

**MINUTES – BOARD OF HEALTH**

**Date: March 20, 2017**

**Place: Town Office Building**

**Present: Caitlyn Rock, Kristy Paciorek, Ken Kushi, Stephen Ball-Health Agent;**

**Absent: Dave Zarozinski & Debbie Palmer: Hillside Environmental**

6:00PM Meeting called to order.

The Board reviewed the temporary public health nurse service contract agreement between the City of Greenfield Health Department and the Sunderland Board of Health. Vote 3-0 to accept, Ms. Rock signed agreement.

Ms. Paciorek Motion to request additional funding in the amount of \$2,500 to cover the temporary public health nurse contract expenses for this case. Mr. Kushi Second, Vote 3-0.

Mr. Kushi Motion to accept February 23, 2017 Minutes, Ms. Rock Second, Vote 3-0.

6:25PM Bruce Matuszko appointment has not appeared.

Mr. Heiss appeared before the Board regarding his Food Permit application. Mr. Heiss explained his business was an on-line business only which is for the sale premium tea and tea wares. Permit will be issued upon inspection. Application signed.

**HILLSIDE ENVIRONMENTAL UPDATE:** Hillside Environment not present at meeting. Update provided via email dated March 13, 2017.

Rental Housing Permitting discussed again. Due to size of community and lack of complaints, issue not feasible at this time.

**HEALTH AGENT UPDATE:** Mr. Ball discussed the public health communicable disease case that was presented to the Board of Health recently. The Public is not at risk with his case. Several food inspections were conducted.

Next Board of Health meeting: April 24, 2017.

Meeting adjourned at 7:20PM per Motion of Ms. Paciorek, Second Mr. Kushi, Vote 3-0.

Respectfully submitted,

Kristy Paciorek  
Recording Secretary