

ANNUAL REPORT 2018



Town of Sunderland

300th Anniversary logos design credit: Will Sillin. Thank you, Will, for allowing us to benefit from your artistic talents and for being an integral part of our anniversary celebration!



DEDICATION

Each year we have an opportunity to recognize an individual or group who has contributed their expertise, talents and or passion to the betterment of our community. Many groups or individuals have been recognized over the years, having served our town in ways that make Sunderland great. This year, we would like to dedicate our Annual Report to:

MARY ANN KOWALECK



Mary Ann has taken pride in serving as an elected member of the Board of Assessors, a position which she has held since 1990! Since then, she served the town in many other capacities. She worked part-time as the Assessor's Clerk for many years, providing assessing assistance to residents. Also, as part of her elected position, she represented the Board of Assessors on the Permanent Building Committee and the E0418 Economic Development Committee. She worked for many years on the Vol. III Steering Committee which produced the latest edition of the History of Sunderland. Mary Ann also work as an Auditor in the 1960s which is a position now known as the Accountant. She served as an Election Officer under the direction of the Town Clerk. Mary Ann was also part of the 1998 Town Center Committee and enjoyed working on the 250th Anniversary Celebration Committee which took place 50 years ago. She has seen the town grow and evolve to what it is today. It also appears that Mary Ann loves serving our town in any way she could lend her talents or expertise. We appreciate your service and sincerely thank you for your continued commitment to our community -
Thank you!

SPRIT OF SUNDERLAND

Many years we enjoy having an opportunity to also recognize individuals or groups who have truly exuded the “Spirit” of our vibrant community. We could not let our 300th Anniversary Year end without recognizing the

300th Anniversary Celebration Committee



November 12, 1718, the Town of Sunderland was incorporated, and it was with great pride and honor that 300 years later, we celebrated in grand fashion with our community members, friends and neighbors, near and far to celebrate this town milestone!

Several years ago, we started the “idea wheels” turning of how we were should celebrate this anniversary.

We received lots of ideas from the community and many interested in offering their talents, time and expertise to make this event our own. A committee was formed with members Cindy Benjamin, Amanda Hanley, Brenda and Michael Wozniakewicz, Gayle Drake Thompson, Janet Conley, Tom Fydenkevez, Una Miller, Vincent Grandonico and Tom Zimnowski. They were tasked with gathering ideas and needs, to pull this celebratory year off. Many questions were asked: what kind of events we should have; how many events and when should they be; how many people we will need to help; do we have the funds for this activity, how can this or that logistically be done; etc. Once our anniversary year grew closer, the committee moved into high gear to finalize all the great ideas folks had. It was soon realized that sub-committees for all the events was greatly needed and once again, the town received a lot of support from local and neighboring businesses and residents, the state with the assistance of our legislators, and from communities that held these great events before us. As you will see from our special anniversary section, the core committee with all the subcommittees highlighted in our event section, because there are too many to name here, provided the town with memories that will last a lifetime. We welcomed those who came back to bask in the memories of yesteryear with us. Thank you all for your commitment and hard work to make this such a wonderful event for our community in the true Spirit of Sunderland!

Happy Birthday!!!!

IN MEMORIAM

Alfred LaMountain

Alfred served as a Field Driver in town for many years. The Field Driver was a position title that is no longer used but whose responsibilities were similar to our current animal control officer.



Stanley Wasilauski

Stanley served on the Zoning Board of Appeals for many years and also as a Field Driver for many years, which is a position title similar to our current animal inspector. In addition, he was a long-standing Water District Commissioner which provides water service to the town.

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 - Community Pathways Committee
 - Community Preservation Committee
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 - Economic Development Committee
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 - Emergency Management Director
 - Energy Committee
 - Finance Committee
 - Fire Department
 - Franklin County Solid Waste Mgmt District
 - Franklin Regional Council of Governments
 - Franklin Regional Retirement System
 - Frontier Cable Access Television (FCAT)
 - History of Sunderland
 - Highway Department
 - Historical Commission *at the* Graves Memorial Library Bldg
 - Personnel Committee
 - Planning Board
 - Police Department
 - Public Library
 - Recreation Committee
 - Riverside Cemetery Trustees
 - 120 North Main Street Senior Housing Project
 - Schools:
 - Franklin County Technical School
 - Frontier Regional High School
 - Sunderland Elementary School and Faculty/Staff Roster
 - Senior Housing Project-120 N. Main Street
 - South County Emergency Medical Services (SCEMS)
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 - Town Accountant
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 - Town Meeting Motions 6 2018 & FY19 Budget
 - Town Park
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ELECTED OFFICIALS

ELECTED OFFICE	FIRST	LAST	TERM
BOARD OF ASSESSORS	Michael	Skibiski	2021
	Mary		
BOARD OF ASSESSORS	Ann	Kowaleck	2020
BOARD OF ASSESSORS	James	Kowaleck*	2019
BOARD OF HEALTH	Kenneth	Kushi	2021
BOARD OF HEALTH	Kristy	Pacioreck	2020
BOARD OF HEALTH	Caitlyn	Rock*	2019
ELEMENTARY SCHOOL COMMITTEE	Maise	Shaw	2021
ELEMENTARY SCHOOL COMMITTEE	Peter	Gagarin	2021
ELEMENTARY SCHOOL COMMITTEE	Keith	McFarland	2020
ELEMENTARY SCHOOL COMMITTEE	Gregory	Gottschalk	2020
ELEMENTARY SCHOOL COMMITTEE	Douglas	Fulton*	2019
FRONTIER REGIONAL SCHOOL COMMITTEE	Lyn	Roberts	2020
FRONTIER REGIONAL SCHOOL COMMITTEE	Judith	Pierce	2019
FRONTIER REGIONAL SCHOOL COMMITTEE (SES Rep)	Keith	McFarland	2019
LIBRARY TRUSTEES	Hollis	Graves	2021
LIBRARY TRUSTEES	John	Sackrey	2021
LIBRARY TRUSTEES	Lorin	Starr	2021
LIBRARY TRUSTEES	Gerald	Bridwell	2020
LIBRARY TRUSTEES	Molly	Gowa	2020
LIBRARY TRUSTEES	Valerie	Voorheis	2020
LIBRARY TRUSTEES	Elizabeth	Berry*	2019
LIBRARY TRUSTEES	Justine	Rosewarne	2019
LIBRARY TRUSTEES	David	Wisseman	2019
PLANNING BOARD	Sarah	Snyder	2023
PLANNING BOARD	Stephen	Schneider	2022
PLANNING BOARD	Jessica	Wisseman	2021
PLANNING BOARD	Dana	Roscoe*	2020
PLANNING BOARD	Dan	Murphy	2019
RIVERSIDE CEMETERY TRUSTEES	Scott	Bergeron*	2021
RIVERSIDE CEMETERY TRUSTEES	Janet	Bergeron	2020
RIVERSIDE CEMETERY TRUSTEES	Michael	Wisseman	2019
SELECTMEN	Scott	Bergeron	2021
SELECTMEN	Thomas	Fydenkevez*	2020
ELECTED OFFICE	FIRST	LAST	TERM

SELECTMEN	David	Pierce**	2019
SEWER COMMISSIONERS	Scott	Bergeron	2021
SEWER COMMISSIONERS	Thomas	Fydenkevez*	2020
SEWER COMMISSIONERS	David	Pierce**	2019
TOWN CLERK	Wendy	Houle**	2019
ASST. TOWN CLERK-APPOINTED BY TOWN CLERK	Sherry	Patch	
TOWN MODERATOR	Michael	Wisseman	2019
TOWN PARK TRUSTEES	Ben	Barshefsky	Will Dictates
TOWN PARK TRUSTEES	Kenneth	Kushi	2019
TOWN PARK TRUSTEES	School Committee Rep		2019

EMPLOYEES and APPOINTED OFFICIALS

EMPLOYEES	FIRST	LAST	Term
Accountant/Contracted	FRCOG	Brian Morton	
Administrative Assistant	Cynthia	Bennett	2019
Animal Control Officer/Animal Inspector	Daniel	Potyrala	2019
Assessors Office- Admin. Asst.	Teresa	Foster**	2019
Board of Health Agent/Contracted	Stephen	Ball	
Housing Health Agent/Contracted	Regina	McNally	
Building Commissioner	Joseph	Fydenkevez	2019
Asst. Bldg. Inspector	Steven	Reno	2019
Asst. Bldg. Inspector	Thomas	Quinlan, Jr.	2019
Collector/Treasurer	Susan	Warriner*	2019
Asst. Collector/Treasurer	Sherry	Patch	2019
Town Administrator/Contracted	Sherry	Patch***	2021
Fire Chief	Steven	Benjamin	2019
<u>FIRE DEPT.-OFFICERS- APPT. BY FIRE CHIEF</u>			
Captain	Mike	Zeoli	
Lieutenant	Cody	Jones	
Lieutenant	Jim	Bielunis	
Lieutenant	Heidi	Olmstead	
Lieutenant	Scott	Smith	
Firefighter	Marc	D'Urso	
Firefighter	John	Sullivan	
Firefighter	McLellan	White	
Firefighter	Ricky	Fadus	
Firefighter	Meaghan	Ahearn	
Firefighter	Keith	McFarland	

Firefighter	Calvin	McKemmie
Firefighter	Laurie	Smith
Firefighter	Ben	Snyder
Firefighter	Mason	Jenkins
Firefighter	Timothy	Gochinski
Firefighter	Jason	Viadero
Firefighter	Joshua	Manheim

Fire Prevention Officer (Inspections)	Cody	Jones
Fire Prevention Officer (Inspections)-Alt.	Heidi	Olmstead
Fire Prevention Officer (Inspections)-Alt.	Marc	D'Urso
Fire Prevention Officer (Inspections)-Alt.	Timothy	Gochinski
Department Chaplin	Fr. Jonathan	Reardon

EMPLOYEES	FIRST	LAST	Term
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Highway Department Supt.	George	Emery	2019
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Highway Dept. Clerk	Michelle	Duguay	2019
Highway Dept. Laborer	Quincy	Ortiz	2019
Highway Dept. Laborer	Christopher	Sibley	2019
Highway Dept. Temp. Laborer	Duane	Jenks	2019
Highway Dept. Temp. Laborer	Fred	Laurenitis	2019
Highway Dept. Temp. Laborer	John	Skribiski	2019
Highway Dept. Temp. Laborer	Nicholas	York	2019
Highway Dept. Temp Laborer	Trent	Bourbeau	2019
Highway Dept. Temp Laborer	Edward	Skribiski	2019
Highway Dept. Temp Laborer	Lawrence	Peters	2019

Plumbing & Gas Inspector	Steven	Baronoski	2019
Plumbing & Gas Inspector-Alt.	Jason	Wallace	2019

Police Chief/Contracted	Erik	Demetropoulos*	2021
Police Department-Clerk	Michelle	Duguay**	2019
Police Dept.-FT Officer	Benjamin	Peters	2019
Police Dept.-FT Officer	Peter	Scoble	2019
Police Dept.-FT Officer	Brenda	Tozloski	2019
Police Dept.-FT Sgt.	Brendan	Lyons	2019
Police Dept.-PT Officer	Devin	Melnik	2019
Police Dept.-PT Officer	Zachary	Smith	2019
Police Dept.-PT Officer	Gerald	Beltran	2019
Police Dept.-PT Officer	Daniel	McCarthy	2019
Police Dept.-PT Officer	Mark	Ruddock	2019
Police Dept.-PT Officer	Vincent	Fabi	2019
Police Dept.-PT Officer	Matthew	Morin	2019
Police Dept.-PT Officer	Robert	Carkhuff	2019
Police Dept.-PT Officer	Dale	Brown	2019

Police Dept.-PT Officer	Benjamin	Drake	2019
Recreation Coordinator	James	Ewen	2019
Wiring Inspector	Peter	Murphy	2019
Wiring Inspector-Alt.	Bill	Erman	2019

COMMITTEE/COMMISSION/BOARD	FIRST	LAST	TERM
300th Anniversary Committee	Cindy	Benjamin	2019
300th Anniversary Committee	Gayle	Drake-Thompson	2019
300th Anniversary Committee	Tom	Fydenkevez	2019
300th Anniversary Committee	Amanda	Hanley	2019
300th Anniversary Committee	Una	Miller	2019
300th Anniversary Committee	Vincent	Grandonico	2019
300th Anniversary Committee	Jess	Wissemann	2019
300th Anniversary Committee	David	Wissemann	2019
300th Anniversary Committee	Brenda	Wozniakewicz	2019
300th Anniversary Committee	Mike	Wozniakewicz	2019
300th Anniversary Committee	Tom	Zimnowski	2019

120 North Main Street Committee	Stuart	Beckley	2019
120 North Main Street Committee	Scott	Bergeron	2019
120 North Main Street Committee	Carl	Fiocchi	2019
120 North Main Street Committee-Alt.	Tom	Fydenkevez	2019
120 North Main Street Committee	Leon	Markowski	2019
120 North Main Street Committee	Jeff	O'Brien	2019
120 North Main Street Committee	Patricia	Patenaude	2019
120 North Main Street Committee	Lorin	Starr	2019

Agricultural Commission	Michael	Wissemann	2021
Agricultural Commission	Robert	Williams	2021
Agricultural Commission	Megan	Arquin	2020
Agricultural Commission	Scott	Reed	2019
Agricultural Commission-Conservation Rep.	Curt	Griffin	2019

Anti-Harrassment Officer	Elizabeth	Sillin	2019
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Burial Agent-Appointment by Board of Health

Burial Agent	Wendy	Houle	2019
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COMMITTEE/COMMISSION/BOARD	FIRST	LAST	TERM
Capital Improvement Planning Committee	Gerald	Bridwell	2019
Capital Improvement Planning Committee	James	Kowaleck	2019
Capital Improvement Planning Committee			2019
Capital Improvement Planning Committee	Dana	Roscoe	2019

Capital Improvement Planning Committee	Rock	Warner	2019
Civil Defense-EMD	Laurie	Smith	2019
Community Pathways Committee	Gary	Briere	2019
Community Pathways Committee	Linda	Lopatka	2019
Community Pathways Committee			2019
Community Pathways Committee	Nancy	Pick	2019
Community Pathways Committee	Sara	Snyder	2019
Community Pathways Committee	Rock	Warner	2019
Community Pathways Committee	Melissa	Perot	2019
Community Preservation Committee- Historical Rep.	Helen	Clark	2021
Community Preservation Committee-Planning Board Rep.	Sara	Snyder	2021
Community Preservation Committee-Con. Com. Rep	Jennifer	Unkles	2021
Community Preservation Committee-Citizen Rep.	Tom	Fydenkevez	2020
Community Preservation Committee- Citizen Rep.	Mike	Wisseemann	2020
Community Preservation Committee- Recreation Rep.	Shana	Deane	2019
Community Preservation Committee-Housing Rep.	Peter	Jessop	2019
Conservation Commission	Dan	Murphy	2021
Conservation Commission	Curt	Griffin	2021
Conservation Commission	Jennifer	Unkles	2020
Conservation Commission	Nancy	Pick	2020
Conservation Commission	Mark	Zinan	2019
Constables	Fred	Laurenitis	2019
Constables	Allan	Richards	2019
Constables	Michael	Wozniakewicz	2019
Council On Aging	Vacant		
Cultural Council	Mary	Gorman	
Cultural Council	Barbara	Howey	
Cultural Council	Julie	Jacque	
COMMITTEE/COMMISSION/BOARD	FIRST	LAST	TERM
Cultural Council	Debbie	Russell	
Cultural Council	Tammy	Thompson	
Cultural Council	Beth	Roberge Friedrichs	
Cultural Council	Vrishali	Javeri	

Cultural Council	Jessica	Fydenkevez	
Economic Development Committee	Jim	Berontas	2019
Economic Development Committee	Aleks	Kajstura	2019
Economic Development Committee	Fred	Laurenitis	2019
Economic Development Committee	David	Pierce	2019
Economic Development Committee	Barre	Tozloski	2019
Economic Development Committee	Rock	Warner, Jr.	2019
Election Officers/Republicans	Debra	Bennett	8/31/19
Election Officers/Democrats	Christine	Drake	8/31/19
Election Officers/Republicans	Edward	Gately	8/31/19
Election Officers/Democrats	Mary Ann	Gundersen	8/31/19
Election Officers/Democrats	Barbara	Howey	8/31/19
Election Officers/Democrats	Ronald	Howey	8/31/19
Election Officers/Republicans	Donna	McKemmie	8/31/19
Election Officers/Republicans	Pam	Parsons	8/31/19
Election Officers/Democrats	Allan	Richards	8/31/19
Election Officers/Democrats	Stana	Wheeler	8/31/19
Election Officers/Republicans	Barbara	Schulze	8/31/19
Election Officers/Republicans	William	Sillin	8/31/19
Election Officers/Democrats	Susan	Triolo	8/31/19
Election Officers/Democrats	Stana	Wheeler	8/31/19
Election Officers/Democrats	Carol	Ahearn	8/31/19
Election Officers/Unenrolled	Carol	Kushi	8/31/19
Election Officers/Unenrolled	Jean	McEnaney	8/31/19
Election Officers/Unenrolled	Christina	Snover	8/31/19
Emergency Management Director	Laurie	Smith	2019
Energy Committee	Aaron	Falbel	2019
Energy Committee	Scott	Reed	2019
Energy Committee	Laura	Williams	2019
Energy Committee	Edward	Gately	2019
Energy Committee	Carol	Ryan	2019
<u>Finance Committee-Appointment by Moderator</u>			
Finance Committee	Aleks	Kajstura	2020
Finance Committee	Francis	Mozea	2020
Finance Committee	Bruce	Bennett	2019
Finance Committee	Elliot	Crowe	2019
COMMITTEE/COMMISSION/BOARD	FIRST	LAST	TERM
Finance Committee			2018
Finance Committee			2018
Franklin County Bikeway Committee			

Franklin County Solid Waste Rep	Dan	Murphy	2019
<u>Franklin Technical School Com. Rep.-Appointment by Moderator</u>			
Franklin County Regional Planning Board	Dana	Roscoe	2019
Franklin Technical School Com. Rep	James	Bernotas	2019
Hazardous Waste Coordinator	Robert	Ahearn	2019
Historical Commission	Helen	Clark	2021
Historical Commission	Carl	Fiocchi	2021
Historical Commission	Stephen	Schneider	2020
Historical Commission			2019
Historical Commission	Cindy	Benjamin	2019
Housing Committee	Stuart	Beckley	2021
Housing Committee	Scott	Bergeron	2021
Housing Committee	Peter	Jessop	2021
Housing Committee	Dan	Murphy	2021
Parking Clerk	Wendy	Houle	2019
Personnel Committee-Employee Rep.	George	Emery	2019
Personnel Committee-Fin. Com. Rep	Francis	Mozea	2019
Personnel Committee-Selectmen Rep.	David	Pierce**	2019
Personnel Committee-Citizen Rep.	Richard	Lopatka	2019
Personnel Committee-Citizen Rep.	Michael	Wozniakiewicz	2019
Public Weighers appointment is April 1st-March 31st			
Public Weighers- All States Asphalt	Andrew	Bristol	2020
Public Weighers-All States Asphalt	Peter	Chmyzinski	2020
Public Weighers-All States Asphalt	Dean	Cloninger	2020
Public Weighers-All States Asphalt	Harold	House	2020
Public Weighers-All States Asphalt	Thomas	Kelly	2020
Public Weighers-All States Asphalt	Michael	Kroll	2019
Public Weighers-All States Asphalt	Ronald	Maillet	2020
Public Weighers-All States Asphalt	Jason	Massey	2020
Public Weighers-All States Asphalt	Sean	Minor	2020
Public Weighers-All States Asphalt	Michael	Moriarty	2020
Public Weighers-All States Asphalt	Richard	Paine	2020
Public Weighers-All States Asphalt	Homer	Parker	2020
Public Weighers-All States Asphalt	Dan	Perusse	2020
Public Weighers-All States Asphalt	Matt	Powers	2020
Pulic Weighers-All States Asphalt	Eric	Remillard	2020
Public Weighers-All States Asphalt	Tim	Smith	2020
Public Weighers-All States Asphalt	Joel	Thurber	2020
Public Weighers-All States Asphalt	Daniel	Thurlow	2020
Public Weighers-All States Asphalt	Todd	Uzadavinis	2020

Public Weighers-Delta Sand & Gravel	T.J.	Conroy, Jr.	2020
Public Weighers -Delta Sand & Gravel	Melinda	Gibbons	2020
Public Weighers-Delta Sand & Gravel	Jane	Kucenski	2020
Public Weighers-Warner Brothers	Charles	Hebb	2019
Recreation Committee	Shauna	Deane	2019
Registrars	Donald	Patterson	2021
Registrars	Edward	Kelley	2020
Registrars	Allan	Richards	2019
<u>Selectmen Committees</u>			
Housing Committee	Scott	Bergeron	2019
120 North Main Street	Scott	Bergeron	2019
Capital Improvement Planning Committee	Scott	Bergeron	2019
SEPT	Scott	Bergeron	2019
120 North Main Street-Alt.	Tom	Fydenkevez	2019
South County EMS Board of Oversight	Tom	Fydenkevez	2019
Community Preservation Committee	Tom	Fydenkevez	2019
FRCOG Rep.	Tom	Fydenkevez	2019
South County Senior Center	Tom	Fydenkevez	2019
SEPT	Tom	Fydenkevez	2019
Economic Development Committee	David	Pierce	2019
Personnel Committee	David	Pierce	2019
SEPT	David	Pierce	2019
Teacher Union 38 & Instructional Assistants Rep.	David	Pierce	2019
South Country EMS Board of Oversight	Robert	Ahearn	2019
Sunderland Ditch Committee	David	Pierce	2019
Sunderland Ditch Committee	Mark	Zinan	2019
Sunderland Ditch Committee	Stanley	Mitchkowski	2019
Sunderland Ditch Committee	Dewitt	Thompson	2019
COMMITTEE/COMMISSION/BOARD	FIRST	LAST	TERM
Sunderland Ditch Committee	James	Perot	2019
Sunderland Emergency Preparedness Team	Maryellen	Ahearn	2019
Sunderland Emergency Preparedness Team	Robert	Ahearn	2019
Sunderland Emergency Preparedness Team	Stephen	Ball	2019
Sunderland Emergency Preparedness Team	Ben	Barshefsky	2019
Sunderland Emergency Preparedness Team	Scott	Bergeron	2019

Sunderland Emergency Preparedness Team	George	Emery	2019
Sunderland Emergency Preparedness Team	Tom	Fydenkevez	2019
Sunderland Emergency Preparedness Team	Wendy	Houle	2019
Sunderland Emergency Preparedness Team	Fred	Laurenitis	2019
Sunderland Emergency Preparedness Team	Sherry	Patch	2019
Sunderland Emergency Preparedness Team	David	Pierce	2019
Sunderland Emergency Preparedness Team	Erik	Demetropoulos	
Sunderland Emergency Preparedness Team	Steve	Benjamin	2019
Sunderland Emergency Preparedness Team	Marc	Tremblay	2019

Town Administrator Committees-Advisory/Non-Voting

Network & Electronic Resources Agent	Sherry	Patch	2019
Procurement Officer	Sherry	Patch	2019
ADA Coordinator	Sherry	Patch	2019
PVTA Representative	Sherry	Patch	2019
Ethics Municipal Liaison	Sherry	Patch	2019
Community Economic Development Strategy (CEDs)	Sherry	Patch	2019
Super RAO	Sherry	Patch***	2019

Town Counsel KP Law

Veterans Agent Upper Pioneer Valley Veterans Dist.

Upper Pioneer Valley Veteran's Services District Rep.	Dan	Van Dalsen	2019
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Veterans Graves Officer

Veterans Memorial Oversight Committee	Michael	Ahearn	2021
Veterans Memorial Oversight Committee	Stanley	Mitchkoski	2020
Veterans Memorial Oversight Committee	Dan	Vandalsen*	2019

ZBA	Stuart	Beckley	2021
ZBA	James	Bernotas	2020
ZBA	James	Williams, Jr.	2020
ZBA	Steven	Krol*	2019
ZBA	Barre	Tozloski	2019

COMMITTEE/COMMISSION/BOARD	FIRST	LAST	TERM
ZBA-Associate Member-PB Rep.	Stephen	Schneider	2019
ZBA-Associate Member	Rock	Warner	2019
ZBA-Associate Member	Hollis	Graves	2019

GENERAL TOWN INFORMATION

Sunderland Town Offices are located at 12 School Street, Sunderland, MA 01375

Town Web Site: www.TownOfSunderland.us

General Telephone Number: 413-665-1441

Town Fax Number: 413-665-1446

Town Building Hours: Mondays 8AM-6PM * Tues-Wed. 8am-4pm * Thurs 8am-12pm *
Closed Fridays
(office hours may vary ó check with individual office for availability)

TOWN FUN FACTS

Town Incorporated: November 12, 1718 * Population for the Federal Census-2010:
3,684

Elevation above Sea Level is 137.121 feet * **the Town is 14.78 Square Miles**

IMPORTANT DATES and INFORMATION

- **REPORTS AND ARTICLES FOR ANNUAL TOWN MEETING:**
 - Reports shall be submitted to the Board of Selectmen by all boards and officials for insertion in the Annual Town Report each calendar year. All Articles for Annual Town Warrant shall be presented to the Board of Selectmen in writing no later than forty-five (45) days prior to the Annual Town Meeting, or upon approval of the Selectmen.
 - The signatures of 10 certified voters and their addresses are needed to put an Article on the Warrant.
- **ANNUAL TOWN MEETING:**
 - Takes place the last Friday of April, pursuant to Town Bylaw.
- **NOMINATION PAPERS:**
 - Voters' signatures and addresses are necessary on nomination papers secured from the Town Clerk in order to place a name on the ballot for election to a town office. Deadline for filing of nomination papers is set by the Town Clerk.
- **REGISTRATION OF VOTERS:**
 - Residents may register as voters with the Town Clerk at any time during office hours and at special voter registration sessions posted by the Town Clerk before primaries, elections and all Town Meetings.
- **ANNUAL TOWN ELECTIONS:**
 - The Annual Town Election is held the first Saturday of May, pursuant to Town Bylaw.
- **AMENDMENTS TO ZONING BY-LAWS:**
 - Amendments to the zoning bylaws of the Town by vote at an annual or special town meeting as provided in MGL Chapter 40A, §6. (For more details, consult the Planning Board.)
- **PERMITS:**
 - Applicants must secure permits from the appropriate department for Board of Health services; the Building Inspector for all construction work; Plumbing and Gas Inspector for plumbing and gas services; Electrical Inspector for wiring permits for all electrical work and the Fire Department for fire related requirements. Permit applications are available in the Town Office Building or online at www.townofsunderland.us.



TELEPHONE NUMBERS to Remember

- Town Administrator-Sherry Patch 665-1441 x9 or 665-5820
Email: townadmin@TownOfSunderland.us
- Board of Selectmen's Office 665-1441 x1
Email: selectmen@TownOfSunderland.us
- Accountant 665-1441 x4
- Assessors: Assessor Asst.- 665-1441 x5 or 665-1445
Email: assessors@TownOfSunderland.us
- Board of Health - Secretary 665-1441 x6 or 665-1438
Email: boardofhealth@TownOfSunderland.us
- Building Inspector ó Joe Fydenkevez 665-1441 x7 or 665-143
Email: building@TownOfSunderland.us
- Electrical Inspector ó Peter Murphy 413-768-9168
Email: electricalinsp@TownOfSunderland.us
- Fax-Town Offices 665-1446
- Fire Department (non-emergency) 665-2465
Email: fire@TownOfSunderland.us
- Fire & Ambulance (Emergency) 911
- Highway Department-Sup. George Emery 665-1460
Email: Highway@TownOfSunderland.us
- Library-Director: Katherine Hand 665-2642
Email: Director@SunderlandPublicLibrary.org
- Plumbing/Gas Inspector-Steve Baranoski 413-775-3968
- Police (non-emergency) 665-7036
Email: police@townofsunderland.us
- Police (Emergency) 911
- Recreation 665-1441 x8 or 665-1439
Email: recreation@townofsunderland.us
- Sewer Commissioners 665-1441 x1
Email: selectmen@TownOfSunderland.us
- Tax Collector/Treasurer 665-1441 x2 or 665-1444
Email: treascollector@TownOfSunderland.us
- Town Clerk ó Wendy Houle 665-1441 x3 or 665-1442
Email: townclerk@TownOfSunderland.us
- Wastewater Treatment Plant 665-1447
- Water District, Sunderland 665-7685
Water Commissioner: Fred Laurenitis



YOUR LEGISLATORS

GOVERNOR

Charlie Baker, State House, Rm 280, 24 Beacon St. Boston, 02133, phone: (617) 725-4005 or toll-free 1-888-870-7770

e-mail: follow this link: <https://www.mass.gov/forms/email-the-governors-office>

District ó Western Mass Office of the Governor: 436 Dwight Street, Suite 300; Springfield, 01103;

Telephone: 413-784-1200

Staff: William Ramsdell

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LIEUTENANT GOVERNOR

Karyn E. Polito, State House, Boston

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GOVERNOR&S COUNCIL

Mary E. Hurley ó District Office: 8th Governor&S District, 15 Fields Dr., E. Longmeadow, 01028

Telephone: 413-785-5300

Telephone: 617-725-4015 x8, email: mhurley@pellegriniseeley.com

*

SENATOR IN GENERAL COURT

Joann M. Comerford, D-Hampshire, Franklin & Worcester; State House, 24 Beacon St., Rm 70C, Boston, 02133

Telephone: 617-722-1532 email: Joanne.Comerford@masenate.gov

*

REPRESENTATIVE IN GENERAL COURT

Natalie Blais – 1st Franklin District, State House, Rm. 134; Boston, MA 02133

Telephone: 617-722-2400 email: Natalie.Blais@MAhouse.gov

District Office: PO Box 450, Sunderland 01375 Telephone: 413-362-9453

*

US SENATE

Elizabeth Warren, Democrat; Russell Senate Office Bldg., 2 Russell Courtyard, Washington, DC 20510

District Office: 1550 Main Street, Suite 406, Springfield, 01103; phone: 202-224-4543

*

Ed Markey, Democrat; 218 Russell Senate Office Bldg., Washington, D.C. 20510, phone: 202-224-2742

District Office: 1550 Main Street, 4th Flr, Springfield, 01101, phone: 413-785-4610

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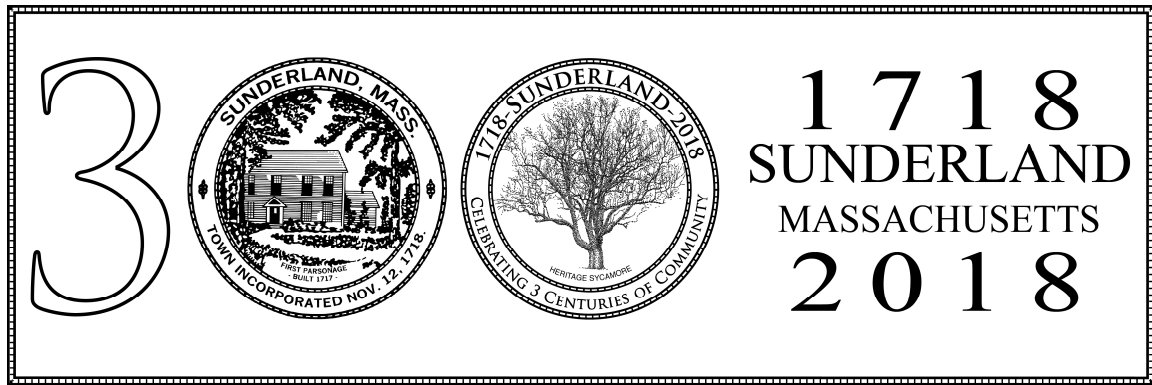
US CONGRESS, 2ND CONGRESSIONAL DISTRICT

James P. (Jim) McGovern, Democrat, 438 Cannon HOB

Washington, DC 20515, phone: 202-225-6101

District Office: 94 Pleasant Street, Northampton, 01060, phone: 413-341-8700

Special Section - Celebrating 300 years



We begin with

TOWN OF SUNDERLAND - A BRIEF HISTORY

Sunderland, Massachusetts, is one of the southernmost towns in Franklin County. The community is situated in the eastern portion of the Connecticut River Valley in western Massachusetts.

Sunderland was incorporated as a town in 1718. Before being incorporated, Sunderland was known as Swampfield, so named by its first settlers because of the swampland within the town. Settlement of the town originated on what is now North and South Main Streets, with forty designed house lots. Settlers were also assigned an equal percentage of swampland, pasture land, and wood lots. North and South main Streets are scenic, broad avenues that appeal to our sensory of what a small New England town should be. In the late 1820s, maple trees were planted on each side of the street, which has added to Sunderland's beauty, especially as leaves change color, or after a snowfall. The houses are a pleasing mix of sizes and styles; in fact, Sunderland's main street has examples of most of the architectural styles of the 18th, 19th and 20th centuries.

Mount Toby range is another source of beauty and historic background. A watchtower is at the peak along with a commanding view of the river valley. The north part of Mt. Toby is the home of the "Sunderland Cave." It is not technically a cave, but huge slabs of tipped conglomerate rock. Caves are rare in this part of New England, which has made this one more widely known. Sunderland's first Irish immigrants located their homes on Mt. Toby in the mid-nineteenth century, which were known as "opaddy farms." Trails are still evident, along with old stone walls marking boundary lines.

Sunderland, still then known as Swampfield, was set off from neighboring Hadley in 1673, with the Connecticut River as the western boundary with Deerfield. Settlement was abandoned during King Philip's War (1675) and re-established as the town of Swampfield in 1714, extending north to Hunting Hills (Montague), and east to Long Plain (Leverett). Montague was set off from Sunderland in 1754 and Leverett in 1774.

Farming developed as the primary industry, particularly crop production in the excellent soils of the river valley. Agriculture prospered, helping to add villages in North Sunderland and Plumtrees (the eastern side of Sunderland) in the early 19th century. Introduction of commercial tobacco expanded settlement to the Meadows (southern side of Sunderland) in the early 19th century. Although farming was the main occupation, there were supporting industries throughout Sunderland's history, such as tobacco shops and farm machinery supplies, as well as sawmills, stores, gravel operations,

and blacksmiths. Today there is a large gravel operation, a rest home, garages and convenience stores, insurance and real estate operations, as well as vegetable farming.

With the Connecticut River as one of Sunderland's boundaries, ferries were used at the river for crossing until 1812, when the first bridge was constructed. Sunderland has had a total of 10 bridges. The main causes of our fallen bridges were high water, ice, and piers not high enough to clear rising water levels, especially in the spring. The tenth bridge is 47 feet above normal water level and has stood since 1938.

Sunderland was also home to "The Amherst to Sunderland Street Railway." Although the trolley car only lasted from 1890-1926, it marked progress for Sunderland. In that period, high school students from Sunderland could ride the trolley to school in Amherst.

Natural disasters are not unknown to Sunderland. Residents have endured floods (1927 and 1936) and a hurricane (1938). Damage had been great in some parts of town, but over time one would never know of the mishaps.

The small town of Sunderland has grown in population over the past 30 years, with a current population of about 3,400. More houses and apartment complexes have been built, and the town has gone from a farming community to a bedroom community, giving easy access to out-of-town jobs, especially at the nearby University of Massachusetts and other local colleges (Amherst College, Hampshire College, Mt. Holyoke College, and Smith College).

*Compiled by Wendy Houle
Sunderland Historical Commission/Town Clerk*

Sources: History of Sunderland, 1899; History of Sunderland, Vol. II., 1954; Beers Atlas of Franklin County, 1873-4; Massachusetts Historical Commission Reconnaissance Survey Report, 1982; Sunderland's Main Street Walking Tour, 1993; My Sunderland "Quarter millennial souvenir of Sunderland, 1968; A Gazetteer of Massachusetts, p. 282; History of the Connecticut Valley, Vol. II; Centennial Gazette, 1792-1892, pp. 101-103.

300TH ANNIVERSARY COMMITTEE CHAIR & VICE CHAIR REPORT

We must first start this report by thanking the committee members... Cindy Benjamin, Amanda Hanley, Brenda and Michael Wozniakewicz, Gayle Drake Thompson, Janet Conley, Tom Fydenkevez, Una Miller and Vincent Grandonico and me Tom Zimnowski for their dedication and commitment throughout these past years.

Years of planning, the creation of subcommittees, town residents stepping forward to enhance the celebration with their time and talent. The committed town folks that volunteered and made this celebration year a complete success.

As we moved forward into uncharted territory, we cannot tell you how helpful ALL of the Sunderland Town employees were. Town Clerk Wendy Houle, Town Administrator Sherry Patch, Administrative Assistant Cindy Bennett, Police Chief Eric Demetropoulos, Fire Chief Steven Benjamin, Highway Department Superintendent George Emery along with Town Accountant Brian Morton and Treasurer Susan Warriner. Everyone went above and beyond to assist in usually "I need

this now, sorryö requests....

Planning events, budget cut backs, fulfilling the vision from the citizens and our committee goal to create life long memories take many hours of planning for sure. One factor that we had no control over was the weather. 2018 has gone down in history as being the wettest year on record. The seven days of our celebration....NO Rain! We were truly blessed with near perfect weather for every event filled day.

To give you some sort of an idea as to what the members of the committee were up to, here is a short list of goals and accomplishments:

- Started and then continued fund raising for the anniversary year.
- Budget reduction í ... revised events.
- Offered Lawn and Leaf collection to raise awareness along with donations
- Organized Town wide Tag Sale
- Set out donation cans at store registers to get coin donations
- Asked for proposals from town citizens to organize events/programs.
- Set Anniversary Year Celebration Calendar of Events.
- Creation of a website and Facebook site
- Design of a 300th Commemorative coin to honor outstanding citizens of Sunderland
- Set Parade day June 16, 2016. Start time at 1:00 pm. Co-chaired by Michael and Brenda Wozniakewicz. Organize a subcommittee to take on this daunting task.
- Set festival weekend dates suggested by Brenda Wozniakewicz, of June 15, 16, 17, 2018. Chaired by Brenda and organize a subcommittee.
- Applied for local and state grants ó received \$10,000 from the Dept. of Tourism from the Massachusetts legislators, grant from the Massachusetts Cultural Council, thank you to the hard work of Linda Lopatka for chairing the Ghosts Event during the Columbus Day Weekend öThe Sunderland Stroll!ö
- Coordinated News and Media coverage.
- Collected information for the News Paper insert Chaired by Vincent Grandonico.
- Asked for volunteers.
- Designed and published booklet for Celebration Weekend events ó June and October
- Work with ALL Town Departments for assistance in the celebration year.
- Formed committee members to research and start the design, editing of anniversary book, chaired by Amanda Hanley.
- List of events hosted and supported by the 300th Anniversary Committee.
- Elementary School Historical Performance and Contra Dance, subcommittee chair, Principal Ben Barshefsky.
- Festival events, craft fair, food vendors, food trucks, musical performances, beer/wine tent, balloon rides, assorted kidsöevents, horse/wagon rides, polish heritage tent., Sub Committee chair, Amanda Hanley.
- Fire Dept. kids events and displays, Polka Dance, Sub Committee chair, Fire Chief, Steve Benjamin.
- Design and edit print fall events brochure ó June brochure done by Brenda Wozniakewicz; October brochure done by Cindy Benjamin.
- List of Events for the Fall 300th Celebration, organized by citizens, utilizing limited committee funding: Main Street Car/Truck Show, Co-Chaired by Bruce Weston and Doug Smith; Ghosts of Sunderland, Chaired by Linda Lopatka and sponsored by Swampfield Historical Society, the Mass Cultural Council and the children of Carolyn Perry Herrick; Art

Show Exhibit, Chaired by Will Sillin; Church Quilt Show, Chaired by Judy Rose; Library Art Exhibit, Chaired by Steve Schneider; First Congregational Special Service, Chaired by Judy Rose; and the Swampfield Museum Open House, Chaired by Mike Walunas, President.

- Veterans Memorial Program, Master of Ceremony by Dan VanDalsen; and Library Program reception, put on by the Friends of the Library.
- Finishing off the year with the 300th Anniversary Gala Ball, co-chaired by Traci Sackrey and Justine Rosewarne.
- Designed and, edited Anniversary Picture Book, chaired by Amanda Hanley, chosen subcommittee of Brenda Wozniakewicz.
- Attended Selectmen's meeting on December 17, 2018 to give an update of 2018 Anniversary year. Attended by Chair, Tom Zimnowski; Vice Chair, Cindy Benjamin; Treasurer, Una Miller; Secretary, Brenda Wozniakewicz; Member, Vinny Grandonico; Member, Amanda Hanley; and Member, Michael Wozniakewicz.
- Time Capsule of archived material consisting of 2 event brochures; assorted thank yous; Selectmen's medallion; Gazette and Recorder newspaper 300th anniversary insert; assorted souvenirs; various written articles about Sunderland.
- Attempt to grow seedlings from the Heritage Button Ball tree by Robert Schultz.
- Coordination with FCAT Chris Collins with complete coverage of events, short historical Videos and media support.

From the list above you can see that money being collected and money being paid out was a monumental task to keep track of. Una Miller volunteered to be the 300th Committee Treasure. Una developed along with Brian and the staff of the Town Office a procedure for the timely and document receiving and payments for vendors, contractors, parade participants and whatever popped up.

June 15, 16 & 17th consisted of the Friday night Elementary School performance with a Community Contra Dance and 300th Anniversary Cake contest. Saturday the festival continued with a Farmer's Market, vendors, music, children's games at the ground around the Town Office Building. The Grand Parade stepped off right on time! Following the parade more events, food trucks, continuous music along with a beer and wine garden on and around the Town Office Building. The evening was capped off by a fantastic firework display. Sunday, the Sunderland Fire Dept. held a family fun event showing off their equipment along with the restored Reo Fire Truck. The afternoon was full of Polka Music provided by the Maestro's Men....Food and drink was provided free to everyone.

The weekend of the festival would not have been possible without the vision of Brenda Wozniakewicz! From choosing the dates, chairing the Parade Committee...creation of the festival and parade booklet to numerous other details her endless energy and commitment to the committee and to the town.

As a new resident to Sunderland Amanda Hanley brought her talents and undertook several challenges. Organizing the Festival, creating and updating the web and social media sites along with working closely with Brenda on creating the 300th Anniversary Book. There was never a challenge that she turned down.

Vinny Grandonico volunteered right off the start with manning the lawn and leaf collection. This was just the start. A member of the successful Parade Committee along with the go to guy that collected history articles and worked closely with the media. Distributing flyers, t-shirts, and knocking on doors along with Michael to speak one on one with local organizations and business.

As summer came and went, we prepared for the events scheduled for October and November! The Main Street Car Show, Sunderland Artist Show, The Ghosts of Sunderland, The Sunderland Congregational Church Quilt Show, The Swampfield Historical Society Open House along with an art exhibit at the Sunderland Public Library. All these events were coordinated by citizens of Sunderland. A small amount of funding from the 300th Anniversary committee was made available to the organizers. It was their energy, vision and efforts that brought these programs to reality! Many thanks to Linda Lopatka, Bruce Weston, Doug Smith, Will Sillin, Steve Schneider, Mike Walunas and the members of the Congregational Church

Our commitment to honor the Veterans and to top off the year with an Anniversary Gala ended our celebration year on November 11th. A tribute featuring and honoring Sunderland Veterans was held on the steps of the Town Office Building. Dan VanDalsen was the master of ceremonies. The UMASS Choral group along with the Honor Guard lead the veterans through the Veterans Memorial to a moving service. The Veterans signs that now grace streets throughout Sunderland were officially revealed. This project was spearheaded by Mary Ellen Ahearn. A fitting tribute to those that served and gave their lives. A reception was held after in the Public Library hosted by the Friends of the Library.

Throughout all the events one special task fell upon one of the committee members Michael Wozniakewicz. Michael was key to logistics. His coordination of all "hidden" aspects of an event...Police, Fire, Highway, parking, Sani-cans.... the list goes on and on. Michael and his team did the impossible.....Closed the Sunderland Bridge! This herculean task provided for a seamless parade!

Our Celebration was coming to an end. The evening Gala held at the Blue Heron was the perfect place for a town closing celebration. Many thanks to Traci Sackery and Justine Rosewarne for their commitment to having a "Ballö. This was the only event that had an admission/ticket. This event was self-funded. Sunderland's own Jeff Holmes and Dawning Holmes Band was the icing on the cake!

As the celebration year came to a close, we also drew an end to the souvenir sales. From start to finish Cindy Benjamin took on the challenge to address the need for local, quality items that would stand the test of time. From here report you will see that it was an ongoing task to keep and maintain stock. We ended the year with a limited inventory that is still available for sale at the Town Clerks Office.

Throughout the entire development years and the hectic anniversary year Gayle Drake Thompson our go to committee member was there to help out where ever and whenever staff was needed.

Our entire committee wish to thank Janet Conley for her years of dedication to the town and for her work as clerk on the 300th Committee. After years of working with us Janet moved on to a new life down in Virginia to be closer to her son and family. We all wish Janet well. Thank you, Janet.

To sum up.... our mission and goal were to not just throw a "party" but to honor our past heritage. To bring the community together and offer and create a memorable celebration that we hope will be remembered by all. All of this could not be possible without the many businesses, families, and individuals that contributed to the funding and support for this historic celebration. Our thanks to you all!

As Chair and Cindy Benjamin Vice Chair of the 300th Anniversary Committee we feel that all of us working together, bringing our talents and visions together accomplished just that!

We now pass the torch to the future residents of Sunderland that will be organizing the 350th. The bar has been set high...!

Submitted by
Tom Zimnowski Chair
Cindy Benjamin Vice Chair

**** JUNE EVENTS ****

To kick off events, there was a decorative cake competition at the Sunderland Congregational Church, the evening before the parade, festival and fireworks. The event invited youngsters and adults, amateur and professional to participate.



CREATED BY:

**Marie Brault, Cake Decorator
The UMASS Bakeshop - Amherst**

This cake was on display in the Town Office Building for the remainder of the Anniversary Year for all visitors to enjoy! Thank you Marie for your tribute to Sunderland. This cake was part of the Friday festivities which included the cake design competition with bakers showing off their 300th tribute!

**To kick off the weekend, there was a special presentation by
SUNDERLAND ELEMENTARY SCHOOL students, staff and families**



THE PARADE



At the start of planning the 300th Anniversary in March of 2016 a small group took on the project of the parade. From the beginning people of Sunderland voiced their concerns of spending a lot of money on a one-time event. The parade committee heard and challenged that concern. Peter Kulesa, Bruce Bennett, Lenny VonFlatern, Erin Wyllie, Vinny Grandonico, Michael Wozniakewicz and Brenda Wozniakewicz delivered by hand approximately 225 letters to area businesses asking for support. Although we did receive support from those letters, we still had a long way to go. Moving forward planning the parade that would kick off the 300th celebration, a float building demonstration was held. The Melha Shriners were invited to a parade meeting and in return they invited the committee to their meeting to present the parade to the entire Melha Shriners group. The Hadley 350th parade committee, as well as the committee from the Holyoke Saint Patrick's Day parade were contacted. Both giving helpful advice and volunteer help the day of the parade. Chief Erik Demetropoulos met with the committee many times taking on the task of traffic challenges so that the group could concentrate on the actual parade. He and the entire Sunderland Police were with us from start to finish. George Emery and his Highway Department provided assistance with arranging parking and other behind the scene tasks. The Town office personnel supported us all the while with our questions, concerns and requests.



As the planning continued Sunderland's own businesses came through with the financial support needed. Delta Sand and Gravel, All State Materials Group, New England Greenscapes, Dale A Frank Insurance Agency & Sunderland Corner Store sponsored 4 of our 6 divisions. The parade committee feeling a deep commitment to the project sponsored the lead off division. The generosity of so many individuals, acknowledged in the anniversary program booklet funded the remainder of the parade. Local private schools donated busses for transporting parade participants. The goal had been realized a parade at no cost to the town.

At 5:00 A.M. Saturday June 16th the setting up the parade route commenced. The morning haze started to burn off unveiling the beginning of the most perfect weekend weather. A reviewing stand that was perfectly staged by Smiarowski's Farm stand, served as the backdrop for the Parade MCs, former tv news anchor now Eversource spokesperson Priscella Ress and Russ Cranshaw, a longtime Sunderland resident. Kevin Murphy and his FCAT crew worked side by side with the MCs and Parade personnel in the final adjustments to the parade line-up, producing a professional quality video which can be viewed on Youtube.



At 1:00 P.M. the parade stepped off from the Sunderland Elementary School to start the 1.4 mile parade route. The Massachusetts State Police Helicopter out of Plymouth announced the start with its siren sounding fly over down Main Street. In exactly 1 hour and 53 minutes, 7 minutes remaining of the 2 hours the state had granted for the bridge closing, the last of the 7 divisions crossed the intersection. These 7 divisions were made up of 108 units, 10 farms, 6 law enforcement, 15 fire and EMS, 12 Floats, 6 Military groups and individuals, 15 Antique tractors and cars, 10 Unique units like the clowns and twirlers, 8 political units from local to state, 7 marching bands, 5 performing bands on flatbeds, 3 Honorees, 11 working/construction pieces of equipment and the Melha Shriners. There were an estimated 8,000 to 10,000 spectators in the center of town and along the entire route. The parade had gone off without incident and the crowd couldn't have been happier.



Festival and FIREWORKS



Once the momentum of the parade took off. The next question was what was the committee actually hoping for this special 300th Anniversary weekend to be? It was decided there needed to be more after the parade, so the day didn't end. It was decided what was needed was a celebration that not only entertained for the remainder of the day but would be remembered for years to come. A party to be celebrated all day concluding with a firework display.

The Festival was the dream project of a very small group. With Amanda Hanley taking the lead on craft vendors as well as assuming the lead role of the festival Director all day Saturday, Amy Barker agreeing to coordinate the food trucks and vendors, Tessa Doubleday took on the stage band line up and Joe Sabol agreeing to keep the stage bands flowing (wrangling) so there was continual music enjoyed with the food and drink that flowed all afternoon into the evening. All of this could not have happened without Scott Bergeron and Bergeron Electric who brought power to the entire event at the Town fields. When the festival was first being planned advice was sought from people who were very knowledgeable in their areas. One company that we relied on for advice due to the diversity of the programs from the Sunderland Elementary School event on Friday, rehearsal on Thursday to the

Polka dance on Sunday was Hilltown Tents. The people of Hilltown advised with how to set up for the different events utilizing the Big 5 peaked tent optimally, rearranging staging and furniture. T.J. Conroy, from Conway was helpful with how to set the stage for performing bands as well as Brian Westbrook, with PDP Productions taking care of all sound and lighting throughout Friday and Saturday's events. Friday night saw a large crowd who enjoyed the SES program which kicked off the weekend. Saturday brought 7 different bands and Mountain View dance school to entertain the crowd. Everyone had room to sit or dance under the tent when they weren't shopping the products that local crafters were selling. One in particular was Sunderland's own Dan Olanyk who founded D & D custom solutions, producing some of the most beautiful Anniversary keepsakes unique to the 300th while also donating part of the proceeds to the 300th Anniversary Celebration. Most people spent the day catching up with old friends, some traveling from California and as far away as England. Some even enjoyed the view from above the crowd in the hot air balloon. Saturday June 16th, 2018 culminated with an absolutely perfect fireworks show. To this day people are still talking about what a great weekend it was in every way possible.

Respectfully Submitted,
Brenda Wozniakewicz, Chair for the 300th Parade and Festival Committees

SUNDERLAND FIRE DEPARTMENT 300TH PARTICIPATION

The Sunderland Fire Department participated in many aspects of the 300th celebrations. We provided 1st responder coverage and water/cooling stations during the parade on Saturday June 16th and we provided the required oversight and fire coverage for the outstanding fireworks display that evening. The Sunderland Volunteer Fireman's Association presented the newly refurbished REO fire truck during the parade. In concert with the Sunderland Volunteer Fireman's Association, the Fire Department grilled food and refreshments during the Polka Dance on Sunday June 17th. Before the dance fire equipment was on display for everyone to see and firefighting inspired kid's games were offered for young attendees. After the dance, the Department provided the crowd with entertainment by demonstrating several firefighter games and contests on the athletic fields behind the Town Offices. During the car show on the 6th of October the Sunderland Volunteer Fireman's Association displayed the REO fire truck on Main Street.

The celebration activities not only allowed the Fire Department to display the equipment and resources that we use for emergency purposes, but it provided us with the opportunity to practice emergency planning and logistics. This went unseen to the general public, but it was a valuable experience. Special thanks goes out to the TrióState Mutual Aid organization for their participation with their radio truck and the expertise of five of their personnel who were in Sunderland during the parade. The State Fire Marshall's Office provided inspections and support during the fireworks setup. Sunderland's Emergency Management Director Laurie Smith was instrumental in planning emergency contingencies and South County Ambulance was in town standing by during the parade for any health emergencies that might occur.

Submitted,
Steven J. Benjamin
Fire Chief

****** OCTOBER EVENTS ******

QUILT SHOW – Event held at the Sunderland Congregational Church:



CAR SHOW



SUNDERLAND TRICENTENNIAL ART EXHIBIT



In celebration of Sunderland's 300th Anniversary and inspired by memories of the town's 275th anniversary art show, 30 creative town citizens (1 for each decade!) joined together to create the Sunderland Tricentennial Art Exhibit.

The exhibit was made possible by our gracious and generous hosts, the members of the First Congregational Church of Sunderland. The 4-day exhibit was held from Friday, October 5 through Monday, October 8 in their recently refurbished chapel. The Tricentennial Art Exhibit shared Columbus Day weekend with the Antique and Classic Car Show, the Ghosts of Sunderland, the Sunderland Plein Air Paint-out exhibit at the Sunderland Public Library, and the First Congregational Church's magnificent annual quilt show. It was a weekend of creativity and artistry that we will long remember.



A call for artists was made in the spring of 2018. The exhibit was open to anyone who lived in Sunderland and for whom making art was an important part of their life. Our exhibitors included creatives ranging from professional/career artists to artists who have decorated their homes with their own work but had never shown publicly.

The incredibly diverse range of media included paintings, quilts, photographs, digital imagery, woodworks, illustrations, prints, metalworks, glassworks, ceramics, doll art, and buttonball tree seedlings. Only in Sunderland!

Beyond providing us the opportunity to show our work together, the Tricentennial Art Exhibit was an opportunity to meet other artists and to make new friends. The 30 artists contributed a total of 115 pieces. The reception from the town exceeded all expectations. The 4-day show enjoyed more visitors than an artist would expect to have in a month-long show at a commercial gallery. Thank you, Sunderland!

A big "Thank you" also to Ken Kushi who built the 6 elegant freestanding walls to display our art. Thank you to Cowles Building Supply who donated materials needed for the display walls. Pastel

painter Stephanie Vignone contributed in many ways but none more important than her role in what would have been an otherwise impossible task, helping to organize and install the display of 115 works by 30 different artists as a cohesive show in one day. Scott Bergeron, besides contributing his mountaineering photographs, provided supplemental lighting for the show. Thank you, Bergeron Electric. We also say "Thank you" to the Sunderland 300th Anniversary Committee for their help in promoting the show and for creating so much excitement and interest relating to all the events associated with our 300th Anniversary.



The Sunderland Tricentennial Art Exhibit was the last art show that Guillermo Cuellar participated in. Guillermo was the first person to respond to the call for artists in the spring of 2018 and his encouragement and interest in the show was a welcome early sign that our exhibit would be a success. It was a delight to meet him and a privilege to exhibit with him. Thank you, Guillermo, and thank you to all the creative spirits of Sunderland.

William Sillin

Sunderland Tricentennial Art Exhibitors:

John Ausikaitis, painter
 Cindy Benjamin, quilter
 Jessica Benjamin, multi media
 Scott Bergeron, photographer
 Mary Ann Brandt, watercolorist
 Eileen Claveloux, digital imagery
 Guillermo Cuellar, painter
 Tony Faith, glassworker
 John Foster, woodworker
 Roxanne Gochinski, photographer
 Alix Hegeler, painter
 Valerie Heim, fine art and illustration
 Peter Knapp, painter and printmaker
 Diana Laurenitis, photographer
 Cathy Lizotte, painter
 Martha Lorantos, ceramicist
 Craig Mabijs, painter
 Sylvia Maes, painter
 Denis Reish, photographer
 Beth Roberge, painter
 Dana Roscoe, woodworker

Steven Schneider, painter
 Robert Schulze, horticulturalist
 Will Sillin, painter
 Laurie Smith, basket weaver
 Nancy Stahelek, painter
 Olia Vesselova, doll artist
 Stephanie Vignone, painter
 Jess Marsh Wissemann, photography
 Tom Zimnowski, painter & photographer

THE GHOSTS OF SUNDERLAND



“The Ghosts of Sunderland” was presented by Swampfield Historical Society on October 6th from 1 to 3 PM at Riverside Cemetery. The event kicked-off from the Sunderland Congregational Church at 12:30 PM with a “Procession” to Riverside Cemetery lead by a horse drawn Hearse graciously provided by Muddy Brook Farm. (This program was supported in part by a grant from the Sunderland Cultural Council and a generous donation from the Perry family in memory of Carolyn Perry Herrick who was the inspiration for the original ghost of Sunderland event in held in October of 2007.)



Riverside Cemetery became a window to our town's past as we walked through the cemetery along the "ghost" loop. We got to meet and chat with several of Sunderland's past residents at their respective gravesites along the loop.

We were able to get an understanding as to what the plantation of Swampfield was like from 1714 to 1718 when the first 39 settlers were moving here as we met with Elizabeth Coombs Graves Andrea Olanyk and her neighbor Deacon Joseph Field (Steve Schneider) and chatted with them about Swampfield in the very early days.

Moving along the loop, we got to meet the third minister of the Congregational Church, Rev. Joseph Ashley (Richard Lopatka), who had some interesting views on the Revolution and taxation (he was a TORY!). We got to chat with Rev. Ashley about his salary dispute with the town. Then, we got to meet the man his Grand-daughter married to Major Caleb Hubbard (Jim Houle) a Revolutionary War hero and Tavern Owner who was invited to give a talk at the commemoration of Bunker Hill in Boston!



As we continued along the loop, we got to meet a few of the Town's entrepreneurs to William Delano (Rick Bennett) who became our town's first Postmaster. He started a hat and saddle business with his brother. They had an interesting way of dealing with the overabundance of muskrats along the river to beaver hats anyone? We also had the opportunity to chat with Martha Warner Montague (Laura Scoville) who along with her five sisters started a few small businesses in town as well as attended Deerfield Academy at the turn of the century. Martha had a few interesting tales about her daughter, Juliette who went to Hawaii as a missionary.

As we near the end of the loop, we discovered a few people who lived in town during the second half of the 19th century -- Israel Childs (Ken Kushi) who went west to California with the gold rush then returned to Sunderland to farm. He also fought in the Civil War.

Then we got to meet Dr. C.G.Trow (Dan Olanyk), who was the town Doctor for 38 years ó he talked about his harrowing night when the Sunderland Bridge collapsed as he was driving his Horse and buggy home from South Deerfield. And finally, we got to meet Carrie Anna Harper (Diane Gumaer) perhaps the first woman in Franklin County to obtain a PhD! She was an associate professor of English at Mount Holyoke. Her book "Beau's Comedy" co-written with Beulah Marie Dix is now back in print as a classic reprint from forgotten books.

**** **NOVEMBER EVENTS** ****

VETERANS DAY CEREMONY



Sunday November 11, 2018 (Veterans Day) began bright with sunshine and cold in temperature. Volunteers arrived at the Veterans Memorial with rakes and tarps for finishing touches prior to the arrival of our invited Guests of Honor, the men and women of Sunderland who served in our United States Armed Forces. Members from all branches of the military were in attendance.

The 11 Am Ceremony commenced with a Veterans procession down School Street from the Graves Library Building led by the Colonial Honor Guard of the University of Massachusetts Minuteman Marching Band. Master of Ceremonies Lt. Colonel Dan Van Dalsen, US Army gave opening remarks followed by the singing of our National Anthem by the University of Massachusetts Choir and Chorale Group under the direction of Dr. Tony Thornton.

Speakers that morning included opening prayer by Deacon Mark Kolasinski. The reading of Governor Baker's Veterans Day Proclamation by Select board Chairman Thomas Fydenkevez. Veterans Day remarks were given by Army Lt. Colonel Stephen Magner, Commander of the ROTC Detachment at UMASS Amherst, his words stating

that service, any service is at a premium and as we enjoy a three day holiday weekend to reflect of service not just to veterans but any service that's the way you honor and celebrate Veterans Day and see how you can serve in any way by answering the call of selfless service.

Guest Speaker David H. Graves, Commander US Navy (retired). David commented on his experiences as a Naval Aviator and his deployments aboard aircraft carriers during his career spanning from 1967 to 1989. He spoke of this older brother Richie being a perfectionist in whatever task he did, including farm work in North Sunderland. His brother Richard Graves is the last Sunderland Veteran killed in action. Now in retirement David is active with the USS Midway Museum at San Diego California. He thanked the community with the building of the Veterans Memorial as he commented it as a learning experience to young people, as service to country has to be passed on from generation to generation.

Recognition was shown to James C. Williams, USMC of North Main Street Sunderland's most Senior Veteran. The next address was given by Representative Stephen Kulik, Sunderland's Representative to The General Court who spoke of past and current legislation on behalf of Veterans within our Commonwealth.

A presentation was made introducing memorial street signs. These signs honor the nineteen Sunderland Veterans who did not return home. These nineteen men served in various branches of the military and died in battle or from injuries received in battle occurring in the French and Indian War (6), Civil War (9), World War I (2), World War II (3) and Vietnam (1).

Musical selections from the UMASS Choir and Chorale concluded our Veterans Day Program, which was followed by refreshments served by Friends of Sunderland Library in the warmth of the Library Building.

To the many volunteers that helped in the planning, preparation and participation thank you. To our hometown veterans Thank you for your service.

Respectfully Submitted
Michael J. Wozniakewicz

BIRTHDAY GALA

Sunderland's 300th year of celebration culminated in a Gala on November 11, 2018 hosted by The Blue Heron. Residents and friends arrived in their most festive attire and so began the evening filled with food, music and fun!



A string quartet of local teen musicians played while guests arrived, friends and neighbors welcomed to a building with much history for the town and now a beautiful setting to celebrate. The Blue Heron created a special menu of recipes sourced from a Sunderland Woman's Club cookbook from the 1960's including some Polish specialties and delicious desserts. After enjoying the delicious buffet, Representative Steve Kulik presented the town with a proclamation to recognize its 300th along with Senator Stan Rosenberg. All attendees then sang Happy Birthday and enjoyed two huge birthday cakes! The rest of the evening was spent dancing the night away to the Jeff Holmes Band.



The Gala was a beautiful evening of celebration and joy where Sunderland community came together to enjoy each other and mark his historic milestone!

**THANK YOU TO OUR COMMUNITY, FRIENDS,
NEIGHBORS AND FAMILY FOR SHARING THIS
MILESTONE WITH OUR TOWN!!!!!!**

BOARD OF SELECTMEN

The members of the Sunderland Board of Selectmen would like to express our sincerest thanks to the residents for the support that you give to our Town each and every day. This past year we celebrated our Town's 300th Birthday and our 300th volunteer committee members did an amazing job. The committee broke up the celebration into 3 separate weekends and packed each day with activities that kept the entire family on the go. Not only did your residents participate but former residents from all over the country returned to Sunderland for the celebration. 300th Committee members please accept the Board's and the Town's sincerest thank you for a year that will not be soon forgotten.

The Town through our Town Administrator Ms. Sherry Patch and many volunteers have continued to seek out and win new grants that continue to allow our Town to grow and improve in many positive ways. This past year we received grants that allowed for the extension of sidewalks along Rt. 47 that allows the residents of Sugarloaf estates to safely walk along the road and access the center of our Town, in addition the sidewalk along the east side of South Main St was leveled and paved to make that sidewalk easier for all to use. Road crossings were upgraded with line striping and signage and bus stop enclosures were added to entice more use of public transportation.

The Community Pathway Committee applied for and received funding for the construction of an ADA compliant path and overlook along the banks of the Connecticut River allowing for the first-time access for all to the beauty of the river that forms our western border. In addition to the river walk, Sunderland was able to partner with the Massachusetts DCR to completely overhaul, pave and make the boat ramp handicap accessible under the Sunderland Bridge. What started out as a simple idea turned into a complicated endeavor due to property lines and easements but through the hard work of many people, all of the hurdles were cleared and we now we have an area that we can all be proud of.

The Town remains committed to working with Massachusetts Highway to reconstruct North Main Street. We have had several meetings with residents, consultants and Mass DOT officials and it appears that with everyone's ability to compromise, we have a plan that will be received well by Mass DOT. The Board wishes to thank everyone for the time and energy that was devoted to making this needed 2.5 million-dollar investment in our Town's infrastructure.

We encourage all residents to become involved with your community in whatever way possible. We think that you'll find it an enjoyable experience and it will give you a chance to get to know your community a little better.

We believe that the Town has again taken many positive steps forward and continues to plant the seeds for future good things to come. Through programs such as the Community Preservation Act, Green Communities, Complete Streets and the tax payers of our Town, we have put Sunderland on a solid path forward.

We the Board, wish to once again thank you for your support and understanding, we sincerely appreciate our conversations and communications with each and every member of our community. Please do not hesitate to stop us on the street or drop us a note. We value your thoughts and opinions and look forward to sharing ideas. We look forward to an exciting new year and our continued service to you.

Thomas Fydenkevez
Chairman



BOARD OF ASSESSORS

The Assessor's Office *continues* to work hard to provide more online information to residents than ever before. The Assessors page on the Town of Sunderland Web Page provides residents, prospective residents, realtors and appraisers links to many FAQ. The Administrative Assistant in the office has provided forms and information about everything assessing, including a link to get onto our (Geological Information Systems) GIS, a mapping technology that allows the user to interact with maps and data sources.

The GIS link is hosted by Cartographic Associates of Littleton NH is an online tool that can provide information about every property in town. Properties can be searched by owner's name, address or map and lot. There is a guide to help navigate this on the Assessors page. Once a property is found it can be viewed on the map with lot dimensions. A property card with detailed information, photo, and building sketch can be shown. Information is updated monthly to provide the most current data. There are other tools or layers available on the GIS link include zoning and abutters lists. ***New for 2018:*** The latest deeds and plot plans are now uploaded on the GIS site. This allows for more ease of use in researching a property in Sunderland.

New for FY 2020: Our office has been working in conjunction with the Town Administrator and the Building Inspector to bring Online Permitting to The Town of Sunderland. We are currently working with a company that would allow residents and contractors to apply and check on the progress of building permits. The town also hopes to place a kiosk in the Town Hall that would allow residents to access the online permitting as well as our online GIS.

Our mission has been and will continue to be:

- to assess properties at fair market value
- to treat each property owner in a fair and equitable manner
- to provide comprehensive customer service to all
- to make information readily accessible to all

Submitted by The Sunderland Board of Assessors

James Kowaleck is Co- Chairmen (2019)

Michael Skibiski- Co-Chairmen (2021)

MaryAnn Kowaleck Board Member (2020)

Prepared by Teresa M Foster

Assessors Administrative Assistant

Board of Assessors - Tax Recapitulation of Tax Levy

	<u>Fiscal 2019</u>	<u>Fiscal 2018</u>
Total Amount to be Raised	9,392,159	9,325,846
Total Estimated Receipts from Non-Tax Sources	<u>3,809,730</u>	<u>4,078,336</u>
Tax Levy	5,582,398	5,247,510

Value of Real Estate by Class

Real Estate Property Valuation		
Residential	325,371,843	312,234,253
Commercial	25,130,540	24,167,997
Industrial	<u>5,457,600</u>	<u>5,441,100</u>
Total Real Estate Valuation	355,959,983	341,843,350
Personal Property Valuation	<u>8,113,063</u>	<u>7,990,650</u>
Total Property Valuation	364,073,046	349,834,000
 Tax Rate (Levy/Valuation*1000)	 \$15.33	 \$15.00

Local Expenditures

Appropriations	8,710,618	8,580,269
Other Amounts to be Raised	680,352	745,577
Total Amount to be Raised	9,390,970	9,325,846

Estimated Receipts and Available Funds

Estimated Receipts - State	1,904,406	1,952,833
Estimated Receipts - Local	825,084	879,542
Free Cash	317,570	582,291
Other Available Funds	762,670	663,668
Total Estimated Receipts	3,809,731	4,078,336

Abatements & Exemptions Granted (FY2019 application period not yet closed when report was submitted)

Real Estate Abatements	0
Personal Property Abatements	0
Veteran's Exemptions	8,200
Blind Exemptions	438
Seniors' Exemptions	0
Senior Work-Off Program	2945
Total	\$11,582

Respectfully Submitted,

James Kowaleck, Co-Chair, Michael Skibiski, Co-Chair,

Mary Ann Kowaleck, Member

Prepared by Teresa M Foster, Assessors Administrative Assistant

BOARD OF HEALTH

Email: boardofhealth@townofsunderland.us

Telephone: 413-665-1441 X6 OR 665-1438

The Board of Health is comprised of three (3) non-compensated elected members. In addition to the elected board, the Town has appointed Health Agents for services related to soil evaluations, wells, pools, camps, food inspections and housing. Housing Services which include housing complaints related to sanitary conditions at rental properties, hoarding concerns, building condemnations, fire or other disaster inspections. The Board of Health also contracts with the Greenfield Public Health Department for Public Health Nursing services for matters that relate to potential communicable disease reports, exposures and follow-up for patient care as required by the state. The Board of Health *does not* provide housing inspection services to private residences such as Radon Testing, Lead Testing, or Mold Testing, etc. There are state agencies available for guidance through these concerns as well as market products available for personal testing that can be conducted by the homeowner.

The Housing Health Agent services are by appointment only. All other non-Housing Health Agent services may be addressed by calling the Board of Health office or during public office hours Monday evenings, 6PM-8PM. The Board of Health secretary can be reached for inspection service scheduling and other Health related reporting issues *during regular Board of Health hours, Monday through Wednesday 8am-4:00pm and Thursdays 8am-12pm at 665-1441 x6 OR 413-665-1438.*

The Board of Health meets once a month on Mondays. Check the Town's website calendar for the scheduled date each month at www.TownOfSunderland.us. The Board of Health Agent has public office hours Monday evenings from 6PM to 8PM in the Town Office Building.

Our part-time Health Agent is responsible for a variety of inspection services relating to Title V services, perc test, repairs and new septic system plan reviews, soil evaluations and final inspections for septic systems. The Health Agent conducts inspections of semi-public pools at the Town's Apartment Complexes. The agent also issues town-wide well permits and inspections for drinking or irrigation purposes. The Agent participates in developing regulations for the Board of Health, such as Well Regulations and Tobacco Regulations that are imposed on the Town's permitted tobacco retailers. All food inspections for the Town's restaurants including seasonal businesses, one-day special events, catering services, and the elementary school cafeteria are conducted semi-annually by the Health Agent. Additional responsibilities of the Board of Health include illegal dumping and related trash and disposal issues in the Town. Complaints and violations of the Town's littering bylaws can be reported to the Board of Health secretary or Board of Selectmen's Office for further investigation and remediation review.

Some of the challenges for the Board of Health is addressing needs in a timely fashion with part-time staffing. We began Public Health Nursing services contracting because of

the extensive follow-up and care required for certain cases, which we cannot provide in-house. Due to the town's diverse population and our proximity to many educational institutions, predicting these needs are difficult at times. We may experience several cases in one year or none and therefore it is not cost effective to employ a public health nurse member on our staff and we are grateful to have the experienced public health services available to us on an as-needed-basis. The Board of Health staff tries to meet all of the community's needs for various services in a timely fashion, however at times weather or scheduling coordination with engineers and other contractors can delay those services.

Our collaboration with the FH-STOPP Coalition, an organization formed to develop community and state-wide tobacco use and availability regulations. Over the past few years, we have been able to limit the types of tobacco products available, regulate packaging and pricing as well as raising the legal age to purchase tobacco products to 21 years old. Our *Board of Health Tobacco Regulation Restricting Sale of Tobacco Products* and *Board of Health Regulation: Prohibiting Smoking in Workplaces and Public Places* may be viewed on the town's website at: www.townofsunderland.us/health-agent-board-health

SERVICES and INSPECTIONS PROVIDED BY AGENTS IN 2018

- Camp Permits/Inspections: 1
- Disposal Works Permits/Soil Evals & Inspections: 16
- Food Catering Permits: 3
- Food Establishment Inspections: 21
- Food Permits/Inspections for Temporary Events: 18
- Food Permits: 21
- Housing Complaint Inspections: 20
- Housing Hoarding: 2
- Installer's Permits: 4
- Perc Tests: 10
- Pool (semi-public) Permits/Inspections: 2
- Roadside/Property Trash Complaints: 2
- Septage Hauler Permits: 3
- Title 5 Inspections: 21
- Tobacco Sales Permits: 5
- Tobacco Violations: 0
- Trench Permits: 2
- Well Permits: 1

As Sunderland celebrated its 300th Birthday this year, the Board of Health was active at the many events that served food options to all of the town's guests for the festivities. We would like to take this opportunity to thank the various committee members and organizers for their cooperation in working with the Board of Health in doing their job to ensure our guests had a positive and enjoyable experience while visiting our Town.

Respectfully submitted,
Caitlyn Rock, Chair; Kristy Paciorek, Vice Chair, Ken Kushi, Member

BUILDING COMMISSIONER

Telephone: 413-665-1433

Email: building@townofsunderland.us

In calendar year 2018, there were 114 building permits issued. Estimated construction costs were \$2,621,106.00, fees collected totaled \$17,906.00. One new home was constructed, the remainder of permits were for windows, siding, roofs, garages, additions, solar installations, kitchen and bath remodels, etc. A detailed list of permits is available at my office, upon request. I look forward to service the town in the coming year.

Respectfully submitted,
Joseph Fydenkevez, Jr.
Building Commissioner / Zoning Enforcer



CAPITAL PLANNING COMMITTEE

The Capital Planning Committee was created as a result of the bylaw passed at the Annual Town Meeting on April 24, 2015. The Committee annually prepares a report recommending a Capital Improvement Budget for the next fiscal year and a Capital Improvements Program, including recommended capital improvements, for the following five fiscal years. Recommendations are then presented to the voters for approval. A list of the Capital Projects funded is out lined below:

Town of Sunderland Prior Years Capital Spending Summary

FY2017		
Expenditure	Amount	Funding Source
Highway radio replacement	6,114	
Highway Truck Loan/lease	30,295	
Holder tractor lease Yr 2	27,111	
Swampfield Drive paving	31,911	
Plow replacement	10,500	
Library HVAC	3,500	
GML rehab Yr 1	18,000	
Police radio replacement	6,434	
Town office bldg. phone system & ethernet improvements	27,138	
	161,003	Capital Stabilization Fund
No. Main St - reconstr eng	78,686	General Stabilization Fund
WWTP I/I analysis	65,000	Sewer Reserve Fund
FY2018		
Expenditure	Amount	Funding Source
Highway Mini Split	4,000	
Storm Drain Repair Replacement	10,000	
GML Rehabilitation	9,000	
HVAC Compressor Replacement	3,500	
Cruiser Replacement	15,567	
Evidence Room	2,150	

Monitoring		
Accounting Software	14,671	
Engineering/Bldgs		
Assessment	30,000	
Streetlight Purchase	8,632	
Truck Lease	27,206.00	
	124,726	Capital Stabilization Fund
Technology		
Improvements	10,000	Comcast/PEG Access Fund
New Bar Rack	1,650	
Remove Rebuild Pump	5,498	
Access Grate	2,299	
Remove & Rebuild		
Blower	1,828	
	11,275	Sewer Reserve Fund
FY 2019		
Expenditure	- - Amount	- Funding Source
Truck Lease/Year 2	27,206.48	
Fuel Dispenser	5,000	
F-250 w/Plow	40,000	
Library Roof Cleaning	3,863	
Library Masonry Repairs	3,953	
Library HVAC	6,325	
Security System-PD	6,651	
Key FOB Doors System-		
PD	7,450	
Engineering-North Main		
St.	65,000	
IT & Phones PCS/Library	24,586	
Renovate & Reseed/Rec		
Fields	12,000	
Hot Water Heater -SES	17,500	
Upgrade Security Camera	15,500	
	235,034.48	Capital Stabilization Fund
I & I Phase A	75,000	
Replace Chlorine		
Analyzer	4,992	
Rebuild Pump	5,880	
	85,872	Sewer Reserve Fund

Funding for capital improvements is partially provided by the Capital Stabilization Override that was voted at the May 3, 2014 Annual Town Election. This approval allows the Board of Selectmen to assess an additional \$100,000 (plus 2.5% in subsequent years beginning with FY 16) in real estate and personal property taxes for the purpose of funding the Capital Stabilization Fund. Funds can ONLY be used for capital improvements. Additional capital funding is provided as outlined under the town's financial management policies, which allocates up to 30% of Free Cash annually for capital improvements. Other potential funding sources include the General Stabilization Fund, Community Preservation Funds, Chapter 90, Grants, Free Cash, excess tax levy capacity and Sewer Reserve.

At the Committee's meeting on March 27, 2018 the Committee voted to recommend the purchase of new fire truck for the Fire Department. The purchase was approved by voters at the Annual Town Meeting contingent upon the passage of a debt exclusion, which was approved at the 2018 Annual Town Election. A Debt Exclusion is a means to raise tax revenue, above and beyond Proposition 2 ½ limits, to pay debt service when borrowing is the funding source for a capital expenditure. The tax increase remains only for as long as the borrowing term and requires voter approvals at both a town meeting and a town election.

The following is some highlights of the Committee's accomplishments:

- ✓ Received a Community Compact Best Practices Technical Assistance Grant to Develop a Capital Improvement Program. Technical Assistance Provided by the Franklin Regional Council of Governments (FRCOG). Board of Selectmen adopted on 3/7/17.
- ✓ Developed and Issued a Request for Proposals (RFP) for a Municipal Building Assessment and Space Study to develop a long-range capital plan for town buildings. Funding for this Study was provided in FY 18 Capital Budget.
- ✓ Contract for Assessment and Study Awarded to Roy S. Brown Architects.
- ✓ Final Report Received September 3, 2018.

The Committee would like to thank former member Dan Murphy for his years of service and efforts on the committee since its inception and through the FY 2019 capital planning cycle.

Respectfully submitted,
Scott Bergeron
Dana Roscoe
Rock Warner
Gerry Bridwell
Jim Kowaleck
Sherry Patch (non-voting)

COMMUNITY PATHWAYS COMMITTEE

2018 was an exceptionally busy year for the Community Pathways Committee. Years of planning and preparation began to materialize as a new public park in our village center, called Sunderland Riverside Park.

As a first step, just in time for the town's Tricentennial celebration in June, the boat ramp at the end of School Street was completely rehabilitated, thanks to the Massachusetts Department of Fish & Game. Meanwhile, in 2018 the Committee took more steps to develop Riverside Park:

- Secured \$79,598 in CPA funds for the project, as the required match for our state PARC grant.
- Met with residents, town boards/committees, and other stakeholders to review plans, solicit ideas, and ensure that the park plan met broad public needs.
- Completed an in-depth environmental review with the Sunderland Conservation Commission to secure necessary authorization to work in the sensitive riverfront area.
- Successfully negotiated with the Massachusetts Historical Commission to secure approval for construction in a national and state historical district.
- Worked intensively with local hero Carlos Nieto-Mattei of Berkshire Design Group to finalize the plan, develop construction documents, and put the project out to bid.
- Developed the content for park signage and engaged ace graphic designer Brent Hale, a Sunderland resident, to make the signs sing.
- Coordinated with general contractor Taylor Davis Landscape & Construction on the first phase of park construction. The construction team was a pleasure to work with, particularly as the inevitable challenges emerged. Construction began in November, and the contractor was able to substantially complete work on the Riverwalk pathway and observation deck before operations had to pause for the winter.

The remainder of construction is due to be completed by June 30, 2019, and an Opening Day celebration is scheduled for July 13, 2019. The Committee is working with the Veterans Memorial Oversight Committee, Library Trustees and staff, Recreation Department, Sunderland Youth Baseball, the Connecticut River Conservancy, and others to plan a celebratory event that recognizes the diverse elements that comprise Sunderland Riverside Park.

In closing, our Committee wishes to extend a special thanks to one of our founding members, Dan Murphy. Dan's engineering and planning skills and personal warmth made him a valuable member of this Committee since it formed in 2013. We wish Dan all the best in his personal, professional, and community endeavors.

Respectfully submitted,

Sara Snyder, Chair, Linda Lopatka, Clerk, Gary Briere, Dan Murphy, Melissa Perot, Nancy Pick, Rock Warner

COMMUNITY PRESERVATION COMMITTEE

Email: CPC@townofsunderland.us

Happy 300th, Sunderland! Our Tricentennial year saw a number of CPA-supported projects come to fruition:

- The 1925 REO fire truck returned to town gorgeously restored, just in time to be featured in the Town's Tricentennial parade.
- Construction commenced on Sunderland Riverside Park.
- The library made significant infrastructural improvements to its backyard space.
- Important restoration efforts are underway at Riverside Cemetery.

Community Preservation projects only happen when community champions take the lead, and we congratulate all the Sunderlanders who have worked on projects that support and sustain our community.

The CPC recommended two new proposals in 2018, which were both approved for funding at Annual Town Meeting:

- \$79,598 for the Riverside Park Pathways project
- \$12,000 for Conceptual Design of the Early Childhood Playground

In 2018 the CPC also made significant organizational improvements. We overhauled our web page and guidelines, established a new schedule of business procedures, and inaugurated an online application form. Sunderland is now the only CPC in the state other than Boston to have an online application.

At the end of FY2018 the Sunderland CPC fund had a balance of \$876,573, of which approximately \$400,000 is available for new projects. We received \$107,173 in distributions from the state for the year. Sunderland was one of only eight towns in Massachusetts to receive a 100% match on our collections in 2018.

For the first time since the Sunderland CPC began in 2011, we welcomed a new member. Peter Jessop adds considerable insight to the committee, thanks to his nine years as chair of the Amherst CPC and extensive involvement in local affordable housing initiatives.

Finally, we wish to thank Richard Lopatka for ably leading the Sunderland CPC for its first six years. Because of the time, skill, and vision Richard put into this program, he was recognized with a Kuehn Community Preservation Award at the State House in Boston in 2015 and a Spirit of Sunderland honor in 2018. We wish Richard all the best in his next chapter.

Respectfully submitted,

Sara Snyder, Chair, Jennifer Unkles, Treasurer, Helen Clark, Clerk, Shana Deane, Tom Fydenkevez, Peter Jessop, Mike Wissemann

CONSERVATION COMMISSION

Email: Conservation@townofsunderland.us

The Conservation Commission (õConComö) is Sunderland's local environmental agency, responsible for protecting the town's land, water, biodiversity, and other natural resources. A primary job of the Commission is to enforce the state Wetlands Protection Act, in addition to our town's own wetlands bylaw.

Wetlands hold and filter water. They also play a vital role in preventing buildings from flooding, protecting groundwater, preventing pollution, and supporting healthy populations of fish and wildlife. The Commission reviews all proposed construction projects located near wetlands and water bodies, to protect and maintain these important resources.

Another major responsibility of the Commission is to protect open space. Preserving farmland, forest and other open spaces helps Sunderland maintain its õrural, small-town feeling.ö Through the combined efforts of town residents, town boards, and our town's farmers, we can create a balanced land-use base that preserves open space while maintaining stable taxes.

This has been a busy year for the Conservation Commission in our efforts to protect wetlands, farmlands and to provide increased outdoor recreation opportunities for town residents. Highlights of our activities during 2018 include:

- **Town Boat Ramp Improvements.** The Conservation Commission has been working to improve the town boat ramp, located off School Street. The ramp and its access road were in poor condition for many years. The Massachusetts Department of Fish & Game, which maintains the boat ramp, repaved it in the spring of 2018, in time for the town's tricentennial celebrations.

Sunderland's stretch of the Connecticut River is ideal for paddlers and small fishing boats, making this project a top priority for the Conservation Commission.

- **New Riverside Pathway.** The Conservation Commission worked with the Sunderland Pathways Committee to create the new walking trail along the Connecticut River, off of School Street. The riverside path will connect with a half-mile loop, accessible to all, around the town playing fields. Construction of the new pathwayö funded in part by a \$201,000 state PARC grantö began in the fall of 2018 and will be completed in the spring of 2019.
- **Wetland Site Reviews.** The Conservation Commission provided oversight of several construction projects in town located near water resources, including Sugarbush Meadows and the elderly housing development at 120 North Main Street. In addition, members have performed numerous site reviews.

We are truly blessed to have so many outstanding natural resources in town. We enjoy

the purest water from our aquifers under Mt. Toby, the most productive farmland in New England, abundant fish and wildlife resources, and some of the most beautiful views in the Pioneer Valley. Please join us in helping to conserve these natural wonders we call home.

The ConCom would like to thank Dan Murphy for his many years of dedicated service, and for generously using his engineering expertise to help the commission do its work to the highest standards.

We meet on the first and third Tuesday of each month, beginning at 7:30 pm. We welcome your input and questions regarding our role in protecting Sunderland's water and wetlands resources.

Respectfully submitted,

Curt Griffin (Chair), Dan Murphy, Nancy Pick, Jennifer Unkles, Mark Zinan

EMERGENCY MANAGEMENT DIRECTOR

As Emergency Management Director for Sunderland, I attend meetings at the Massachusetts Emergency Management Agency regional office in Agawam, MA several times a year to keep updated on regional planning for emergencies. The Town of Sunderland was awarded an Emergency Management Preparedness Grant for \$2,460 to purchase new computers for the Police Chief and Emergency Management Director.

We were also involved in the 300th anniversary celebration with the coordination of the Emergency Services for the 300th Parade activities. The Emergency Operations Center was opened for the planned event, and Sunderland was assisted by several outside agencies who helped during the event and provided assistance to the town in case of an emergency during the parade. We would like to thank those agencies which included Shelburne Control, South County EMS, The Sunderland Police Department, and EMD for the Town of Chesterfield Larry Holmberg. We would also like to thank the Franklin Regional Council of Governments for use of the Field Communications trailer for the day.

Fortunately, it was a beautiful day, and the Parade went off without a hitch.

Respectfully Submitted,
Laurie Smith

EMERGENCY PREPAREDNESS HOME and CAR KIT RECOMMENDATIONS

Are you prepared for when a natural or other type of disaster affects your home and family? Being aware of your surroundings such as the normal level of brooks, streams and rivers near your property or a lack of electricity in your neighborhood is important. Remember ó All emergencies are identified by someone noticing that things are not normal! Don't be afraid to call 911 if something looks out of place or different. Be sure to look out for the most vulnerable in our community ó the elderly or those with disabilities. These are our neighbors who are often affected the most severely when disaster strikes. Planning for emergencies is a practical way to have peace of mind and help protect your family and home. The items below are suggestions of the things that can help you through unexpected situations.

Home Emergency Kit

- | | |
|--|--|
| <ul style="list-style-type: none">• Radio/flashlight, battery powered; extra• batteries or self-powered flashlight & radio• Bottled water – 1 gallon per day, per person• Canned food – not needing refrigeration• Can Opener: non-electric• Eating utensils/disposable cups & plates• Plastic bags-zipper/re-sealable type & trash bags• Blankets/hats/gloves/warm clothing• Prescription drugs• Medical information• Personal contact information, including | <ul style="list-style-type: none">• phone numbers• Personal care items-sanitary napkins, disposal diapers, etc.• Waterproof matches• Writing instruments & paper• First Aid Kit with manual• Pocket Knife• Fire Extinguisher• Cell phone & cord/adapters• Small hand tools, i.e. hammer, pliers, duct tape• Soap & paper towels• Household bleach• Toilet paper & waterless hand cleaner/sanitizer• Disposable N95 Personal Protection• Masks |
|--|--|

Additional Items you may want:

- Needles & thread
- Pre-moistened towelettes
- Eye classes-extra pair / Contact lenses & supplies
- Pet supplies-leash, collar, food, ID, inoculations, carrier
- Cards / books

CAR EMERGENCY KIT

- Booster cables
- Maps, shovels, road flares
 - Tire repair kit & pump
 - Spare tire
- Fire Extinguisher (ABC type-#5 All Purpose)
 - Blankets/hats/gloves/warm clothing
 - Non-perishable food
 - First aid kit with manual
 - Flashlight
 - Carbon Monoxide detector
 - Cell phone charger
 - Fix-A-Flat
 - Empty gas can
- White cloth to signal distress
 - Vehicle Registration
 - Proof of Insurance

EMERGENCY NOTIFICATION SYSTEM – CodeRED

Did you know In 2017, the town changed their Emergency Notification System to CodeRED. This system allows greater communication abilities to our residents and visitors to our community in emergencies or other community announcements. The system allows to alert residents of a selected area situation such as a road closure. We also have the ability to email or send voice communications for various community activities or alerts– you may choose if you want to receive community announcements on your registration! You may register on the Town’s Website (www.townofsunderland.us) and click on CodeRed and follow the instructions. If you need assistance call the Selectmen’s Office at 413-665-1441 x1.

So, you may ask . . .

- **How will I recognize a CodeRED message?**

A CodeRED Emergency message or a general message will have a “short code” number “76993” OR 1-866-419-5000 on your Caller ID. We suggest you program this number in your cell phone as a “new contact.” If you need to replay the emergency notification message again, simply listen to the prompts instructing you how to replay the message. You can also download a free CodeRED App to automatically receive all local alerts from any CodeRed location that your smart phone is near. The CodeRED system is widely used throughout the country and you can also view alerts, etc. from your location with the app.

- **What is CodeRED and why is it important to me?**

CodeRED is an emergency notification service that allows emergency officials to notify residents and businesses by telephone, cell phone, text message, email and social media regarding time-sensitive general and emergency notifications. Only authorized officials have access to the CodeRED system.

- **When will CodeRED be used?**

Any message regarding the safety, property or welfare of the community will be disseminated using the CodeRED system. These may include AMBER alerts, notifications of hazardous traffic or road conditions, boil water advisories or evacuation notices.

- **Does the CodeRED system replace other systems that have been used to provide time-sensitive information to residents?**

This system is an enhancement to existing means of communication and is meant to supplement current or past systems used for mass notification.

- **Does the CodeRED system already have my telephone number, or do I need to sign up to receive CodeRED notifications?**

The CodeRED database contains information received from public databases, including regional phonebooks. *However, residents shouldn't assume that their information is in the system.* The home page of the Town of Sunderland website, www.townofsunderland.us, has a link to the CodeRED Community Notification Enrollment page where you can register online. If you need assistance registering, please call the Selectmen's Office at 413-665-1441 x1. We are not able to check your registered information or update it as this function can only be done through the resident's registered account.

- **I have a business located in Sunderland. Can I arrange to have CodeRED contact my business?**

Yes. Fill out the CodeRED registration form but be sure to select the "This address is business" option. Please note that emergency calls can only be delivered to a direct dial number. Automated attendants will disrupt the process and the calls will not be delivered. Businesses should register their main number and establish a procedure for distributing the CodeRED message to their workforce.

- **What if I want to register additional numbers for my address?**

You may enter multiple telephone numbers to your account along with your physical address and email addresses.

- **Is my personal information protected?**

CodeRED is a service of Emergency Communications Network which takes security and privacy concerns very seriously. They will not sell, trade, lease or loan any data citizen supplied data to third parties.

Look for this Logo on the homepage of our website:

www.townofsunderland.us



ENERGY COMMITTEE

In 2018, the Sunderland Energy Committee focused its attention on three projects: LED Streetlight Conversion, Electricity Aggregation, and Energy Efficiency projects through the Green Communities Program

1. Streetlight Conversion

Municipalities served by Eversource have the opportunity to convert the streetlights in their town to low-energy, high-performance LEDs. The process involves purchasing the existing lower-efficiency lighting equipment from Eversource, hiring consultants to design the new lighting, and then getting it installed. A utility incentive covers about 30% of the cost, added to the 30% reimbursement grant by the Metropolitan Area Planning Council (MAPC). Paul Vessel of RealTerm Energy made a presentation on January 9th in response to our Request for Proposals to design the new system. RealTerm Energy provides GIS data collection, photometric design, installation project management, billing changes, and final commissioning. RealTerm energy sent a draft agreement to look over, and in February the Energy Committee voted to recommend RealTerm Energy to the Select Board. Appropriate adjustments were made to the contract to address issues brought up, and Eversource revised the cost of the streetlights down by a significant amount. Smart controls can be utilized allowing chosen lights to be dimmed on a schedule but can be overridden for an emergency if need be; there are utility incentive and extra grant funding for this feature.

The Town sent a letter to Eversource regarding our intent to purchase the equipment. A streetlight audit was conducted on May 14th, with data for 63 lights. The Select Board approved the design and has scheduled installation for December (which was postponed due to a delay in equipment arrival).

2. Municipal Electricity Aggregation

Community Choice Aggregation (CCA) is a program in which towns and cities can participate to select an electricity provider for residents who are currently on their utility's Basic (opt-out) Service. Aggregation involves the purchase of electricity in bulk and thus provides the possibility for cheaper rates and a greater degree of renewable energy than that provided by the utility's Basic Service. An energy broker helps the community choose an electricity provider that best fits the community's needs and desires. Residents may opt out of the community's choice at any time. The electricity continues to be distributed and billed through the local utility (in our case, Eversource).

The Committee agreed to explore CCA for Sunderland. Bob Dean of the Franklin Regional Council of Governments sent sample language, which we amended, for a town meeting warrant article empowering the Select Board to enter into contract agreements. Aaron made the presentation at Annual Town Meeting, and the article was accepted by the town.

The Select Board voted 3-0 to sign the contract with the energy broker, Colonial Power Group. Their business plan was posted on the Town's website. The plan was approved by the Select Board with a 2-1 vote, with reservations regarding the opt-out provision. Our plan was bundled with a number of other towns' plans and posted with the Department of Public Utilities, awaiting their approval.

3. Green Communities

The Massachusetts Green Communities Division of the Dept. of Energy Resources (DOER) provides grants, technical assistance, and local support to help municipalities reduce energy use and costs by implementing clean energy projects in municipal buildings and schools. Sunderland has been designated as a Green Community since June of 2012.

In July of 2017, we were awarded \$114,138 to fund energy conservation measures, digital control ventilation upgrades, insulation, window inserts, and an energy recovery unit in municipal buildings including the Elementary School, the Town Offices, and the Public Safety Complex. Work at the Public Safety Complex and the Elementary School was completed at the end of March 2018.

Due to the contractor not meeting the required deadline, Sunderland was out of the running for the 2018 competitive grant cycle. We looked for a new contractor, and JK Energy Solutions, a subsidiary of Energy Resources, Inc., of Thomaston, CT, was recommended. At the end of March, a team of their engineers performed an energy assessment of the Town buildings to determine what energy-saving projects could be done. They performed a lighting inventory of the town's municipal buildings in April. In May, DOER reported that all our projects from the last grant round had been completed, making Sunderland eligible for Green Communities funding during the next grant cycle (March 2019). The committee received proposals from JK Energy for energy and lighting upgrades at the Elementary School, the Town Offices Building, the Public Safety Complex, the Highway Department, and the Sunderland Public Library.

JK Energy issued their report in October, requiring review by the committee. We are recommending the following projects:

1. Town Office Building: Replace pneumatic steam control valves and wall thermostats with wireless TSTATs; attic insulation; lighting upgrade. Cost: \$71,470.
2. Elementary School: Variable frequency drives on supply fans for air handling units, lighting upgrade. Cost: \$104,723.
3. Public Safety Complex: Variable frequency drives on hot water circulating pumps and control valves on unit heaters; insulation and air sealing in attic, window inserts, lighting upgrade. Cost: \$48,339.
4. Highway Department: Lighting upgrade. Cost: \$2,255.
5. Sunderland Public Library: lighting upgrade. Cost: \$10,411.

These projects will bring us close to the \$250,000 limit for the Green Communities grant for 2019.

Public Events

The Sunderland Energy Committee sponsored the following public events during 2018:

1. Four Window Insert or "Winsert" workshops, Feb, 8th and 11th, and Dec 6th and 9th. Winserts are removable, interior storm windows that significantly increase the R-value of existing windows. Participants submitted their measurements ahead of time, and the poplar frames were expertly assembled at Smith Vocational Academy in February and Frontier Regional High School in December. A total of 28 winserts were made through the four workshops. Feedback on the effectiveness of the winserts was very positive.

2. In April, Jim Barry (Western Mass Coordinator, Green Communities Division) presented a program at the Sunderland Public Library on a variety of energy-related topics: The Solar SMART Program (which replaces the SREC II program), Electricity Aggregation, Electric Vehicles, and Mass Save. This program was very informative and well attended.
3. Town Open House, April 2018, at the Sunderland Public Library. The Energy Committee had handouts and displays concerning Municipal Electricity Aggregation, the HRA program, and the Green Community projects over the years.
4. Electric Car Demonstration, October 2018: Representatives from the New England Electric Auto Association (NEEAA), an organization of electric car owners covering New England and New York formed to promote EVs and charging infrastructure, came to the Sunderland Elementary School on October 21 with their vehicles to answer questions and give test drives. Fully electric vehicles and plug-in hybrids by Volkswagen, Chevy Bolt and Volt, Nissan Leaf, Mitsubishi Outlander, and 2 different model Teslas were available, and about 20 people participated.

120 North Main Street Project

Glen Ohlund and Laura Baker from Rural Development, Inc. presented their building design for the low-income senior house to be built at the 120 North Main street site. This included the roof-mounted solar energy installation designed by PV Squared for a mini-split (i.e., air-source heat pump) heating/cooling system. The Energy Committee wrote a letter endorsing the energy-efficiency aspects of the project.

Respectfully submitted,

Scott Reed (Chair), Aaron Falbel (Clerk), Edward Gately, Carol Ryan, and Laura Williams

FINANCE COMMITTEE

Email: finance@townofsunderland.us

Mission: The prime responsibility of the Finance Committee is to make recommendations at town meeting on financial matters, including the annual budget. The committee has oversight responsibilities for town financial matters. The moderator appoints its members.

Annual Budget: At the Annual Town Meeting on April 27, 2018, voters approved a budget of \$8,040,537, an increase of \$498,968 from FY2018. This included an amount of \$200,000 above the limit set by Proposition 2 ½. The voters of the town approved this amount by override on May 5th, 2018. The budget was carefully reviewed for any potential savings.

Revenues: For FY2019, revenue decreased slightly from both state aid and from local receipts. The loss of state aid is particularly difficult, as Sunderland is still working to regain strong footing a full 10 years after the financial crisis of 2008.

Risks: As we prepare for the FY 2020 budget, the unsteady nature of our state aid in comparison to our expenses is a source of major stress for the town. Small decreases like the ones this year have a disproportionate effect on our already strained budget numbers. Though we have managed to save a significant amount by a switch to a new town health insurance provider, health care costs for our employees continues to increase. This and other expenses that we cannot control force the town to minimize spending in every other area we can, often with painful results. The hard work and dedication of our town's employees and volunteers manages to keep our finances in good order, but if the state continues to lower its assistance, we will have more and more difficulty in the future.

As we all know, a budget is made up of essentially two parts, estimated revenues and estimated expenditures. Because our taxes are controlled through Proposition 2 ½ overrides, state aid is controlled by the governor and legislature and any locally charged fees and assessments are controlled by statute, there is little that the Finance Committee can review, or do, about the revenue side of the budget.

The strain of the drop-in revenue has forced us not only to make painful cuts, but to ask our town to increase its local tax revenue by \$200,000 over the Proposition 2 ½ level. We are diligently keeping to our formula guidelines that stipulate that we allot no more than 30% of our free cash towards any one year's operating budget. This is to be sure that we disburse an effective amount to future planning; that is, 20% of our free cash to a Stabilization Fund (sometimes called a rainy day fund), 30% to a Capital Stabilization fund to pay for the town's non-recurring capital expenditures, and 20% to remain in our free cash accounts for other budgetary needs.

As we continue to operate our town with the leanest of possible budgets, we must seriously consider the risk of continued drops in revenue. Our town continues to require capital investments that are postponed, and our police, fire, highway, and library departments have new requirements that arise while older ones are put on hold. We must be more responsible in our planning for our capital needs to ensure that Sunderland continues to be a safe and successful community.

Thanks: As always, we are also very appreciative of everyone involved in the budget process. Special thanks are due to the offices of our Town Administrator, our Town Clerk, our Accountant, and our Board of Selectmen, also to the administrations of Sunderland Elementary and Frontier School District, to our School Committees, and all other town employees and committees that have helped form our budget. Their continued civic engagement is a model for others and makes Sunderland a very special place to live.

Respectfully submitted:

Chair - Elliott Crowe

Vice chair - Aleks Kajstura

Members - Francis Mozea, Bruce Bennett, William Powers, and Sara Smiarowski

FIRE DEPARTMENT

105 River Road, Sunderland, MA 01375

Telephone: Non-Emergency: 413-665-2465 / EMERGENCIES: DIAL 9-1-1

Email: fire@TownOfSunderland.us

In 2018 the Sunderland Fire Department responded to 163 incidents, 32 more than in 2017. Our average call volume has been trending upwards for well over a decade. Looking at each time that each firefighter responded to a call in 2018, the sum of the individual firefighter responses was 786. In this day and age where municipalities have difficulty attracting and keeping volunteer firefighters that response rate is excellent. We responded out of town serving as mutual aid for structure fires 11 times in the past year and we received mutual aid 9 times. For all incidents occurring in town that involved property damage, the estimated losses of private property total approximately \$50,000.00. Another interesting trend we are seeing is the increasing occurrence of overlapping calls. These are calls that occur when the Fire Department is already committed at another call or the Fire Department has two calls going on at once. This can require twice the personnel and equipment depending on the nature of the incidents. In 2018 we had 16 overlapping calls.

In August of 2018 a major fire was averted at Cliffside Apartments by their new fire alarm system notifying us of a fire. The resident of the apartment had left home just before the fire started and without the smoke detectors, the fire would have burned to a much larger size before anybody noticed it. Smoke detectors truly do save lives and property. Have you checked yours lately?

It is important to recognize and thank the members of the Fire Department and their families for their dedication and sacrifice. These traits are necessary to maintain the routine of responding to calls, participating in weekly drills, training and continuing education. Missed meals, nights without sleep, interrupted family events and holidays are all taken in stride by the men and women of our Fire Department while they perform their duty eagerly and professionally. It is increasingly challenging to find people who will do this service for the community however the Sunderland Fire Department enjoys a roster of 19 capable people. Being a volunteer firefighter is a rewarding and fulfilling experience. We are always looking for people to help us serve our neighbors. If there is anyone interested in helping the Fire Department in any capacity, please talk to any member of the Department or call / stop by the Fire Station.

A big part of the Sunderland Fire Department's routine activity is fire prevention work and inspections. Four personnel from the Department act in a Fire Prevention capacity by ensuring fire codes and state laws are being adhered to in local businesses, public gathering places and private property that is being bought / sold. Sunderland maintains a robust fire prevention program that is active in our Elementary School. Fire drills happen four times each year but that is just the beginning: Each grade hosts the Fire Department for age appropriate lectures, discussions and hands on workshops concerning fire and home safety, calling 911, not playing with matches and 1st aid. This activity is essential to a safe community and I applaud Principal Ben Barshefsky and his staff for embracing Fire Prevention and giving the Sunderland Fire Department the time needed to accomplish this important curriculum.

IMPORTANT REMINDERS TO CITIZENS

- Display house numbers prominently so they can be seen from the street by first responders. We continue to sponsor a house number program. Senior Citizens can order house numbers free of charge from the Fire Department. Numbers are available to all others at a nominal fee.
- There is no parking in front of all fire hydrants 24/7. Violating cars can be ticketed or towed.
- Please help us by clearing snow from around fire hydrants during the winter months to make water connections happen faster. Seconds count during an emergency!
- There is no parking in the fire lanes of the Elementary School 24/7. Violating cars can be ticketed or towed.
- Open burning season runs from 15 January to 1 May annually. Burning permits are available online at www.fcburnpermits.com. Permits are necessary to be obtained BEFORE burning brush. Open burning is regulated by the Massachusetts Department of Environmental Protection. The DEP advises local fire departments if burn permits should be issued on any given day based on air quality.
- Please check your smoke and carbon monoxide detectors on a regular basis. Early detection of smoke and carbon monoxide is critical to survival. If your smoke detectors are over 10 years old or your carbon monoxide detectors are more than 7 years old, they should be replaced with new units.

The Sunderland Volunteer Fireman's Association (SVFA) continues to support of the Fire Department. Thanks to their fundraising efforts and memorial donations, the SVFA is able to provide valuable training materials and tools for the Fire Department.

Grants are a major focus of the Fire Department administration and a significant amount of time is spent in pursuit of this funding. Various sources for grants are available but the application and award process is very competitive and dynamic. We have applied for approximately \$5,000 in grants during 2018 from the Massachusetts Department of Conservation and Recreation as well as the Town's insurance company. As of the writing of the report we are awaiting notices of award.

I thank all residents for their support in funding our new fire truck. The truck is being built this spring and summer by Rosenbauer in South Dakota. Delivery is expected in late summer 2019 and the Fire Department can't wait to have residents see the new truck and what it can do.

In closing, the following town departments deserve our thanks for assisting us this past year: Police Department, Highway Department, Town Office Administrative Team, Board of Selectmen, Finance Committee, Water District, Health Department, Building and Electrical Inspectors, School Committee, Principal and Superintendent. Thank you also to the local businesses who allow employees who are firefighters to leave work for the purpose of responding to fire calls.

Please visit our department website at www.sunderlandfire.com for up to date information on your local Fire Department and upcoming events.

Respectfully submitted,
Steven J. Benjamin, Fire Chief

FRANKLIN COUNTY SOLID WASTE MANAGEMENT DISTRICT (FCSWMD)

Located At: 50 Miles Street, Greenfield, MA 01301

Website: franklincountywastedistrict.org

Telephone: 413-772-2438

To the Residents of the Solid Waste District:

The Solid Waste District was formed in 1989 to help Franklin County towns manage all aspects of their solid waste ó recyclables, organics, hazardous waste, wastewater treatment sludge, and trash. We continue to provide assistance to twenty-one member towns through administrative support, professional consultation, trainings, and outreach to residents and businesses.

A review of recycling tonnage for 2018 shows a level amount of recycling tonnage compared to 2017. District residents recycled just over 3,000 tons of paper and containers. The recyclables were processed at the Springfield Materials Recycling Facility and sold for reuse at domestic mills. Because of a long-term contract, town recycling programs have not been directly affected by the market disruptions in China.

In 2018, the District sponsored spring and fall "Clean Sweep" collections for bulky items, electronics, tires, appliances, and anything too big to fit into a trash bag. Over 60 tons of material were recycled or disposed of from the two collections. A total of 627 households participated in these collection events. That is 8% more participation than in 2017.

We held our annual household hazardous waste collection in September 2018. This event allows residents to properly dispose of toxic cleaners, automotive products, pesticides, and other toxic products. A total of 300 households participated in this event. 41% of participants were using the collection for the first time.

We applied for and received grants from the Massachusetts Department of Environmental Protection worth \$90,000 for District towns. Some grant funding is a result of a town's successful waste management infrastructure. Other grants include equipment to make town transfer stations more efficient.

If you have questions about District programs, call us at 413-772-2438 (MA Relay for the hearing impaired: 711 or 1-800-439-2370 TTY/TDD), visit our website at www.franklincountywastedistrict.org or visit us at 50 Miles Street in Greenfield.

Jan Ameen - *Executive Director*

Jonathan Lagreze, Colrain ó *Chair*

MA Swedlund, Deerfield ó *Treasurer*

Chris Boutwell, Montague - *Vice-Chair*

Robbie Chiodo, Wendell - *Clerk*

FRCOG Services to Sunderland

12 Olive Street, #2, Greenfield, MA 01375

Telephone: 413-774-3167

Website: <https://frcog.org>

The Franklin Regional Council of Governments provides a variety of services, programming and advocacy to the municipalities of Franklin County. Our Planning Department assists with local planning issues like zoning and hazard mitigation and also works on larger regional projects. Our municipal service programs ó Collective Purchasing, Cooperative Public Health, Cooperative Inspection, and Town Accounting ó are available to any municipality. We provide substance use and chronic disease prevention through our Partnership for Youth. And our Emergency Preparedness and Homeland Security Programs provide a variety of aid and assistance to our first responders and health emergency officials. The FRCOG's 2018 Annual Report, which will be available in April of 2019 and on www.frcog.org shortly thereafter, will highlight our work over the past year. FRCOG provided the following specific services to Sunderland in 2018:

Collective Bidding & Purchasing Program

- Contracted with Sunderland to receive collective bid pricing for up to 24 different highway products and services. Total estimated highway needs for FY19 is \$426,582.
- Prepared a construction bid for Riverside Park.
- Assisted the Elementary School with participation in the Fire Alarm Testing and Maintenance Program.

Cooperative Public Health Service (CPHS) Health District

The Town is not a member of the Health District but benefits from regional projects.

- Coordinated vaccine/supplies availability for 3 flu clinics at South County Senior Center and the Deerfield Elementary School where 343 area residents were vaccinated.
- Coordinated an 11-community-member weekly walking group with the South County Senior Center.

Partnership for Youth

- Conducted a Teen Health Survey to assess attitudes and behavior among Frontier students. Staff reported to administrators results from 245 students, representing 84% of the 8th, 10th, and 12th grade classes. Survey data meets federal requirements for the school and is valuable for grant-writing and program planning.
- Provided a consultant to the School District for assistance on nutrition best practices and improvements.
- Provided training, technical assistance, and evaluation for the LifeSkills substance use prevention curriculum.
- Presented to town officials on Municipal Policies to Support Youth Substance Use Prevention.

Planning and Development Department

- Worked with the Town to implement projects funded through the Massachusetts Complete Streets Funding Program.

- Began conducting an ADA Self-Evaluation and Transition Plan for all Town-owned properties, infrastructure, and programs.
- Worked to protect agricultural, natural and scenic land on the Connecticut River Scenic Byway.
- Prepared an aerial image map for the Town to help with reviewing the 2020 Census address list.
- Reviewed and provided comments on the Town's Housing Choice Initiative Small Town Capital Grant application for School Street.
- Assisted the Town Administrator with completing the FY18 Green Communities Annual Report.
- Drafted a "Demonstration of Need for Local Preference" document for the Town to meet State requirements for including a local preference in the Sugarbush Meadows Ch.40B project.
- Provided technical assistance to the Planning Board through an EEA Planning Assistance Grant to develop proposed zoning changes to support sustainable housing production in Sunderland.
- Conducted a requested traffic count on Route 47 (North Main Street).
- Continued to provide support to advance the North Main Street reconstruction project through the Franklin County Transportation Improvement Program.
- Continued to provide support to advance the Route 116/47 roundabout project proposed for inclusion in the Transportation Improvement Program.
- Provided information and drafted a scope of work to develop a walking map for Sunderland.
- Prepared a sign location plan for the library and Riverside Park.
- Updated and distributed the Walk Franklin County Map.
- Conducted pavement surveys and a condition analysis on all federal-aid eligible roads in Sunderland as part of regional pavement management program.
- Conducted a study of the Park and Ride lot to assess its use.
- Provided technical assistance to the Planning Board with respect to recreational marijuana legislation and zoning.

Special Projects

- Worked with local officials in the development of Budget Guidelines and Budget Documents as part of Community Compact Best Practice Program, staff. The Town now has newly formatted spreadsheets that can be easily updated for projecting revenues and expenditures for the next fiscal year and into the future. Also developed were financial policies and a modified Town Meeting warrant article for presenting the annual budget.
- Organized and facilitated educational information meetings for members of Town energy committees, including presenting information on various topics and conducting follow-up communication.
- Assisted the Town in procuring a shared electricity aggregation consultant in a regional project with 13 towns working together to procure the supply of electricity for residents and businesses.

Town Accounting Program

- Produced biweekly vendor warrants, and monthly budget reports to officials and departments.
- Completed a year-end Free Cash certification; submitted the Schedule A, provided assistance in completing the Recap for tax rate submission; assisted with the annual audit
- Customized reports for committees and departments were developed and distributed.

Workshops & Training

The following list represents the FRCOG workshops and training sessions that Sunderland public officials, staff, and residents attended and the number in attendance.

Emergency Preparedness & Response

Cybersecurity Preparedness ó 2

Deerfield River Tabletop Exercise ó 1

Emerging Threats Training ó 1

Municipal Official Continuing Education

Cannabis Control Commission ó 1

Great Libraries Build Communities ó1

Growing Hemp ó 1

FRANKLIN REGIONAL RETIREMENT SYSTEM

Sandra A. Hanks
Board Chair

Paula J. Light
Council Member

Gabriele H. Voelker
Elected Member

278 Main Street, #311
Greenfield, MA 01301
Telephone: 413-774-4837
Website: www.frrsma.com

Paul J. Mokrzecki
Vice Chair

Mary A. Stokarski
Elected Member

Dale C. Kowacki
Executive Director

The Franklin Regional Retirement System is a government agency that serves the 549 retirees, 52 beneficiaries, 972 active employees, and 614 inactive members of the towns and agencies in Franklin County. We are organized under Chapter 34b, and subject to the provisions of Chapter 32 of the Massachusetts General Laws. We receive oversight on the state level from the Public Employee Retirement Administration Commission (PERAC). We contract with an independent auditor to do a full audit of our system each year. We also contract with an actuary to perform a complete actuarial valuation every two years. PERAC audits our operations and financial records every three years.

The retirement benefit we provide replaces participation in the Social Security system and is described as a "defined benefit", which means that we pay monthly retirement benefits based on the age, salary, and number of years worked at the time a member of our system retires. To be a member, an employee in one of our government units must be working in a permanent position scheduled at 20 hours or more per week and earning \$5,000 or greater annually. Funding of these benefits begins with deductions from the member, and, combined with matching funds from the employing unit, are invested in a mix of stocks, bonds, and indexed funds. Investment earnings are a large part of the funding of retirement benefits, and the allocation of those funds are spread to a variety of sectors to take advantage of positive activity as it occurs in each sector. Please make note of our investment performance percentages in the chart on the next page.

Up until 1988, we were a "pay-as-you-go" system. In 1988 it was legislated that we begin saving to become "fully funded" over the ensuing 40 years. Fully funded means we have enough in reserves to pay for all the current and future potential benefits of our present membership. At the end of 2017, we are 84.7% funded at 29 years (72.5%) into the 40-year mandate.

Our fiscal year is the calendar year, therefore our annual report is not filed until May of the subsequent year, and as a consequence the information provided herein will be a year old by the time you read this. Current reports and information can be found on our website: www.FRRSMA.com.

What follows is a synopsis of our annual report, as filed with our State oversight commission, PERAC. The full PERAC report can be read on the "Finances" page of our website.

	CY 2017	CY 2016	CY 2015
<u>Balances</u>			
Cash	1,208,508	927,926	1,027,504
Investments	144,523,227	124,166,637	115,356,788
Receivables	207,894	333,708	448,896
Payables	2,019,479	1,622,175	1,376,958
Annuity Savings (members)	30,005,767	28,830,926	28,029,622
Retirement Reserves	113,914,384	98,219,520	90,180,524
<u>Revenues</u>			
Member's contributions	3,682,424	3,671,628	3,513,770
Towns, Schools, Agencies	6,162,964	5,875,582	5,645,116
Retirement Cost Sharing	474,821	460,054	472,213
Miscellaneous Revenue	13,725	9,928	20,122
Investment Income (net)	19,547,767	10,744,197	1,259,131
<u>Expenses</u>			
Retirement Benefits	9,802,088	9,113,301	8,432,951
Operating Expenses	495,399	498,301	469,365
Investment Expenses	763,190	703,498	687,629
Retirement Cost Sharing	1,636,665	1,289,229	2,884,282
Refunds to Members	314,654	316,759	368,098
<u>Investment Performance</u>			
Target	7.75%	7.75%	7.75%
Since 1984	8.57%	8.36%	8.34%
10 years	6.57%	6.17%	6.57%
5 years	10.59%	10.20%	8.49%
Current Year	15.41%	9.16%	1.11%
<u>Demographics</u>			
	01/01/2018	01/01/2016	01/01/2014
Members' Average Age	48.30	48.30	48.30
Members' Average Service	10.10	10.50	10.50
Members' Average Salary	37,651.00	35,966.00	33,249.00
Retirees' Average Age	72.60	72.30	72.10
Retirees' Average Pension	16,433.00	15,274.00	14,164.00
Disabled Members' Average Age	58.30	58.00	56.40
Disabled Members' Average Pension	28,790.00	26,353.00	26,052.00

Dale Kowacki
Executive Director
Franklin Regional Retirement System



Frontier Community Access Television

Studio located at:
12 School Street
Sunderland, MA 01375
413-665-0012
www.fcat.tv

The year 2018 was another active one for Frontier Community Access Television. We have worked hard to expand our coverage of local government, as well as activities at Frontier Regional School, specifically Frontier sports. We were also very active this past year in helping document Sunderland's 300th anniversary and look forward to playing a similar role in upcoming celebrations in Whately and Deerfield. The only potential stumbling block to further expansion of our organization lies with the federal government, specifically the Federal Communications Commission, which is considering a rule change which could either gut or radically reduce funding for PEG Access television stations across the United States. The change would allow cable companies to charge towns for their use of channel space on the cable system and deduct that amount from the cable access fees which would ordinarily go to your towns, and then to FCAT.

It's been called the single greatest threat to public access television in history and could drastically reduce FCAT's ability to operate at the level to which we, and our communities, have grown accustomed. Rest assured, however, that our organization remains financially stable and solvent, and ready to continue serving the towns of Conway, Deerfield, Sunderland and Whately for as long as we are able.

Faithfully submitted,
Christopher S. Collins
General Manager/Executive Producer
Frontier Community Access Television

HIGHWAY DEPARTMENT

Located at: 111 River Road, Sunderland, MA 01375

EMAIL: highway@townofsunderland.us

Telephone: 413-665-1460



The Highway Department is responsible for approximately 40 miles of roads in the Town of Sunderland. Maintenance of our roadways is continuous, due to the ever-changing conditions and requires frequent monitoring. Our goal is to be proactive and take in a full view of our environment to foresee possible issues and resolve them. This approach helps us compile a running itemization of projects based on priority and allows us to utilize our budget in the most cost-efficient way.

This year, while being short staffed, we have completed several projects. North Silver Lane and River Road were milled and repaved. With the approval of grant funds, we began the Complete Streets Projects. This project added a sidewalk on Garage Road, the east side of South Main Street, and River Road in front of Sugarloaf Estates. It also allowed us to install a new bus shelter, updated crossing and flashing safety signage on Old Amherst Road. All catch basins were inspected/cleaned, and several were rebuilt throughout town. Street sweeping and line painting was done throughout town. Our dirt roads were graded, dust control was applied, and any wash outs or trouble spots were addressed. American flags were put up for the May holiday and taken down after the 4th of July Holiday weekend. Due to the extraordinary amount of rain throughout the summer we dealt with several wash outs throughout the town. Along with these projects we continue our normal daily tasks which include but are not limited to mowing, brush hogging, patching and repairing roadways, plowing, salting and sanding.

This year, one crew member resigned in November. Our current crew and seasonal staff have done a great job picking up the slack to keep things running smoothly. We hired two new full-time employees this year, one in February and another in December. Our staff participates in ongoing training and certification courses to keep up to date on the most current information and trends. Our staff handles as much of the maintenance and repairs of our equipment and trucks as possible. We do our best to do most of our maintenance and repairs in-house, but some work must be done off-site with outside vendors. Because of the budget afforded to us, we have purchased a 2019 Chevrolet 2500HD pickup and plow, replacing the 2003 Ford F250. This pickup is an asset to our department year-round.

Our goal is to keep the public informed and updated with current projects, road conditions or closures, storm and weather conditions as well as information and tips. Please visit our web site <http://www.townofsunderland.us>, and like us on Facebook for more information. As always if you have any questions or concerns please contact me at 413-665-1460. Finally, I would like to thank the residents for their continued support. I would like to thank the Highway Department crew and the part time winter employees for their hard work and dedication to the Town.

Respectfully,
George Emery, Highway Superintendent

HISTORICAL COMMISSION

Highlights of Sunderland Historical Commission activities during 2018:

Provided historical perspective regarding our town's history over the past three centuries as Sunderland celebrated its 300th anniversary. Assistance was provided to the 300th anniversary committee and the elementary school in preparing programs for the celebration.

Our major ongoing role has been to ensure that as the town moves forward, we do not unintentionally destroy or remove the historical fiber of our town. This includes protecting and preserving historic buildings, the Buttonball tree as well as all Main Street trees and other street trees throughout town and the historic Linear Town Common (North and South Main Street). The Main Street Tree Fund, which is administered by several members of the commission, supported replacement of several trees.

The commission was active in aiding several ongoing projects - North Main Street reconstruction, 120 North Main Street Senior Housing, Complete Streets and the Pathway Committee PARC grant project of Riverside Park. These projects focus on improving the safety and accessibility of our town for the enjoyment of our citizens but each of the projects also touch historic assets that if altered inappropriately would change some of what makes Sunderland, well, Sunderland!

The Historical Commission welcomes new members to pursue a variety of projects, from pursuing designation of additional historic districts to expanding and improving our inventory of existing historic properties. If you have an interest and/or a background in historic preservation, architecture, history, planning or archaeology please come forward and join the commission if the town needs your support.

The Sunderland Historical Commission would like to recognize and thank member, Linda Lopatka who stepped down from the commission after 16 years of service; the last 14 of which she served as the commission's chair. We will miss seeing Linda at our regular meetings but know that she will continue to be involved in town historical events.

Respectfully submitted:

Linda Lopatka (outgoing chair), Helen Clark (Secretary), Cindy Benjamin (Treasurer), Carl Fiocchi and Steve Schneider (Chair as of Jan 1, 2019)

Highlights of Swampfield Historical Society activities during 2018:

Members of the society were involved with the planning of events for Sunderland's 300th birthday throughout 2018 - parade, antique car and art show, fireworks and of course the anticipated Ghosts of Sunderland event which occurred over the Columbus Day Weekend.



As anticipated, 2018 was an active year for the Society. In May we held our annual open house which coincided with the Library plant sale. This event saw many visitors, some who made donations of Sunderland related artifacts to the Society. In June a few hundred visitors toured the Museum on the day of Sunderland's 300th celebration parade. Visitors were also here during Labor Day weekend and on Halloween during the town scavenger hunt. Total attendance for the year was about 350 visitors which including many from other states. Swampfield Historical Society members were involved in making and distributing historic house plaques for many houses in town.

The society's Museum (located at the Graves Memorial Library Building) can be toured by appointment. For information, contact Mike Walunas at 413-548-9361. We are always glad to answer your Sunderland related historical inquiries. Donations of Sunderland related artifacts to the society are always welcome and are fully tax deductible, as allowed by law.

Submitted by: Mike Walunas, President Swampfield Historical Society.

PERSONNEL COMMITTEE

The Sunderland Personnel Committee is charged by bylaw with the following duties:

- (a) Assist in administering the Town Personnel Bylaws and submit recommendations to the Board of Selectmen for approval.
- (b) Review various personnel requests from Town departments, including but not limited to new or revised position descriptions and classifications, promotional and special salary increases, leaves of absence, interpretations of the Town's Personnel Code, policy revisions, salary and benefit surveys and improvements and other personnel matters.
- (c) Hear employees' complaints and submit recommended resolutions to the Board of Selectmen.
- (d) Participate in all screening committees for new applicants; member(s) to be designated by the Committee.

The Personnel Committee is composed of 5 appointed members, including one member from the Board of Selectmen, one Finance Committee member, an active permanent Town employee, and two Sunderland residents not employed by the Town. The Town Administrator is an appointed non-voting member.

The following is some highlights of committee's accomplishments for 2018:

- Voted to recommend engaging an outside consultant to conduct a wage and classification study. This project was funded (\$5,000) at the Annual Town Meeting in April 2018. The Committee is currently working with the UMASS Collins Center on this project.
- Voted to recommend that all non-union employees receive a 3% COLA for FY 2019. Funding for this project was approved at the Annual Town Meeting in April 2018.
- Voted to recommend that the Town increase its contribution to employee health insurance by 5% (from 55% to 60%) effective July 1, 2018. Funding for this increase was approved at the Annual Town Meeting in April 2018.

Respectfully submitted,

David Pierce, Chair/Board of Selectmen
Francis Mozea, Finance Committee
Richard Lopatka, Resident
Mike Wozniakewicz, Resident
George Emery, Town Employee
Sherry Patch, Town Administrator (non-voting)

PLANNING BOARD

In 2018, the Planning Board spent much of the year reviewing and proposing updates to our Zoning Bylaws. We met with Peggy Sloane from the Franklin Regional Council of Governments (FRCOG) to review Adult Use Marijuana bylaws from other Massachusetts cities and towns and ultimately proposed a change to the Use Table in the Zoning Bylaws that addresses Marijuana cultivation, transportation and sale. The definition section of the Bylaws was also updated to complete the proposed changes. These proposed updates were presented at the Special Town Meeting held in January 2019 and after discussion and debate, adopted by the town. Additional Zoning Bylaw changes are being considered to address affordable housing. The Planning Board devoted many meetings to discussions with Alyssa Larose from the FRCOG to review options for addressing affordable housing. The Planning Board will hold a Public Hearing in April 2019 to present Zoning Bylaw changes and these proposed changes will be on the agenda of the Annual Town Meeting in April, 2019. The Board also reviewed and signed several requests for Approval Not Required (ANR) parcel divisions. After many years on the Board, our Clerk, Dan Murphy, stepped down from the Board and we thank him for his time and service.

Respectfully Submitted,

Dana Roscoe, Chair; Jessica Marsh Wissemann; Stephen Schneider; Sara Snyder



POLICE DEPARTMENT

105 River Road, Sunderland, MA 01375

Email: police@townofsunderland.us

Telephone: 413-665-7036 / Emergencies ONLY: Dial 9-1-1

The Sunderland Police Department is dedicated to serving the community at the highest level. We will continue to foster communication and build strong relationships with our residents, schools and businesses. The Town of Sunderland is an exceptional place to be and we are dedicated to be an exceptional Police Department.

Currently our staff consists of Chief Erik J. Demetropoulos, one Sergeant, three full time officers, 8 part time officers and an administrative Clerk. Our department is dedicated to coverage of the town 24 hours a day 7 days a week. Our Officers participate in numerous hours of training and seek out additional training specific to the needs of the community. On any given shift Officers will conduct traffic/speed enforcement, check in with our local businesses, visit the school, work with school staff to implement safety plans along with area Police Departments and the State Police, patrol problem areas, respond to motor vehicle accidents, conduct investigations, attend court for hearings, respond to medical emergencies and patrol our residential neighborhoods.

We have had several staff increases with the department again this year. The department added some needed part time officers; Matthew Morin, Dale Brown, and Robert Carkhuff.

Social media plays a huge part in information sharing and public relations. As many of you might know we established our Facebook page in 2014 and then added a Twitter page in 2016! Both are a

great source of information for the public as we post information on traffic advisories, road closures, safety tips, current events and much more. We urge you to follow us on Twitter and like us on Facebook! Another great resource to have is our Emergency Notification system known as **CODE RED**. You can enroll yourself into CODERED or enroll someone in your family. You would be able to get alerts for major emergencies, road closures, crime waves, and community notifications. These notifications would come to you as phone calls, text messages and/or emails. You can sign-up right from the Town's website! Also, if you are applying for or renewing your firearms license to carry please contact Officer Brenda Tozloski at 413-665-7036 extension 3 to set up an appointment. We have the required forms in our lobby or you can go to our website, www.townofsunderland.us, under Police Department then Firearms Licensing to find everything you need.

Everyone should already know by now that if you stop by the station, you might not see an Officer. Our Officers are usually out on patrol, checking businesses, conducting RADAR & Motor Vehicle stops, or responding to calls. It's quicker and easier to call us via our Regional 24x7 Dispatch Center at 413-625-8200. They'll get us on the radio and notify us of your call.

We want to remind everyone that we can't do our job without your help! Your concerns, tips and observations help us tremendously in solving crimes and catching criminals. We ask that if you see something out of the ordinary please don't be afraid to call us right away. If you see something, Say something. Your timely notification of information will allow for a quicker response and could make the difference between a crime committed and a criminal being caught in the act, or it is going unresolved. As always if you have an emergency call 911.

If you would like to get in touch with an officer immediately regarding any concerns or anything out of the ordinary, please call our 24-hour Dispatch Center at 413-625-8200. If you would like to speak to an officer or the clerk for a non-emergency question or concerns, please call our station at 413-665-7036 extension 9.

As always, the Sunderland Police Department would like to thank the community for their continued support and look forward to another great year

I THANK YOU.

Erik J. Demetropoulos
Chief of Police

Statistics – Calendar Year 2018
Sources: Dispatch Center & Department Records
Total calls as logged by Shelburne Control Dispatch Center:

Total number of calls and type of calls do not reflect the numerous calls handled through this department and only reflect the Computer Activated Dispatch with Shelburne Control Dispatch Center. In 2017 Dispatch received 2,150 calls vs 2018 receiving 5,379 calls for Sunderland. A lot of this has to do with the fact that we determined that our Officers were under-reporting our calls and we were able to rectify that with our continued cooperation with our Regional Dispatch Center.

209A Service	15	Be on the lookout	7
Domestic	5	Motor Vehicle Accident	92
209A Violation	3	Motor Vehicle Complaint	69
Citations Issued (All)	251	Motor Vehicle Stolen	2
Abandoned 911 Call	15	OUI	8
Community Policing	24	Motor Vehicle Violation	547
911	117	Building Check	1491
Fights	2	Burglary	6
Abandoned Vehicle	3	A&B w/ D/W	5
Vehicle Fire	4	Check Welfare	64
Alarm: Burglar or Holdup	96	Noise Complaint	48
Fireworks	6	CO Hazard	7
EMS Alarm-Lifeline	16	Officer wanted	112
Harassment	8	Car vs Deer	8
Cruiser Maintenance	61	Follow-up Investigation	59
Fire Alarm	62	Paperwork Service	40
Illegal dumping	4	Disorderly Person	2
Animal Complaint	47	Disturbance	36
Investigations	44	Narcotic Violations	6
Arrests	79	Disabled MV	51
Keep the Peace	6	Safety Hazard	23
Assist other Agencies	28	Shots Fired	6
Larceny	13	Suspicious Person	20
Assault	2	Suspicious Activity	24
Lines Down	7	Suspicious Vehicle	43
Sex Offenses	2	Threats	5
Lockout	10	Traffic Hazards	46
Articles Recovered	6	Trespass	3
Medical Emergency	153	Unwanted Person	9
B&E Auto	8	Vandalism	6
Missing Person	3	Serve Warrants	28
B&E	4	B&E Past	3
Firearms Licensing	75	Sex Offender Registration	12



SUNDERLAND PUBLIC LIBRARY

20 School Street, Sunderland, MA 01375

Telephone: (413) 665-2642

www.sunderlandpubliclibrary.org

The Sunderland Public Library is a free public library serving the Town of Sunderland and surrounding communities. The Sunderland Public Library provides access to books, DVDs, audiobooks, magazines, newspapers, eBooks, technology, and thoughtful programming for people of all ages. The library is part of the C/W MARS network; a consortium of nearly 175 libraries in Central and Western Massachusetts. All are welcome to visit the library and use our materials, and anyone with a free C/W MARS library card may borrow materials.

2018 Statistics

In 2018, the Sunderland Public Library's patrons borrowed more items than ever before: 68,031 items! We added 2,564 new items to our collection, not including the hundreds of thousands of eBooks and eAudiobooks our patrons can enjoy through our membership in C/W MARS, or the thousands of streaming films available through this year's addition of Kanopy Streaming Films. In Sunderland, 2,342 residents have library cards; that is nearly 64% of residents!

Our library was visited by 45,709 people in 2018, and 6,135 people attended the 418 public programs we offered. Our Community Room was used by over 30 different groups to host 145 meetings. Our library offers so much more than just books. We are Sunderland's living room: a space where you can meet your friends, a quiet place to study, a workshop to learn a new skill, a resource for exploring new technology, or a comfortable spot where you can curl up with a good book.

2018 Program Highlights

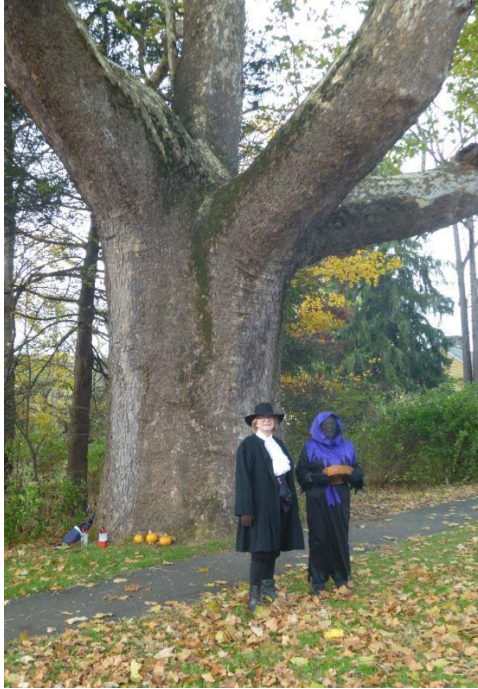
One of the most popular services we offer are our public programs, which provide people of all ages with free, fun, and thought-provoking activities throughout the year. In addition to our annual *Down by the River* Outdoor Concert Series, where patrons can enjoy the music of local bands under the shade of our historic American Elm Tree, we also sponsored a special children's concert by local celebrity Mister G. More than 200 children and their families joined us for this bilingual extravaganza. In our *Saturday Craft-ernoon* series, our patrons learned how to create decorative soaps, essential oil perfumes, paper flowers using book pages, and much more. Our weekly meetings of our Knitting Circle, Qigong Class, Lego Club, and Coffee & Conversation Group are still going strong. We wish to extend a special thanks to Sunderland's Millstone Market for continuing to donate free coffee to the Coffee & Conversation Group each week. We even had a visit from Farmer Minor and Daisy the Reading Pig, and, yes, our Director Katherine gave Daisy a kiss!



Library Director Katherine Hand and Daisy the Reading Pig (May 2018)

300th Anniversary Activities

The Sunderland Public Library was proud to celebrate our Town's 300th Anniversary this year. Highlights of our celebratory activities included a presentation on the Sunderland Fire Department's History by Lt. Jim Bielunis and a presentation by archeologist Bob Drinkwater on the history of the oldest gravestones in Riverside Cemetery. Our second annual Halloween Town-Wide Scavenger Hunt had a historic theme and led families to various historic destinations around Sunderland with spooky clues. The Friends of the Sunderland Public Library also sponsored the 300th Anniversary Literary Awards, which accepted submissions of literary works of all styles written on the theme of Sunderland. The Friends were thrilled to share these beautiful poems, short stories, essays, and picture books, all of which celebrated the beauty and fellowship of our town. The winners were *Thank You Mr. Brown* by Dobry Benjamin (child author category), *Get Out There and Explore* by Devon Glennon (teen author category), and *The Day the Library Moved* by Aaron Falbel (adult author category).



Library Trustee Beth Berry, as historic Sunderland resident Joseph Field, and volunteer Carol Ryan, as the Grim Reaper, hand out prizes at historic destination #6, the Buttonball Tree, during our Halloween Town-Wide Scavenger Hunt (October 2018).

Thank You to Natalie Blais

In November 2018 longtime member of the Board of Library Trustees Natalie Blais resigned from her position on the Board in order to focus on her new role as our State Representative for the First Franklin District. The Board of Library Trustees wishes to thank Natalie for her many years of strong leadership, dedication, and tireless advocacy for the Sunderland Public Library. She was an outstanding representative for this library, and we look forward to having her continue to represent us in her new capacity.

Welcoming our New Head of Young Adult Services

In December 2018, we welcomed Heather McGuirk to the staff of the Sunderland Public Library as our new Head of Young Adult services. We are thrilled to have her on our team and look forward to the exciting programs and services she has planned for Sunderland's teens in 2019.

We wish to thank Jenny Martinez-Nocito, our former Head of Young Adult Services, for her service to this town. In her tenure, Jenny revitalized our Young Adult materials collection, was a strong leader for our Teen Advisory Board, and developed many fun and educational programs for teens that are still going strong.

Building Upkeep

The Sunderland Public Library's building will be turning fifteen in April of 2019. In 2018, we undertook several building maintenance projects to ensure this building can continue to serve our

community for generations to come. Projects included masonry repairs on the front of our building, maintenance on our roof, and a much-needed upgrade on our HVAC controls and repairs of our HVAC system and Geothermal Pumps. The Board of Library Trustees wishes to extend a special thanks to our Selectman Scott Bergeron for his advice, explanations, and tireless dedication in ensuring that our HVAC system and Geothermal Pumps are working properly and are well maintained. The Board of Library Trustees is dedicated to making sure our beautiful building is well cared for. You can expect to see a few more building maintenance projects in 2019.

Thank You to our Volunteers

We wish to thank our numerous and dedicated volunteers whose work keeps our library organized, beautiful, and thriving. From reshelving books to processing new items for our collection, to delivering materials to our homebound patrons, our volunteers do it all. Thanks to Jay Baudermann, Emma Burke, Aaron Damon-Rush, Natalie Dexter, Charlie Johnson, Chris Johnson, Mary Laurens, Kirsten Lindblom, Kathy Ryan, Stephanie Vignone, Faith White, and the students and teachers of the Frontier Regional High School Life Skills Department.

Thank You to our Friends and Donors

While we are truly grateful for the financial support, we receive from Sunderland's tax payers, the funding we receive is not enough to meet State purchasing requirements, provide community programs, or provide our patrons with access to technology. Each year the library relies on the Friends of the Sunderland Public Library, Inc. in order to meet our basic materials budget, to purchase computers and other technology, and to provide Sunderland's residents with fun, educational, and engaging public programs for people of all ages. The Friends of the Sunderland Public Library, Inc. is a 100% local, volunteer driven, non-profit organization, and without their tireless fundraising efforts, the Sunderland Public Library would not be able to provide nearly as many of the services we provide to Sunderland. Thank you, Friends! We would also like to thank the many private donors whose generous contributions allow the Friends of the Sunderland Public Library, Inc. to support us.

What Do You Want to See at Your Library?

Our staff is always eager to hear what our patrons want to see at our library. If you have suggestions for new services, ways we can improve our current services, additions to our collection, or programs you would like to see us host, please be in touch. You can reach our Director at director@sunderlandpubliclibrary.org or 413-665-2642. In-person visits are always welcome too.

Library Hours

Monday 10:00 am ó 8:00 pm
Tuesday 1:00 pm ó 8:00 pm
Wednesday 1:00 pm ó 8:00 pm
Friday 10:00 am ó 7:00 pm
Saturday 10:00 am ó 5:00 pm
Closed on Thursday and Sunday

Library Staff:

Katherine Hand, Library Director

Kelly Daniels Baker, Head of Youth Services

Aaron Falbel, Head of Adult Services

Heather McGuirk, Head of Young Adult Services

Vanessa Ryder, Circulation Assistant

Board of Library Trustees:

David Wissemann, Chair

Lorin Starr, Vice Chair

Justine Rosewarne, Secretary

Beth Berry

Gerald Bridwell

Molly Gowa

Hollis Graves

John Sackrey

Valerie Voorheis



RECREATION COMMITTEE

Telephone: 413-665-1439

The Recreation Department provided more than 40 different programs and events to Sunderland residents during this past year. In all, more than 1550 youth and more than 100 adults took part in the various programs as participants and/or volunteers. Listed below are just some of these programs:

Four different Yoga sessions; Sunderland Night/Day at UMass Softball, UMass Football, UMass Basketball and at UMass Hockey; Sunderland Rec Night at a Springfield Thunderbirds game; Youth Volleyball for Grades 3&4 and Grades 5&6; Intro programs for pre-school and Pre-K thru Kindergarten in Intro Soccer in the fall, Whiffle Ball for PreK and Tee-Ball for K-1st Grade in the spring, and Intro Basketball for grades 1 & 2 in the winter; Youth Soccer for Grades 1&2, 3&4, and 5&6; 19th Annual Easter Egg Hunt; Youth Basketball for Grades 3&4, 5&6 and 7-9; Open Gym Pick-up Basketball for Grades 9-12; Basketball Shoot-Out Contest in March; the 28th Annual End-of-Year Basketball Tournament for Grades 3-9 in March; Berkshire East Ski Program for Youth and families; Sunderland Ski Days at Berkshire East and Stratton; X-Country Ski & Snow Shoe Fun Day at the Elem. School and Sunderland Ice Skating Days at the Greenfield rink during winter vacation; Tiny Blades (ages 2-6) Ice Skating Lessons at the Greenfield Rink; Girls Softball for Grades 2-4, Grades 4-6 and Grades 7-9 (our team for girls in grades 7-9 participated in the Quabbin Valley League and won both the regular season and league championships), and Adult Softball in the spring/summer; Summer Volleyball and Basketball; Coaches clinics were held for Soccer, Basketball, Softball and Baseball; Referee/Umpire clinics were held for Soccer, Basketball, as well as, both Softball and Baseball; Girls Softball Skills Clinic in conjunction with the Valley Storm Team coaches and players, and Girls Softball Pitching/Catching Clinics with the Frontier Girls varsity, JV and MS coaches and players, Soccer Clinics with the Frontier Girls Varsity coaches and players, Basketball Clinics with the Greenfield Boys Varsity coach. A Baseball Clinic was also held with the Frontier Boys Varsity coaches and players. We also took part in the town-wide Halloween Scavenger Hunt.

Several Sunderland residents participated in the following programs offered through our cooperative efforts with other towns: Adult pick-up Basketball and Yoga in Whately; Adult Volleyball in Conway; the Sunderland Adult Volleyball & Sand Volleyball Club, and Jazz Dance, Weight Training, Pilates and Youth Field Hockey in Deerfield.

We continue to work with the Sunderland & Frontier Youth Baseball League (grades 2-6), the Frontier Suburban Football program (grades 4-8), Frontier Suburban Basketball program (grades 5-8), Frontier Suburban Softball program (grades 5-9), the Franklin County Babe Ruth Baseball League (grades 7-12), the Frontier Suburban Girls Softball League (grades 7-12), the Frontier United Soccer program (grades 1-6), and the Franklin County and Amherst Youth Hockey Associations ó coordinating participation and registrations for Sunderland youth. We also provide information and assistance with registration for summer programs in cooperation with the Deerfield and Northampton Rec Departments and Amherst Leisure Services.

The Sunderland Rec Dept. and the Sunderland PTO's co-sponsored the Annual Family Fun Day took a year off due to Sunderland's 300th Anniversary Celebrations. Plans are in the

works to do it again in the Fall ó it is such a great, fun day enjoyed by our children, youth and families.

Speaking of the 300th Celebration, the Rec Dept. took part and/or provided support for the June and Fall activities. We were especially pleased to support the Friday night activities offered through the Elem School and on Saturday morning provided Kids Games (Sack Race, Shuttle Race, Potato Spoon Race, Three-Legged Race) for three different age groups. In the afternoon, we held our every popular Kids Carnival Games and sponsored the Big Slide Bounce House. A great time was had by all!!!!

Another successful Memorial Day Ceremony was planned by the Rec Dept on May 25th. Unlike the previous year, the weather cooperated for the parade to take place and our usual ceremonies at Riverside Cemetery. Sunderland's Oldest Veteran, Jim Williams, Sr., was recognized during the ceremony. The top Sunderland Senior female (Ella Deane) and male (Brandon Trueswell) students at Frontier, took part in the ceremonies along with local and state officials. The Frontier Band provided a Patriotic Medley and Taps for the ceremony. As usual, the Fireman's Association sponsored the refreshments at the conclusion of the parade behind the Town Office Building. The Patriotic Home Decorating contest along the parade route saw more homes decorated this year. Special Thanks to John & Traci Sackrey for their help again this year!!

The Recreation Committee was again represented on the town's Community Preservation Committee and on the Parklands Acquisition and Renovations for Communities (PARC) Committee. Sunderland has received a PARC Program grant to fund the Sunderland Riverwalk Project, is phase 1 of a larger project that will provide upgrades to our Rec fields. The Merritt Field softball facility at the Elementary School saw a very busy fourth season of use. The field has received great reviews from visiting teams as one of the best softball fields in the area. We are thankful to Town Meeting for voting some field maintenance funding which will allow us to better maintain our town recreation fields and facilities going forward.

As always, the Recreation Committee desires your input into the activities that we offer to the town's residents. There are presently a couple of openings on the Committee.

We would be remiss if we did not also say a huge "thank you" to the more than 80 volunteer coaches, scorekeepers, referees and umpires, and others who have helped with recreation programs this past year. If you are interested in assisting or have an idea for a new program, please contact us. We would like to also thank Jim Ewen, Rec Coordinator, for his efforts this past year and for all the times he went "over and above."

Respectfully submitted,
Sunderland Recreation Committee

RIVERSIDE CEMETERY TRUSTEES



The 2018 year at Riverside Cemetery was a busy one. The highlights from the year include the following:

The Trustees with the help from CPA funds undertook a cemetery wide survey of current conditions. The firm of Martha Lyons Landscape Architectural LLC and the stone preservation group Monument Conservation Collaboration LLC performed the initial survey work.

The scope of this work was to do a historical survey, condition based assessment, and to provide the framework for a master plan for our cemetery's next century. This endeavor took a bulk of the year to complete. There were several meetings and one public presentation at our October meeting.

The survey report is available to the public via the Town's website.

Of the elements that were the most important was identifying 3 phases of stone repair - we expect to take action on phase one in summer of 2019.

The Trustees' continuing focus on our trees yielded 2 substantial efforts this year. With the help of Northeast Tree Care, we surveyed the large oak trees and facilitated aggressive and overdue pruning of these trees. The result is a healthy canopy and happy trees.

The work to contain and control invasive species at the river bank is an ongoing task. We will keep our focus on controlling bittersweet and knotweed.

There have been continued sales of plots on the south side of the cemetery. Also, we used some extra soil material to regrade some of the area by the shed.

In the coming year, we will conduct a public session to discuss the recommendations from the Architect so that implementation can begin.

Respectfully submitted,
Riverside Cemetery Trustees
Scott A Bergeron, Chair
Mike Wissemann, Vice Chair
Janet Sawyer Bergeron, Clerk

120 NORTH MAIN STREET COMMITTEE

The 2019 Town Meeting will mark five years since we took our first town vote in support of affordable senior housing at 120 North Main Street. At Town Meeting 2014, we approved the use of CPA funds to purchase the property at 120 North Main with the hope of seeing affordable senior housing in Sunderland center -- within walking distance of the Sunderland Public Library, the Town Offices, recreation areas, and public transportation.

An appointed committee of town volunteers (including several abutters) worked for more than two years to evaluate the need for affordable senior housing, explore site feasibility, and develop a financially feasible project. What emerged was the town's vision for the project. This included the stipulation, based on input from the Historic Commission, that the historic house be retained in order to maintain the character of North Main Street. But, since the Town of Sunderland will neither own nor operate the facility (the town's contribution is the property and additional approved CPA funds), in late 2016 Sunderland issued an RFP for a developer to bring the project to fruition. The selected developer was Rural Development Inc. (RDI). An Option to Purchase Agreement was negotiated and executed in the spring of 2017.

Essentially this is RDI's project now, but the 120 North Main Committee has remained engaged to provide community input and assistance with project planning. This included working with RDI's team to further develop the project plans in preparation for the permitting process.

During the past year (2018 ó March 2019):

RDI received a Site Approval Letter from the MA Department of Housing & Community Development early in 2018.

- In May, an application for a Comprehensive Permit was submitted to the Zoning Board of Appeals.
- Also, in May, a Market Study was completed.
- Zoning hearings were underway from June 2018 through February 2019. Multiple Boards and Committees provided support and / or plan approval including: 120 North Main Street Committee, Planning Board, Historical Commission, Fire Chief, Water District, Energy Committee, and Conservation Commission.
- In August, the developer, working with Greenfield Savings Bank, applied for a \$500,000 grant through the Federal Home Loan Bank of Boston Affordable Housing Program. This grant was awarded in December.
- Architectural and Site Plans advanced during 2018, including plan revisions that provide greater protection for the wetland area on the site.
- The Zoning Board of Appeals granted a Comprehensive Permit in March 2019 for the proposed Sunderland Senior Housing project.

After three Town Meeting votes, countless committee meetings, numerous public presentations and a thorough permitting process, we are close to realizing what Sunderland began to envision more than five years ago. This project, a \$12 million investment in the town center, will provide a long-awaited affordable living option for seniors in our town.

Respectfully Submitted
Lorin Starr
Chair



SCHOOLS

FRANKLIN COUNTY TECHNICAL SCHOOL

We submit this annual report for 2018 on behalf of the Franklin County Technical School District and its administration, faculty, staff and students.

Enrollment for member towns as of October 1, 2018 was 461 students with town breakouts as follows:

Bernardston	29	Erving	30	Montague	85	Sunderland	6
Buckland	8	Gill	11	New Salem	7	Warwick	7
Colrain	23	Greenfield	96	Northfield	28	Wendell	12
Conway	6	Heath	9	Orange	68	Whately	9
Deerfield	15	Leyden	5	Shelburne	7		

Franklin County Technical School awarded 112 diplomas to our seniors in June of 2018. Massachusetts students are required to pass the MCAS in order to receive a high school diploma and once again our students were very successful in meeting this high academic standard. The state has adjusted their measures for evaluating district/school accountability. FCTS was placed in the Not Requiring Support category, which would be equivalent to being classified as a Level 2 school in past accountability ratings. Additionally, the district is meeting targets set by the Department of Education for passing rates of students of high risk with disabilities.

On June 23, 2015 Franklin County Technical School District was fortunate to have received approval from all nineteen member towns to participate in a bond authorization which allowed FCTS to fund the MSBA 73.89% reimbursed Window and Door Replacement Project, as well as afford FCTS the opportunity to repair its twenty year-old roof and ensure paving upgrades of its forty year old driveway, track, parking lot and associated areas, which were original to the school in 1976. Payment for the 15-year bond is in its second year, which will impact member towns in FY20. FCTS has the advantage of utilizing vocational students and licensed instructors from carpentry, electrical, plumbing and landscaping to provide maintenance and repairs to our school grounds and facility saving member towns tens of thousands of dollars annually. These shop programs also saved member towns an estimated \$100,000 on the projects. Additionally, Automotive and Collision Repair shop programs maintain our school vehicle fleet, which reduces costly vehicle maintenance. Many of our school vehicles are used for our various construction jobs within Franklin County and also provide for athletic transportation, which significantly reduces our overall transportation costs.

Franklin County Technical School students are learning the value of paid work opportunities through a newly revamped Cooperative Education Program (Coop). There are more than 56% of our seniors involved in paid Coop jobs and internships related to their vocational field of study.

On December 12, 2018, Franklin County Technical School's Advanced Placement (AP) test scores, were recognized by National Advanced Placement Center as one of the Commonwealth's top 18 school districts. The AP District Honor Roll recognizes school districts who have demonstrated significant increases with their AP scores for all areas. Franklin County Technical School's AP students were honored for the percentage of students which scored 3 or higher on their AP exams. FCTS was also recognized for their diverse student population and overall participation of students taking the AP exams. Franklin County Tech offers AP courses in Computer Science, Statistics, and English Language and Composition.

Franklin County Technical School has been busy with community-based projects that act as learning opportunities for our students. Every year the shop programs, with instructors and students, embrace the authentic work that is done in our communities. The instructional nature of our work may cause the duration of a project to increase, but costs associated with a project are significantly decreased for our member communities. Following is a list of just some of the many projects completed by FCTS students and instructors within Franklin County over this past year: In Bernardston, the Carpentry program has begun working with the town to build a new transfer station building. In Buckland, Landscaping students have installed a playground and rehabilitated a ballfield for the recreation department. Electrical students completed an annual clean up and placement of flags at Colrain's Farley Cemetery.

In Gill, Landscaping students worked the Source to Sea Watershed cleanup; and built raised garden beds and an outdoor classroom at the Gill Elementary School. The Culinary Arts program once again assisted the Sheriff's Department at the "Senior Safety Expo" at Schuetzen Verein by preparing and serving food to participants. Landscaping students conducted a fall cleanup and pruning at the North Cemetery in Leyden, as well as refurbishing a wishing well at the cemetery, with our CAD/CAM students creating a plaque for the well.

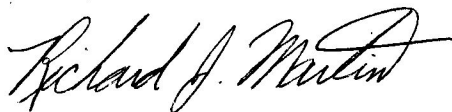
In Greenfield, students in the Pre-Employment Program visit clients at the Greenfield Adult Day services each month to make crafts and play games with the clients. The Cosmetology program visits GVNA HealthCare, Charlene Manor and Poet Seat Health Care to provide hand massage and nail painting for the clients, and Health Tech students offer chair yoga, relaxation, nail care and aroma touch hand therapy to adult health care clients, as well. Health Tech students also work with the faculty at the Parent Child Development Center (PCDC) to create and teach health and safety topics to preschoolers and parents in Greenfield and Turners Falls; and also volunteer at the annual YMCA Girls Day Out event. Plumbing and Electrical students have completed work on the Habitat for Humanity house on Smith Street. Electrical students continue to volunteer at the Relay for Life with wiring and setup help. Carpentry and Landscaping were involved in work on a new cabin for Camp Keewanee. They also built and installed six ADA accessible picnic tables for the Poet Seat Health Care Center. Future Farmers of America (Landscaping students) donated generously to this year's annual food drive that is conducted school wide, with the food being donated to the Family Inn in Greenfield.

Within the Millers Falls/Turners Falls/Montague area, Electrical has installed a new paddle fan and security lighting at the Turners Falls airport and updated the pilots lounge. The Landscaping program is contracted to grow naturalizing plants and bushes for the airport and have installed temporary irrigation. The Electrical program students are involved in the electrical wiring of the new J&D Duke Performing Arts Center.

In Orange, Landscaping worked on a Memorial garden in town. Carpentry students worked on the Athol/Orange Regional Animal Shelter and worked with our Electrical students at the Orange Municipal Airport. In Shelburne, Landscaping did a fall cleanup of the Hill Cemetery; and Collision and Repair provided major renovations to the Bridge of Flowers donation box. Landscaping rehabilitated Cricket Field and installed sod at the ballfield.

Our partnerships with our communities are important for our programs, and we thank those who allow our students the opportunity to practice their trades out in the field.

Respectfully,



Mr. Richard J. Kuklewicz
School Committee Chairman

Mr. Richard J. Martin
Superintendent-Director

Franklin County Technical School District Committee 2018

Bernardston-Bradley Stafford; Buckland-Laura J. Earl; Colrain-Nicole Slowinski;
Conway-Brian Kuzmeskus; Deerfield-David Thiel; Erving-Robert F. Bitzer; Gill-Sandy Brown;
Greenfield-Paul R. Doran, Christopher L. Joseph, Mark M. Maloney, Donna M. Woodcock;
Heath-Arthur A. Schwenger; Leyden-Gerald N. Levine; Montague-Richard J. Kuklewicz, Chairperson;
Dennis L. Grader; New Salem-Bryan Camden; Northfield-Scott Milton; Orange-Clifford J. Fournier,
Secretary;
Linda R. Chapman; Shelburne-Angus Dun, Vice-Chairperson; Sunderland-James Bernotas;
Warwick-A. George Day, Jr.; Wendell-Jeffrey D. Budine; Whately-Donald C. Sluter

FRONTIER REGIONAL SCHOOL SUPERINTENDENT REPORT

Building dynamic learning communities, one student, one teacher, one family at a time.

As the new Superintendent of the Frontier Regional and Union #38 Schools, I am proud to submit the annual report on behalf of the dedicated teachers and administrators of this district. In the past twelve years, I have served as Principal and Assistant Principal of the Frontier Regional School and am pleased and honored to have the opportunity to serve our five schools in the role of Superintendent. This is an extraordinary district and I will do everything that I can to support the work our teachers do each day with our students and will continue the traditions that make this district so special.

One of the most important things I focus on is teamwork. When people work together, we can accomplish far more than any one single person can accomplish alone. This district is propelled by a dedicated and skilled team of educators. My commitment to them is paramount to support, honor, and to help them thrive. In that vein, I would like to acknowledge our extended team of faculty and staff members who work tirelessly to create a stand-out and supportive learning environment for students. I am inspired by our administrators, teachers, and support staff, students and central office and administrative staff, as they are a vital part of our ongoing success. I also appreciate, and am energized, by the ongoing support of parents; the communities of Conway, Deerfield, Sunderland and Whately; our School Committees, town officials and employees. With this team effort, our schools will continue to be a vibrant and vital part of our communities, and will make all of us feel enormously proud

Thank you.
Darius Modestow,
Superintendent of Schools

Overview: Frontier Regional School opened in 1954 in the town of South Deerfield, Massachusetts. The school includes students in grades 7 through 12 with an enrollment of 647 students. This is an increase of 26 students from the October 1, 2018 enrollment figures of 621 students. Of the 647 students, 169 were School Choice students, which is an increase of 12 students from the October 1, 2017 School Choice enrollment figure of 157.

The class of 2018 had 81 graduates, 72% planned to attend a four-year college, 25% a two-year college, (97% higher education), and 3% were undecided and/or planned to enter the labor market. This is consistent with graduates of the class of 2017 where there were 82 graduates: 69% planned to attend a four-year college, 27% a two-year college, *87% higher education), and 12% were undecided and/or planned to enter the labor market.

Capital Planning Committee

The subcommittee on capital planning was established by vote of the Frontier Regional School (FRSD) Committee in December 2017. The subcommittee charge was to identify all capital

needs of the FRSD and develop a plan for addressing those needs in FY20 and in subsequent years.

The eight-member Capital Planning Subcommittee is comprised of one regional school committee person and a select board member from each town. In addition, the Frontier Regional School District (FRSD) Principal (now District Superintendent) was named chair of the committee. To assist the Task Force, the FRSD entered into a contract with the Franklin Regional Council of Governments for the services of its Municipal Finance Specialist.

Conway - Bob Armstrong, Select Board
Philip Kantor, Regional School Committee
Deerfield - Trevor McDaniel, Select Board
Robert Decker, Regional School Committee
Sunderland - Scott Bergeron, Select Board
Judy Pierce, Regional School Committee
Whately - Frederick Orloski, Select Board
Robert Halla, Regional School Committee
Superintendent - Darius Modestow
District Facility Director - Robert Lesko
FRCOG Municipal Finance Specialist - Joe Markarian

The Task Force, in general, met monthly beginning in January 2018, including an on-site inspection of the track to assess its current condition. Its members reviewed a detailed list of immediate and long-term proposed expenditures prepared by the RSD Superintendent and Facility Director. Over the course of multiple meetings, the Task Force focused on categorizing and prioritizing items on the list. The dollar amount of expenditures, as well as the timing of a purchase or project, was part of the discussion as well. As an initial action, a capital item was defined as a project, purchase or acquisition with a value of \$10,000 or more, or a life span of five (5) years or more.

Potential revenue sources were discussed with a focus on Frontier Regional School District (FRSD) general funds, annually certified Excess & Deficiency (E&D) and proceeds from borrowing. The Task Force reviewed numerous funding scenarios all in the context of the FRSD overall budget and member towns' capacity to absorb costs.

The Task Force also recognized the value of establishing a consistent year-to-year process for evaluating capital needs and for arriving at annual expenditure recommendations. Consequently, among the goals of its recommendations is to create continuity, enhance predictability, and build confidence in the process among member towns. Equally important is a FRSD commitment to a sustainable maintenance and repair program and a willingness to create financial capacity to cover future unanticipated, unforeseen capital costs. The Task Force also developed a 10-year plan that accounts for all other current capital and deferred maintenance needs and, funds a maintenance and repair program.

Proposed by the Task Force and approved by the school committee is to borrow \$1,826,664 in notes to address the major capital needs that cannot be addressed in the regular budget or use of other revenue sources. These projects include partial roof replacement, parking lot paving and repair, carpeting, upgrades to the library, HVAC upgrades and repair, and replacement of the outdoor track. This capital improvement proposal and approval to take on debt by the regional school will be brought forward for a vote by the towns this spring.

I am very proud of the work of the capital planning subcommittee. The dedication of both their time and knowledge to improve the structure around capital improvement planning in implementation.

FRONTIER CURRICULUM AND PROFESSIONAL DEVELOPMENT:

Massachusetts curriculum standards in science and social studies were updated in the past two years. Frontier faculty worked in department teams to study the new frameworks, revise the current curriculum, and implement the new standards.

The 2016 science standards were fully implemented in Frontier science classrooms in the beginning of the 2017/18 school year. Science teachers worked to incorporate the state framework changes that require students to master science practices such as generating multiple solutions to design problems, analyzing data, predicting results and drawing conclusions.

The new Social Studies Framework was published in draft format this year. Like the science standards, this framework emphasizes the development of skills and practices for scientific study. Students develop practices for the study of history and social sciences through critical reading of historical documents, analyzing perspectives and developing academic arguments to support a viewpoint. Frontier faculty members spent part of the year reviewing the standards and delineating how each practice will be taught in grades 7 through 12. The emphasis is on supporting students in developing a progression of skills, strategies, and conceptual understanding that build from one year to the next.

The English department adopted new resources that support students in developing strategies to become critical readers and effective writers. In addition, a new online vocabulary building resource was adopted to build students' literacy skills.

ASSESSMENT AND SCHEDULING:

Faculty participated in professional development based on the previous year's recommendations by the assessment committee. Faculty members explored research-based assessment practices and are implementing new strategies to both measure student learning as well as promote the acquisition of skills as defined by the new standards.

The scheduling committee examined the current high school schedule configuration and options for expanding choices for students. The current middle school schedule, that was modified four years ago, is working well and will be relatively unaffected. The planning committee is proposing the following changes for implementation during the 2019/20 school year:

Create one 45-minute short block at the high school level.

Add 5 additional credits each year to high school. This will result in increased credits needed for graduation.

Students will be required to take 2.5 of these credits as a directed study (special education skills classes will count towards this requirement).

Band and Strings will be offered during the 45-minute short block. Only elective non-singleton classes will be offered during the short block (i.e.: no competing classes for our performing arts classes).

A continued limit of 30 AP credits per year

Offer more electives such as:

- Sociology
- An early childhood class
- Introduction to sports medicine
- Classical mythology
- Other topics that students have shown an interest in when they take independent studies.

Staff: George Lanides joined the Frontier Regional School as Principal.

New Faculty: Christina Barbieri, English Teacher; Charles Leach, English Teacher; Joseph Barrett, Special Education Teacher/Inclusion Specialist

Retired Staff: Walter Flynn, English Teacher

Resigning staff: Joseph Costello, English Teacher

Special Thanks

We are pleased to acknowledge the dedication and hard work of Frontier Regional School Committee Members: **Chair Robert Halla, Vice Chair William Smith, Secretary Judy Pierce, Members Robert Decker, III, Mary Ramon, Lyn Roberts, Philip Kantor, Cyndie Ouimette, Keith McFarland, Damien Fosnot and Olivia Leone.** I look forward with pleasure to continuing our work together.

Thank you to the citizens of our four towns for being supportive of public education and our wonderful schools.

Respectfully submitted,

Darius E. Modestow, Superintendent of Schools

**Annual Report
From the
Office of the Superintendent of Schools
Frontier Regional School
For 2017-2018**

FRONTIER SCHOOL REPORT

Robert Halla, Chair
Frontier Regional School District Committee
South Deerfield, MA 01373

Dear Mr. Halla:

I respectfully submit the 2018 Frontier Regional School Annual Report.

FRONTIER REGIONAL SCHOOL COMMITTEE

	<u>TERM EXPIRES</u>
* Robert Halla, Chair, Whately	2019
William Smith, V. Chair, Whately	2021
Judy Pierce, Secretary, Sunderland	2019
Olivia Leone, Member, Deerfield	2021
* Philip Kantor, Member, Conway	2019
* Mary Ramon, Member, Deerfield	2019
* Keith McFarland, Member, Sunderland	2019
Robert Decker, Member, Deerfield	2020
Cyndie Ouimette, Member, Conway	2019
Lyn Roberts, Member, Sunderland	2020
Damien Fosnot, Member, Deerfield	2019

*Representing the local Elementary School Committees for one-year term.

Regular meetings are held on the second Tuesday of each month, in the Media Center, Frontier Regional School, South Deerfield, Massachusetts at 6:00 p.m.

ADMINISTRATION

Darius Modestow	Superintendent of Schools
The Management Solutions	Business Services
Sarah Mitchell	Director of Secondary Education
Karen Ferrandino	Director of Special Education
Scott Paul	Director of Technology

SUPPORT STAFF

Donna Hathaway	Executive Assistant to Superintendent
Diana Capuano	Administrative Assistant (SPED)
Mary Jane Whitcomb	Administrative Assistant
Paula Light	Frontier Regional Bookkeeper/Treasurer
Donna Lloyd	Frontier Regional Bookkeeper
Stephan Shepherd	Grants Accountant
Deborah Coons	Student Information Systems Data Specialist
Stuart Dusenberry	Network Administrator
Keith Van Buren	Information Technology Specialist

FRONTIER REGIONAL SCHOOL

George Lanides	Principal
Scott Dredge	Assistant Principal
Roberta Reiter	Principal's Secretary
Kelly Blanchette	Special Education Secretary
Michelle Russell	Attendance Secretary
Mary Lapinski	Guidance Secretary

FRONTIER REGIONAL SCHOOL **ENROLLMENT - OCTOBER 1, 2018**

<i>Grade</i>	<i>Conway</i>	<i>Deerfield</i>	<i>Sunderland</i>	<i>Whately</i>	<i>School Choice</i>	<i>Tuitioned In</i>	<i>Total</i>
7	16	40	18	12	31	1	118
8	15	46	24	12	25	0	122
9	14	27	23	9	27	0	100
10	15	47	20	5	23	0	110
11	11	35	8	9	31	1	95
12	9	34	16	6	30	0	95
SP	0	3	0	1	2	1	7
Total	80	232	109	54	169	3	647

FRONTIER REGIONAL

SALARY SCHEDULE

July 1, 2017 – June 30, 2018

<u>STEP</u>	<u>Bachelors</u>	<u>Masters</u>	<u>M+30</u>	<u>CAGS/Doctorate</u>
0	\$42,092	\$44,121	\$46,607	\$48,937
1	\$44,262	\$46,039	\$48,371	\$50,788
2	\$46,099	\$48,006	\$50,195	\$52,706
3	\$47,234	\$50,041	\$52,084	\$54,688
4	\$48,888	\$51,642	\$53,997	\$56,697
5	\$50,168	\$53,336	\$56,025	\$58,825
6	\$52,328	\$55,037	\$57,875	\$60,766
7	\$53,708	\$56,784	\$59,738	\$62,724
8	\$55,130	\$58,215	\$62,435	\$65,556
9	\$57,874	\$61,524	\$65,210	\$68,470
10	\$60,907	\$65,088	\$68,071	\$71,476
11	\$61,917	\$67,488	\$71,214	\$74,775
12	\$64,324	\$69,982	\$73,767	\$77,454
13	\$65,288	\$71,031	\$74,873	\$78,616
20L	\$65,788	\$71,531	\$75,373	\$79,116
25L	\$66,288	\$72,031	\$75,873	\$79,616

APPENDIX A

2016-2019 SALARY SCHEDULES

Unit C Instructional Assistants

	HOURLY RATES		
Step	2016-2017	2017-2018	2018-2019
	Top Step increase only*	2.5%	2.5%
1	\$13.25	\$13.58	\$13.92
2	\$13.73	\$14.07	\$14.43
3	\$14.22	\$14.58	\$14.94
4	\$14.68	\$15.05	\$15.42
5	\$15.17	\$15.55	\$15.94
6	\$15.64	\$16.03	\$16.43
7	\$16.15	\$16.55	\$16.97
8	\$16.60	\$17.02	\$17.44
9	\$17.10	\$17.53	\$17.97
10	\$17.60	\$18.04	\$18.49

Unit C Educational Support Nurses

Step	HOURLY RATES		
	2016-2017	2017-2018	2018-2019
	1%	2.5%	2.5%
1	\$22.12	\$22.67	\$23.24
2	\$23.07	\$23.65	\$24.24
3	\$24.02	\$24.62	\$25.23
4	\$24.96	\$25.58	\$26.22
5	\$25.90	\$26.54	\$27.21
6	\$26.85	\$27.52	\$28.20
7	\$27.80	\$28.49	\$29.20
8	\$28.74	\$29.46	\$30.20
9	\$29.69	\$30.44	\$31.20
10	\$30.62	\$31.39	\$32.17

NOTE: Schedule reflects following agreement:

FY 2017: Instructional Assistants shall implement a revised Salary Schedule which includes the removal of the bottom step and an increase to the top step. Employees will remain on the same step as a result of the step removal (no double steps).

Educational Support Nurses shall receive step movement for eligible employees and a 1% increase to Schedule.

FY 2018: Step movement for eligible employees and a 2.5% increase to Schedule.

FY 2019: Step movement for eligible employees and a 2.5% increase to Schedule.

SUPERINTENDENT'S REPORT SUNDERLAND ELEMENTARY SCHOOL

District Mission Statement

Building dynamic learning communities, one student, one teacher, one family at a time.

District Vision Statement

Vibrant, collaborative, engaging, and inclusive learning communities promoting the growth of every student.

As the new Superintendent of the Frontier Regional and Union #38 Schools, I am proud to submit the annual report on behalf of the dedicated teachers and administrators of this district. In the past twelve years, I have served as Principal and Assistant Principal of the Frontier Regional School and am pleased and honored to have the opportunity to serve our five schools in the role of Superintendent. This is an extraordinary district and I will do everything that I can to support the work our teachers do each day with our students and will continue the traditions that make this district so special.

One of the most important things I focus on is teamwork. When people work together we can accomplish far more than any one single person can accomplish alone. This district is propelled by a dedicated and skilled team of educators. My commitment to them is paramount to support, honor, and to help them thrive. In that vein, I would like to acknowledge our extended team of faculty and staff members who work tirelessly to create a stand-out and supportive learning environment for students. I am inspired by our administrators, teachers, and support staff, students and central office and administrative staff, as they are a vital part of our ongoing success. I also appreciate, and am energized, by the ongoing support of parents; the communities of Conway, Deerfield, Sunderland and Whately; our School Committees, town officials and employees. With this team effort, our schools will continue to be a vibrant and vital part of our communities, and will make all of us feel enormously proud

Thank you.

Darius Modestow,
Superintendent of Schools

Enrollment & School Choice: The October 1, 2018 enrollment for Sunderland Elementary School totaled 232 (PreK-6) students. This is a decrease of 6 students from the October 1, 2017 (PreK-6) enrollment figures of 238 students. Of those 232 (PreK-6) students, 41 were School Choice which is the same number as the October 2017 (PreK-6) School Choice enrollment figures of School Choice students.

Curriculum Initiatives Science and Engineering Design:

STEM: Science, Technology, Engineering and Mathematics education is an exciting focus in our classrooms in the Sunderland Elementary School. Science instruction involves hands on lessons enhanced through participation in an innovative web based instructional resource engaging students with interesting science mysteries to solve. Highly motivating lessons

incorporate concepts from the national Next Generation Science Standards. Students practice math skills through creating an imaginary "budget" for building their projects, estimating, measuring, and drawing designs to scale. They learn scientific concepts such as density, erosion, refraction, reflection, properties and phases of matter, and practice engineering skills through the design process; generating multiple solutions to a design problem, planning and drawing to represent one or more solutions involved.

Professional Development: Early release Fridays provided time for faculty to participate in sustained professional development and collaboration with peers across the district and within their own schools to improve student learning. Teachers participated in professional development throughout the year with faculty from the Hitchcock Center in Amherst, MA. Several classrooms conducted field trips and/or participated in science projects when the Hitchcock Center faculty came to our school.

Assessment: Union#38 schools continue to use standards-based report cards that align with district curriculum standards. Teams of teachers from the four elementary schools met with grade level colleagues throughout the year to collaborate on ways to measure student growth on the district standards.

Mathematics: Teachers use small group and individualized instruction to meet students' learning needs in mathematics. The use of web based individualized math programs extend learning for students as they practice and strengthen math skills and strategies taught in teacher led lessons.

Literacy: Students develop reading comprehension strategies such as predicting, analyzing, and summarizing through interacting high-quality reading materials in both print and digital formats. Upper grade students read and respond to current news stories with an online educational resource that teachers use to match stories to students' interests and reading levels.

Students in K - 2 participate in small group reading instruction using specially designed books at their instructional level. This provides a consistent approach to literacy instruction in the early grades. Students develop writing skills in narrative, opinion/argument, and informational writing by participating in writing units developed by the Teachers' College Reading and Writing Project. In the upper grades, teachers use a variety of texts and formats, including several well-designed online resources to support students' continued development of critical reading.

Technology: Students receive instruction in digital literacy skills during focused technology instructional time with the school library/media specialist. Students learn about responsible use of technology, digital content, and interactions. They are taught safe and appropriate use of technology, and how to recognize and handle cyberbullying situations. Students learn how to use digital tools and keyboarding skills to publish multimedia projects and to communicate or exchange information.

Staff:

New hired faculty: Calena Spearing, Special Education Teacher and Erin Sears, Preschool Teacher

Retired faculty: none

Resigned faculty: Molly Bremner, Special Education and Kelsy Fluet, Preschool Teacher

Special Thanks:

I am pleased to acknowledge the dedication of Sunderland School Committee members **Chair Gregory Gottschalk, Vice Chair Douglas Fulton, Secretary Maisie Shaw and Members Keith McFarland and Peter Gagarin.** The members of the Committee work tirelessly on behalf of the children in Sunderland. Together, we look forward to working with this group to continue to strive for the best educational experience for our students.

Respectfully submitted,
Darius E. Modestow, Superintendent of Schools

Annual Report
From the
Office of the Superintendent of Schools
Sunderland Elementary School
for 2017-2018
SUNDERLAND SCHOOL REPORT

Greg Gottschalk, Chair
Sunderland School Committee
Sunderland, MA 01375

Dear Mr. Fulton:

I respectfully submit the 2018 Annual Report for the Sunderland Elementary School.

SUNDERLAND SCHOOL COMMITTEE

	<u>TERM EXPIRES</u>
Gregory Gottschalk, Chair	2020
Douglas Fulton, Vice Chair	2019
- Maisie Shaw, Secretary	2021
*Keith McFarland, Member	2020
Peter Gagarin, Member	2021

*Representative to Frontier Regional School Committee

ADMINISTRATION

Superintendent	Darius Modestow
Business Services	The Management Solutions
Director of Elementary Education	Louise Law
Special Education Director	Karen Ferrandino
Principal	Benjamin Barshefsky

SUPPORT STAFF

Executive Assistant to Superintendent	Donna Hathaway
Administrative Assistant (SPED)	Diana Capuano
<u>Administrative Assistant</u>	<u>Mary Jane Whitcomb</u>
Receptionist	Rhonda Lutenegger
Bookkeeper, Union #38	Brenda Antes
Bookkeeper, Union #38	Donna Lloyd
Grants Accountant	Stephan Shepherd
Secretary to Principal	Leila Rollins-Cohen

SUNDERLAND ELEMENTARY SCHOOL
ENROLLMENT - OCTOBER 1, 2018

Grade	Boys	Girls	School Choice	Tuitioned In	Total
Pre-K	17	6	0	0	23
K	17	8	7	0	32
1	12	10	5	1	28
2	14	11	8	0	33
3	13	15	8	0	36
4	3	14	3	0	20
5	23	11	6	0	40
6	10	7	3	1	20
TOTAL	108	82	40	2	232

UNION #38 TEACHERS' SALARY SCHEDULE
CONWAY, DEERFIELD, SUNDERLAND, WHATELY

July 1, 2017 - June 30, 2018

<u>STEP</u>	<u>B</u>	<u>B+15</u>	<u>M</u>	<u>M+15</u>	<u>M+30</u>	<u>M+45</u> <u>CAGS</u>
3	42,680.00	44,011.00	45,386.00	46,806.00	48,269.00	49,704.00
4	44,011.00	45,386.00	46,806.00	48,269.00	49,779.00	51,214.00
5	45,386.00	46,806.00	48,269.00	49,779.00	51,334.00	52,769.00
6	46,806.00	48,269.00	49,779.00	51,334.00	52,934.00	54,369.00
7	48,269.00	49,779.00	51,334.00	52,934.00	54,588.00	56,023.00
8	49,779.00	51,334.00	52,934.00	54,588.00	56,295.00	57,730.00
9	51,334.00	52,934.00	54,588.00	56,295.00	58,054.00	59,489.00
10	52,934.00	54,588.00	56,295.00	58,054.00	59,867.00	61,302.00
11	54,588.00	56,295.00	58,054.00	59,867.00	61,737.00	63,172.00
12	56,295.00	58,054.00	59,867.00	61,737.00	63,668.00	65,103.00
13	58,054.00	59,867.00	61,737.00	63,668.00	65,662.00	67,097.00
14	62,925.00	64,827.00	67,162.00	69,183.00	71,922.00	73,357.00
20	64,879.00	66,816.00	69,200.00	71,261.00	74,056.00	75,491.00

Nature's Classroom Teacher: \$100 per day of attendance by a teacher.

Workshop Presenters: \$30 per hour of presentation and reimbursement for reasonable expenses.

Head Teachers: \$1,500

Placement on 20 occurs when a teacher has completed 19 years of service as a teacher in the District.

Mentors: \$500 per each new teacher, \$250 for second/third-year teacher, \$250 for each additional teacher being mentored, to a maximum of three (3) in any year.

UNION #38 INSTRUCTIONAL ASSISTANTS' SALARY SCHEDULE
CONWAY, DEERFIELD, SUNDERLAND, WHATELY

July 1, 2017 - June 30, 2018

Instructional Assistants	
2017-2018	
Step 1	\$13.26
Step 2	\$13.36
Step 3	\$13.85
Step 4	\$14.33
Step 5	\$14.80
Step 6	\$15.29
Step 7	\$15.77
Step 8	\$16.25
Step 9	\$16.74
Step 10	\$17.22
Step 11	\$17.70

Revised salary schedule with increases to Step 1, Step 10, and Step 11. Steps for those who are eligible, with no double steps.

Educational Support Nurses, LPN, COTA, SLPA & PTA

2017-2018	
Step	2.5%
1	\$22.67
2	\$23.65
3	\$24.62
4	\$25.58
5	\$26.54
6	\$27.52
7	\$28.49
8	\$29.46
9	\$30.44
10	\$31.39

SUNDERLAND ELEMENTARY STAFF & FACULTY

First Name	Last Name	Position
Lucille	Antes	Teacher Kindergarten
Elizabeth	Antes	Instructional Assistant
Angelica	Aseltine	Instructional Assistant
Benjamin	Barshefsky	Principal
Maureen	Beeltje	Educational Technologist
Amanda	Berg	Instructional Assistant
Amanda	Berg	Part Time Sped Secretary
Darrell	Beymer	Instructional Assistant
Elise	Budziszewski	Instructional Assistant
Carolyn	Burns	Speech/Language Pathologist
Jessica	Callahan	Instructional Assistant
Donna	Carmody	Teacher Grade 4
Megan	Carr	Teacher Band
Michelle	Cialek	Instructional Assistant
Catlin	Converse	Speech/Language Pathologist
Ryan	Copeland	Teacher Grade 5
Georgia	Costigan	Instructional Assistant
Flora	Cox	Instructional Assistant
Alison	Crochier	Cafeteria Interim Team Leader

Jasmine	Delsie	Occupational Therapist
Natalya	Denisevich	Bilingual Tutor
Omnia	Elborgy	Instructional Assistant
Beth	Etman	Instructional Assistant
Iris	Evernow	Instructional Assistant
Jodie	Fraser	Teacher Grade 3
Heidi	Gebo	Teacher PE
Heidi	Gebo	Pk Extended Day Coordinator
David	Grace	Daytime Custodian
Cary	Gross	Instructional Assistant
Susan	Hawkins	Instructional Assistant
Suzanne	Herzig	Instructional Assistant
Matt	Howell	Esl Teacher
Shu Hui	Howell	Bilingual Tutor
Angie	Hutkoski	Cafeteria Assistant
Claire	Huttlinger	Teacher Spanish
Ainsley	Jackson	Instructional Assistant
Roberta	Jaffe	Occupational Therapist
Jeannie	Johnson	School Nurse (Sped)
Karen	Johnston	Physical Therapist
Rachel	Kidder	Library/Media Specialist
Kate	Lorenz	Teacher Preschool
Samantha	Marsh	Teacher Grade 2
Susan	Matsui	Teacher Music
Casey	Matthias	Early Childhood Interventionist
Laura	Miller	Instructional Assistant
Yuko	Mizutan	Bilingual Tutor
Barbara	Mullen	Teacher Special Education
Elizabeth	Nelson	Instructional Assistant
Cynthia	Nowak	Instructional Assistant
Joan	O'Brien	Instructional Assistant
Victoria	Palmer	School Psychologist & Guidance Counselor Head Teacher
Phyllis	Parrot	Part -Time Cafeteria Assistant
Michelle	Penza	Instructional Assistant
Savannah	Phillips	Teacher Grade 5
Aleshia	Reid	Teacher Grade 1
Catherine	Richotte	Teacher Art
Albert	Riera, Jr.	Instructional Assistant
Leila	Rollins-Cohen	Administrative Assistant
Menekse	Sakirt	Bilingual Tutor

Kimberly	Salditt-Poulin	Teacher Special Education
Kevin	Schmith	Part-Time Custodian
Courtney	Schumacher	Instructional Assistant
Erin	Sears	Lead Teacher Preschool
Marijo	Sherrill	Teacher Strings
Judith	Shilling	Reading Specialist
Calena	Spearing	Teacher Special Education
Amie	Trinque	Instructional Assistant
Lisa	Tufano	Instructional Assistant
Sarah	Underwood	Teacher Kindergarten
Ellen	Von Flatern	Teacher Grade 6
Elizabeth	Walton	Physical Therapist
Suzanne	Wells	Teacher Grade 1
Leslie	Wickline	Math Specialist
Molly	Wickline	Instructional Assistant
Lee	Worthley	Teacher Grade 2
Liza	Zadworny	Teacher Grade 3
Marlena	Zahn	Instructional Assistant

SOUTH COUNTY EMERGENCY MEDICAL SERVICES

Located at: 88 Greenfield Road, South Deerfield, MA 01373

Telephone: 413-665-8814 / EMERGENCY: 9-1-1

Continued Success

The past year 2018 was an exciting one for our department. It marked another period of improvement to the service that we provide to Deerfield, Sunderland, and Whately, and further established our position as a leader in pre-hospital emergency medical care and community education programs.

South County EMS (SoCEMS) experienced continued increases in emergency call volume, following the trend since our inception in 2014. In the 2018 calendar year, our department assessed or responded to 1,194 patients, a 13% increase over 2017. Of the patients that we transported to the hospital, 73% of them required and received Advanced Life Support (ALS) interventions from our team of outstanding providers. Thanks to their actions, many of these providers will be formally recognized for the lives they saved last years.

The department responded to our surrounding cities and towns 173 times for mutual-aid representing instances in which their primary EMS was not available. These types of requests are common across public safety and allow for a more efficient and cost-effective deployment of resources on a whole.

Further extending the lifesaving impact of South County EMS, we also provided 59 ALS Intercepts to neighboring communities who did not have their regular Paramedics available to treat a critically ill patient. South County EMS provides these services when we have additional staff on duty and can maintain availability to our primary communities.

Finally, those numbers only represent the emergency patients that we responded to and assessed. South County EMS also provides medical services to our communities above and beyond the typical 911 response. On top of our 1,194 emergency responses last year, South County EMS provided medical support during Fire, Police, HAZMAT, and Search and Rescue operations, sporting event stand-bys at our local schools, and represented EMS during region-wide disaster and emergency planning.

Community Programs

Last year our department continued expanding our community outreach and education programs. South County EMS has trained numerous emergency responders, school staff, and community members in First Aid and CPR, and in 2018 we began offering the new "Stop-The-Bleed" training which follows the CPR/AED training model that has saved countless lives throughout the country. This new program teaches people to quickly recognize and control life-threatening bleeding through bandage and tourniquet application. These trainings are vitally important as life-threatening bleeding often proves fatal before EMS can arrive. This initiative coupled with

the donation and grant-funded hemorrhage control kits that have been deployed throughout the area, means that the citizens and visitors to our community are some of the safest in the region.

Our own staff also received training and education to stay up-to-date with medical science and treatment. For example, in addition to the 60 hours of continuing education our providers are required to receive every two years, a significant number of our staff have received training in response to active threats and other violent situations. While we hope to never exercise these new skills, our staff are prepared and equipped to respond and protect our community in new and expanding ways.

Significant changes to who provides pre-hospital emergency medical coverage to our neighbors has meant a level of uncertainty for these other communities. South County EMS remains at the service of our member towns and committed to maintaining high-level service to our citizens. We will continue to work with our regional partners and share our vision and experience providing of high-quality, respectful, and efficient EMS service.

South County EMS also looks forward to announcing collaborations with other agencies and support organizations designed to provide many non-emergency community services, including follow-up for those coping with substance use disorders and their loved ones, and initiatives designed to help prevent medical emergencies before they can happen.

Thank You

Our department moved operations into our new headquarters building, generously donated by Deerfield Academy. Additional donations by Allstate's Asphalt, Atlantic Furniture, department personnel, and numerous community members has made our new house a home. Consolidating our service into one central location has not only improved working conditions and efficiency, it has had a positive effect on operations, even further reducing our response times across the board.

We have also received generous cash donations from the Yankee Candle and Channing Bete companies that will purchase additional equipment and allow our responders to provide better and safer care to our patients.

And we would like to thank the many families and individuals that have made donations to our department in the names of individuals. These donations are used to fund items that bring comfort and respite to the crews while they are on duty between calls. The nature of emergency work means that our responders often find themselves dealing with stressful, physically demanding, and emotional situations at all hours of the day. These donations go a long way to helping us help our own.

Last but not least, I can't forget to mention the countless large and small ways our amazing and compassionate providers give to the community every single day. Whether it is studying and

researching so that they can provide advanced medical interventions and save a person's life or taking the extra time on a call to provide companionship and prepare a meal for a community member, our cadre of medical providers are the finest around.

Thank you.

Statistics

Here is the breakdown of the 2018 calendar year stats:

Emergency Calls by Type	Emergency Calls by Town
Total: 1,194	Deerfield: 620
ALS Transports: 565	Sunderland: 226
BLS Transports: 209	Whately: 174
Paramedic Intercepts: 59	Mutual Aid: 173
Refusals: 272	
Other: 89	

We look forward to continuing to provide high-quality and state-of-the-art emergency medical care to our community and supporting public health and education initiatives in 2019.

More information about our department can be found on our website: www.SoCEMS.org

Respectfully,
Chief Zachary Smith, Paramedic
EMS Director
South County Emergency Medical Services

SOUTH COUNTY SENIOR CENTER

67 North Main Street, South Deerfield, MA 01373

413-665-2141, 413-665-9508, scsc@town.deerfield.ma.us, www.deerfieldma.us

Christina Johnson, Director

Sue Corey, Program Coordinator

Meg Ryan, Outreach Coordinator

Jonathan Edwards, Board of Oversight Chair (Whately)

Tom Fydenkevez, Board of Oversight (Sunderland)

Trevor McDaniel, Board of Oversight (Deerfield)

The South County Senior Center serves the Towns of Deerfield, Whately, and Sunderland, in addition to welcoming seniors from all over the area. We are officially open Mondays, Wednesdays and Fridays with many programs and services including a congregate meal site offered during this time. Although no meal is offered on Tuesdays and Thursdays various programs and classes are offered on those days as well.

Membership and participation levels continue to grow as the number of seniors has increased within the three towns. As of this writing we have 343 members. During the past year we have felt positive effects of this growth as we fit more people and events into the first floor of our 130-year-old school building. This space was renovated approximately 45 years ago and is now in need of substantial renovation or relocation. Discussions and planning for the future of the South County Senior Center are underway.

The year 2018 brought many positive changes; first and foremost, we have welcomed 35 new participants including 16 from Deerfield, 6 from Sunderland, and 6 from Whately.

We continue to be proud recipients of a Title III Church Street Home Grant from Lifepath in Greenfield, as well as Formula and Service Incentive Grants from the MA Executive Office of Elders Affairs. These grants assist the center so we can continue to provide enriching programs as well as to support the Program Coordinator position which is filled by Sue Corey. The Program Coordinator is a 15 hour a week position.

The Service Incentive Grant supports the Outreach Coordinator position which is filled by Meg Ryan who has added 18 new seniors she is working with in 2018. The Outreach Coordinator position is currently a 12 hour a week position with the hopes of an increase in the future.

Once again, we received funding in 2018 from the three local Cultural Councils (Deerfield, Sunderland and Whately) so we could present various programs for our members. These events included a three-part series called "Mt. Sugarloaf: What's the Story?". That program featured a three-part interactive investigation of Mt. Sugarloaf that included a trip to the summit. The Center also held a special performance by Steve Henderson, "An Accidental Wedding," that took place at the Polish American Citizens Club. In April the "Visioning Bears Singers" performed at the center.

The center held many events and programs during 2018 including: 10 Community Education programs, 107 Cultural Events, 54 Health Screenings, 404 Exercise classes, 11 bus trips and 116 Social Events. Highlights included our annual June Picnic, Trip to the Big E, Thanksgiving potluck, and Christmas Eve and New Year's Eve parties.

The South County Senior Center continues to lend our medical equipment to seniors who need help with walkers, wheelchairs, canes and shower equipment. During the last year, we were able to lend over 50 items of medical equipment to seniors in need.

The South County Senior Center's goals for 2019 include increasing membership; expanding outreach with emphasis on individuals who cannot attend the center; continuing the high quality of programs and increasing the number of activities; holding events in Sunderland and Whately, re-forming the Council on Aging in all 3 towns; and increasing the amount of money the Center collects in donations and grants. In addition, plans for renovation or relocation for our building will continue to move forward.

I look forward to my first full year as director of the Senior Center.

Respectfully submitted,
Christina Johnson, Director (Hire Date: 6/25/18)
South County Senior Center

TOWN ACCOUNTANT

Telephone: 413-665-1443

			<u>Account Short Title</u>	<u>Original Budget</u>	<u>Budget Revisions</u>	<u>TotBud</u>	<u>YTD Actual</u>	<u>Balance</u>	<u>PercExp</u>
			Moderator						
001	114	5100	Salaries & Wage	<u>200.00</u>	<u>0.00</u>	<u>200.00</u>	<u>200.00</u>	<u>0.00</u>	<u>100.00%</u>
	Total 114		Moderator	200.00	0.00	200.00	200.00	0.00	100.00%
			Selectboard						
001	122	5100	Salaries & Wage	8,975.00	0.00	8,975.00	8,227.12	747.88	91.67%
001		5130	Sal Dept Assist	24,065.00	0.00	24,065.00	23,854.50	210.50	99.13%
001	122	5400	General Expense	67,764.00	0.00	67,764.00	48,614.38	19,149.62	71.74%
001	122	5499	Encumbered	<u>0.00</u>	<u>224.21</u>	<u>224.21</u>	<u>224.21</u>	<u>0.00</u>	<u>100.00%</u>
	Total 122	217	Selectboard	100,804.00	224.21	101,028.21	80,920.21	20,108.00	80.10%
			Town Administra						
001	123	5110	Sal Dept Head	<u>71,000.00</u>	<u>0.00</u>	<u>71,000.00</u>	<u>70,998.45</u>	<u>1.55</u>	<u>100.00%</u>
	Total 123		Town Administra	71,000.00	0.00	71,000.00	70,998.45	1.55	100.00%
			Finance Committ						
001	131	5400	General Expense	<u>155.00</u>	<u>0.00</u>	<u>155.00</u>	<u>155.00</u>	<u>0.00</u>	<u>100.00%</u>
	Total 131		Finance Committ	155.00	0.00	155.00	155.00	0.00	100.00%
			Reserve Fund						
001	132	5400	General Expense	<u>17,000.00</u>	<u>(9,796.55)</u>	<u>7,203.45</u>	<u>0.00</u>	<u>7,203.45</u>	<u>0.00%</u>
	Total 132		Reserve Fund	17,000.00	(9,796.55)	7,203.45	0.00	7,203.45	0.00%
			Town Accountant						
001	135	5400	General Expense	10,966.00	0.00	10,966.00	9,297.99	1,668.01	84.79%
001	135	5410	Contract Serv	31,444.00	0.00	31,444.00	31,444.00	0.00	100.00%
			Accounting Soft						
001	135	5800	FY08	0.00	1,426.16	1,426.16	1,426.16	0.00	100.00%
001	135	5800	FY18	<u>14,671.00</u>	<u>0.00</u>	<u>14,671.00</u>	<u>14,671.00</u>	<u>0.00</u>	<u>100.00%</u>
	Total 135		Town Accountant	57,081.00	1,426.16	58,507.16	56,839.15	1,668.01	97.15%

			<u>Account Short Title</u>	<u>Original Budget</u>	<u>Budget Revisions</u>	<u>TotBud</u>	<u>YTD Actual</u>	<u>Balance</u>	<u>PercExp</u>
			Assessors						
001	141		Salaries & Wage	8,721.00	0.00	8,721.00	8,721.00	0.00	100.00%
		5100							
001			Sal Dept Assist	13,729.00	0.00	13,729.00	12,266.34	1,462.66	89.35%
	141	5130							
001	141		General Expense	1,800.00	3,300.00	5,100.00	4,651.82	448.18	91.21%
		5400							
001			Contract Serv	7,500.00	0.00	7,500.00	7,500.00	0.00	100.00%
	141	5410							
001	141		Update Tax Map	<u>2,250.00</u>	<u>0.00</u>	<u>2,250.00</u>	<u>1,687.50</u>	<u>562.50</u>	<u>75.00%</u>
		5420							
	Total 141		Assessors	34,000.00	3,300.00	37,300.00	34,826.66	2,473.34	93.37%
			Revaluation						
001	142		General Expense	<u>15,400.00</u>	<u>0.00</u>	<u>15,400.00</u>	<u>8,925.00</u>	<u>6,475.00</u>	<u>57.95%</u>
		5400							
	Total 142		Revaluation	15,400.00	0.00	15,400.00	8,925.00	6,475.00	57.95%
			Collector						
001	146		Sal Dept Head	52,710.00	0.00	52,710.00	52,710.00	0.00	100.00%
		5110							
			Treas/Coll sec1	1,000.00	0.00	1,000.00	1,000.00	0.00	100.00%
		5120							
			Sal Dept Assist	5,891.00	0.00	5,891.00	3,843.00	2,048.00	65.24%
		5130							
			General Expense	<u>28,425.00</u>	<u>0.00</u>	<u>28,425.00</u>	<u>26,927.93</u>	<u>1,497.07</u>	<u>94.73%</u>
		5400							
	Total 146		Collector	88,026.00	0.00	88,026.00	84,480.93	3,545.07	95.97%
			Telecom Data Pr						
001	155		General Expense	2,183.00	50,000.00	52,183.00	51,615.33	567.67	98.91%
		5400							
001	155	217	Encumbered	0.00	115.33	115.33	115.33	0.00	100.00%
		5499							
001	155	218	Technology	<u>10,000.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>5,250.00</u>	<u>4,750.00</u>	<u>52.50%</u>
		5804	Impr						
	Total 155		Telecom Data Pr	12,183.00	50,115.33	62,298.33	56,980.66	5,317.67	91.46%
			Tax Title/Forec						
001	158		General Expense	<u>0.00</u>	<u>12,719.27</u>	<u>12,719.27</u>	<u>4,114.93</u>	<u>8,604.34</u>	<u>32.35%</u>
		5400							
	Total 158		Tax Title/Forec	0.00	12,719.27	12,719.27	4,114.93	8,604.34	32.35%
			Other Operation						
001	159	219	ClassCompStudy	<u>0.00</u>	<u>5,000.00</u>	<u>5,000.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>0.00%</u>
		5460							
	Total 159		Other Operation	0.00	5,000.00	5,000.00	0.00	5,000.00	0.00%
			<u>Account Short Title</u>	<u>Original Budget</u>	<u>Budget Revisions</u>	<u>TotBud</u>	<u>YTD Actual</u>	<u>Balance</u>	<u>PercExp</u>
			Town Clerk						
001	161		Salaries & Wage	42,047.00	0.00	42,047.00	42,047.00	0.00	100.00%
		5100							
001	161		Treas/Coll sec1	1,000.00	0.00	1,000.00	1,000.00	0.00	100.00%
		5120							

001	161		General Expense	4,790.00	(815.20)	3,974.80	3,276.14	698.66	82.42%
001	161	5400	Encumbered	0.00	1,147.06	1,147.06	1,147.06	0.00	100.00%
	Total 161	5499 217	Town Clerk	47,837.00	331.86	48,168.86	47,470.20	698.66	98.55%
			Elections						
001	162		Sal Dept Assist	2,500.00	0.00	2,500.00	1,848.00	652.00	73.92%
001		5130	No Fy	4,850.00	0.00	4,850.00	4,643.28	206.72	95.74%
001	162	5400	Encumbered	0.00	299.96	299.96	299.96	0.00	100.00%
	Total 162	5499 217	Elections	7,350.00	299.96	7,649.96	6,791.24	858.72	88.77%
			Conservation						
001	171		General Expense	2,250.00	0.00	2,250.00	424.85	1,825.15	18.88%
	Total 171	5400	Conservation	2,250.00	0.00	2,250.00	424.85	1,825.15	18.88%
			Planning Board						
001	175		Salaries & Wage	2,550.00	0.00	2,550.00	2,550.00	0.00	100.00%
001		5100	General Expense	2,000.00	0.00	2,000.00	103.02	1,896.98	5.15%
001	175	5400	Encumbered	0.00	140.90	140.90	140.90	0.00	100.00%
	Total 175	5499 217	Planning Board	4,550.00	140.90	4,690.90	2,793.92	1,896.98	59.56%
			Zoning Board						
001	176		General Expense	500.00	0.00	500.00	500.00	0.00	100.00%
	Total 176	5400	Zoning Board	500.00	0.00	500.00	500.00	0.00	100.00%
			PubSafety Comp						
001	191		General Expense	24,875.00	0.00	24,875.00	24,705.68	169.32	99.32%
		5400	Old Fire Stat	1.00	0.00	1.00	0.00	1.00	0.00%
		5435	Encumbered	0.00	2,912.70	2,912.70	2,194.71	717.99	75.35%
		5499 217	PSC HVAC /Build	0.00	8,865.00	8,865.00	0.00	8,865.00	0.00%
		5810 213	PSC/Hiway Gen	0.00	16,298.33	16,298.33	441.61	15,856.72	2.71%
	Total 191	5820 216	PubSafety Comp	24,876.00	28,076.03	52,952.03	27,342.00	25,610.03	51.64%
			Account Short Title	Original Budget	Budget Revisions	TotBud	YTD Actual	Balance	PercExp
			Town Office						
001	192		General Expense	37,534.00	2,224.55	39,758.55	38,072.59	1,685.96	95.76%
001	192	5400	Muni Bld Enrgy	120,017.00	(25,000.00)	95,017.00	94,251.28	765.72	99.19%
001	192	5405	Rec Field Maint	5,000.00	0.00	5,000.00	3,772.59	1,227.41	75.45%
001	192	5451	Encumbered	0.00	1,677.76	1,677.76	541.63	1,136.13	32.28%
		5499 217							

001	192			TH	0.00	12,467.00	12,467.00	(7,540.39)	20,007.39	(60.48)%
		5805	217	Ph/Ethnet217						
001	192			Muni Bld Assmnt	30,000.00	0.00	30,000.00	0.00	30,000.00	0.00%
		5815	218							
001	192			Lib Twn Office	0.00	1,521.66	1,521.66	0.00	1,521.66	0.00%
		5822	216							
001	192			Town Server	0.00	6,686.51	6,686.51	3,249.66	3,436.85	48.60%
		5825	216							
001	192			Unant Build Cap	<u>0.00</u>	<u>7,000.00</u>	<u>7,000.00</u>	<u>0.00</u>	<u>7,000.00</u>	<u>0.00%</u>
		5835	216							
	Total			Town Office	192,551.00	6,577.48	199,128.48	132,347.36	66,781.12	66.46%
	192									
				Library Build						
001	193			General Expense	18,766.00	0.00	18,766.00	18,752.72	13.28	99.93%
		5400								
001	193			Graves Building	3,636.00	0.00	3,636.00	2,682.51	953.49	73.78%
		5413								
001	193			Encumbered	0.00	1,424.82	1,424.82	1,424.82	0.00	100.00%
		5499	217							
001	193			Library HVAC Co	3,500.00	0.00	3,500.00	668.00	2,832.00	19.09%
		5808	218							
001	193			Graves Library	9,000.00	0.00	9,000.00	0.00	9,000.00	0.00%
		5811	218							
001	193			Graves	<u>0.00</u>	<u>18,000.00</u>	<u>18,000.00</u>	<u>0.00</u>	<u>18,000.00</u>	<u>0.00%</u>
		5840	217	Rehab217						
	Total			Library Build	34,902.00	19,424.82	54,326.82	23,528.05	30,798.77	43.31%
	193									
				Highway Garage						
001	194			General Expense	8,750.00	(400.00)	8,350.00	7,352.88	997.12	88.06%
		5400								
001	194			Encumbered	<u>465.46</u>	<u>368.39</u>	<u>833.85</u>	<u>833.85</u>	<u>0.00</u>	<u>100.00%</u>
		5499	217							
	Total			Highway Garage	9,215.46	(31.61)	9,183.85	8,186.73	997.12	89.14%
	194									
				Prior Year Bill						
001	199			Encumbered	<u>0.00</u>	<u>4,153.00</u>	<u>4,153.00</u>	<u>3,790.00</u>	<u>363.00</u>	<u>91.26%</u>
		5499	217							
	Total			Prior Year Bill	0.00	4,153.00	4,153.00	3,790.00	363.00	91.26%
	199									
				Police						
001	210			Sal Dept Head	72,000.00	0.00	72,000.00	72,000.00	0.00	100.00%
		5110								
001	210			FT Wages	227,450.00	(7,000.00)	220,450.00	225,252.76	(4,802.76)	102.18%
		5125								
001	210			Overtime	15,500.00	0.00	15,500.00	22,480.76	(6,980.76)	145.04%
		5140								
001	210			Part time Wages	58,160.00	0.00	58,160.00	39,086.49	19,073.51	67.21%
		5150								
001	210			Clerk Wa	24,713.00	0.00	24,713.00	24,578.22	134.78	99.45%
		5160								
001	210			General Expense	44,159.00	7,000.00	51,159.00	49,419.91	1,739.09	96.60%
		5400								
				<u>Account Short Title</u>	<u>Original</u>	<u>Budget</u>				
				Police	<u>Budget</u>	<u>Revisions</u>	<u>TotBud</u>	<u>YTD Actual</u>	<u>Balance</u>	<u>PercExp</u>
001	210			Encumbered	0.00	5,711.06	5,711.06	5,575.09	135.97	97.62%
		5499	217							
001	210			PD Evidence	2,150.00	0.00	2,150.00	1,925.00	225.00	89.53%
		5801	218	Roo						
001	210			Police Cruiser	15,567.00	0.00	15,567.00	15,567.00	0.00	100.00%
		5809	218							

001	210		PD Radios 217	<u>0.00</u>	<u>6,434.00</u>	<u>6,434.00</u>	<u>0.00</u>	<u>6,434.00</u>	<u>0.00%</u>
	Total 210	5818	217 Police	459,699.00	12,145.06	471,844.06	455,885.23	15,958.83	96.62%
			Fire						
001	220		Sal Dept Head	17,923.00	0.00	17,923.00	17,922.91	0.09	100.00%
		5110							
001	220		Fire Wages	20,036.00	4,900.00	24,936.00	24,293.25	642.75	97.42%
		5145							
001	220		Part time Wages	13,466.00	0.00	13,466.00	13,287.89	178.11	98.68%
		5150							
001	220		General Expense	<u>33,000.00</u>	<u>250.00</u>	<u>33,250.00</u>	<u>33,199.14</u>	<u>50.86</u>	<u>99.85%</u>
		5400							
	Total 220		Fire	84,425.00	5,150.00	89,575.00	88,703.19	871.81	99.03%
			Ambulance						
001	231		Region EMS	<u>162,438.00</u>	<u>0.00</u>	<u>162,438.00</u>	<u>162,438.00</u>	<u>0.00</u>	<u>100.00%</u>
		5450							
	Total 231		Ambulance	162,438.00	0.00	162,438.00	162,438.00	0.00	100.00%
			Building Inspec						
001	241		Sal Dept Head	20,696.00	0.00	20,696.00	20,298.00	398.00	98.08%
		5110							
001	241		Sal Dept Assist	825.00	0.00	825.00	748.00	77.00	90.67%
		5130							
001	241		General Expense	<u>650.00</u>	<u>215.92</u>	<u>865.92</u>	<u>865.92</u>	<u>0.00</u>	<u>100.00%</u>
		5400							
	Total 241		Building Inspec	22,171.00	215.92	22,386.92	21,911.92	475.00	97.88%
			Animal Inspecto						
001	249		General Expense	<u>100.00</u>	<u>0.00</u>	<u>100.00</u>	<u>100.00</u>	<u>0.00</u>	<u>100.00%</u>
		5400							
	Total 249		Animal Inspecto	100.00	0.00	100.00	100.00	0.00	100.00%
			Civil Defense						
001	291		General Expense	4,500.00	9.00	4,509.00	4,509.00	0.00	100.00%
		5400							
		5424	Radio Fee	<u>7,774.00</u>	<u>0.00</u>	<u>7,774.00</u>	<u>7,773.66</u>	<u>0.34</u>	<u>100.00%</u>
	Total 291		PD/FD Civil Defense	12,274.00	9.00	12,283.00	12,282.66	0.34	100.00%
			Animal Control						
001	292		General Expense	<u>3,680.00</u>	<u>779.20</u>	<u>4,459.20</u>	<u>4,459.20</u>	<u>0.00</u>	<u>100.00%</u>
		5400							
	Total 292		Animal Control	3,680.00	779.20	4,459.20	4,459.20	0.00	100.00%
			<u>Account Short Title</u>	<u>Original Budget</u>	<u>Budget Revisions</u>	<u>TotBud</u>	<u>YTD Actual</u>	<u>Balance</u>	<u>PercExp</u>
			Crossing Guard						
001	293		Cross Guard	<u>1.00</u>	<u>0.00</u>	<u>1.00</u>	<u>0.00</u>	<u>1.00</u>	<u>0.00%</u>
		5439							
	Total 293		Crossing Guard	1.00	0.00	1.00	0.00	1.00	0.00%
			Tree Warden						
001	294		General Expense	6,500.00	0.00	6,500.00	6,221.02	278.98	95.71%

		5400								
001	294			Encumbered	<u>0.00</u>	<u>1,095.00</u>	<u>1,095.00</u>	<u>1,095.00</u>	<u>0.00</u>	<u>100.00%</u>
		5499	217							
	Total 294			Tree Warden	6,500.00	1,095.00	7,595.00	7,316.02	278.98	96.33%
				Elementary Scho						
001	300			General Expense	2,422,938.00	0.00	2,422,938.00	2,281,026.70	141,911.30	94.14%
		5400								
001	300			Transportation	65,400.00	0.00	65,400.00	0.00	65,400.00	0.00%
		5414								
		5499	217	Encumbered	<u>0.00</u>	<u>203,256.43</u>	<u>203,256.43</u>	<u>201,562.43</u>	<u>1,694.00</u>	<u>99.17%</u>
	Total 300			Elementary Scho	2,488,338.00	203,256.43	2,691,594.43	2,482,589.13	209,005.30	92.23%
				Frontier Region						
001	310			General Expense	1,704,552.00	0.00	1,704,552.00	1,704,552.00	0.00	100.00%
		5400								
001	310			Transportation	26,885.00	0.00	26,885.00	26,885.00	0.00	100.00%
		5414								
001	310			OD Tuit Trans	45,610.00	0.00	45,610.00	45,130.00	480.00	98.95%
		5426								
001	310			Frnt Plang Stud	0.00	3,000.00	3,000.00	0.00	3,000.00	0.00%
		5814	216							
001	310			Frontier Tracto	<u>0.00</u>	<u>8,295.00</u>	<u>8,295.00</u>	<u>0.00</u>	<u>8,295.00</u>	<u>0.00%</u>
		5851	219							
	Total 310			Frontier Region	1,777,047.00	11,295.00	1,788,342.00	1,776,567.00	11,775.00	99.34%
				Franklin County Tech						
001	320			General Expense	<u>101,400.00</u>	<u>0.00</u>	<u>101,400.00</u>	<u>101,400.00</u>	<u>0.00</u>	<u>100.00%</u>
		5400								
	Total 320			Franklin County Tech	101,400.00	0.00	101,400.00	101,400.00	0.00	100.00%
				Highway Admin						
001	421			Sal Dept Head	58,377.00	0.00	58,377.00	57,928.00	449.00	99.23%
		5110								
001	421			Clerk Wages	<u>3,296.00</u>	<u>0.00</u>	<u>3,296.00</u>	<u>3,270.24</u>	<u>25.76</u>	<u>99.22%</u>
		5160								
	Total 421			Highway Admin	61,673.00	0.00	61,673.00	61,198.24	474.76	99.23%
				Highway						
001	422			Sal Seas Hiway	5,040.00	0.00	5,040.00	5,027.90	12.10	99.76%
		5115								
001	422			FT Wages	81,952.00	(500.00)	81,452.00	74,001.50	7,450.50	90.85%
		5125								
001	422			Overtime	1,561.00	0.00	1,561.00	411.00	1,150.00	26.33%
		5140								
001	422			General Expense	74,002.00	0.00	74,002.00	71,320.96	2,681.04	96.38%
		5400								
					<u>Original Budget</u>	<u>Budget Revisions</u>	<u>TotBud</u>	<u>YTD Actual</u>	<u>Balance</u>	<u>PercExp</u>
				<u>Account Short Title</u>						
				Highway						
001	422			Encumbered	0.00	2,650.00	2,650.00	2,629.18	20.82	99.21%
		5499	217							
001	422			Truck Lease	27,206.48	0.00	27,206.48	27,206.48	0.00	100.00%
		5803	218							
001	422			Hiway Radios	0.00	1,064.15	1,064.15	741.50	322.65	69.68%
		5806	215							
001	422			Hiway Garaqe Mi	4,000.00	0.00	4,000.00	3,616.33	383.67	90.41%

		5812	218							
001	422			Fuel Disp Syste	14,793.00	0.00	14,793.00	13,619.00	1,174.00	92.06%
		5823	218							
001	422			Small Dump	0.00	364.00	364.00	0.00	364.00	0.00%
		5824	214	Truc						
001	422			Holder Tractor	0.00	27,111.00	27,111.00	27,111.00	0.00	100.00%
		5826	216							
001	422			Stm Drain 215	0.00	7,134.98	7,134.98	752.30	6,382.68	10.54%
		5836	215							
001	422			Plow 217	0.00	500.00	500.00	0.00	500.00	0.00%
		5841	217							
001	422			Comp Str Design	0.00	20,000.00	20,000.00	8,557.42	11,442.58	42.79%
		5845	218							
001	422			N Main	<u>0.00</u>	<u>65,997.29</u>	<u>65,997.29</u>	<u>10,129.29</u>	<u>55,868.00</u>	<u>15.35%</u>
		5853	217	Recon217						
	Total			Highway	208,554.48	124,321.42	332,875.90	245,123.86	87,752.04	73.64%
	422									
				Snow & Ice Remo						
001	423			Overtime	9,000.00	8,979.46	17,979.46	17,979.46	0.00	100.00%
		5140								
001				General Expense	<u>31,750.00</u>	<u>11,292.54</u>	<u>43,042.54</u>	<u>44,966.01</u>	<u>(1,923.47)</u>	<u>104.47%</u>
	423	5400								
	Total			Snow & Ice Remo	40,750.00	20,272.00	61,022.00	62,945.47	<u>(1,923.47)</u>	103.15%
	423									
				Street Lighting						
001	424			Encumbered	0.00	297.80	297.80	297.80	0.00	100.00%
		5499	217							
001	424			Strt Light Conv	<u>8,632.14</u>	<u>12,398.00</u>	<u>21,030.14</u>	<u>5,196.86</u>	<u>15,833.28</u>	<u>24.71%</u>
		5802								
	Total			Street Lighting	8,632.14	12,695.80	21,327.94	5,494.66	15,833.28	25.76%
	424									
				Solid waste						
001	431			General Expense	<u>7,458.00</u>	<u>0.00</u>	<u>7,458.00</u>	<u>7,440.83</u>	<u>17.17</u>	<u>99.77%</u>
		5400								
	Total			Solid waste	7,458.00	0.00	7,458.00	7,440.83	17.17	99.77%
	431									
				Cemetery						
001	491			General Expense	3,000.00	0.00	3,000.00	1,450.00	1,550.00	48.33%
		5400								
001	491			Vets Graves	200.00	0.00	200.00	0.00	200.00	0.00%
		5415								
001	491			Encumbered	0.00	290.00	290.00	0.00	290.00	0.00%
		5499	217							
001	491			Vets Grave N Sd	<u>0.00</u>	<u>500.00</u>	<u>500.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00%</u>
		5850	219							
	Total			Cemetery	3,200.00	790.00	3,990.00	1,450.00	2,540.00	36.34%
	491									
					<u>Original</u>	<u>Budget</u>				
				<u>Account Short Title</u>	<u>Budget</u>	<u>Revisions</u>	<u>TotBud</u>	<u>YTD Actual</u>	<u>Balance</u>	<u>PercExp</u>
				Board of Health						
001	512			Clerk Wa	12,998.00	0.00	12,998.00	12,998.00	0.00	100.00%
		5160								
001				General Expense	<u>550.00</u>	<u>0.00</u>	<u>550.00</u>	<u>550.00</u>	<u>0.00</u>	<u>100.00%</u>
	512	5400								
	Total			Board of Health	13,548.00	0.00	13,548.00	13,548.00	0.00	100.00%
	512									
				Council on Agin						
001	541			General Expense	<u>12,988.00</u>	<u>0.00</u>	<u>12,988.00</u>	<u>12,888.00</u>	<u>100.00</u>	<u>99.23%</u>

		5400							
	Total 541		Council on Agin	12,988.00	0.00	12,988.00	12,888.00	100.00	99.23%
			Veterans						
001	543		General Expense	<u>40,388.00</u>	<u>0.00</u>	<u>40,388.00</u>	<u>38,848.44</u>	<u>1,539.56</u>	<u>96.19%</u>
	Total 543	5400	Veterans	40,388.00	0.00	40,388.00	38,848.44	1,539.56	96.19%
			Library						
001	610		Sal Dept Head	49,924.00	0.00	49,924.00	49,923.88	0.12	100.00%
		5110							
001	610		Sal Lib Support	59,779.00	0.00	59,779.00	57,045.14	2,733.86	95.43%
		5135							
001	610		General Expense	<u>23,885.00</u>	<u>0.00</u>	<u>23,885.00</u>	<u>23,885.00</u>	<u>0.00</u>	<u>100.00%</u>
	Total 610	5400	Library	133,588.00	0.00	133,588.00	130,854.02	2,733.98	97.95%
			Recreation						
001	630		Sal Dept Head	<u>8,708.00</u>	<u>0.00</u>	<u>8,708.00</u>	<u>8,028.15</u>	<u>679.85</u>	<u>92.19%</u>
	Total 630	5110	Recreation	8,708.00	0.00	8,708.00	8,028.15	679.85	92.19%
			Town Park						
001	650		General Expense	<u>1,000.00</u>	<u>22.00</u>	<u>1,022.00</u>	<u>1,021.85</u>	<u>0.15</u>	<u>99.99%</u>
	Total 650	5400	Town Park	1,000.00	22.00	1,022.00	1,021.85	0.15	99.99%
			Historical Comm						
001	691		General Expense	<u>200.00</u>	<u>0.00</u>	<u>200.00</u>	<u>0.00</u>	<u>200.00</u>	<u>0.00%</u>
	Total 691	5400	Historical Comm	200.00	0.00	200.00	0.00	200.00	0.00%
			Memorial Day						
001	692		General Expense	960.00	0.00	960.00	590.00	370.00	61.46%
		5400							
001	692		Tricent Cel 217	<u>0.00</u>	<u>4,066.08</u>	<u>4,066.08</u>	<u>4,066.08</u>	<u>0.00</u>	<u>100.00%</u>
	Total 692	5427	217 Memorial Day	960.00	4,066.08	5,026.08	4,656.08	370.00	92.64%
			<u>Account Short Title</u>	<u>Original</u>	<u>Budget</u>				
			Retire of Debt	<u>Budget</u>	<u>Revisions</u>	<u>TotBud</u>	<u>YTD Actual</u>	<u>Balance</u>	<u>PercExp</u>
001	710		Library Loan	65,000.00	0.00	65,000.00	65,000.00	0.00	100.00%
		5910							
001	710		PSC Loan	95,000.00	0.00	95,000.00	95,000.00	0.00	100.00%
		5920							
001	710		Title V Loan Re	5,063.00	0.00	5,063.00	5,063.00	0.00	100.00%
		5950							
001	710		Sew Reline Loan	29,220.00	0.00	29,220.00	29,220.00	0.00	100.00%
		5970							
001	710		Enrg Perf Loan	28,600.00	0.00	28,600.00	28,600.00	0.00	100.00%
		5980							
001	710		120 No Main	<u>24,500.00</u>	<u>0.00</u>	<u>24,500.00</u>	<u>24,500.00</u>	<u>0.00</u>	<u>100.00%</u>
	Total 710	5990	Retire of Debt	247,383.00	0.00	247,383.00	247,383.00	0.00	100.00%

			Interest						
001	750		Interest on Sho	2,000.00	(1,809.80)	190.20	0.00	190.20	0.00%
		5901							
001	750		Library Loan	11,814.00	0.00	11,814.00	11,813.75	0.25	100.00%
		5910							
001	750		PSC Loan	17,267.00	0.00	17,267.00	17,266.25	0.75	100.00%
		5920							
001	750		Sew Reline Loan	2,455.00	0.00	2,455.00	979.05	1,475.95	39.88%
		5970							
001	750		Enrg Perf Loan	3,361.00	0.00	3,361.00	3,360.50	0.50	99.99%
		5980							
001	750		120 No Main	<u>1,583.19</u>	<u>0.00</u>	<u>1,583.19</u>	<u>1,583.19</u>	<u>0.00</u>	<u>100.00%</u>
		5990							
	Total		Interest	38,480.19	(1,809.80)	36,670.39	35,002.74	1,667.65	95.45%
	750								
			State Assessmen						
001	820		Air Pollution D	959.00	0.00	959.00	1,318.00	(359.00)	137.43%
		5640							
001	820		RMV Marking	4,300.00	0.00	4,300.00	3,941.00	359.00	91.65%
		5646	Sur						
001	820		Reg Transit Aut	138,153.00	0.00	138,153.00	139,462.00	(1,309.00)	100.95%
		5663							
001	820		Charter School	14,971.00	0.00	14,971.00	14,088.00	883.00	94.10%
		5690							
001	820		School Choice A	<u>48,856.00</u>	<u>0.00</u>	<u>48,856.00</u>	<u>53,600.00</u>	<u>(4,744.00)</u>	<u>109.71%</u>
		5691							
	Total		State Assessmen	207,239.00	0.00	207,239.00	212,409.00	(5,170.00)	102.49%
	820								
			County Assessme						
001	830		General Expense	<u>23,856.00</u>	<u>0.00</u>	<u>23,856.00</u>	<u>23,856.00</u>	<u>0.00</u>	<u>100.00%</u>
		5400							
	Total		County Assessme	23,856.00	0.00	23,856.00	23,856.00	0.00	100.00%
	830								
			Retirement Cont						
001	911		General Expense	<u>230,487.00</u>	<u>0.00</u>	<u>230,487.00</u>	<u>230,487.00</u>	<u>0.00</u>	<u>100.00%</u>
		5400							
	Total		Retirement Cont	230,487.00	0.00	230,487.00	230,487.00	0.00	100.00%
	911								
			Unemployment Co						
001	913		General Expense	<u>20,000.00</u>	<u>(12,422.62)</u>	<u>7,577.38</u>	<u>7,577.38</u>	<u>0.00</u>	<u>100.00%</u>
		5400							
	Total		Unemployment Co	20,000.00	(12,422.62)	7,577.38	7,577.38	0.00	100.00%
	913								
			<u>Account Short Title</u>	<u>Original</u>	<u>Budget</u>				
			<u>Health Insuranc</u>	<u>Budget</u>	<u>Revisions</u>	<u>TotBud</u>	<u>YTD Actual</u>	<u>Balance</u>	<u>PercExp</u>
001	914		General Expense	<u>293,788.00</u>	<u>30,336.36</u>	<u>324,124.36</u>	<u>324,124.36</u>	<u>0.00</u>	<u>100.00%</u>
		5400							
	Total		Health Insuranc	293,788.00	30,336.36	324,124.36	324,124.36	0.00	100.00%
	914								
			Medicare						
001	916		General Expense	<u>46,910.00</u>	<u>4,460.86</u>	<u>51,370.86</u>	<u>51,370.86</u>	<u>0.00</u>	<u>100.00%</u>
		5400							
	Total		Medicare	46,910.00	4,460.86	51,370.86	51,370.86	0.00	100.00%
	916								
			Town Insurance						

001	945	5400	General Expense	<u>91,693.00</u>	<u>4,246.28</u>	<u>95,939.28</u>	<u>95,939.28</u>	<u>0.00</u>	<u>100.00%</u>
	Total 945		Town Insurance	91,693.00	4,246.28	95,939.28	95,939.28	0.00	100.00%
001	992	5400	Txfr to Sp Rev						
	Total 992		General Expense	<u>0.00</u>	<u>29,000.00</u>	<u>29,000.00</u>	<u>29,000.00</u>	<u>0.00</u>	<u>100.00%</u>
			Txfr to Sp Rev	0.00	29,000.00	29,000.00	29,000.00	0.00	100.00%
001	993	5400	Transfer to Cap						
	Total 993		General Expense	<u>107,690.00</u>	<u>70,000.00</u>	<u>177,690.00</u>	<u>177,690.00</u>	<u>0.00</u>	<u>100.00%</u>
			Transfer to Cap	107,690.00	70,000.00	177,690.00	177,690.00	0.00	100.00%
001	995	5400	Txfr to OPEB						
	Total 995		General Expense	<u>28,322.00</u>	<u>0.00</u>	<u>28,322.00</u>	<u>28,322.00</u>	<u>0.00</u>	<u>100.00%</u>
			Txfr to OPEB	<u>28,322.00</u>	<u>0.00</u>	<u>28,322.00</u>	<u>28,322.00</u>	<u>0.00</u>	<u>100.00%</u>
			Report Total	<u>7,715,449.27</u>	<u>641,884.85</u>	<u>8,357,334.12</u>	<u>7,821,926.91</u>	<u>535,407.21</u>	<u>93.59%</u>

BUDGE REVENUE REPORT								
Account Code		Account Short Title	Original Budget	Budget Revisions	TotBud	YTD Actual	Rev Balance	Pct Received
001	001	Balance Sheet						
001	001	4110 Personal	119,859.75	0.00	119,859.75	115,969.49	(3,890.26)	96.75%
001	001	4120 Proper Real Estate	5,106,866.68	0.00	5,106,866.68	5,086,569.92	(20,296.76)	99.60%
001	001	4142 Tax	0.00	0.00	0.00	12,137.85	12,137.85	
001	001	4150 Redeemed Motor	344,505.29	0.00	344,505.29	428,297.58	83,792.29	124.32%
001	001	4165 Vehicle Excise Meals Tax	43,585.55	0.00	43,585.55	54,393.89	10,808.34	124.80%
001	001	4170 Pen & Int on Prop Tax	14,493.36	0.00	14,493.36	11,944.82	(2,548.54)	82.42%
001	001	4171 Pen & Int on Exise	0.00	0.00	0.00	3,014.37	3,014.37	
001	001	4173 Pen & Int on Tax title	0.00	0.00	0.00	1,261.57	1,261.57	
001	001	4180 Pmts In Lieu of taxes	1,698.60	0.00	1,698.60	8,724.00	7,025.40	513.60%
001	001	4195 Abated MV Taxes	0.00	0.00	0.00	60.23	60.23	
001	001	4360 Rentals	0.00	0.00	0.00	14,210.31	14,210.31	
001	001	4420 Other Licenses	1,200.00	0.00	1,200.00	0.00	(1,200.00)	0.00%
001	001	4580 Medicare Reimbu	0.00	0.00	0.00	33,293.92	33,293.92	
001	001	4610 Reimb for Loss of Tax Elderly	131,568.00	0.00	131,568.00	131,568.00	0.00	100.00%
001	001	4616 Abateme School Aid	12,288.00	0.00	12,288.00	12,288.00	0.00	100.00%
001	001	4620 Chap 70 School	861,528.00	0.00	861,528.00	861,528.00	0.00	100.00%
001	001	4621 School Transpor	0.00	0.00	0.00	613.00	613.00	
001	001	4623 Charter School	10,232.00	0.00	10,232.00	10,155.00	(77.00)	99.25%
001	001	4660 UGGA	504,938.00	0.00	504,938.00	504,938.00	0.00	100.00%
001	001	4665 Veterans Benefi	32,463.00	0.00	32,463.00	30,598.00	(1,865.00)	94.25%
001	001	4682 PVT A Reimb	95,000.00	0.00	95,000.00	121,747.00	26,747.00	128.15%
001	001	4685 Fines - RMV	2,239.75	0.00	2,239.75	3,524.20	1,284.45	157.35%
001	001	4771 Fines - District Court	2,239.75	0.00	2,239.75	1,632.50	(607.25)	72.89%
001	001	4820 Earnings on Inv	4,119.62	0.00	4,119.62	8,136.63	4,017.01	197.51%
001	001	4840 Miscellaneous R	0.00	0.00	0.00	54,962.87	54,962.87	
001	001	4971 Tr Fr Special Rev	145,738.00	0.00	145,738.00	145,738.00	0.00	100.00%
001	001	4974 Tr Fr Stabilization	0.00	59,509.00	59,509.00	59,509.00	0.00	100.00%
001	001	4975 Tr Fr Cap Stabilization	139,519.62	8,295.00	147,814.62	147,814.62	0.00	100.00%
001	001	4976 Txfr from CPA	<u>26,083.19</u>	<u>0.00</u>	<u>26,083.19</u>	<u>26,083.19</u>	<u>0.00</u>	<u>100.00%</u>
Total 001		Balance Sheet	7,600,166.16	67,804.00	7,667,970.16	7,890,713.96	222,743.80	102.90%

Account Code			Account Short Title	Original Budget	Budget Revisions	TotBud	YTD Actual	Rev Balance	Pct Received
001	122		Selectboard						
		4410	Alcohol	11,000.00	0.00	11,000.00	10,900.00	(100.00)	99.09%
001	122		Beverag	4,000.00	0.00	4,000.00	4,572.00	572.00	114.30%
		4415	Licenses -						
001	122		Dogs	0.00	0.00	0.00	2,930.00	2,930.00	
		4420	Other						
			Licenses						
	Total 122		Selectboard	15,000.00	0.00	15,000.00	18,402.00	3,402.00	122.68%
001	141		Assessors						
		4320	Fees	49.18	0.00	49.18	0.00	(49.18)	0.00%
	Total 141		Assessors	49.18	0.00	49.18	0.00	(49.18)	0.00%
			Collector						
001	146		Fees	11,100.00	0.00	11,100.00	15,914.00	4,814.00	143.37%
		4320							
	Total 146		Collector	11,100.00	0.00	11,100.00	15,914.00	4,814.00	143.37%
			Other -						
			Registry fees						
001	149		Fees	3,400.00	0.00	3,400.00	4,275.00	875.00	125.74%
		4320							
	Total 149		Other -	3,400.00	0.00	3,400.00	4,275.00	875.00	125.74%
			Registry fees						
			Telecom Data						
			Proc						
001	155		Fees	600.00	0.00	600.00	0.00	(600.00)	0.00%
		4320							
	Total 155		Telecom Data	600.00	0.00	600.00	0.00	(600.00)	0.00%
			Proc						
			Town Clerk						
001	161		Fees	3,028.02	0.00	3,028.02	2,787.00	(241.02)	92.04%
		4320							
	Total 161		Town Clerk	3,028.02	0.00	3,028.02	2,787.00	(241.02)	92.04%
			Conservation						
001	171		Fees	175.00	0.00	175.00	175.00	0.00	100.00%
		4320							
	Total 171		Conservation	175.00	0.00	175.00	175.00	0.00	100.00%
			Planning						
			Board						
001	175		Fees	800.00	0.00	800.00	150.00	(650.00)	18.75%
		4320							
	Total 175		Planning	800.00	0.00	800.00	150.00	(650.00)	18.75%
			Board						
			Zoning Board						
001	176		Fees	550.00	0.00	550.00	600.00	50.00	109.09%
		4320							
	Total 176		Zoning Board	550.00	0.00	550.00	600.00	50.00	109.09%
Account Code			Account Short Title	Original Budget	Budget Revisions	TotBud	YTD Actual	Rev Balance	Pct Received
001	210		Police						
		4320	Fees	2,000.00	0.00	2,000.00	7,081.81	5,081.81	354.09%
001			Permits	1,000.00	0.00	1,000.00	960.00	(40.00)	96.00%
	210	4450							
	Total 210		Police	3,000.00	0.00	3,000.00	8,041.81	5,041.81	268.06%
			Fire						
001	220		Fees	1,000.00	0.00	1,000.00	519.50	(480.50)	51.95%

001	220	4320	Permits	<u>200.00</u>	<u>0.00</u>	<u>200.00</u>	<u>330.50</u>	<u>130.50</u>	<u>165.25%</u>
		4450							
	Total 220		Fire	1,200.00	0.00	1,200.00	850.00	(350.00)	70.83%
			Building						
			Inspec						
001	241		Permits	<u>16,000.00</u>	<u>0.00</u>	<u>16,000.00</u>	<u>36,157.34</u>	<u>20,157.34</u>	<u>225.98%</u>
		4450							
	Total 241		Building	16,000.00	0.00	16,000.00	36,157.34	20,157.34	225.98%
			Inspec						
			Plumbing						
			Permits	<u>800.00</u>	<u>0.00</u>	<u>800.00</u>	<u>540.00</u>	<u>(260.00)</u>	<u>67.50%</u>
		4450							
	Total 242		Plumbing	800.00	0.00	800.00	540.00	(260.00)	67.50%
			Wiring						
			Permits	<u>1,051.20</u>	<u>0.00</u>	<u>1,051.20</u>	<u>1,365.00</u>	<u>313.80</u>	<u>129.85%</u>
		4450							
	Total 245		Wiring	1,051.20	0.00	1,051.20	1,365.00	313.80	129.85%
			Highway						
			Fees	50.00	0.00	50.00	0.00	(50.00)	0.00%
		4320							
			Permits	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>25.00</u>	<u>25.00</u>	
		4450							
	Total 422		Highway	50.00	0.00	50.00	25.00	(25.00)	50.00%
			Library						
			Fees	<u>919.39</u>	<u>0.00</u>	<u>919.39</u>	<u>1,251.45</u>	<u>332.06</u>	<u>136.12%</u>
		4320							
	Total 610		Library	919.39	0.00	919.39	1,251.45	332.06	136.12%
			Report Total	<u>7,657,888.95</u>	<u>67,804.00</u>	<u>7,725,692.95</u>	<u>7,981,247.56</u>	<u>255,554.61</u>	<u>103.31%</u>

		<u>Beginning</u> <u>Balance</u>	<u>Revenue</u>	<u>Expense</u>	<u>Ending</u> <u>Balance</u>
210	Mass Highway	(15,469.26)	100,297.62	(84,828.36)	0.00
231	Wetlands Protection Fund	8,973.41	1,657.50	0.00	10,630.91
235	Recreation Revolving	2,651.94	12,463.95	(12,933.02)	2,182.87
236	Library Rentals Revolving Fund	2,475.89	200.00	(2,224.99)	450.90
237	Plumbing Inspec Revolving Fund	(166.00)	1,455.00	(1,995.00)	(706.00)
238	Wiring Inspec Revolving Fund	(824.00)	16,755.00	(16,215.00)	(284.00)
239	Bd of Health Revolving Fund	14,011.38	12,965.07	(6,547.30)	20,429.15
240	Ambulance Reserve	21,179.59	0.00	(20,000.00)	1,179.59
241	ZBA-Sugarbush	4,636.92	10,080.50	(379.50)	14,337.92
242	Fire Inspection Revolving	1,161.00	5,467.50	(5,422.50)	1,206.00
243	Highway Shared Equip	1,350.00	500.00	(1,241.31)	608.69
244	ZBA 120 No Main Consultant	0.00	9,326.66	0.00	9,326.66
245	Transportation Infrastructure Fund	0.00	528.50	0.00	528.50
280	Insurance Recovery	5,426.51	315.12	(967.00)	4,774.63
302	Library Gift Fund	50,626.37	7,434.37	(13,510.43)	44,550.31
303	Historical Comm Match	126.88	0.00	0.00	126.88
305	Gift Fund	66.25	0.00	0.00	66.25
306	Memorial Fund	241.63	0.00	0.00	241.63
307	Anniversary Celebration Fund	68,742.56	0.00	(10,492.83)	58,249.73
308	Graves Sign Donations	100.00	0.00	0.00	100.00
309	Kestral Conservation Trust	200.00	0.00	0.00	200.00
310	Dare Gift	4.38	0.00	0.00	4.38
312	Telecommunications Gift Fund	17.55	0.00	0.00	17.55
314	Agricultural Comm Fund	899.82	0.00	0.00	899.82
315	Fall Festival Fund	137.70	0.00	0.00	137.70
317	Matuszko Police Scholarship	1,065.00	0.00	0.00	1,065.00
318	PEG Access Fund	82,961.01	96,390.16	(89,000.00)	90,351.17
321	Library Antitrust Settlement	0.86	0.00	0.00	0.86
324	Town History Vol III Donations	1,521.04	105.00	(1,321.60)	304.44
325	Memorial Day Donations	534.97	0.00	0.00	534.97
326	Roadside Mower	7,732.69	0.00	(2,933.67)	4,799.02

328	NE Grassroots Environment Fund	2.24	0.00	0.00	2.24
329	Tree Donation Fund	285.50	0.00	0.00	285.50
331	300th Anniversary Gift Fund	12,554.08	26,197.34	(38,586.22)	165.20
332	Police Donation	150.00	0.00	0.00	150.00
		<u>Beginning</u>	<u>Revenue</u>	<u>Expense</u>	<u>Ending</u>
		<u>Balance</u>			<u>Balance</u>
333	300th Gift CrCard Transactions	140.65	1,855.27	(122.11)	1,873.81
334	TRC/Eversource Solar Consultant	2,500.00	0.00	(2,500.00)	0.00
335	300th Fireworks/(parade)	0.00	18,300.00	(18,300.00)	0.00
380	Community Preservation Act	750,437.50	198,641.66	(72,505.92)	876,573.24
404	Comm Policing Grant	145.09	0.00	0.00	145.09
405	Bulletproof Vest Grant	(891.72)	3,418.28	(890.00)	1,636.56
406	DVIP Reimbursement	165.00	0.00	0.00	165.00
407	Gov Highway Safety Grant	1,693.71	0.00	0.00	1,693.71
409	Drug Forfeiture Account	1,954.64	0.00	0.00	1,954.64
412	Council on Aging Grant	0.00	5,403.00	(5,403.00)	0.00
413	Library LSTA FY17	2,712.83	0.00	(2,634.22)	78.61
414	Library State Aid	14,013.44	9,993.42	(4,017.17)	19,989.69
415	Cultural Council	3,796.90	4,504.32	(4,335.89)	3,965.33
419	Title V	15,097.68	0.00	(5,063.00)	10,034.68
420	Fire Dept SAFE Grant	4,451.73	2,808.00	(1,806.90)	5,452.83
422	Fire Dept Safety Equip Grant	805.63	0.00	0.00	805.63
429	Vol Fire Assistance Grant	(201.00)	201.00	(1,839.81)	(1,839.81)
430	Emerg Prepared Grant 2010	(2,425.73)	4,835.15	(2,681.06)	(271.64)
433	Election Extended Polling Hour	2,804.31	0.00	0.00	2,804.31
435	CDBG Old Housing Rehab	6,495.07	0.00	(1,415.53)	5,079.54
436	Sherriffs Drug Box Grant	463.00	0.00	0.00	463.00
437	Green Communities Grant	31,774.65	32,451.25	(145,912.89)	(81,686.99)
439	DEP Small Scale Initiative Gra	0.00	500.00	(500.00)	0.00
442	Path Grant 216	(1,750.69)	1,750.69	0.00	0.00
443	Comm Compact IT Grant 217	18,794.00	0.00	(18,794.00)	0.00
444	PARC Grant	0.00	0.00	(8,617.00)	(8,617.00)
445	300th State Grant	0.00	5,000.00	(10,000.00)	(5,000.00)
	CC ADA Evaluation/ Plan	0.00	20,000.00	0.00	20,000.00

446					
	School Lunch Fund	25,878.91	84,631.12	(94,974.27)	15,535.76
501					
	School Choice	196,833.55	316,164.00	(425,045.78)	87,951.77
502					
	REAP Grant	(4,371.27)	17,707.53	(16,346.26)	(3,010.00)
503					
	SPED Assist	(3,682.56)	118,689.16	(122,895.36)	(7,888.76)
505					
	Grant Funded Teacher Stipends	0.00	2,830.00	(5,440.00)	(2,610.00)
507					
	Title I Grant	(752.60)	18,932.93	(19,046.00)	(865.67)
509					
	Afterschool Program	64,671.28	69,431.35	(79,181.97)	54,920.66
510					
	School Building Use Fund	5,483.01	2,000.00	0.00	7,483.01
511					
		<u>Beginning</u>	<u>Revenue</u>	<u>Expense</u>	<u>Ending</u>
		<u>Balance</u>			<u>Balance</u>
	SPED Revolving	28,519.17	93,189.00	(63,402.84)	58,305.33
513					
	Elementary School Donation	508.05	15.00	(364.00)	159.05
514					
	Walmart School Grant	2,057.48	0.00	0.00	2,057.48
515					
	Student Activity Fund	8,380.39	16,002.47	(13,890.75)	10,492.11
516					
	MCC School Bus Grant	0.00	200.00	0.00	200.00
519					
	SES Gift Fund	909.41	0.00	0.00	909.41
521					
	Horizons-School	12,049.07	150,000.00	(149,369.13)	12,679.94
528					
	Horizons Summer Program	5,696.80	7,500.00	(175.90)	13,020.90
530					
	Daniella Zinn Memorial Award	2,000.00	1,000.00	(2,000.00)	1,000.00
533					
	WWTP	910,772.92	370,541.59	(338,765.26)	942,549.25
610					
	Fire Truck	(0.20)	0.00	0.00	(0.20)
712					
	School Addition	0.50	0.00	0.00	0.50
713					
	Sewer Reline Project	37,672.60	0.00	0.00	37,672.60
715					
	Siemens Energy Perf Project	1,907.00	0.00	0.00	1,907.00
717					
	Hadley Road Culvert	174.94	0.00	0.00	174.94
718					
	Capital Proj Land Acq 120 No M	1,439.68	0.00	0.00	1,439.68
719					
	Main Street Tree Fund	23,102.72	2,398.92	(355.00)	25,146.64
810					
	Cemetery Perp Care Fund	130,741.58	4,261.13	(4,300.00)	130,702.71
811					
	Veterans Mem Care	14,285.06	676.71	0.00	14,961.77
812					
	Conservation Trust	49,780.53	789.65	0.00	50,570.18
813					
	Library Trust	41,770.90	662.80	(379.19)	42,054.51
814					
	Library Building Trust	13,074.03	44.69	(13,118.72)	0.00
815					
	Graves Library Endowment	37,417.98	112.10	0.00	37,530.08
816					

817	OPEB Trust Fund	53,200.00	29,606.57	0.00	82,806.57
821	Stabilization Fund	620,758.60	1,858.26	(59,509.00)	563,107.86
822	Capital Stabilization Fund	96,632.05	179,230.13	(147,814.62)	128,047.56
890	Due to Water District	1,064.62	167,473.56	(169,258.83)	(720.65)
891	Off Duty Police Detail	(280.80)	45,786.00	(58,066.00)	(12,560.80)
892	Firearm ID Cards	1,062.50	3,000.00	(3,000.00)	1,062.50
893	Due to Deputy Collector	1,884.00	8,168.00	(8,074.00)	1,978.00
894	Grybko Cross Rd Escrow	3,000.00	0.00	0.00	3,000.00
895	Brown Cross Rd Escrow	7,000.00	0.00	0.00	7,000.00
898	Ins Recovery	<u>31,809.32</u>	<u>3,928.00</u>	<u>(32,977.23)</u>	<u>2,760.09</u>
Total Funds		<u>3,548,805.82</u>	<u>2,328,632.00</u>	<u>(2,443,687.34)</u>	<u>3,433,750.48</u>

TOWN CLERK

Email: Townclerk@townofsunderland.us

Telephone: 413-665-1442

2018 VITAL STATISTICS

Births

Females 17
Males 13
Total 30

Marriages – Total: 15

DEATHS

Date	Name	Age	Date	Name	Age
<u>February</u>			<u>June (cont)</u>		
02	Stanley Boron	89	06	George Howe Kennedy	82
03	Alfred R. LaMountain, Jr.	88	<u>July</u>		
06	Antone J. Leppzer	84	05	John W. Habe	86
17	Barbara Craven	91	09	Phyllis Emerson Connelly	74
18	Stasia C. Golowka	97	29	Chukuemeka Onu	66
21	Bruce Whyatt Thompson, Sr.	77	<u>August</u>		
<u>March</u>			25	Susan A. Kislo	63
02	Theresa A. Wise	79	<u>October</u>		
02	Stanley Wasilauski	91	20	Guillermo Cuellar	72
<u>May</u>			22	Patrick Steven Kinney	88
02	Olive M. Dragon	97	<u>November</u>		
07	George St Amand	81	02	Dorothy C. Terrell	91
11	Stacia Jablonski	90	09	James L. Pilvinis	72
20	Donna L. Casey	72	<u>December</u>		
<u>June</u>			17	Daniel S. Adkins	54
02	Helen C. Thomas	89	18	Leda E. Masse	59
04	Deborah Becker	68			

Vitals	\$1,690.00
Dogs	\$4,200 .00
<u>Govt. Regs./Misc.</u>	<u>\$2,007.00</u>
Total Paid to Treasurer	\$7,897.00

Respectfully submitted,
Wendy Houle, MMC/CMMC
Town Clerk

TOWN MEETINGS

2018 ANNUAL TOWN MEETING

April 27, 2018

7:00pm

Sunderland Elementary School

Moderator, Robert T. Duby, called the meeting to order at 7:09pm

Town Clerk, Wendy Houle, read the Constable's Return.

Moderator led the Pledge of Allegiance.

Moderator introduced town officials.

Town Clerk, swore in tellers: Debra Bennett, Richard Bennett, Vincent Grandonico, and Elizabeth Sillin.

Motion to dispense of reading of the motions was made and seconded, passed unanimously

Motion to allow the Moderator to call a unanimous vote, seconded, and passed unanimously.

Chairman of the Board of Selectmen, David Pierce recognized Robert T. Duby, recipient of the 2017 Annual Report dedication for his many years of service to the Town of Sunderland as Moderator since 1990 and many years on the Planning Board. Thomas Fydenkevez recognized Richard and Linda Lopatka for receiving the Spirit of Sunderland and those who passed away in 2017; Sally Aldrich, Caroline Connelly, Alice Fleming, Thomas Herrick, Helen Pomeroy, and Judy Richards all served the Town of Sunderland to make it a better place.

There are 2,415 voters in Sunderland, 126 voters participated in town meeting.

ARTICLE 1. Upon motion made and seconded, it was

VOTED to hear the reports of the Selectmen, the Sunderland School Committee and all other Town Officers, Boards, Committees and Commissions.

Moderator declared motion passed unanimously.

ARTICLE 2. Upon motion made and seconded, it was

VOTED, under the provisions of M.G.L. Chapter 41, Section 108, to set the salaries and compensation of all its elected officials connected therewith for Fiscal Year 2019.

Assessors: Chairman \$2,907.00 annually Clerk \$2,907.00 annually Member \$2,907.00 annually

Moderator: \$200.00 annually

Planning Board: Chairman \$660.00 annually Clerk \$660.00 annually Members each \$410.00 annually

Town Clerk: \$43,308.00 annually

Selectmen: Chairman \$3,275.00 annually Vice Chairman \$2,850.00 annually Clerk \$2,850.00 annually

Moderator declared motion passed unanimously.

TOWN OF SUNDERLAND FY19 TOWN MEETING BUDGET	<i>FY16 Budget FINAL</i>	<i>FY17 Budget FINAL</i>	<i>FY 18 Budget FINAL</i>	<i>FY 19 Budget FINAL</i>	<i>Change from FY 18 FINAL</i>	
GENERAL GOVERNMENT						
Personnel Services	161,220	169,649	169,895	180,916		
Elected Officials	60,690	61,669	62,493	63,754		
Expenses	172,701	179,762	184,477	253,972		
TOTAL GENERAL GOVERNMENT	394,611	411,080	416,865	498,642	81,777	19.6 %
TOWN BUILDINGS						
Personnel Services	0	0	0	0		
Expenses	139,932	139,932	213,579	171,051		
TOTAL TOWN BUILDINGS	139,932	139,932	213,579	171,051	-42,528	- 19.9 %
POLICE DEPARTMENT						
Personnel Services	352,477	382,728	397,823	424,476		
Expenses	37,500	37,500	44,159	46,509		
TOTAL POLICE DEPARTMENT	389,977	420,228	441,982	470,985	29,003	6.6%
FIRE DEPARTMENT						
Personnel Services	48,158	50,417	51,425	52,968		
Expenses	33,000	33,000	33,000	33,000		
Regional EMS	235,972	191,347	162,438	198,893		
TOTAL FIRE DEPARTMENT	317,130	274,764	246,863	284,861	37,998	15.4 %
INSPECTORS & OTHER PROTECTION						
Personnel Services	23,418	23,815	24,221	22,242		
Expenses	25,020	25,903	14,005	17,401		
TOTAL INSPECTORS & OTHER PROTECTION	48,438	49,718	38,226	39,643	1,417	3.7%
HIGHWAY DEPARTMENT						
Personnel Services	149,252	152,404	159,226	169,535		
Expenses	110,252	111,252	112,252	121,254		
TOTAL HIGHWAY	259,504	263,656	271,478	290,789	19,311	7.1%
HEALTH & SANITATION						
Personnel Services	12,743	12,998	12,998	11,954		
Expenses	11,535	11,208	11,208	11,208		
TOTAL HEALTH & SANITATION	24,278	24,206	24,206	23,162	-1,044	-4.3%
LIBRARY						
Personnel Services	98,121	102,732	109,703	112,994		
Expenses	24,885	24,885	23,885	26,000		
TOTAL LIBRARY	123,006	127,617	133,588	138,994	5,406	4.0%
TOTAL ELEMENTARY	2,156,600	2,376,190	2,488,338	2,602,832	114,494	4.6%

TOTAL FRANKLIN CTY TECH ASSESSMENT	158,406	97,748	101,400	170,950	69,550	68.6 %
TOTAL FRONTIER ASSESSMENT	1,723,452	1,706,380	1,731,437	1,796,889	65,452	3.8%
OUT OF DISTRICT TUITION & TRANSPORT	0	46,166	45,610	46,060	450	1.0%
BENEFITS & INSURANCE						
Personnel Services	0	0	0	0		
Expenses	582,149	629,921	711,200	801,384		
TOTAL BENEFITS & INSURANCE	582,149	629,921	711,200	801,384	90,184	12.7 %
MISCELLANEOUS & RESERVE FUND						
Personnel Services	8,537	8,708	8,708	8,882		
Expenses	105,163	107,160	101,193	100,755		
TOTAL MISC. & RESERVE FUND	113,700	115,868	109,901	109,637	-264	-0.2%
TOTAL OPERATING BUDGET	6,431,183	6,683,474	6,974,673	7,445,879	471,206	6.8%
WWTP						
Personnel Services	0	0	0	343,948		
Expenses	316,790	332,580	307,116	30,278		
Sewer Debt Service	30,063	29,979	31,675	374,226		
TOTAL WWTP BUDGET	346,853	362,559	338,791	35,435		10.5 %
DEBT & INTEREST						
Personnel Services	0	0	0	0		
Expenses	239,143	232,432	228,105	220,432		
TOTAL DEBT & INTEREST	239,143	232,432	228,105	-7,673		-3.4%
GRAND TOTAL	7,017,179	7,278,465	7,541,569	8,040,537	498,968	6.6%

ARTICLE 3. Upon motion made and seconded, it was VOTED to **raise and appropriate the sum of \$7,414,270**, appropriate from the **Ambulance Reserve Fund the sum of \$1,180**, appropriate from **Fund 318-Comcast PEG Access Fund the sum of \$53,000**, appropriate for **Fund 610-WWTP Sewer Fund the sum of \$374,226** appropriate from **Town Fund 419-Title V the sum of \$5,063** and appropriate from **Free Cash the of \$192,798** for the **sum total of \$8,040,537** for Town and general municipal purposes connected therewith for Fiscal Year 2019, all as set forth in a document entitled "Town of Sunderland FY 19 Town Meeting Budget", provided, however, that the vote taken hereunder shall be expressly contingent upon approval by the voters of a Proposition 2 ½ so-called, override question, allowing the town to raise the additional amount of \$200,000 outside the limits imposed by said Proposition 2 1/2, all in accordance with M.G.L. c59, §21C(g).
Moderator declared motion passed unanimously.

ARTICLE 4. Upon motion made and seconded, it was VOTED to AMEND ARTICLE to transfer 0 Free Cash to the Stabilization Fund.
Moderator declared motion passed unanimously.
Voted to amend motion to replace \$53,428 to 0, seconded, passed unanimously.

ARTICLE 5. Upon motion made and seconded, it was VOTED to transfer from Free Cash **the sum of \$70,000** to the Capital Stabilization Fund.
Moderator declared motion passed unanimously.

ARTICLE 6. Upon motion made and seconded, it was VOTED to transfer From Free Cash the sum of **\$29,000** to the PEG Access Fund.
Moderator declared motion passed unanimously.

ARTICLE 7. Upon motion made and seconded, it was VOTED to appropriate **\$235.034.48** from the Capital Stabilization Fund and to appropriate **\$85,872** from the Sewer Reserve Fund for the Fiscal Year 2019 Capital Budget, specifically for the capital equipment, buildings, facilities and other capital projects as shown on a document entitled, "FY19 CAPITAL BUDGET BY FUNDING SOURCE" on file with the Town Clerk and as may be necessary in connection therewith, to authorize one or more lease purchase agreements for terms of up to or in excess of three years.
Moderator declared motion passed unanimously.

CAPITAL STABILIZATION

VH	HIGHWAY	Truck Lease/Year 2	\$ 27,206.48
VH	HIGHWAY	Fuel Dispenser Replace	\$ 5,000.00
H	HIGHWAY	F250 w/Plow	\$ 40,000.00
<i>TOTAL HIGHWAY</i>			\$ 72,206.48
VH	LIBRARY	Roof Cleaning	\$ 3,863.00
VH	LIBRARY	Masonry Repairs	\$ 3,953.00
H	LIBRARY	HVAC Repair/Replace	\$ 6,325.00
<i>TOTAL LIBRARY</i>			\$ 14,141.00
H	POLICE	Replace Security System	\$ 6,651.00
H	POLICE	Key FOB Door System	\$ 7,450.00
<i>TOTAL POLICE</i>			\$ 14,101.00
H	ADMIN	North Main St. Engineering	\$ 65,000.00
H	ADMIN	IT & Telephone Upgrade	\$ 24,586.00
<i>TOTAL ADMINISTRATION</i>			\$ 89,586.00
<i>RECREATION</i>	RECREATION	Renovate & Reseed Fields	\$ 12,000.00
<i>TOTAL RECREATION</i>			\$ 12,000.00
H	SCHOOL	Hot Water Heater	\$ 17,500.00
	SCHOOL	Upgrade Security Camera	\$ 15,500.00
<i>TOTAL SCHOOL</i>			\$ 33,000.00
			\$235,034.48

SEWER***RESERVE***

Priority	Department	Purpose	Amount
H	WWTP	I & I Phase A	\$ 75,000.00
H	WWTP	Replace Chlorine Analyzer	\$ 4,992.00
VH	WWTP	Remove Rebuild Reinstall Pump	\$ 5,880.00
			\$ 85,872.00

ARTICLE 8. Upon motion made and seconded, it was VOTED to appropriate **\$536,868**, or any other amount, to pay costs of purchasing and equipping a new all-wheel drive pumper tanker Fire Truck, including the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Section 8 (19) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. No amounts shall be borrowed or expended hereunder unless the Town shall have voted to exclude the amounts needed to repay any borrowing undertaken pursuant to this vote from the limitations on total property taxes contained in Chapter 59, Section 21C of the General Laws (also known as Proposition 2½).

Moderator declared motion passed by a 2/3 vote.

ARTICLE 9. Upon motion made and seconded, it was VOTED to appropriate **\$12,000** from the Community Preservation Fund Open Space Reserve, for the restoration and rehabilitation of land for recreational use, specifically to design the Early Childhood Playground at the Sunderland Elementary School, said funds to be expended under the direction of the Sunderland Elementary School Principal.

Moderator declared motion passed unanimously.

ARTICLE 10. Upon motion made and seconded, it was VOTED to appropriate **\$66,000** from the Community Preservation Fund FY2018 Budgeted Reserve and **\$13,598** from the Community Preservation Fund Open Space Reserve for the restoration and creation of land for recreational use, specifically to create a new park and accessible river walk with picnic area, river overlook and pathway loop at School Street, said funds to be expended under the direction of the Sunderland Board of Selectmen.

Moderator declared motion passed unanimously.

Amendment: Change Undesignated Fund Balance to Open Space Reserve, seconded, passed unanimously

ARTICLE 11. Upon motion made and seconded, it was VOTED to appropriate or reserve from the Fiscal Year 2019 Community Preservation Fund estimated annual revenues in the amounts recommended by the Community Preservation Committee for committee administrative expenses, community preservation projects and other expenses in Fiscal Year 2019.

Appropriations:

Committee Administrative Expenses	\$ 6,000.00
Community Preservation Debt Service	\$ 26,638.00

Reserves:

Estimated Revenues for Historic Resources Reserve	\$ 12,451.00
Estimated Revenues Community Housing Reserve	\$ 12,451.00
Estimated Revenues for Open Space Reserve	\$ 12,451.00
Estimated Revenues for CPA Undesignated Budgeted Reserve	\$ 54,519.00

Moderator declared motion passed unanimously.

ARTICLE 12. Upon motion made and seconded, it was

VOTED pursuant to the provisions of General Laws c.44, §53E½, as most recently amended, to establish FY2019 fiscal year spending limits for the revolving funds listed in Section 35-6 of the General Bylaws, and to authorize such expenditure limits to remain in place from fiscal year to fiscal year unless revised by Town Meeting prior to July 1 for the ensuing fiscal year, as follows:

Authorized Revolving Funds	Fiscal Year Expenditure Limit
Wiring Inspector	\$ 9,000
Plumbing Inspector	\$ 3,000
Board of Health	\$16,500
Sunderland Public Library Community Room	\$ 5,000
Fire Inspector	\$ 7,000
Highway Shared Equipment	\$23,000

Moderator declared motion passed unanimously.

Article 13. Upon motion made and seconded, it was VOTED to transfer **\$8,295.00** from Capital Stabilization as its share of the cost of the purchase and equipping of a tractor similar in size and features to a John Deere 1025R Sub-Compact Utility Tractor, for the Frontier Regional School District, which tractor shall not exceed the total purchase price of \$35,000.00.

Moderator declared motion passed unanimously.

Article 14. Upon motion made and seconded, it was VOTED to transfer from **\$5,000** from Free Cash to conduct a Classification and Compensation Study.

Moderator declared motion passed by a Majority.

Yes-44 No-32

Article 15. Upon motion made and seconded, it was VOTED to transfer **\$20,272** from Free Cash to fund the FY 18 Snow & Ice Deficit.

Moderator declared motion passed unanimously.

ARTICLE 16. Upon motion made and seconded, it was VOTED to transfer **\$500** from Free Cash for the care and maintenance of Veteransøgraves at the North Sunderland Cemetery for FY 19.

Moderator declared motion passed unanimously.

ARTICLE 17. Upon motion made and seconded, it was VOTED, pursuant to Chapter 164, Section 134 of the Massachusetts General Laws, to authorize the Board of Selectmen/Select Board to initiate the process to aggregate the electricity load of residential and business electricity consumers within the Town, and to enter into agreements for services to facilitate the purchase of electric energy and other related services, either independently or in joint action with other municipalities, retaining the right of individual residents and businesses to opt-out of the aggregation.

Moderator declared motion passed by a Majority.

Motion to call the question-seconded, passed by a majority.

ARTICLE 18. Upon motion made and seconded, it was VOTED to authorize the Board of Selectmen to acquire, by purchase, gift, and/or eminent domain, a permanent easement for public sidewalk purposes in, on and under a portion or portions of the property located on 36 Garage Road, as shown on a plan entitled -Proposed Easement PlanøPlan of Land in Sunderland, Massachusetts prepared for The Town of Sunderlandö, dated February 14, 2018, prepared by Harold L. Eaton and Associates, Inc., a copy of which plan is on file with the Town Clerk.

Moderator declared motion passed unanimously.

ARTICLE 19. Upon motion made and seconded, it was Sunderland Anti-Corruption Resolution Language-Resolution to establish as a position of Sunderland, County of Franklin, State of Massachusetts, that tough, new anti-corruption laws for politicians, lobbyists, and outside groups such as SuperPACs are necessary in order to protect and promote the First Amendment as the most stakeholders in government instead of major donors.

WHEREAS, limits on contributions to political candidates are justified by the need to reduce corruption and the appearance of corruption, as outlined in Buckley v. Valeo (1976);

WHEREAS, contributions to candidates, and political spending on their behalf, from lobbyists, Super PACs present a special risk of corruption; and,

WHEREAS, the Supreme Court held in Nevada Commission on Ethics v. Carrigan (2011) that restrictions on official actions taken by legislators in situations in which their independence of judgement is questioned do not constitute restrictions on the First Amendment free speech rights of legislators; and,

WHEREAS, closing the örevolving doorö, where elected representatives and senior staff sell off their legislative power for high-paying jobs, is important to ensure that government employees are not öinfluenced in the performance of public duties by the thought of later reaping a benefit from a private individual.ö Brown v. District of Columbia Board of Zoning, 413 A.2d 1276, 1282 (D.C. App. 1980); and,

WHEREAS, full transparency of all political money is necessary for the growth of an educated and informed electorate; and,

WHEREAS, with nearly \$5 billion spent in the 2017 elections, where the vast majority came from big special interest donors, politicians are dependent on a tiny percentage of the population to fundraise their campaigns while ordinary voters have less and less influence; and,

WHEREAS, federal agencies such as the Federal Election Commission routinely fail to enforce the anti-corruption rules that already exist;

NOW THEREFORE, BE IT RESOLVED that it is the position of Sunderland, County of Franklin, State of Massachusetts that tough, new anti-corruption laws must be passed by Congress, including legislation to prohibit lobbyists from donating to political campaigns; put limits on unregulated Super PACs and other groups; increase transparency for campaign funding; stop elected representatives and senior staff from negotiating jobs while in office and bar them from all lobbying activity for five years once they leave; empower all voters through \$100 tax rebate to contribute to

the candidates they support; and strengthen federal agencies and House and Senate ethics committees to enforce the rules against politicians and special interests that break campaign finance law.

BE IT FURTHER RESOLVED that the town of Sunderland hereby includes in its 2018 legislative agenda support for efforts to pass its own anti-corruption legislation to the House and Senate addressing the issues herein described.

Moderator declared motion passed by a Majority.

Motion to call the question-seconded, passed by a majority.

Articles 20 through 25, inclusive, are so called Consent Articles

SELECTMEN RECOMMENDATION to Consent Articles:3-0

FINANCE COMMITTEE RECOMMENDATION to Consent Articles:

ARTICLE 20. Upon motion made and seconded, it was VOTED to authorize the Treasurer/Collector to enter into compensating balance agreements during Fiscal Year 2019, as permitted by G.L. Chapter 44, Section 53F.

Moderator declared motion passed unanimously.

ARTICLE 21. Upon motion made and seconded, it was VOTED to authorize the Board of Selectmen to apply for, accept and expend any grants or donations from State or Federal governments or private agencies, individuals or institutions.

Moderator declared motion passed unanimously.

ARTICLE 22. Upon motion made and seconded, it was VOTED to accept and expend any sum or sums of money which may be available from the State for Chapter 90 work for road improvement and equipment expense.

Moderator declared motion passed unanimously.

ARTICLE 23. Upon motion made and seconded, it was VOTED under the provisions of G.L. Chapter 40, Section 4A to authorize the Board of Selectmen to enter into inter-municipal agreements.

Moderator declared motion passed unanimously.

ARTICLE 24. Upon motion made and seconded, it was VOTED to authorize the Board of Selectmen to enter into contracts for goods and services with duration in excess of three years pursuant to the provisions of G.L. Chapter 30B, Section 12 (b).

Moderator declared motion passed unanimously.

ARTICLE 25. Upon motion made and seconded, it was VOTED to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 2018 in accordance with the provisions of G.L. Chapter 44, Section 4 and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with G.L. Chapter 44, Section 17.

Moderator declared motion passed unanimously.

Election warrant was read by the Town Clerk.
Motion to dissolve at 9:59pm, seconded and voted unanimously.

Respectfully submitted,
Wendy Houle, MMC/CMMC
Sunderland Town Clerk

TOWN PARK



The Sunderland Town Park is located at the top of Park Road and is open during daylight hours. Built on land donated to the Town by Chester Warner in 1927, the Sunderland Fireman's Association constructed a pavilion on the site shortly after. The Town Park has been the venue for countless community and private events from Town celebrations to weddings and parties. It is also good starting point for outdoor recreation on Mt. Toby. The Sunderland Volunteer Fireman's Association took over management of the Town Park over a decade ago and they have affected many improvements. The property boasts a large pavilion featuring comfortable modern bathrooms, a full kitchen with refrigerators, commercial sinks, oven / stovetop and a serving layout ideal for large groups. A covered barbeque pit provides the perfect location to grill a meal for a family or an entire family reunion. The pavilion can comfortably seat over 150 people under cover and there is plenty of parking on the property.

An initiative has begun to address downed and damaged trees on the property. The Town Park is home to many mature trees and while these specimens are beautiful, they do require attention at times: Two sick pine trees were evaluated and removed professionally in the spring of 2018. More tree trimming and removal work is expected in 2019. The Sunderland Highway Department is instrumental in maintaining the roads and parking areas in the Park. I thank them for their help. Rental information and all application documents may be downloaded from the Sunderland Fire Department's website: <http://www.sunderlandfire.com/svfa--town-park-rentals.html> . You may check on availability by email at: townpark@sunderlandfire.com .

Submitted,
Steven J. Benjamin, Fire Chief

TREASURER COLLECTOR

Email: treascollector@townofsunderland.us

Telephone: 413-665-1444

TOWN TREASURER'S REPORT
BANK ACCOUNTS - FY2018

<u>BANK</u>	<u>BALANCE</u> <u>7/1/2017</u>	<u>BALANCE</u> <u>6/30/2018</u>
PEOPLE'S UNITED BANK - GENERAL		
VENDOR CHECKING	\$674,763.83	\$155,825.01
SCHOOL CHECKING	\$18,841.53	\$0.00
PAYROLL CHECKING	\$47,743.28	\$0.00
FLEX SPENDING	\$712.00	\$0.00
STUDENT ACTIVITY	\$12,064.41	\$44,286.00
PEOPLES BANK - GENERAL FUNDS		
VENDOR CHECKING	\$973,006.69	\$470,372.44
SCHOOL CHECKING	\$23.31	\$782.79
PAYROLL CHECKING	\$19,297.37	\$20,446.64
300TH ANNIVERSARY	\$140.69	\$1,996.83
ZBA COMP PERMIT	\$0.00	\$9,326.67
EASTHAMPTON SAVINGS BANK		
STABILIZATION	\$620,758.60	\$563,107.86
LIBRARY BUILDING TRUST	\$14,915.03	\$14,959.72
LIBRARY ENDOWMENT	\$37,417.98	\$37,530.08
COMMUNITY PRESERVATION	\$750,946.94	\$881,019.31
ARTS LOTTERY - CHECKING	\$3,796.90	\$3,965.33
RECREATION REVOLVING FUND	\$1,628.11	\$2,232.85
GREENFIELD CO-OPERATIVE BANK		
GENERAL FUND	\$550,678.04	\$564,413.47
GENERAL FUND	\$585,929.54	\$587,684.91
MMDT		
GENERAL FUND	\$75,989.33	\$33,572.37
CONSERVATION	\$49,780.53	\$50,570.18
CAPITAL STABILIZATION	\$96,632.05	\$128,047.56
CEMETERY	\$126,741.58	\$130,702.71
SUGARBUSH	\$4,636.92	\$14,717.42
MAIN STREET TREE	\$23,102.72	\$25,251.64
VETERANS MEMORIAL	\$14,285.06	\$14,511.77

LIBRARY	\$41,770.90	\$42,433.70
PEOPLES BANK		
CD	\$117,772.57	\$119,012.74
UNIBANK		
GENERAL FUNDS	\$226,297.72	\$252,227.57
ONLINE TAX COLLECTIONS	\$535,043.88	\$818,166.56
ONLINE TOWN CLERK	\$1,754.56	\$2,205.84
ONLINE SCHOOL	\$29,111.36	\$72,630.54
CREDIT/DEBIT	\$1,000.23	\$1,099.98
LPL FINANCIAL - GENERAL FUND	\$71,556.89	\$70,894.06
DEPOSITS IN TRANSIT	\$0.00	\$200.00
CHECKS OUTSTANDING	(\$18,576.56)	(\$215,352.03)
ADJUSTMENTS/TRANFERS	<u>\$92,449.90</u>	<u>\$0.00</u>
BARTHOLOMEW - OPEB	\$0.00	\$82,806.57
<u>TOTAL FUNDS</u>	\$5,802,013.89	\$5,001,649.09

MATURING DEBT AND INTEREST - FY 2018

<u>TYPE OF PROJECT</u>	<u>BEGINNING BAL 07/01/17</u>	<u>PRINCIPAL PAID</u>	<u>INTEREST PAID</u>	<u>PRINCIPAL REMAINING</u>
Library Construction	\$260,000.00	(\$65,000.00)	\$11,813.75	\$195,000.00
Public Safety Complex	\$380,000.00	(\$95,000.00)	\$17,266.25	\$285,000.00
Sewer	\$116,878.00	(\$29,220.00)	\$979.05	\$87,658.00
WPAT Title V	\$15,189.00	(\$5,063.00)	\$0.00	\$10,126.00
Energy Savings	\$143,000.00	(\$28,600.00)	\$3,360.50	\$114,400.00
Affordable Housing	\$196,000.00	(\$24,500.00)	\$1,583.19	\$171,500.00
TOTALS	\$1,111,067.00	(\$247,383.00)	\$35,002.74	\$863,684.00

TREE WARDEN

Highway Department

111 River Road

Email: Highway@townofsunderland.us

Telephone: 413-665-1460

Tree maintenance is a continuous job that requires year-round monitoring. This year we attended tree warden seminars for the most up to date information on disease and tree care. In 2018, we have continued to maintain the trees along our town way with the help of professional tree crews as we prune and remove dying or dead trees. Six trees were planted on North and South Main Street. We worked closely with Eversource to monitor trees so they would be pruned away from lines before they cause damage. Our elm trees have been treated to prevent Dutch Elm Disease and several diseased and dying trees have been removed and replaced.

Respectfully,
George Emery, Tree Warden



Department of Veteran Services

294 Main Street • Greenfield, MA 01301

Phone 413-772-1571 Fax 413-772-1401

www.greenfield-ma.gov

Timothy Niejadlik, Director

Laura Thorne, Assistant

Christopher Demars, VSO

Brian Brooks, VSO

Member Towns

Ashfield

Bernardston

Buckland

Charlemont

Colrain

Conway

Deerfield

Erving

Gill

Greenfield

Hawley

Heath

Leverett

Leyden

Monroe

Montague

New Salem

Northfield

Plainfield

Rowe

Shelburne

Shutesbury

Sunderland

Warwick

Wendell

Whately

UPPER PIONEER VALLEY VETERANS' SERVICES DISTRICT

Veteran Resource and Referral Center located in Greenfield, satellite locations throughout the district

Our district has now been in operation for 3 ½ years. We are the largest district by community count and square miles covered in the state. Below are just some of the programs and services we help veterans and their dependents with:

- M.G.L. Ch 115 benefit & Needs based program of financial and medical assistance to eligible veterans and their dependents
- Assistance to veterans and dependents to help file for health care, pensions, and service-connected disabilities
- Homeless prevention assistance to veterans and their families
- Employment help with job searches, resumes, and job interview skills
- Burial assistance to include government markers, flag holders, internment, and VA burial reimbursement
- Veterans records retrieval and storage
- Referral to other public and private agencies to include housing, fuel assistance, employment, training, education
- Attend area outreach events(fairs, festivals, health care expos)

We have continued to work hard helping veterans and dependents file for VA benefits due them. Our awarded claims have outpaced CY17 bringing in close to \$435,000.00 in new claim money for our clients. Overall the district has over \$2,358,000.00 in VA awards flowing into our towns on a monthly basis.

We forecast the Ch115 caseload to remain flat for the foreseeable future for our towns. Although reimbursed back to the towns at 75%, this takes over a year to get back from the state, so reducing payouts up front has freed up funds for the member towns.

For the coming year we will continue to assist veterans, and will emphasize programs for the dependents of veterans, particularly the elderly population. Our long-term goals include up dated hardware and expanding satellite hours in the district.

Timothy Niejadlik, Director

Upper Pioneer Valley Veterans Services District

SUNDERLAND VETERAN'S MEMORIAL OVERSIGHT COMMITTEE (VMOC)

This past November 9, 2018, marked the 10th year in a row that the Town of Sunderland conducted a Veterans Day Observation Ceremony specifically aimed at Sunderland Elementary School children. The November 9th event was special, due in large part to the presence of 22 members of the United States Armed Forces, 5 Army ROTC cadets from UMASS Amherst, and 2 buglers from Frontier High School. 2018 Ceremony participants were:

UMASS Amherst Army ROTC:

Lieutenant Colonel Stephen Magner:
(Guest Speaker)

Major Colin Brooks

Captain Brandon Kilbrane

Cadet Max Abrams

Cadet Jack Cudmore

Cadet Daniel Gessen

Cadet Brendan McLaughlin

Cadet Nicola Patel

302 Maneuver Enhancement Brigade (US Army):

Major Ben Slood

Sergeant First Class Terry Chastain

Corporal Zachary Rec

Springfield Military Entrance Processing Station:

Lieutenant Commander Jeanine Benjamin – US Navy

First Sergeant Tiffany Taylor – US Army

HM1 Ronnier Rodriguezmolina – US Navy

Sergeant Helenia Porter – US Marine Corps

UMASS Amherst Air Force ROTC:

Lieutenant Colonel Mark Grueber

Captain Christopher Carlisle

Technical Sergeant James Clark

Westover ARB Honor Guard:

Technical Sergeant Aaron Gaj

Senior Airman Tori Ash

US Marine Corps Westover ARB:

Sergeant Major Christopher Demosthenous

Sergeant Dillon Babb

Sergeant Troy Makinen

Sergeant Sgt Dominic Jones

Corporal Daniel Aguilar

Corporal Tamaric Crews

Corporal Quentin McDonald

Frontier High School Buglers:

Miss Ella Deane

Master Phaelon Kofki

Sunderland Elementary School:

Principal Ben Barshefsky, Master of
Ceremonies

Sunderland Veteran's Memorial Oversight Committee:

Mr. Michael Ahearn, Sunderland Veteran's Memorial Committee.

Mr. Dan Van Dalsen, Sunderland Veteran's Memorial Committee, event coordinator.

The purpose of the Sunderland ceremony is to help our elementary school children understand Veterans Day and America's Armed Forces. It's a day that Sunderland Elementary school children can learn more about America's military uniforms, what people do in the military, why they serve, and how the Armed Forces help protect them and our way of life. It's also a day where they can see US military men and women in action and interact with them. This is especially important for rural

communities, such as Sunderland, where the children may otherwise go all year without seeing a military uniform.

As already mentioned, this year marked the tenth annual event for Sunderland. It was also the tenth year that local Armed Forces units, both active duty and reserve, have participated, and we sincerely appreciate their support. Also, for the tenth year in a row, our formal ceremony included patriotic poems and songs by our school children, a flag lowering to half-staff, the playing of "taps," a moment of silence for the fallen, and a flag folding demonstration. During the ceremony, US Marine Corps Sergeant Major Demosthenous, a two-time former drill sergeant, gave the commands of "attention, present-arms, order-arms, parade-rest, and at-ease," which allowed the children and adult observers to see these commands being sharply executed!

Following the formal ceremony, our military guests accompanied the school children back to the school. While at the school, they spent about 15 minutes in each of several classrooms answering questions about their uniforms, military service, what they do in the military, where they have been stationed, and why military service is important to our country. Afterwards, they had lunch with the children in the school cafeteria before returning to their duties at Westover Air Reserve Base in Chicopee, and the University of Massachusetts in Amherst.

Thanks primarily to our military and Frontier High School participants, the day was both rewarding and successful. Frontier High School, Army and Air Force ROTC, and the United States Air Force, Army, Marine Corps, and Navy were all truly well represented by these outstanding young people.

As in years past, the Veterans Memorial Oversight Committee would like to thank our Selectmen, our elementary school principal, students and teachers, the Frontier High School Band, the military men and women from Westover ARB, the Army and Air Force ROTC officers, noncommissioned officers, and cadets of the University of Massachusetts, and everyone else who helped us in 2018!

Respectfully,
Danny E. Van Dalsen
Chairman, Veterans Memorial Oversight Committee



ZONING BOARD OF APPEALS

2018 was a fairly busy year for the Sunderland Zoning Board of Appeals despite only receiving three new applications during the whole year. The last application was of note as it was a Comprehensive Permit for a Senior Affordable Housing project. The Board acted on these three applications along with deliberating on three additional cases that were carried over from 2017. In summary, the ZBA granted one Variance, amended stipulations on two previously granted Special Permits, and had two applications withdrawn by their applicants.

The first case decided by the ZBA in the New Year was petition for a Variance submitted by Kitchen Garden Farm on South Silver Lane in late 2017 to expand and rebuild their existing barn within the side-yard setback. While Variances are difficult to get and are rarely granted, the Board found that the building site had unusual topography such that the ZBA could grant a Variance under Section 125-VI-2(B)(2).

Another application that was submitted in 2017 was next on the agenda to be decided in by the Zoning Board. This application was to amend stipulations that were attached to an existing 1988 Special Permit that was granted to a South Main Street multifamily residence. The Board voted to amend stipulation #2 by removing the owner occupancy requirement and voted to delete stipulation #8 regarding restrictions on the material and color of the exterior siding. The Board also voted to delete an existing stipulation that prevented direct access to the adjacent barn from the three-family dwelling, while modifying a stipulation to state that neither the adjacent barn nor the mud room shall be converted to living space.

The last 2017 carry-over case that was decided by the ZBA was an application to amend stipulations that were attached a 1982 Special Permit/Variance granted to a two-family dwelling on Bridge Street. The applicant wanted to remove an owner-occupancy stipulation so that the property could be sold and wanted to modify parking restrictions that were placed on the original Special Permit. The Board voted to modify the stipulation regarding parking restrictions around the two-family dwelling while also voting to delete the owner-occupancy stipulation.

The first 2018 application came from a Hadley Road resident who was looking for a Special Permit to operate a farm and a Variance to construct an addition to her dwelling. At an informational meeting with the Board, the applicant was advised that the ZBA does not grant Special Permits to operate a farm and that her petition for a Variance was unlikely to be granted. The applicant then decided to withdraw her Special Permit/Variance application.

The last regular case considered by the ZBA in 2018 was a Special Permit application to construct a two-family dwelling on Old Amherst Road. After one public hearing session, the applicant requested to withdraw his application without prejudice, which was granted by the Zoning Board.

As mentioned earlier in this report, the Zoning Board of Appeals received a Comprehensive Permit application under M.G.L Chapter 40B to construct thirty-three units of Senior Affordable Housing on a 2.9-acre parcel at 120 North Main Street. The Zoning Board held its first hearing on June 7th and conducted several more over the course of the year gathering input and comments from project developers, town officials and townspeople. The process is expected to continue into the New Year, driving towards a probable decision in 2019.

In regard to Sugarbush Meadows 150-unit development off of Plumtree Road, the Board attended to several administrative matters, including granting a required project extension, as required by the Sugarbush Meadows Comprehensive Permit Settlement Agreement. The project is proceeding towards a likely granting of a Building Permit and construction start early in 2019.

In closing, the Zoning Board of Appeals welcomed Mr. Hollis Graves of South Main Street, who was appointed as an Associate Member by the Board of Selectmen to fill out the ZBA. Finally, I would like to acknowledge the efforts and contributions of my Zoning Board of Appeals team of Barre Tozloski, Jim Bernotas, Jim Williams Jr., Stuart Beckley, Stephen Schneider, Rock Warner and Hollis Graves for their dedication and service to the ZBA and the Town of Sunderland this year.

Respectfully submitted,
Steven A. Krol,
Chairman, Zoning Board of Appeals

GLOSSARY OF TERMS AND DEFINITIONS

ACCOUNTANT: The Town Accountant maintains custody of all town contracts and keeps a detailed record of the town debt, including the reasons for borrowing, the rate of interest when due, and payment provisions (41:57). She/he is bound as well to keep a complete set of municipal books, including each specific appropriation, the amounts and purpose of each expenditure and the receipts from each source of income. The accountant must inform town officers of unexpended balances in their appropriations (41:58). Immediately upon the close of the calendar year, she/he must prepare statements detailing the preceding fiscal year's appropriations and expenditures, appropriations for the current fiscal year, and expenditures incurred during its first six months, as well as estimated expenditures for the second six months and estimates for the ensuing fiscal year. By August 1, the accountant or treasurer must furnish the assessors with a written report of the money received other than from taxes, loans, and trust funds for the preceding fiscal years (41: 54A). A critical function of the town accountant (41:56) relates to the payment of the bills and payrolls, which must be examined for the requisite oaths and approvals. Should any claims be deemed fraudulent, unlawful, or excessive, payment authorization may be withheld. In such instances, a statement must be filed with the town treasurer, outlining the reasons for the refusal. Alternatively, if all is in order, the accountant will draw a warrant upon the treasury for payment.

APPROPRIATION: An authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount as to the time when it may be expended. Only a town meeting or the school committee can authorize money appropriated for one purpose to be used for another. Any part of a "general" appropriation not spent or encumbered by June 30 automatically reverts to surplus. A "specific" or "particular" appropriation is carried forward from year to year until spent for the designated purpose or transferred by town meeting vote to another account.

ASSESSED VALUATION: The value placed on a particular property by the local Board of

Assessors for the purpose of apportioning the town's tax levy among individual property owners equitably and in accordance with the legal requirement that property be assessed at "full and fair cash value," as certified periodically by the state commissioner of revenue.

ASSESSOR: The Board of Assessors is responsible for the valuation of real and personal property for the purposes of levying the property tax: Generally, the required training, the responsibility for maintaining assessment at full and fair cash value and the required revaluation of property every three years have placed an added burden on assessing offices. As part of their function, the assessors must maintain an extensive database on each parcel of property in town. The assessors are also responsible for establishing a tax rate within the levy limit established by Proposition 2 1/2. They must perform the formal calculation of the tax rate(s) for the town on the "tax rate recapitulation sheet." The role of the assessors is important because they maintain and administer the tax base, a major source of revenue for the town.

BOARD OF SELECTMEN

The Board of Selectmen is the closest thing a Town has to a Chief Executive. They have overall responsibility for the general operations of town government. As chief executive body of the town, the selectmen develop guidelines consistent with policy, at the same time taking into consideration the available financial resources of the town. As the budget is the single most important policy document that a town develops each year, participation by the selectmen is essential to their maintaining a leadership role in the town. They should review all the budget requests and develop a good understanding of the Finance Committee's position on the budget. The Board of Selectmen should establish policy priorities and provide leadership in the constant debate between the needs of the departments for sufficient resources to deliver public services and what the taxpayer can afford.

CHERRY SHEET: Traditionally printed on cherry-colored paper, this financial statement from the State still retains its nickname in spite of being pink and green. This form lists all the estimated State and County assessments reduced by any money the State expects to return to the Town. The Assessors must receive this "Cherry Sheet" before the new tax rate can be set.

DEPARTMENT HEAD: Department Heads (either appointed, i.e., Highway Superintendent or elected, i.e., Town Clerk) usually prepare their own budgets. Each departmental budget is prepared within the framework and guidelines set by the financial team. Another major role is in the capital planning process. In order to monitor spending activity, department heads must have access to and use interim financial reports. The department head identifies capital needs and usually has the best information regarding level of utilization and specifications for the acquisition. Department Heads should meet periodically with the financial team to inform these teammates in the financial management process of major issues facing the department.

EXCLUSIONS: There are two types of exclusions: debt and capital outlay expenditure. These are temporary increases in the levy limit. For debt exclusion, the additional amount for the payment of debt service is added to the levy limit for the life of the debt only. The additional amount for the payment of the capital project cost is added to the levy limit only for the year in which the project is being undertaken.

FY-FISCAL YEAR: July 1st to June 30th of the following year. Example: FY2010 starts July 1, 2009 and ends June 30, 2010.

FINANCE COMMITTEE: The Finance Committee is the official fiscal watchdog for the town. Finance Committees was established so that a representative group of taxpayers could conduct a thorough review of any or all municipal questions on behalf of all the citizens. The Finance

Committee is primarily responsible for submitting its recommendations on the annual budget to the town meeting. The committee is commonly involved in the preparation process involving the development of the budget forms and, in many communities, the establishment of guidelines for department heads. Their statutory authority is limited to making transfers from the town's reserve fund to other line items in the budget as requested.

FREE CASH: Free cash is a term that generally represents the amount of community funds that are unrestricted and available for appropriation. Free cash is generated when actual revenue collections are more than budgeted and when expenditures are less than appropriations, or both. Once certified, that amount can only be used through 6/30 of the fiscal year. Free Cash must be certified each year.

LEVY: The property tax levy is the revenue a community actually raises through real and personal property taxes. The property tax levy is the largest source of revenue for most towns.

LEVY CEILING: The levy ceiling is 2.5% of the total full and fair cash value of all taxable real and personal property in the community. (This is equal to a \$25.00 tax rate.)

LEVY LIMIT

The levy limit is the amount the town can raise. This limit is increased from year to year as long as it remains below the levy ceiling. Permanent increases in the levy limit result from the following. Automatic 2.5% increase yearly; new growth resulting from new construction and overrides.

LOAN INTEREST: If the Town has to borrow money, we have to pay back the loan plus interest. The amount voted for Treasurer Loan Interest would be a part of these payments.

MEDICARE: Wages of local government employees hired after March 31, 1986, are generally subject to the hospital insurance (Medicare) portion of the social security tax under the Consolidated Omnibus Budget Reconciliation Act, which became effective on April 1, 1986. The tax is equal to 1.45% of the employee's pay. The employer is required to contribute an amount equal to that deducted from the employee's pay (An additional 1.45%).

NEW GROWTH: New growth is generated by a substantial improvement to a property (generally, any new dwelling unit or an addition adding at least 50% to the value of residential property and not less than \$100,000 or 50% for commercial, industrial and personal property) in a particular year. New growth is calculated by multiplying the allowable new valuation times the prior year's tax rate. It directly increases the levy limit of a community. This is especially important for towns experiencing significant new construction, since growth frequently brings with it a need for increased services.

OMNIBUS ARTICLE:

A Town Meeting Warrant Article that consolidates budget items for various departments. At the Annual Meeting the Moderator reads the total budget allowing a "question" to be called if more discussion is wanted on a certain item. A vote will be taken first on the total of items not questioned then each questioned item will be voted separately.

OVERLAY: Overlay is a reserve account that is established by the assessors annually prior to setting the tax rate. The amount established for overlay should reflect the expected amount that will eventually have to be provided to taxpayers as a result of abatements or exemptions for property taxes. The overlay should be reasonable and be based on historical trends.

OVERLAY SURPLUS: Overlay surplus is the balance in the overlay for a particular year that is an excess of the amount remaining to be collected or abated. The Assessors release this excess amount from overlay to overlay surplus. As a result of new legislation, these funds may be appropriated by town meeting for any purpose for which a town may expend funds. At the close of the fiscal year, any balance in the overlay surplus account becomes part of surplus revenue.

OVERRIDE: A community can permanently increase its levy limit by successfully voting an override. The amount of the override becomes a permanent part of the levy limit base. On a ballot, override questions must be presented in dollar terms and must specify the purpose of the override. Overrides may only be presented at an election and require a majority vote for approval.

RESERVE FUND: The reserve fund is a contingency fund usually created as part of the annual budget appropriations that is used to fund extraordinary and unforeseen expenses. It is disbursed through transfers approved by the finance committee. In general, extraordinary and unforeseen items such as an increased insurance premium or a new police cruiser are acceptable. Salary increases are generally not an acceptable use of this reserve.

RESOLUTION AID: Resolution aid refers to the amounts allocated to each city, town and regional school district as stated in the Legislative Resolution in March. It includes direct, flexible aid under the Cherry Sheet program headings Chapter 70, Additional Assistance, and any others so designed by the Legislature. Although Resolution Aid represents the bulk of Cherry Sheet Aid, the terms are not synonymous. Cherry Sheet aid represents the total of all programs appearing on the Cherry Sheet, Resolution Aid represents a portion of this aid.

REVENUE SHARING: Federal tax dollars paid to a town to be used for any purpose which is permissible use of its own revenue. Public Hearings are required before the sums may be appropriated to individual accounts at the Annual Town Meeting.

SCHOOL DEPARTMENT

School departments have a special status concerning a municipality's budget. Under state law (71:34), the legislative body of a town (town meeting) shall establish the total appropriation for the support of the public schools but may not limit the authority of the School Committee to determine expenditures within the total appropriation.

SOFTWARE SUPPORT FEES (TAX COLLECTOR):

Money for the purpose of tape conversions (a process which converts the excise tax information at the Registry of Motor Vehicles to the Tax Collector's computer software data structures) and software updates required for the Tax Collector in order to comply with applicable laws of the Commonwealth of Massachusetts.

STABILIZATION: The stabilization fund may be created pursuant to 40: SB. Any interest earned shall be added to and become a part of the fund. This fund may be appropriated for any lawful purpose. The fund may be appropriated in a town at the annual town meeting or a special town meeting by a 2/3 vote.

TAX COLLECTOR: The Collector is charged with the responsibility for collecting all taxes owed to the municipality. This requires maintaining a good record keeping system and organization to deposit revenue into town accounts as soon as possible. All receipts must be turned over to the treasurer at least once a week (or more often during heavy collection periods). Another major responsibility of the collector is the processing of motor vehicle excise bills. These bills are generated by the Registry of Motor Vehicles and sent to the town for distribution and collection.

Timely action pursuing delinquent accounts dramatically increases the likelihood of eventual collection of the tax or payment due.

TAX TITLE FORECLOSURE: Foreclosures in the Land Court are, generally speaking, the main avenue by which the Treasurer will either be able to force the delinquent taxpayer to redeem the tax title or, if payment is not made, to acquire title to the property for the municipality through foreclosure proceedings.

TOWN CLERK: The Town Clerk certifies town meeting vote, to the treasurer, assessors and accounting officer, with each appropriation in detail including how each appropriation is to be funded. The Town Clerk certifies all town meeting actions, debt, and overrides to the Department of Revenue.

TREASURER: The Treasurer is the custodian of all town funds. The position is responsible for the deposit, investment and disbursement of town funds. The Treasurer is empowered by town meeting to issue debt on behalf of the town with the approval of the Board of Selectmen. During the year, the Treasurer must determine the cash needs of the town (i.e., when money will be available to invest and when money will have to be borrowed to meet expenses.)

Treasurers should maintain a cash flow budget that is updated and adjusted on a monthly basis. They should review the banking services that are available and competitively seek those that are most cost effective. Investments should be made in accordance with a written investment policy that is reviewed with the selectmen and the Finance Committee. A strong record keeping system is also important to document performance

WARRANT: There are three types:

1. Treasurer's Warrant which is signed by the Board of Selectmen that authorizes the Treasurer to pay a list of bills (41:56).
2. Assessors Warrant to Collect which authorizes the Collector to collect the amount of tax that has been committed to the Collector (59:55)
3. Town Meeting Warrant. All town meetings must be called by a warrant that states the time and place of the meeting and lists all items of business to be acted upon. The warrant must be posted 7 days before the annual town meeting and 14 days prior to a special town meeting (39:10).