

MINUTES – BOARD OF HEALTH

Date: June 11, 2018

Place: Town Office Building

Present: Caitlyn Rock, Ken Kushi, Gina McNeely-Housing Health Agent

Others: Cindy Bennett

Absent: Kristy Paciorek, Steve Ball-Health Agent

6:08PM Meeting called to order

Motion Mr. Kushi to accept the Minutes of May 14, 2018, Second Mr. Rock, Vote 2-0.

Food Permit application for the Gotten to participate in the June 16, 2018 300th Anniversary activities, unanimously approved and signed permit and given to Ms. McNeely for event inspection.

Food Permit for FRS Scotland group for June 15, 2018 300th event re-signed. Previously approved, new permit issued due to change of service date.

Ms. Bennett noted to the Board that after information received, 300th events for June 15, 2018 would include additional food being offered which differed from the number of applications received. "Spuds with Love" has a permit for June 15 and 16; "Youth Baseball League" does not have permit for June 15 however it appears they are selling Non-PHF items, therefore Ms. McNeely has agreed to inspect and speak with staff on the event date and permit if needed. The Fire Department will need a Food Permit for the BBQ they are offering for June 17. Ms. McNeely will meet with the Fire Chief on site to address.

Tabled Tobacco Permit Application Update until next meeting.

HOUSING HEALTH AGENT UPDATE

- 87 N Silver Lane: 6.25.18 re-inspection scheduled. Occupant was given a clear list of items to work on previously. Property owner did sign and accept certified letter sent previously.
- 28 River Road-Apt 160: Flood occurred and after inspection, an order to correct was issued to the apartment complex. Tenant was told 6.11.18 to vacate apartment for two (2) weeks to abate damage, carpet and wall to be replaced.
- 253 Amherst Road-Apt A12: Upon re-inspection, was informed that the apartment was rented to different tenants.
- POUND THE PAVEMENT event held 6.2.18. Agent performed food inspection for one permitted vendor. At event, another vendor was present and was giving away free ice cream. Ms. McNeely worked with them to get up to code. A third vendor was observed giving samples of bark thins chocolate. Ms. McNeely reviewed the code requirements with them as well. Ms. McNeely's report for this event is attached.

Next Board of Health Meeting is scheduled for July 23, 2018.

Motion to Adjourn Mr. Kushi at 7:23PM, Second Ms. Rock, Vote 2-0.

Respectfully submitted,

Caitlyn Rock,
Recording Secretary