

## **MINUTES – BOARD OF HEALTH**

**Date: July 22, 2019, 2019**

**Place: Town Office Building**

**Present: Caitlyn Rock, Kristy Paciorek, Ken Kushi, Steve Ball-Health Agent, Gina McNeely-Housing Health Agent**

6:04PM– Meeting called to order

### MINUTES

Ms. Rock Motion to accept Minutes of June 17, 2019 as amended, Mr. Kushi Second, Vote 2-0.

### OLD BUSINESS

- FY20 Contract for Housing Health Agent signed.
- FY20 Contract for Health Agent has been amended to include the funding source of the Board of Health Revolving Account. This will require \$119.55 budgeted for the year. Ms. Rock Motion to use Revolving Fund Account, Mr. Kushi Second, Vote 3-0.
- Online permitting: Cindy will continue to follow-up with questions. Board of Health will monitor building inspector's launch on August 1, 2019. Cindy will research service fee increases.

### HOUSING HEALTH AGENT UPDATE

- Written report filed for the following period of May, June, through July 22, 2019.
- 87 N. Silver Lane: next scheduled inspection 8/5/19.
- 320 Silver Lane: no further issues.
- Squire Village has changed owners and is now called Amherst Grove.

### HEALTH AGENT UPDATE

- Riverside Festival food inspections went well on 7/13/19.
- 499 Hadley Road: meeting on Thursday for Title 5 inspection.
- 220 Silver Lane: met with homeowner last week. Will do follow-up next week and establish a reserve area with engineer.


### NEW BUSINESS

Ms. Rock Motion to allow both health agents to have authority to approve special event food permit applications. Ms. Paciorek Second, Vote 3-0.

Next Board of Health Meeting scheduled for August 12, 2019 at 6PM.

Motion Ms. Paciorek to Adjourn at 7:20PM, Second Mr. Kushi, Vote 3-0.

Respectfully submitted,



Kristy Paciorek,  
Recording Secretary