candidate was received. Application deemed withdrawn.

Three Candidates were interviewed. After discussion, Ms. Rock made a Motion to accept Gina McNeely for the position of Housing Health Agent; Second Mr. Kushi. Ms. Rock abstained due to inability to attend interviews. Vote 2-0 to accept Ms. McNeely as new Housing Health Agent. Members in agreement to offer weekly hours and set salary upon employment offer.

- 87 N. Silver Lane-Matuszko Housing: property cleanup of conditions was necessary. Next step is to mail letter concerning notice to correct in accordance with the town’s Bylaw C78: Littering.
- New Housing Agent will need to meet with Mr. Ball to provide updates on all housing cases.

### NEW BUSINESS

- Members approve 2017 Annual Report and approve to form as presented.
- Ms. Rock will attend the Board of Selectmen and Finance Committee Joint Budget presentation meeting on 01/29/18.
- Next Board of Health Meeting is scheduled for February 12, 2018.

Motion to Adjourn Ms. Paciorek at 7:10PM, Second Mr. Kushi, Vote 3-0.

Respectfully submitted,  


Kristy Paciorek,  
Recording Secretary