ANNUAL REPORT 2013

Town of Sunderland

DEDICATION

ROBERT AHEARN

Our 2014 Town Report is dedicated to Mr. Robert Ahearn. Some of us know him as Chief, some know him as Bob, but we all feel his impact on our Town of Sunderland. Bob has been our Fireman, EMT, Captain and then Chief of the Sunderland Fire Department. He has assumed the responsibility of Ambulance Director and continuing to dedicate himself to public safety as EMS Director, Chair of the Emergency Preparedness Team, and an ever presence in the Town's public safety for many, many years. We've grown to count on Bob's wisdom in the public safety arena. In these roles of support, we are so grateful. Bob has taken these on with quiet professional resolve. His efforts provide a safe blanket under which we can all stay warm & safe.

Bob served as the Sunderland member of the Franklin County Tech School Committee for many years. He has devoted many hours to the preservation and restoration of the Town Park pavilion which is enjoyed by many for special events. Bob has volunteered countless hours in a variety of Town Civic organizations including many fund raising events that directly benefited the Fire Department and Town as well.

His most current effort envisions public safety in a new light. The SCEMS (South Co. Emergency Medical Service) effort to expand paramedic level service to 3 towns in a shared service shows vision and the humility of a true leader. This effort, like so many others in Bob's long service to our Town, serves as both prudence and inspiration.

So for these qualities, this year's Annual Report is dedicated to Mr. Bob Ahearn, Fire Chief and neighbor to us all. Thank you!

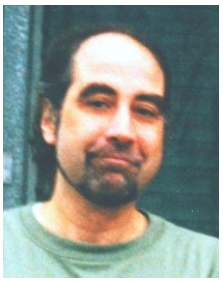
IN MEMORIUM

PAUL P. FABRY 1931-2013
Paul served on the Agricultural Land Preservation Comm. He was also a Volunteer Fireman for many years and he was also appointed as a Field Driver.

JAMES C. HAMILL 1930 -2013
James was employed as a Part-time custodian at the Sunderland Elementary School for several years.

RUDOLPH (Rudy) J. HRYNYSHYN 1930 - 2013
Rudy was an appointed Field Driver and also as a Public Weigher. He served as an Auxiliary Policeman and as a Volunteer Fireman. Rudy was appointed to the Zoning Board of Appeals as an Associate member.

BARBARA A. KLEMYK 1926 -2013
Barbara served as an elected Library Trustee for many years.



ARTHUR FREDERICK MCLEAN 1947 - 2013
"Art" served on the Sunderland Cultural Council.

TABLE OF CONTENTS PAGE

Agricultural Commission …….. 12
Board of Assessors……. 12
Board of Health…… 13
Board of Selectmen…….. 14
Building Commissioner……..……. 16
Community Preservation Committee..……. 16
Conservation Commission……..... 18
Cultural Council…… 19
***DEDICATION*……..…… ……..... 2**
Elected and Appointed Officials…….……..... 8
Emergency Management Director & Sunderland Emergency Preparedness Team (SEPT) ……..…… 20
Emergency Communication Alert System ……*IMPORTANT INFORMATION*…….……. 21
SPECIAL SEGMENT: WHY PREPARE FOR A DISASTER includes: Emergency Preparedness Supply Kit, Emergency Home & Emergency Car Kit…… 22
Energy Committee……..... 23
Fall Festival Committee …….. 24
Finance Committee……..…….……..…….. 26
Fire Department…….……..…… 27
Franklin County Solid Waste Management District……..... 28
Franklin Regional Council of Governments…….. 29
Frontier Cable Access Television (FCAT) …….…….. 29
GENERAL INFORMATION……..... 5
Town Information - Town Phone Numbers - Legislative Information – History of Sunderland
Glossary of Financial Terms …….. 85
Highway Department……... 30
Historical Commission at the Graves Memorial Library Building……..... 31
History of Sunderland VOL. III …… 32
***IN MEMORIUM* ……..... 3**
Library……... 33
Planning Board……..... 35
Police Department……..……..... 36
Recreation Committee……...38
Riverside Cemetery Trustees…….……...39
Schools:
Franklin County Technical School…….…….....40
Frontier Regional High School…….…….……...42
Sunderland Elementary School & Faculty/Staff Roster …….……..46
South County Senior Center (formerly Frontier Senior Center) …….....51
Telecommunications Committee……..…….……52
Town Accountant…….…….……53
Town Clerk…….…….…….....70
Town Meeting Motions – 2011 & FY11 Budget …….……..…….……71
Treasurer/Collector ……..80
Tree Warden…….....…….…… 82
Veterans Memorial Oversight Committee…….. 82
Zoning Board of Appeals…….…… 84

GENERAL INFORMATION

Sunderland Town Offices
12 School Street, Sunderland, MA 01375
TOWN WEB SITE: www.TownOfSunderland.us

Town Incorporated: November 12, 1718 Population Federal Census-2010: 3,684
Elevation above Sea Level: 137.121 feet Square Miles: 14.78

REPORTS AND ARTICLES FOR ANNUAL TOWN MEETING: Reports shall be submitted to the Board of Selectmen by all boards and officials for insertion in the Annual Town Report. All Articles for Annual Town Warrant shall be presented to the Board of Selectmen in writing no later than forty-five (45) days prior to the Annual Town Meeting, or upon approval of the Selectmen. The signatures of 10 certified voters and their addresses are needed to put an Article on the Warrant.
ANNUAL TOWN MEETING: The Annual Town Meeting is held the last Friday of April, pursuant to Town By-law.
NOMINATION PAPERS: Voters' signatures and addresses are necessary on nomination papers secured from the Town Clerk, in order to place a name on the ballot for election to a town office. Deadline for filing of nomination papers is set by the Town Clerk.
REGISTRATION OF VOTERS: Residents may register as voters by the Town Clerk at any time during office hours and at special voter registration sessions posted by the Town Clerk before primaries, elections and all Town Meetings.
ANNUAL TOWN ELECTIONS: The Annual Town Election is held the first Saturday of May, pursuant to town by-laws.
AMENDMENTS TO ZONING BY-LAWS: Amendments to the zoning by-laws of the Town by vote at an annual or special town meeting as provided in MGL Chapter 40A, §6. (For more details, consult the Planning Board.)
BUILDING PERMITS: Applicants must secure permits from the Building Inspector at the Town Offices. Plumbing, Gas and Wiring Permit applications are also available in the Town Office Building.

TELEPHONE NUMBERS

- Town Administrator-Margaret Nartowicz 665-1441
  Email: townadmin@TownOfSunderland.us
- Board of Selectmen's Office 665-1441
  Email:selectmen@TownOfSunderland.us
  FAX 665-1086
- Accountant 665-1443
- Assessors: Assessor Assistant 665-1445
  Email: assessors@TownOfSunderland.us
- Board of Health - Secretary 665-1441
  Email: boardofhealth@TownOfSunderland.us
- Building Inspector – Joe Fydenkevez 665-1433
  (Home: 413-665-4773)
  Email: building@TownOfSunderland.us
- Electrical Inspector – Jim Tower 413-530-0718
- Fax-Town Offices 665-1446
- Fire Department (non-emergency) 665-2465
  Email: fire@TownOfSunderland.us
- Fire & Ambulance (Emergency) 911
- Highway Department-Sup. George Emery 665-1460
  Email: Highway@TownOfSunderland.us
- Library-Director: Adam Novitt 665-2642
  Email: Director@SunderlandPublicLibrary.org
- Plumbing/Gas Inspector-Jeff Hubbard 413-246-1914
- Police (non-emergency) 665-7036
  Email: sunderlandpolice@townofsunderland.us
- Police (Emergency) 911
- Recreation 665-1439
  Email: recreation@townofsunderland.us
- Sewer Commissioners 665-1441
- Tax Collector/Treasurer 665-1444
  Email: treascollector@TownOfSunderland.us
- Telecommunications 665-1082
  Email: telecomm@TownOfSunderland.us
- Town Clerk – Wendy Houle 665-1442
  Email: townclerk@TownOfSunderland.us
- Wastewater Treatment Plant 665-1447
- Water District, Sunderland 665-7685
  Water Commissioner: Fred Laurenitis

LEGISLATIVE INFORMATION

UNITED STATES SENATORS:
Edward Markey, Elizabeth Warren

REPRESENTATIVE IN CONGRESS:
James McGovern

GOVERNOR:
Duval Patrick

LT. GOVERNOR: vacant

GOVERNOR'S COUNCIL:
Thomas F. Merrigan - Greenfield, 8th Governor's District

STATE SENATOR
Stanley Rosenberg-Amherst, Hampshire-Franklin District
Email: Stan.Rosenberg@masenate.gov
Northampton Office: (413) 584-1649 1 Prince Street, Northampton, MA 01060
Boston Office: 617-722-1532 - State House Rm. 320, Boston, MA 02133

STATE REPRESENTATIVE
Stephen Kulik-Worthington, 1st Franklin District
Email: Stephen.Kulik@mahouse.gov
S. Deerfield Office: (413) 665-7200 - 1 Sugarloaf St, South Deerfield, MA 01373
Boston Office: 617-722-2210 – State House Rm. 279, Boston, MA 02133

TOWN OF SUNDERLAND - A BRIEF HISTORY

Sunderland, Massachusetts, is one of the southernmost towns in Franklin County. The community is situated in the eastern portion of the Connecticut River Valley in western Massachusetts.

Sunderland was incorporated as a town in 1718. Before being incorporated, Sunderland was known as Swampfield, so named by its first settlers because of the swampland within the town. Settlement of the town originated on what is now North and South Main Streets, with forty designated house lots. Settlers were also assigned an equal percentage of swampland, pasture land, and wood lots. North and South Main Streets are scenic, broad avenues that appeal to our sensor of what a small New England town should be. In the late 1820's, maple trees were planted on each side of the street, which has added to Sunderland's beauty, especially as leaves change color, or after a snowfall. The houses are a pleasing mix of sizes and styles; in fact, Sunderland's main street has examples of most of the architectural styles of the 18th, 19th and 20th centuries.

Mount Toby range is another source of beauty and historic background. A watchtower is at the peak along with a commanding view of the river valley. The north part of Mt. Toby is the home of the "Sunderland Cave." It is not technically a cave, but huge slabs of tipped conglomerate rock. Caves are rare in this part of New England, which has made this one more widely known. Sunderland's first Irish immigrants located their homes on Mt. Toby in the mid-nineteenth century, which were known as "paddy farms." Trails are still evident, along with old stone walls marking boundary lines.

Sunderland, still then known as Swampfield, was set off from neighboring Hadley in 1673, with the Connecticut River as the western boundary with Deerfield. Settlement was abandoned during King Philip's War (1675) and re-established as the town of Swampfield in 1714, extending north to Hunting Hills (Montague), and east to Long Plain (Leverett). Montague was set off from Sunderland in 1754 and Leverett in 1774.

Farming developed as the primary industry, particularly crop production in the excellent soils of the river valley. Agriculture prospered, helping to add villages in North Sunderland and Plumtrees (the eastern side of Sunderland) in the early 19th century. Introduction of commercial tobacco expanded settlement to the Meadows (southern side of Sunderland) in the early 19th century. Although farming was the main occupation, there were supporting industries throughout Sunderland's history, such as tobacco shops and farm machinery supplies, as well as sawmills, stores, gravel operations, and blacksmiths. Today there is a large gravel operation, a rest home, garages and convenience stores, insurance and real estate operations, as well as vegetable farming.

With the Connecticut River as one of Sunderland's boundaries, ferries were used at the river for crossing until 1812, when the first bridge was constructed. Sunderland has had a total of 10 bridges. The main causes of our fallen bridges were high water, ice, and piers not high enough to clear rising water levels, especially in the spring. The tenth bridge is 47 feet above normal water level, and has stood since 1938.

Sunderland was also home to "The Amherst to Sunderland Street Railway." Although the trolley car only lasted from 1890-1926, it marked progress for Sunderland. In that period, high school students from Sunderland could ride the trolley to school in Amherst.

Natural disasters are not unknown to Sunderland. Residents have endured floods (1927 and 1936) and a hurricane (1938). Damage had been great in some parts of town, but over time one would never know of the mishaps.

The small town of Sunderland has grown in population over the past 30 years, with a current population of about 3,400. More houses and apartment complexes have been built, and the town has gone from a farming community to a bedroom community, giving easy access to out-of-town jobs, especially at the nearby University of Massachusetts and other local colleges (Amherst College, Hampshire College, Mt. Holyoke College, and Smith College).

Compiled by Wendy Houle
Sunderland Historical Commission/Town Clerk

Sources: History of Sunderland, 1899; History of Sunderland, Vol. II., 1954; Beers Atlas of Franklin County, 1873-4; Massachusetts Historical Commission Reconnaissance Survey Report, 1982; Sunderland's Main Street Walking Tour, 1993; My Sunderland – Quarter millennial souvenir of Sunderland, 1968; A Gazetteer of Massachusetts, p. 282; History of the Connecticut Valley, Vol. II; Centennial Gazette, 1792-1892, pp. 101-103.

ELECTED AND APPOINTED OFFICIALS

ELECTED OFFICIALS

APPOINTMENT	TERM
ASSESSORS	
KOWALECK, MARY ANN	3 YR/2014
KOWALECK, JAMES, CHAIR	3 YR/2016
SKIBISKI, MICHAEL	3 YR/2015
BOARD OF HEALTH	
KUSHI, KENNETH	3 YR/2015
PACIOREK, KRISTY	3 YR/2014
ROCK, CAITLYN	3 YR/2016
ELEMENTARY SCHOOL COMMITTEE	
FULTON, DOUGLAS	3 YR/2016
NIETO, CAROLOS EDWARDO	3 YR/2014
ROSEWARNE, JUSTINE , Chair	3 YR/2014
SAKREY, TRACI	3 YR/2015
SMITH-ZEOLI, AIMEE	3 YR/2015
FRONTIER REGIONAL SCHOOL COMMITTEE	
PIERCE, JUDY	3 YR/2016
ROBERTS, LYN	3 YR/2014
ROSEWARNE, JUSTIN (SES Rep)	1 YR/2014
LIBRARY TRUSTEES	
BERRY, ELIZABETH	3 YR/2016
BLAIS, NATALIE	3 YR/2014
KROL, EILEEN	3 YR/2016
LACEY, PETER	3 YR/2014
SACKREY, JOHN, Chair	3 YR/2015
STARR, LORIN	3 YR/2015
TRIPP, ELISE (resgn 9/2013)	3 YR/2013
VOORHEIS, VALERIE	3 YR/2014
WISSEMANN, DAVID-appointed until next election	
PLANNING BOARD	
JONES, THERESA	5 YR/2016
MURPHY, DANIEL	5 YR/2014
ROSCOE, DANA, CHAIR	5 YR/2015
SCHNEIDER, STEPHEN	5 YR/2017
SNYDER, SARAH	5 YR/2018
RIVERSIDE CEMETERY TRUSTEES	
BERGERON, JANET	3 YR/2014
BERGERON, SCOTT, Chair	3 YR/2015
MCKEMMIE, DONNA	3 YR/2016
SELECTMEN	
BERGERON, SCOTT A., Chair	3 YR/2015
FYDENKEVEZ, THOMAS D.	3 YR/2014
PIERCE, DAVID J.	3 YR/2016
SEWER COMMISSIONERS	
BERGERON, SCOTT A.	3 YR/2015
FYDENKEVEZ, THOMAS D.	3 YR/2014
PIERCE, DAVID J.	3 YR/2016
TOWN CLERK	
HOULE, WENDY	3 YR/2016
Assistant Town Clerk-appointed by Town Clerk	
NARTOWICZ, MARGARET	3 YR/2016
TOWN MODERATOR	
DUBY, ROBERT	1 YR/2014
TOWN PARK TRUSTEES	
MERRITT, TIMOTHY(to 9/2013)	Will Dictates
BARSHEFSKY, BEN (eff. 9/2013)	Will Dictates
KUSHI, KENNETH	3 YR/2016
SACREY, TRACI	1 YR/2014

SELECTMEN'S APPOINTMENTS

APPOINTMENT	TERM
TOWN ADMINISTRATOR/ ADA COORDINATOR	
NARTOWICZ, MARGARET	contract
ACCCOUNTANT	
MORTON, BRIAN	1 YR/2014
ADMINISTRATIVE ASSISTANT	
BENNETT, CYNTHIA	1 YR/2014
AGRICULTURAL COMMISSION	
ARQUIN, MEGAN	3 YR/2014
WISSEMANN, MICHAEL	3 YR/2014
WILLIAMS, ROBERT	3 YR/2014
REED, SCOTT	3 YR/2015
GRIFFIN, CURT (Con Com Rep)	1 YR/2015
ANIMAL CONTROL OFFICER	
POTYRALA, DANIEL	1 YR/2014
ANIMAL INSPECTOR (Appointed by Mass Dept. of Agriculture Resources)	
POTYRALA, DANIEL	1 YR/2014
ASSESSOR'S OFFICE – ADMIN ASSISTANT	
WHITCOMB, NATALIE	1 YR/2014
BOARD OF HEALTH AGENT	
BALL, STEPHEN	1 YR/2014
HOUSING HEALTH AGENT	
HILLSIDE ENVIRONMENTAL	1 YR/2014
BUILDING COMMISSIONER	
WIGHT, ERIK (resign 5/2013)	1 YR/2014
FYDENKEVEZ, JOSEPH (eff. 6/2013)	1 YR/2014
Assistant Building Inspector	
RENO, STEPHEN (Eff. 6/2013)	1 YR/2014
FYDENKEVEZ, JOSEPH (Resgn 5/2013)	1 YR/2014
BURIAL OFFICER	
Vacant	
Assistant Burial Officer	
Vacant	
VETERANS GRAVES	
CONLEY, JANET (Eff 5/2013)	1 YR/2014
COLLECTOR/TREASURER	
SANDERSON, JR, HERBERT (resgn 6/2013)	1 YR/2014
WARRINER, SUSAN (eff 12/2013)	1 YR/2014
Assistant Collector/Treasurer Payroll Clerk	
THOMAS, CATHRYN	1 YR/2014
COMMUNITY ECONOMIC DEVELOPMENT STRATEGY COMMITTEE	
NARTOWICZ, MARGARET	CONTRACT-3 YR/2015
COMMUNITY PRESERVATION COMMITTEE	
CLARK, HELEN – Historical comm.	1 YR/2014
FYDENKEVEZ, TOM – Selectmen	1 YR/2014
LOPATKA, RICHARD – Housing Com, Chair	1 YR/2014
SNYDER, SARA – Planning Board	1 YR/2014
UNKLES, JENNIFER – Conservation Com	1 YR/2014

WISSEMANN, MIKE– Citizen 1 YR/2014
vacant - Recreation rep

CONSERVATION COMMISSION

UNKLES, JENNIFER 3 YR/2015
GRIFFIN, CURT, Chair 3 YR/2014
PICK, NANCY 3 YR/2016
MURPHY, DAN, 3 YR/2016
NUERMINGER, TODD 3 YR/2016

CONSTABLES

FLEMING, DAN 1 YR/2014
LAURENITIS, FREDERICK 1 YR/2014
RICHARDS, ALLAN 1 YR/2014
WOZNIAKEWICZ, MICHAEL 1 YR/2014
ZUMBRUSKI, VICTOR 1 YR/2014

COUNCIL ON AGING

BARITZ, PHYLLIS 3 YR/2014
GUNN, EDNA 3 YR/2014
HOWE, JOAN, 3 YR/2014
MARKWELL, MARION (resgn 8/2013) 3 YR/2013
BUCZYNSKI, SOPHIE 3 YR/2014
2 VACANCIES

CULTURAL COUNCIL

GORMAN, MARY (term ends 1/2014)3 YR/2014
HOWEY, BARBARA 3 YR/2015
JACQUE, JULIE 3 YR/2015
LACEY, PETER 3 YR/2016
RYAN, KATHY (term ends 1/2014) 3 YR/2014
SABOL, BARBARA (terms ends 1/2014) 3YR/2014

ECONOMIC DEVOPMENT PLAN REPRESENTATIVE

EWEN, JAMES 1 YR/2014

ECONOMIC DEVELOPMENT COMMITTEE

BERNOTAS, JIM (ZBA REP) 1 YR/2014
PIERCE, DAVID (SELECT), Chair 1 YR/2014
KAJSTURA, ALEKS (FINCOM) 1 YR/2014
LAURENITIS, FRED 1 YR/2014
MURPHY, DAN (CON COM) 1 YR/2014
SILLIN, WILL (PLNG BRD REP) 1 YR/2014
TOZLOSKI, BARRE 1 YR/2014
WARNER, JR., ROBERT 1 YR/2014
WERME, SCOTT (AG COMM REP) 1 YR/2014

ELECTION OFFICERS

BENNETT, DEBRA 1 YR/2014
CRANSHAW, RUSSELL 1 YR/2014
FLEMING, DANIEL 1 YR/2014
GATELY, EDWARD 1 YR/2014
GUNDERSEN, MARY 1 YR/2014
HOWEY, BARBARA 1 YR/2014
HOWEY, RONALD 1 YR/2014
KORENEWSKY, PAMELA 1 YR/2014
KUSHI, CAROL 1 YR/2014
LANE, RUSSELL 1 YR/2014
PARSON, PAM 1 YR/2014
RICHARDS, ALLAN 1 YR/2014
SCHULZE, BARBARA 1 YR/2014
SILLIN, WILLIAM 1 YR/2014
TRIPP, ELISE 1 YR/2014
TRIPP, GORDON 1 YR/2014
WHITE, ROBERT 1 YR/2014

EMERGENCY MGMT DIRECTOR

AHEARN, ROBERT 1 YR/2014

EMERGENCY PREPAREDNESS TEAM

AHEARN, MARY ELLEN 1 YR/2014
AHEARN, ROBERT, Chair 1 YR/2014
BALL, STEPHEN 1 YR/2014
BARSHEFSKY, BEN (eff 9/2013) 1 YR/2014
BERGERON, SCOTT 1 YR/2014
FYDENKEVEZ, THOMAS 1 YR/2014
MERRITT, TIMOTHY (To 9/2013) 1 YR/2014
GILBERT, JEFFREY 1 YR/2014
EMERY, GEORGE 1 YR/2014
HOULE, WENDY 1 YR/2014
LAURENITIS, FRED 1 YR/2014
PACIOREK, KRISTY 1 YR/2014
NARTOWICZ, MARGARET 1 YR/2014
PIERCE, DAVID 1 YR/2014
TREMBLAY, MARC 1 YR/2014

ENERGY COMMITTEE

FALBEL, AARON 1 YR/2014
WILLIAMS, LAURA, Chair 1 YR/2014
Vacancies

ETHICS MUNICIPAL LIASON

NARTOWICZ, MARGARET 1 YR/2014

FALL FESTIVAL COMMITTEE

CONLEY, JANET, Chair 1 YR/2014
EWEN, JAMES 1 YR/2014
ROLNICK, SUSAN 1 YR/2014

FENCE VIEWER

EMERY, GEORGE 1 YR/2014

FINANCE COMMITTEE – (Moderator Appointed)

BENNETT, BRUCE 3 YR/2014
KAJSTURA, ALEKSANDRA, Chair 3 YR/2014
MAGLIONE, NANCY (resgn 8/2014) 3 YR/2013
MOZEA, FRANCIS 3 YR/2014
RANDALL, SEAN 3 YR/2015
ZINAN, MARK 3 YR/2015
3 vacancies

FIRE DEPARTMENT

Fire Chief

AHEARN, ROBERT 3/YR/2014

Ambulance Director

AHEARN, ROBERT 1 YR/2014

911 Liason

HUBBARD, JEFFREY 1 YR/2014

Officers – Fire Chief Appointments

BENJAMIN, STEVEN, Captain
BIELUNIS, JAMES, Lieutenant
DICKINSON, RICHARD, Sergeant
HUBBARD, JEFFREY, Deputy Chief/EMT
KUDRIKOW, JAMES, Deputy Chief
MATTSON, CHRISTOPHER, Lieutenant
TOWER, JAMES S., Lieutenant/EMT
ZEOLI, MICHAEL, Lieutenant

Firefighter/EMTs – Fire Chief Appointments

AHEARN, MEAGHAN
KELLEY, LOUISE
KENNEDY, RANDY
MCKEMMIE, CALVIN

Firefighters – Fire Chief Appointment

D'URSO, MARC S.

FADUS, RICHARD
GREEN, TASMYN
JONES, CODY
O'DOUGHERTY, THOMAS
SMITH, SCOTT
SULLIVAN, JOHN

Junior Firefighter – Fire Chief Appointed

MENKO, JOSEPH
WHITE, MCLELLAN

EMTs – Fire Chief Appointment

AHEARN, MARY ELLEN
HERBERT, MICHAEL
HOULBERG, EDWARD
PHAT, GABRIELLE
RUSSELL, NIKI
STRYSZKO, BRIDGET
TREMBLAY, MARC
YOON, STEPHANIE

CIVIL DEFENSE DIRECTOR – FIRE

AHEARN, ROBERT 1 YR/2014

FRANKLIN COUNTY BIKEWAY COMMITTEE

HERRICK, CAROLYN 1 YR/2014
HERRICK, THOMAS 1 YR/2014

FRANKLIN COUNTY ETA

Vacant

FRANLIN COUNTY SOLID WASTE REPRESENTATIVE

BERGERON, SCOTT 1 YR/2014

FCSW - Alternate

MURPHY, DAN 1 YR/2014

FRCOG REP

FYDENKEVEZ, THOMAS 1 YR/2014

FRANKLIN COUNTY REGIONAL PLANNING BOARD

ROSCOE, DANA 1 YR/2014

FRONTIER REGIONAL UNION NEGOTIATIONS COMM

FYDENKEVEZ, THOMAS Designation

HARASSMENT COORDINATOR

SILLIN, ELIZABETH 1 YR/2014

HAZARDOUS WASTE COORDINATOR

AHEARN, ROBERT 1 YR/2014

HIGHWAY DEPARTMENT

Superintendent

EMERY, GEORGE 1 YR/2014

Clerk

GALLERANI, ROBERTA 1 YR/2014

Laborers

SKRIBISKI, ED 1 YR/2014
SKRIBISKI, ROBERT 1 YR/2014

Temporary Highway Laborers

JENKS, DUANE 1 YR/2014
LAURENITIS, FRED 1 YR/2014
MARKOWSKI, TYLER 1 YR/2014
SAVISKI, JOSEPH G. JR 1 YR/2014
SKRIBISKI, JOHN 1 YR/2014
SULLIVAN, DAN 1 YR/2014
GALLERANI, NICHOLAS 1 YR/2014
GREEN, TASMYN 1 YR/2014

HISTORICAL COMMISSION

CLARK, HELEN, Clerk 3 YR/2015
HERRICK, THOMAS 3 YR/2014
HUBBARD, CINDY 3 YR/2014
LOPATKA, LINDA, Chair 3 YR/2014
SCHNEIDER, STEPHEN 3 YR/2014

HOUSING COMMITTEE

BECKLEY, STUART 1 YR/2014
CREED, FIONA 1 YR/2014
LOPATKA, RICHARD 1 YR/2014
BERGERON, SCOTT 1 YR/2014
SNYDER, SARA 1 YR/2014

LIBRARY DIRECTOR

NOVITT, ADAM Contract

LOCAL EMERGENCY MANAGEMENT COORDINATOR

AHEARN, ROBERT 1 YR/2014

MOTH SUPERINTENDENT

EMERY, GEORGE 1 YR/2014

MUNICIPAL LIASON

NARTOWICZ, MARGARET Contract

NETWORK & ELECTRONIC RESOURCES AGENTS

BALL, STEPHEN 1 YR/2014
NARTOWICZ, MARGARET 1 YR/2014

PARKING CLERK

HOULE, WENDY 1 YR/2014

PERMANENT BUILDING COMMITTEE

BERGERON, SCOTT, Chair 1 YR/2014
SELECTMEN
KOWALECK, MARY ANN 1 YR/2014
ASSESSOR
ROSCOE, DANA 1 YR/2014
PLANNING BOARD
1 YR/2014
SCHOOL COMMITTEE
STARR, LORIN (Moderator Apptmt) 1 YR/2014
CITIZEN
WILLIAMS, JAMES JR. 1 YR/2014
CITIZEN
VACANT - FINANCE COMM
3 Vacancies– (Moderator Appointments)

PERSONNEL COMMITTEE

MCKEMMIE, DONNA (resgn 7/2013) 2 YR/2014
CITIZEN
NARTOWICZ, MARGARET 2 YR/2014
TOWN ADM
MOZEA, FRANCIS 2 YR/2014
FINANCE
PIERCE, DAVID 2 YR/2014
SELECTMEN
WOJTOWICZ, MICHELE 2 YR/2014
CITIZEN
EMERGY, GEORGE 2 YR/2014
EMPLOYEE

PLUMBING/GAS INSPECTOR

HUBBARD, JEFFREY 1 YR/2014

Assistant Plumbing Inspector

BARANOWSKI, STEVEN 1 YR/2014

POLICE DEPARTMENT

Police Chief

GILBERT, JEFFREY 3 YR/2014

Police Clerk

GALLERANI, BOBBIE 1 YR/2014

Full Time Officers

GOLANN, EVAN 1 YR/2014
LYONS, BRENDAN 1 YR/2014
SCOBLE, PETER 1 YR/2014
TOZLOSKI, BRENDA 1 YR/2014

Part Time Officers

MELNIK, DEVIN 1 YR/2014
SIBILIA, GARY (resgn. 3.2013) 1 YR/2013
SMITH, ZACHARY 1 YR/2014

POLICE / FIRE CIVIL DEFENSE DIR

AHEARN, ROBERT 1 YR/2014
GILBERT, JEFFREY 1 YR/2014

Alcohol Control Agent

GILBERT, JEFFREY, Police Chief 1 YR/2014

Alcohol Enforcement Agents

GILBERT, JEFFREY 3 YR/2014
GOLANN, EVAN 1 YR/2014
LYONS, BRENDAN 1 YR/2014
SCOBLE, PETER 1 YR/2014
SIBILIA, GARY (resgn. 3/2013) 1 YR/2013
TOZLOSKI, BRENDA 1 YR/2013
MELNIK, DEVIN 1 YR/2014
SMITH, ZACHARY 1 YR/2014

Chaplain

RIDDLE, PASTOR LARRY 1 YR/2014

PROCUREMENT OFFICER

NARTOWICZ, MARGARET 1 YR/2014

PVTA REPRESETATIVE

NARTOWICZ, MARGARET 1 YR/2014

RECREATION COMMITTEE

BOURQUE, CHRIS 1 YR/2014
BOURQUE, KRISTINE 1 YR/2014
CHEVALIER, JEFFREY 1 YR/2014
DEANE, SHAUNA (eff. 12/2014) 1 YR/2014

RECREATION COORDINATOR

EWEN, JAMES 1 YR/3

SOUTH COUNTY SENIOR CENTER OVERSIGHT

FYDENKEVEZ, THOMAS

REGISTRARS

RICHARDS, JUDITH 3 YR/2014
KELLEY, EDWARD, JR. 3 YR/2014
PATTERSON, DONALD 3 YR/2014

STEERING COMM VOL III

HOULE, WENDY, Chair 1 YR/2014
CLARK, HELEN 1 YR/2014
HUBBARD, CINDY 1 YR/2014
TROUSDELL, RICHARD 1 YR/2014
FLEMMING, DAN 1 YR/2014
POMEROY, HELEN 1 YR/2014
KOWALECK, MARY ANN 1 YR/2014
WILLIAMS, SR., JAMES 1 YR/2014

SUNDERLAND EMERGENCY PREPAREDNESS TEAM (SEPT)

AHEARN, MARYELLEN 1 YR/2013
AHEARN, ROBERT 1 YR/2014
BALL, STEPHEN 1 YR/2014
BERGERON, SCOTT 1 YR/2014
EMERY, GEORGE 1 YR/2014
FYDENKEVEZ, TOM 1 YR/2014
GILBERT, JEFF 1 YR/2014
HOULE, WENDY 1 YR/2014
LAURENITIS, FRED 1 YR/2014
NARTOWICZ, MARGARET 1 YR/2014
PIERCE, DAVID 1 YR/2014
ROCK, CAILTYN 1 YR/2014
TREMBLAY, MARC 1 YR/2014

TELECOMMUNICATIONS

TOWER, JAMES S 1 YR/2014
WESTON, BRUCE 1 YR/2014
WHEELER, RICHIE 1 YR/2014
ZIMNOWSKI, THOMAS 1 YR/2014

Technician, Part-Time

ZIMNOWSKI, THOMAS 1 YR/2014

TOWN COUNSEL

KOPELMAN AND PAIGE 1 YR/2014

TREE WARDEN

EMERY, GEORGE 1 YR/2014

VETERANS AGENT

Vacant

COMMISSIONER OF VETERANS SERVICES

Vacant

VETERANS MEMORIAL OVERSIGHT COMMITTEE

AHEARN, MICHAEL 1 YR/2014
CONLEY, JANET 2 YR/2014
VANDALSEN, DAN 3 YR/2015

VOLUME III HISTORY COMMITTEE

CLARK, HELEN 1 YR/2014
FLEMMING, DANIEL 1 YR/2014
HOULE, WENDY 1 YR/2014
HUBBARD, CINDY 1 YR/2014
KOWALECK, MARY ANN 1 YR/2014
POMEROY, HELEN 1 YR/2014
TROUSDELL, RICHARD 1 YR/2014
WILLIAMS, JR, JAMES 1 YR/2014

WIRING INSPECTOR

TOWER, JAMES 1 YR/2014

Assistant

MURPHY, PETER 1 YR/2014

ZONING BOARD OF APPEALS

KROL, STEVEN, Chair 3 YR/2014
BECKLEY, STUART 1 YR/2014
TOZLOSKI, BARRE 3 YR/2014
BERNOTAS, JAMES 3 YR/2014
WILLIAMS, JR JAMES 3 YR/2014

Associate Members

NUERMINGER, TODD 1 YR/2014
HERRICK, THOMAS 3 YR/2015
SCHNEIDER, STEPHEN 1 YR/2014
(Rep. from Planning Board)

PUBLIC WEIGHERS – Delta Sand & Gravel

Appointed 4.1.13 – through 3.31.14

CONROY, TJ, JR.
KUCENSKI, JANE
MARTIN, RACHEL
SLONGWHITE, ROBERT
WARNER, CRAIG

PUBLIC WEIGHERS – ALL STATES ASPHALT
Appointed 4.1.13 – through 3.31.14

AHEARN, MICHAEL
ALLARD, JOSEPH
BAJ, TIMOTHY
BAKER, DENIS
BONNETT, DAVID
CAMERON, DUNCAN
CHMYZINSKI, PETER
ESPISITO, MICHELE
FOUNTAIN, RONALD
GOSCENSKI, JEFFERY
HOLMBERG, ALLAN
HOWE, RANDALL
HOUSE, HAROLD
ISLES, JOSHUA
KELLEY, THOMAS
KIE, WINTHROP
KORENEWSKY, FREDERICK
KORPITA, EDWARD
LACKARD, ALAN
LASHWAY, JOHN
LASHWAY, ROBERT
LEONARD, WAYNE
MAILLET, RONALD
MASSEY, JASON
METCALF, WILLIAM
MORIARTY, MICHAEL
MURPHY, MICHAEL
OLANYK, PETER
PAINE, RICHARD
PARKER, HOMER
PASKO, JOEL
PORTER, KEITH
PUCHALSKI, RONALD
ROGALSKI, MARK
SADLOWSKI, MARK
SHEARER, RANDY
STOCKWELL, NORMAN
TAYLOR, ROBERT
THURLOW, DANIEL
UZDAVINIS, TODD
WHITE, DAVID
ZEMAN, RUDY

PUBLIC WEIGHERS – Warner Bros LLC
Appointed 04.01.13-03.31.14

CHICOINE, LEO
DENNO, NICHOLAS
JARVIS, TODD
BIELUNIS, WALTER

AGRICULTURAL COMMISSION

The Agricultural Commission has no information to report.

BOARD OF ASSESSORS

Tax Recapitulation of Tax Levy

	Fiscal 2014	Fiscal 2013
Total Amount to be Raised	10,413,624	7,960,056
Total Estimated Receipts from Non-Tax Sources	5,633,610	3,325,268
Tax Levy	4,780,014	4,634,788

Value of Real Estate by Class

Real Estate Property Valuation		
Residential	301,463,617	303,797,073
Commercial	23,642,436	24,289,069
Industrial	5,267,200	5,501,900
Total Real Estate Valuation	330,373,253	333,588,042
Personal Property Valuation	11,544,783	11,519,030
Total Property Valuation	341,918,036	345,107,072
Tax Rate (Levy/Valuation*1000)	$13.98	$13.42

Local Expenditures		
Appropriations	9,936,029	7,522,915
Other Amounts to be Raised	477,595	437,141
Total Amount to be Raised	10,413,624	7,960,056
Estimated Receipts and Available Funds		
Estimated Receipts - State	1,610,604	1,544,955
Estimated Receipts - Local	587,428	498,978
Free Cash	305,920	294,204
Other Available Funds	3,129,658	826,821
Total Estimated Receipts	5,633,610	3,164,958

Abatements & Exemptions Granted
(FY2014 application period not yet closed when report was submitted)

Real Estate Abatements	793	1,196
Personal Property Abatements	0	0
Veteran's Exemptions	5,600	4,800
Blind Exemptions	438	438
Seniors' Exemptions	500	0
Senior Work-Off Program (est.)	1,800	1,754
Total	$9,130	$8,188

Respectfully Submitted,
James Kowaleck, Chair; Michael Skibiski, Mary Ann Kowaleck

BOARD OF HEALTH

Email: boardofhealth@townofsunderland.us
Telephone: 413-665-1441

The Board of Health is comprised of three (3) non-compensated elected members. In addition to the three elected members, the Town contracts with Stephen Ball as Health Agent who provides the Town with of services related to soil evaluations, wells, pools, camps and food inspections. We also contract with Hillside Environmental for housing services which includes housing complaints, which can be related to sanitary conditions at rental properties, hoarding concerns, building condemnations, fire or other disaster inspections.

The Board of Health meets once a month on Mondays. Check the Town's website calendar for exact date each month at www.TownOfSunderland.us. The Board of Health Agent has public office hours Monday evenings from 6PM to 8PM in the Town Office Building, 2nd Floor Office.

Our part-time Health Agent is responsible for a variety of inspection services relating to Title V services, repairs and new septic system plan reviews, soil evaluations and final inspections for septic systems. The Health Agent conducts inspections of semi-public pools at the Town's Apartment Complexes; and also issues town-wide well permits and inspections for drinking or irrigation purposes. The Health Agent is also responsible for developing regulations for the Board of Health, such as Well Regulations and Tobacco Regulations that are imposed on the Town's permitted tobacco retailers. All food inspections for the Town's restaurants including seasonal businesses, one-day special events,

catering services, local Nursing Home and the elementary school cafeteria are conducted semi-annually by the Health Agent. Additional responsibilities of the Board of Health include illegal dumping and related trash and disposal issues in the Town. Complaints and violations of the Town's littering bylaws can be reported to the Board of Health secretary or Board of Selectmen's Office for further investigation and remediation.

Housing Health Agent services are by appointment only. All other non-Housing Health Agent services may be addressed by calling the Board of Health Secretary or during public office hours Monday evenings, 6PM-8PM. The Board of Health secretary can be reached for inspection service scheduling and other Health related issues *during regular Board of Health hours, Monday through Wednesday 8am-4:00pm and Thursdays 8am-12pm at 665-1441*.

. Board of Health Services and Inspections provided by our agents in 2013:

- 1 Camp Permit/Inspection
- 3 Catering Permits
- 8 Disposal Works Permits, Soil Eval & Inspections: New & Repairs
- 22 Food Establishment Inspections*****
- 20 Food Permits
- 17 Housing (Complaint) Inspections*****
- 5 Installer's Licenses
- 9 Perc Test
- 2 Pool (public/semi-public) Permits
- 3 Septage (Offal) Hauler's Licenses
- 1 1-day Food Inspection-Town Event
- 21 Title V Inspections
- 5 Tobacco Permit
- 0 Trench Permit
- 0 Well Permits
- 2 Hoarding*
- 3 Roadside property trash complaints

*Services may have required multiple and/or re-inspections

Respectfully submitted,
Caitlyn Rock, Chair; Kristy Paciorek, Ken Kushi

BOARD OF SELECTMEN

The Board of Selectmen is honored to serve the residents of Sunderland. The following is our report for the year.

Our Town experienced several key personnel changes this year, some by plan, others by misfortune. First was the sudden and unfortunate passing of the Sunderland Elementary Principal, Mr. Tim Merritt. Tim's short time at Sunderland Elementary demonstrated the impact an individual can have both immediate and lasting. His efforts during his short tenure will be positive for our students, staff and friends for generations.

The Frontier District Superintendent, Marti Barrett continues in her important role. Marti was Sunderland's Elementary Principal for years before moving to Frontier as Principal and now as Superintendent. We look forward to years of constructive collaboration.

The Town welcomed Mr. Ben Barshefsky, Interim Principal of Sunderland Elementary. Mr. Barshefsky has worked in the Frontier District and Sunderland Elementary.

We also welcomed Susan Warriner as the Town Treasurer/Collector. Susan has years of experience as Treasurer/Collector in several towns. Sunderland is fortunate to have her services.

Sunderland, Whately and Deerfield continued the process of creating a regional paramedic level 24 hour ambulance service. The framework and budget are developed and soon all three towns will benefit from this effort. Special thanks to EMS Director, Bob Ahearn and Selectman Tom Fydenkevez for the many, many hours involved in this new service.

This year saw the birth and struggle of a ground mounted solar electric project. The Town is committed to this project. We are in a position to see this project through with another partner. Stay tuned.

Our annual budget process continues to be challenging. State Aid is far from its commitment and still below 2008 levels. The impact has restrained local services and deferred capital spending. The impact will be felt for years to come.

The 2013 Annual Town Meeting took the final steps to retiring the Elementary School reconstruction debt. The 10-year plan worked as designed. Great thanks to everyone involved!

Selectmen Dave Pierce was elected to a second term. His balanced reflective approach to issues benefits us all.

The Town was a stop-off for the "Berkshire to Boston" bike tour. The event was a great success and we look forward to many more years in participation. Our Town and many volunteers sponsored a great Fall Festival in Oct. Great weather & strong attendance – thank you to all who worked on or attended the event.

Our Town with partners from the Franklin Land Trust, Kestral Land Trust and State & Federal agencies secured the APR rights on a significant parcel of land known formally as the 'Brown & Regan' parcel. This parcel spans the Sunderland & Hadley town lines. This will nearly complete the Town's efforts in securing continuous & significant agricultural properties for continued agricultural use.

Lastly, a thank you and deep appreciation to all those volunteers, committee members and staff who passionately contribute many hours toward the good of the Town of Sunderland.

Thank you, respectfully submitted.
Board of Selectmen: Scott Bergeron, Chair, David Pierce, Vice Chair, Tom Fydenkevez, Clerk

BUILDING COMMISSIONER

In calendar year 2013, there were a 105 building permits issued. Estimated construction costs were $2,148,171.00, fees collected totaled $14,625.31. Two new homes were constructed; the remainder of permits was for windows, siding, roofs, garages, additions, etc. A detailed list of permits is available at the Town Offices. I look forward to serving the Town in the upcoming year.

Respectfully Submitted,
Joseph Fydenkevez Jr.
Building Commissioner

COMMUNITY PRESERVATION COMMITTEE (CPC)

The CPC supports the town enactment of the Community Preservation Act (CPA), voted for in the November 2010 election. The CPA creates a fund via a property tax surcharge (currently at 3%) and matching state funds to support town efforts in historical preservation, community housing, open space and recreation.

The CPC was organized and began its duties in July, 2011. Its current membership representation is:

Historical Commission, Helen Clark
Housing Committee, Richard Lopatka, chair
Conservation Committee, Jennifer Unkles, clerk
Planning Board, Sara Snyder
Recreation Committee, Shana Deane
At Large, Mike Wissemann, Treasurer
At Large, Tom Fydenkevez

The CPC has continued to use a two-step application process which allows for an early identification of projects and determination of eligibility followed by a more complete application with backup information.

The Application process includes a Public Forum for plan review and feedback on potential projects. The CPC votes to approve projects for presentation to the Annual Town Meeting were final project resolutions occur. A CPA Application Packet can be found on the Town Website or in paper form in the Town Office.

The Sunderland CPC encourages projects that have broad resident benefit, contain forms of cost sharing, have positive effects on town budgets and have potential for town economic impact.

In its first year and second years of operation the Town has received a 100% state match ($89,806 and $92,977) based on its FY2012 and FY2013 surcharges.

At the April 26, 2013 Annual Town Meeting the Town voted to fund two applications:

Restoration and Preservation of Graves Memorial Building Windows:	$22,000
Restoration of Town Office Building Exterior and Interior:	$20,000

At the end of FY2013 the fund had a balance of $209,719.11 with $149,074.61 in available undesignated funds.

In July 2012 significant amendments to CPA in regards to recreational uses of CPA funds were put into law. As a result residents of Sunderland have begun working on new opportunities for CPA including recreational and educational improvements on the Sunderland Elementary School property, connected and safe recreational pathways throughout town, expanded use of town lands and Connecticut River recreational access.

Plans and timing in line with the celebration and dedications at Sunderland's tercentennial in 2018 may bring additional opportunity for CPA.

Respectfully Submitted,
Richard Lopatka

CONSERVATION COMMISSION

The Conservation Commission (ConCom) is Sunderland's local environmental agency, responsible for protecting the town's land, water, biodiversity and other natural resources. A primary job of the ConCom is to enforce the state Wetlands Protection Act, in addition to our town's own wetlands bylaw. Wetlands hold and filter water. They also play a vital role in preventing buildings from flooding, protecting groundwater, preventing pollution, and supporting healthy populations of fish and wildlife. The ConCom reviews all proposed construction projects located near wetlands and water bodies, to protect and maintain these important resources.

Another major responsibility of the ConCom is to protect open space. Preserving farmland, forest and other open spaces helps Sunderland maintain its "rural, small-town feeling." Through the combined efforts of town residents, town boards, and our town's farmers, we can create a balanced land-use base that preserves open space while maintaining stable taxes.

This has been a busy year for the ConCom in our efforts to protect wetlands, farmlands and to provide increased outdoor recreation opportunities for town residents. Highlights of our activities during 2013 include:

- Updating the town's Open Space and Recreation Plan, for the first time since 1994. In January, the new draft plan was submitted to the State's Executive Office of Energy and Environmental Affairs in Boston. We await comments prior to final approval. The plan includes a detailed listing of all the land parcels in town that have a conservation restriction. In addition to being a useful planning tool for the next seven years, the updated plan makes the town eligible for additional grant funding.

- Working with UMass Prof. Bethany Bradley to create a color-coded map showing every protected land parcel in town, using Geographical Information System (GIS) mapping software. By partnering with Prof. Bradley and her student, the town avoided having to pay a consultant to complete its Open Space and Recreation Plan update.

- Revising the town's wetlands regulations, to make them clearer and easier to enforce. The revised regulations included technical language regarding No Net Loss and other provisions; raised the basic fee for a Request for Determination and Notice of Intent from $25 to $50; reduced notification requirements; and clarified definitions of Buffer Zone, Abutter, and Vernal Pool.

- Working with Select Board and Agricultural Commission to finalize the permanent preservation of 111 acres of prime farmland on Route 47, near the Hadley border. Development rights were purchased using $131,500 of Franklin Regional Scenic Byway funds, without requiring town money.

- Providing oversight of construction projects in town located near water resources. Also, performing numerous site reviews.

We are truly blessed to have so many outstanding natural resources in town. We enjoy the purest water from our aquifers on Mt. Toby, the most productive farmland in New England, abundant fish and wildlife resources, and some of the most beautiful views in the Pioneer Valley. Please join us in helping to conserve these natural wonders we call home.

We meet on the first and third Tuesday of each month, beginning at 7:30pm. We welcome your input and questions regarding our role in protecting Sunderland's water and wetlands resources.

Respectfully submitted,
Curt Griffin (Chair), Dan Murphy, Todd Nuerminger, Nancy Pick, Jennifer Unkles

CULTURAL COUNCIL

The Sunderland Cultural Council is part of the Local Cultural Council Program funded by the Massachusetts Cultural Council. Statewide there are 351 town and city local councils making up the largest grassroots cultural program in the nation. Our mission is to reallocate money received annually from the MCC to fund local programs in the arts, humanities, and sciences. Additionally, we determine the cultural interests and needs of our community through Community Input Meetings, surveys, and conversations with town residents.
In 2013, the Sunderland Cultural Council received $3,780.00 from the MCC. At a voting meeting held on November19, 2012, the SCC awarded funding to 12 of the 24 grant proposals received. They are as follows:

- Edible Perennial Gardening – Program by John Root at Sunderland Public Library
- Eventide Singers – Concert at Cozy Corner Nursing Home
- Moonlight and Morning Star – Concert at South County Senior Center
- Follow the Thread – Historical Fashion Show by Jacqueline Cooper held at Frontier Regional School
- Know Your Facts About Snacks – Nutrition Program by Nicol Wander at Sunderland Elementary School
- Sunderland Town Park Opening with Eddie Forman Orchestra – Dance and Polish Cultural Program for the Community organized by the Sunderland Volunteer Fireman's Association
- Having Fun With Dinosaurs – SPL Summer Reading Program by Paulette Morin
- Raiders of the Lost Book – SPL Summer Reading Program by Nickelodeon Award-Winner Mike Brent
- Singing With Susan – Singing Program for Cozy Corner Residents by Susan Farrell
- Surprising Salmon – Children's Science Program by Rachel Roberts held at Cronin National Salmon Station in Sunderland
- Georgia O'Keefe: How to Pastel Paint Flowers – Art program for adults presented by Greg Maichack at the Sunderland Public Library
- Pioneer Valley Symphony Orchestra & Chorus – Education Program and Concert for Sunderland Elementary Students

MCC funding is publicized in late August. Applications are accepted September through the October 15th deadline. Application forms, instructions and guidelines are available online at www.mass-culture.org/Sunderland . Please contact Barb Sabol at 665-3686 with further questions or if you have interest in serving on the council. It's a fun way to contribute to our community!

Council Members: Barbara Sabol – Chair, Barbara Howey – Treasurer, Peter Lacey – Secretary, Mary Gorman, Julie Jacques, Kathy Ryan

EMERGENCY MANAGEMENT DIRECTOR

In 2013 we didn't have any big emergencies. We continue to plan, drill, and prepare for the next emergency, whatever it may be. During the past year, we have applied for and received 2 separate grants from MEMA that allowed us to repair the card access system at the Public Safety Complex, which serves as the Town's Emergency operations Center, and another to start our own Community Emergency Response Team (CERT). CERT members are used to assist public safety personnel in non-hazardous duties during emergencies. For more information about joining this volunteer group, please contact the Fire Department.

Events from previous years really drove home the point that we all must be ready to survive on our own for several days before any outside help arrives. Please make sure that you and your family are prepared. Does your family have and emergency kit already prepared ***before*** an emergency happens? The Town of Sunderland has prepared an "Emergency Planning Guide" to assist our residents to be prepared. This guide is available online at www.townofsunderland.us.

We will continue to work alongside the SEPT, the Franklin County Regional Emergency Planning Committee (REPC), Massachusetts and Federal Emergency Management Agencies (MEMA and FEMA), and the Department of Homeland Security (DHS) to make sure that we are prepared in the event of an emergency. These meetings and training classes provide us with the tools and resources we need to help mitigate these larger events that can overwhelm our local agencies.

Our "Reverse-911" system, BlackBoard Connnect continues to be a valuable tool in notifying residents when there is an emergency in town. If you are not receiving these notifications, you can sign up by calling 665-1441 or going to the link at www.townofsunderland.us.

I would just like to again thank all the members of the Highway Department, Fire Department, Police Department, Emergency Preparedness Team, Board of Selectmen, and Administrative staff for everything you do to keep our town safe.

Respectfully Submitted By,
Robert T. Ahearn, Emergency Management Director

EMERENCY COMMUNICATION ALERT SYSTEM

As part of the Town's Emergency Procedures, we continue to be engaged in a Town-wide telephone alert system to communicate with its citizens in a variety of segments all at one time. Thus, in an emergency situation, residents might be informed of an evacuation instruction, a vaccination requirement or other public threat. Since joining the alert system, the Town has been able to test and utilize the vast capabilities of the system to communicate messages such as important meetings, vaccination dispensing opportunities, emergency notification relating to the tornado suffered by the Town, and even road closures due to construction or other situations.

The Town feels this system has been beneficial to the well-being of its citizens and have been provided with positive feedback from our residents that have received our alerts. Our membership to this system has inspired other towns and agencies to join the same type of system for their communities.

Please note that when the system calls you, the identifying number will be 413-665-1441 (the Sunderland Selectmen's Office) regardless of where the call is originating. With this system we have the ability to contact citizens from on-site situations or from our offices. Be sure to check your answering machine or listen to the complete message so that you do not miss important Town information.

If you are not getting the notifications please contact the Selectmen's Office (665-1441) to have your information added or updated.

DOES YOUR FAMILY HAVE EMERGENCY SUPPLY KITS PREPARED? See below for helpful tips and information!

EMERGENCY PREPAREDNESS SUPPLY KIT

More information available in the:

TOWN OF SUNDERLAND EMERGENCY PLANNING GUIDE

Home Emergency Kit

- Radio/flashlight, battery powered; extra batteries or self-powered flashlight & radio
- Bottled water – 1 gallon per day, per person
- Canned food – not needing refrigeration
- Can Opener: non-electric
- Eating utensils/disposable cups & plates
- Plastic bags-zipper/re-sealable type & trash bags
- Blankets/hats/gloves/warm clothing
- Prescription drugs
- Medical information
- Personal contact information, including phone numbers
- Personal care items-sanitary napkins, disposal diapers, etc
- Waterproof matches
- Writing instruments & paper
- First Aid Kit with manual
- Pocket Knife
- Fire Extinguisher
- Cell phone & cord/adapters
- Small hand tools, i.e. hammer, pliers, duct tape
- Soap & paper towels
- Household bleach
- Toilet paper & waterless hand cleaner/sanitizer
- Disposable N95 Personal Protection Masks

Additional Items you may want:

- Needles & thread
- Pre-moistened towelettes
- Eye classes-extra pair / Contact lenses & supplies
- Pet supplies-leash, collar, food, ID, inoculations, carrier
- Cards / books

Car Emergency Kit

Booster cables
Tire repair kit & pump, Spare tire
Blankets/hats/gloves/warm clothing
First aid kit with manual
Empty gas can
Vehicle Registration
Maps, shovels, road flares
Fire Extinguisher (ABC type-#5 All Purpose)
Non-perishable food
Flashlight
White cloth to signal distress
Insurance

ENERGY COMMITTEE

The year 2013 turned out to be the "Year of the Public Program" for the Energy Committee. Despite our committee's minuscule size, we were able to put on an astonishing array of well-attended public programs, in accordance with our mission of *informing the administrators and citizens of Sunderland about ways to conserve energy*.

Here is a recap:

On January 23rd, we held another workshop on constructing window inserts or "winserts," as they are sometimes called, conducted by Laura Biddulph of the Center for EcoTechnology (CET). These inserts increase the R-value of an existing window for a fraction of the cost of purchasing double- or triple-paned windows. They are a huge energy saver and make your home so much more comfortable. A win-win scenario if there ever was one.

On February 6th, we showed a film called *Permaculture: The Growing Edge … Beyond Sustainability to Regeneration*, produced by Donna Read and Starhawk. The film introduced its viewers to the idea of permaculture, a more sustainable and holistic form of agriculture in harmony with nature's natural cycles.

On February 27th, Daniel Botkin of Laughing Dog Farm presented a program entitled "The Secrets of Winter Gardening." Growing food year round, as Mr. Botkin does, surely reduces both one's energy expenditure and one's carbon footprint by reducing our reliance on food shipped in from thousands of miles away.

On March 27th, local author Chris Martenson, author of the book and popular website, *Crash Course*, spoke to a capacity crowd about "A Dangerous Experiment with Money: Why Our Future is at Risk." Martenson is famous worldwide for elaborating the interconnections between "the three E's" — Energy, the Economy, and the Environment.

On May 8th, Jonathan von Ranson gave an inspiring presentation called "Naturally Secure: A Locally Derived and Powered Home," which related his attempts to live simply and elegantly in a non-electric home in Wendell — and to do so legally so that others may follow in his footsteps.

On August 28th, again promoting energy efficiency and self-sufficiency, Margaret Christie of CISA presented a marvelous workshop on food preservation techniques: canning, freezing, drying, pickling, etc. How lucky we are to have people with such knowhow in our midsts!

On October 5th, we appeared at Sunderland's Fall Festival, complete with a bicycle generator (thanks to Smith Vocational School), a solar oven (thanks to Dick Amberman), and a visual comparison between a super-efficient, triple-glazed window (approx $400) and one of our window inserts (approx. $50), achieving similar energy efficiencies. (Which one would *you* choose?)

On October 9th, UMass Professor of Geosciences Steven Petsch and Amherst Attorney Peter Vickery presented a fascinating talk entitled, "Fracking in Western Mass: What are the Facts?" This

important and well attended presentation concluded that there are no shale gas deposits in western Massachusetts that could be subject to hydraulic fracturing (fracking) — which is a good thing, because, according to Attorney Vickery, there is little we could do legally to stop fracking from happening if we wanted to.

In and amongst all these programs and efforts of public outreach, we somehow managed to

- meet with Tim Holcomb of Co-op Power to explore bringing solar hot water technology to attention of Sunderland residents,
- meet with Ellie Kastanopolous of Greening Greenfield and Energy Smart Homes about doing door-to-door canvassing promoting free energy audits and weatherization projects at substantial rebates,
- explore community solar projects, so-called "solar gardens," together with other towns in Franklin County. Such projects would allow homeowners to generate green energy even if their own homes and yards are not suited to solar panels.

Best of all, in October, we augmented our committee by a whopping 50% by welcoming Scott Reed to our humble ranks. Scott has a longtime interest in renewable energy, especially solar technologies, and is a member of Co-op Power's Product and Services Work Group. He has also taught courses on energy efficiency and solar installations to youth in Holyoke and Turners Falls.

At the year's end, the Town was about to sign to contract with Broadway Electrical to finalize plans for two solar fields in Sunderland, and we were awaiting the final results from Bales Energy Associates concerning their recommendations for spending our Green Community funding in the most expeditious way to maximize our energy savings and put us on the road to a 20% reduction in municipal energy expenditure. Stay tuned!

Respectfully submitted,
Laura Williams (Chair), Aaron Falbel, Scott Reed

FALL FESTIVAL COMMITTEE

The 15th Annual Fall Festival was held on October 5 from 10 am. to 6 p.m. on the School Street Recreation Field. Once again the theme was "Fiddlers, Food and Fun" and there was something for everyone of every age. We were lucky to have wonderful weather and thanks to the Town's BlackBoard Connect phone system**,** residents were reminded of the Festival and attendance broke all records.

The Clover Century Bike Ride began at 7:30 a.m. and the Pie Contest judging started at 9:00 a.m. At noon, Adult Pie prizes were awarded. Lorin Starr won First Place for her delicious Pecan Pie, Second Place went to Cherilyn Bulger for her Cranberry Apple Pie and Third Place was awarded to Nora Zinan for her Peach Blueberry Pie. The Youth winners were EmilyRussell who won first prize for her Creamy Peach Pie. Second prize went to Zoe Barker for her Wild Blueberry Pie and Emily Russell was awarded the Third Place Prize for her Key Lime Pie.

At 10:00 a.m. crafters, vendors and organizations opened their exhibits and displays. This year again we featured popular and talented spray paint artist Brian O'Mearlaigh who impressed young and old with his talent.

At 10:30 kids games and activities took place by the batting cage followed by a soccer game. At 12:30 "Magic by Jonas" performed a magic show and then did amazing balloon sculpturing. From 1:00 to 2:00 there were kid races for Grades K-3. A sack race, a potato race, a shuttle race and an izzy-dizzy bat race were held on the baseball field.

The Music Tent opened at 10:30 with Red, Wine and Lace followed by Rachael Sabol, the Devlin Miles Band, Pioneer Consort, the Devine group (Nix Duo), Seven Mile Line, Robbie Bones and Adrian and Ronald Beck closed the music program at 6:00 p.m.

The Flavors of Sunderland opened under the tent at 11:00. The Fall Festival Committee sold burgers, hot dogs and soft drinks, the Sunderland Woman's Club had their famous baked potatoes, the Men's Club sold lots and lots of french fries, and Bub's BarBQ was there with their usual wonderful fare. The PTO sold several flavors of Chili and had a bake sale, and the Congregational Church sold Whoopie Pies. Again this year we sold beer in back of the food tent. Each of these groups reported raising lots of money.

The popular Amateur Dog show was held and entrants were up from last year. This was free to anyone who wanted to enter their dog. The categories were Clever K-9 Tricks, A Pooch Who Can Smooch, the Best Dressed, Best Smile, Fastest Tail Wagger, Best Dancing Dog, the Fluffiest and Best in Show! It was wonderful to see so many children proudly showing their dogs.

New this year was the Sunderland Little Brook Petting Zoo. Kristen Whittle brought sheep, goats and ducks for the children to pet and be photographed with. Also new this year we had Worthington Balloon come and inflated a Hot Air Balloon on the baseball diamond, tethered it to two pickup trucks and offered free rides to heights well above the Town Hall. The view of the Festival from the balloon was wonderful.

We truly appreciate the support of those who attended and our many Sponsors and Friends. Thanks too to all who bought ads for our Program Book. Special thanks to Margaret Nartowicz and Cindy Bennett for their support. To Norm Flye of Flye Cycles, Deb Russell for managing the Pie Contest and to Tom Zimnowski for the Dog Show Sound System.

We welcome new Committee Members. Contact a member or the Town Clerk if you are interested in joining the Fall Festival Committee.

Respectfully submitted, Janet Conley, Committee Chair. Members: Amy Barker, Jim Ewen, Susan Rolnick.
Advisors: Chris Bourque, Joe Rosewarne and Michael Wissemann.

FINANCE COMMITTEE

Mission: The prime responsibility of the Finance Committee is to make recommendations at town meeting on financial matters, including the annual budget. The Committee has oversight responsibilities for town financial matters. The moderator appoints its members.

Annual Budget: At the Annual Town Meeting on April 26, 2013, voters approved a budget of $ 7,183,945 for fiscal year 2014, an increase of 2.9% over the previous budget. As has been the case in recent years, the budget was again thoroughly examined for any expense savings, and we continue to operate under many budget cuts implemented in FY10. We continue to dip into savings to help balance the operating budget.

Revenues: For FY14, the town saw slight increase in State revenues while local receipts continued a downward trend. Revenues from the state continue to be woefully inadequate and well below FY09 levels.

Risks: On the upside, the Town is about to finish paying off a large longstanding debt incurred in renovating the Elementary School. But as we plan the FY15 budget we continue to be distressed by the unbalanced status of state aid versus expenses. Although we expect a modest increase in state aid, again in FY15, the Town's revenues continue to be well below pre-crash levels. Painful measures have been taken to not only control increases in expenses but to reduce existing expenses in all areas. The financial crisis in America and Massachusetts has had an enormous effect on aid we expect to receive from the state. We are fortunate in Sunderland to have such dedicated people looking after the town's workings and keeping the budget fiscally sound, but the drop in aid over the past few years will continue to have a lasting negative effect on Sunderland.

While we continue to run the town's operations at the leanest of levels, we are not being fiscally sound in planning for the future. While it might seem reasonable to sneak by year after year on the town budget, we are not being responsible in planning for the capital needs of the town. The capital request sheet continues to grow, as year after year the needs are not met and new ones arise. This money is needed for things such as replacing Police cruisers, replacing needed Fire equipment, repairing and maintaining buildings, and planning for the inevitable wearing out of the towns' equipment and other resources.

Thanks: In preparing the FY15 Budget, we would like to thank everyone who is always involved in the process and everyone who got involved this year. Many thanks go out to the Town Administrator's office, the Town Clerk's office, the Accountant's office, the Board of Selectmen, the Elementary and Frontier school administrations and School Committees as well as all the other town employees and boards that have helped form our budget. The amazing dedication from everyone involved makes Sunderland a great place to live.

Respectfully Submitted:
Chair – Aleks Kajstura; Vice Chair - Francis Mozea; Clerk - Sean Randall; Members: Bruce Bennett, Mark Zinan

FIRE DEPARTMENT

General Telephone: 665-2465 EMERGENCY ONLY: 911

In 2013 the Sunderland Fire Department responded to 363 emergency calls, up 1% over last year. Of these calls, 272 were for emergency medical service (EMS) and 91 were fires or other emergency calls. Over the last 15 years our call volume has continued to increase an average of 5% per year.

During this past year, town meetings in Sunderland, Deerfield, and Whately voted to establish and fund a new regional ambulance service. South County EMS will be a paramedic-level, 24/7 service with a dedicated on-call back-up ambulance will be staffed whenever the primary ambulance is out on a call. As of this writing, we are preparing to hire a director who will be responsible for running this service and will report to a board of oversight. This service should be up and running spring of 2014. Thank you for your support of this new venture. It was time and really needed to be done.

I want to thank all members of the Fire Department for your dedication and the sacrifices you and your families continue to make in order to respond to calls, participation in drills, training, and continuing education. Missed meals, interrupted family events, holidays, middle of the night. You should be proud because it is harder and harder to find people like yourselves to do this. Without you this would not be a functional department. THANK YOU!

We are always looking for new volunteers willing to serve their community and help provide public safety to our town. If there is anyone that is interested in helping out the Fire Department or becoming an EMT, please come and talk to us or call 1-800-FIRE-LINE.

Important reminders to citizens:

- I urge everyone to ***display their house number prominently*** to facilitate quick response time of emergency personnel. We continue to sponsor the house numbering program, numbers can be ordered through the fire department free of charge for senior citizens and a nominal fee for all others.
- There is ***no parking in fire lanes and in front of all fire hydrants 24-7, including the Elementary School.*** Cars will be ticketed and/or towed for violators.
- Open burning season is from January 15th to May 1st. Burning permits are available online at www.sunderlandfire.com or www.fcburnpermits.com. Permits are required to be obtained ***BEFORE*** burning brush. Open burning is regulated by Massachusetts Department of Environmental Protection and they advise local fire departments if burn permits should be issued on any particular day based on air quality.
- Please check your smoke and carbon monoxide detectors! Early detection gives you the best chance to be alerted to a problem and could save your life. If your smoke detectors are more than 10 years old, or your CO detectors are more than 7 years old, they should be replaced with new ones.

I would also like to thank the Sunderland Volunteer Firemen's Association (SVFA) for their continued support of the Fire Department. Thanks to their fundraising activities and memorial donations received, the SVFA continues to be able to purchase and donate equipment to the Department.

In closing, I thank the following for their assistance this past year: Police Department, Highway Department, Town Office Administrative Team, Board of Selectmen, Finance Committee, Water District, School Committee, Principal and Superintendent. Please visit our department website at www.sunderlandfire.com for up to date information on your local Fire Department.

Respectfully Submitted By,
Robert T. Ahearn, Fire Chief

FRANKLIN COUNTY SOLID WASTE MANAGEMENT DISTRICT

WEBSITE: WWW.FRANKLINCOUNTYWASTEDISTRICT.ORG
TELEPHONE: 410-772-2438

To the Residents of the Solid Waste District:

The Solid Waste District was formed in 1989 to help Franklin County towns manage all aspects of their solid waste – recyclables, organics, hazardous waste, wastewater treatment sludge, and trash. We continue to provide assistance to twenty-two member towns through administrative support, professional consultation, trainings, and outreach to residents and businesses.

A review of recycling tonnage for 2013 shows a growing decrease from 2012. Paper recycling was down by 200 tons compared to 2012. District residents recycled over 1,700 tons of paper and over 1,100 tons of mixed containers, which were processed at the Springfield Materials Recycling Facility. Although market prices for recyclables were low from January through December, District towns received a total of $62,100 in revenue for their recyclables.

In 2013, the District sponsored spring and fall "Clean Sweep" collections for bulky items, electronics, tires, appliances, and anything too big to fit into a trash bag. Almost 60 tons of material was recycled or disposed of from the two collections. A total of 540 households participated in these collection events.

We also held our annual household hazardous waste collection in September 2013. This event allows residents to properly dispose of toxic cleaners, automotive products, pesticides, and other toxic products. A total of 257 households participated in this event. 45% of participants were using the collection for the first time.

We received an $18,000 grant from the MA Department of Environmental Protection (DEP) to set up a pilot recycling collection for plastic waste generated at agricultural operations. The District is working to continue this project in 2014 because we know that many farms struggle with managing this type of plastic waste. We also helped member towns implement $17,000 worth of small-scale initiative grants from the MA DEP.

We also continue to manage the recycling and composting program at the Franklin County Fair and assist other events with waste reduction efforts. We continue to work in each school system helping with waste management bids and with fostering sustainable waste reduction programs.

If you have questions about District programs, call us at 413-772-2438 (MA Relay for the hearing impaired: 711 or 1-800-439-2370 TTY/TDD), visit our website at www.franklincountywastedistrict.org or visit us at 50 Miles Street in Greenfield.

Jan Ameen - *Executive Director*
Chris Boutwell, Montague - *Vice-Chair*
Jonathan Lagreze, Colrain - *Chair*
Andrea Donlon, Buckland – *Treasurer*

FRANKLIN REGIONAL COUNCIL OF GOVERNMENTS

Report available online at www.FRCOG.org

FRONTIER CABLE ACCESS TELEVISION

8b Elm Street, South Deerfield, MA 01373
WEBSITE: www.fcat.tv, email: mail@fcat.tv Telephone: 413-665-0012

2013 – The Year in Review

As provider of cable-access television for Conway, Deerfield, Sunderland and Whately, Frontier Community Access Television has made significant progress in 2013. FCAT has improved its level of service to the community, by increasing the quality of coverage to local government, and furthered its mission by continuing to encourage the use of cable television as a means for individual expression and community dialogue.

In 2013, FCAT met nearly all of its goals outlined in the 2012 "Year In Review", including:

- Full upgrades to all of FCAT's editing equipment to full HD spec
- Increase in local data storage for broadcast server archive
- Improved access to local government through increased broadcast of, and greater online access to, local government meetings.
- Full HD production of many government programming, and nearly all community service programming.
- Full HD capability in FCAT's main studio
- Improved front-of-office resources for FCAT producers
- Construction of new sets for the main studio;
- Ongoing support of our member towns through the cable-franchise agreement renewal process.

As we move into 2014, FCAT will be actively looking to

- Complete the Cable Franchise Contract renegotiation.
- Locate, secure and begin renovation of a new facility

- Increase ‘store hours’, providing more access to FCAT resources to the community.
- Improve reporting, and add feedback mechanisms for FCAT producers and viewers
- Establish a formal underwriting campaign, and seek support for community media from local businesses and professionals.

In January 2014, Joyce Palmer Fortune stepped down as Chair of the FCAT Board of Directors, and was presented with an award in recognition of nine years of dedicated service to the FCAT board. We echo those sentiments here, and thank Ms. Palmer Fortune for her tireless support of community media.

FCAT continues to welcome input from the community, as well as community participation on every level. Individuals and organizations are encouraged to contact FCAT with questions, comments on programming, or inquiries about community media and media training opportunities available through FCAT.

HIGHWAY DEPARTMENT

To whom it my concern:

I would like to thank the Town of Sunderland and its employees for the support they have given the Highway Department this year. Thank You to Ed and Bob Skribiski for another great year of hard work and dedication to this department.
I would like to thank Delta Sand and Gravel for their help in the February 8th and 9th 2013 clean up efforts of the snow removal in the center of town and Donald Patterson for the wing plow to push the large snow banks back throughout town. Their time and equipment provided for a quick clean up!

This year we were tasked with replacing12 basins on garage road; North Silver and Park road. Park Road had a new drainage ditch and catch basin installed to help with existing water drainage problems. We raised over 35 structures in preparation of paving that was done on Garage Rd and North Silver, one mile of road was paved. We shimmed and oil and stoned North Plain, South Plain, Reservation and Cross Mountain Roads

In addition to performing routine maintenance on town roads and infrastructure, we have completed numerous projects; some of which include:

- Re-painted lines throughout the town
- Paved Bull Hill RD 1.2 miles
- Road side mowing throughout town
- All roads were swept
- Catch Basins were vacuumed and cleaned
- All dirt roads were graded and smoothed
- Repaired several catch basins
- Oil and stoned Cross Mountain Rd, North Plain Rd, South Plain Rd and Reservoir Rd

Respectfully,

George Emery
Highway Superintendent

HISTORICAL COMMISSION

Located at Graves Memorial Library – corner of North Main & School Street
(Website: http://townofsunderland.us/Historical.htm)

Sunderland Historical Commission activities are focused on preserving, protecting, and developing the historic and archeological assets of Sunderland as well as providing educational material on these assets. We work closely with Swampfield Historical Society, our town's private, non-profit local historical society.

Highlights of Sunderland Historical Commission activities during 2013:

- Supported the Community Preservation Committee in determining which CPA projects to bring forward for town approval. Historical Commission member, Helen Clark serves as the Commission's representative to the CPA Committee.
- Obtained CPC and Town approval to proceed with the Graves Memorial Building (GML) Window project. The building contains several types of windows and each type contributes to the overall unique architecture of the building. All 49 exterior windows of the Graves Memorial Building (GML) were worked on (scraping, repair and painting). By preserving the existing windows the historical integrity of the building has been upheld. As part of this project we were also able to preserve a rear outside wooden door as well as restore 5 interior doors and 3 interior leaded glass windows.
- Participated in creating the Town of Sunderland Community Needs Assessment. An initial step in getting the Town's Master Planning process started.
- Completed input for and assisted the Western Massachusetts Scenic By-Way Marketing Advisory Committee in the creation of signage, websites and related visitor information to increase overall awareness and tourist visits to the By-Ways and surrounding towns. Information on the Scenic By-Ways can be found at http://www.bywayswestmass.com/
- Completed research on the missing 5 unknown Civil War soldiers killed in battle and provided information to update the Memorial Day list. The soldiers' names are: Fred B. Crocker, James Hill, Martin S. Hubbard, John Jones, and Otis D. Munsell.

Highlights of Swampfield Historical Society (as reported by Mike Walunas, President):

- Provided "in-kind" funds in support of the CPA GML Window Project. Members of Swampfield cleaned out gutters and repaired broken window pieces and window hardware. Swampfield will now turn to the replacement and up grading of the buildings' interior lighting.
- Many visitors toured the society's collection this year, including some residents of Ohio. They were researching a founding member of their town, who was born in Sunderland. We also gave a tour to a local Cub Scout troop and their parents.

- Objects relating to Sunderland's past that you would like to share with the public are always welcome. Donations of artifacts can be permanent or on temporary loan to the Society.
- We look forward to seeing you at our spring open house in May 2014. This will be during the Library's plant and book sale.
- *We invite all (residents and non-residents) to become a member in helping Swampfield Historical Society continue its mission -- membership dues are $10 annually.*
- The museum at GML is open by chance; for an appointment, special occasion or private tours please contact Mike Walunas at 413-548-9361 to make arrangements.

Respectfully submitted:
Linda Lopatka – Chair, Helen Clark – Secretary, Cindy Hubbard - Treasurer, Carl Fiocchi, Tom Herrick, and Steve Schneider members. Carolyn Herrick – assoc. member.

HISTORY OF SUNDERLAND – VOL. III

The Town History Volume III committee met regularly during the year. Final editing and proof-reading of articles was an on-going process. Photos were discussed and either added or deleted.
Joe Friedrichs provided the committee with valuable advice in editing and formatting the book for publication by Create Space, a subsidiary of Amazon. Publishing the volume became a reality in December 2013 with a soft-cover edition available on Amazon.com. Hard cover editions will be available in 2014.

The committee extends a sincere thank you to all who have contributed in any way to the final edition.

Respectfully submitted,
Helen Clark, Clerk; Dan Fleming, Wendy Houle, Chair; Cindy Hubbard, Mary Ann Kowaleck, Helen Pomeroy, Jim Williams, Sr.

LIBRARY

WEBSITE: www.sunderlandpubliclibrary.org Telephone: 665-2642

STAFFFING

There were no changes made to the library staff in 2013. Kelly, Laura, Katherine, Aaron, and Vanessa continue to provide excellent service to the community. Everyone on staff has made significant contributions to programming in the past year, far above their stated duties.

PROGRAMMING

During 2013 a total of 3,548 persons of all ages visited the library to attend programs. This was an all time record for program attendance.

Children's programs included the Spring and Fall Preschool Story times as well as an active Summer Reading Program. Last year's summer reading featured movie nights, an archeology themed presentation, a rocket making workshop and a paper airplane contest. The library actually borrowed survey equipment from the Conway School of Landscape Design to accurately judge the distant flown by our young airplane designers.

Lego Club continues its standout performance. These kids are, reliably, the most enthusiastic program participants at the library. When you visit be sure to check out their creations atop the book cases in the children's room. I'm sure you'll enjoy seeing the creations and reading the often equally creative names that they are given.

The library applied for and received a $15,000 grant to serve the young adult population. Katherine, our young adult librarian, has been busy working with our two teen advisory boards to think up new program ideas. Our vision for this grant is to have the teen advisory boards drive the programs and materials we purchase. If you're interested, stop by the library or give us a call.

In many ways regularly scheduled programs led the charge to a record year in programming. Robust attendance at the new kitting circle on Monday mornings gave a big boost to attendance at the library along with increased coziness for all those now wearing scarves and sweaters produced by our knitters.

Two very popular outdoor summer concerts bolstered participation as well. Local favorites Sara Snyder and Friends and the Art Steele played to idyllic scene on the lawn between the library and town hall. Look for a return of these concerts this coming summer.

CIRCULATION

During 2013 the library circulated a total of 67,847 items. This made 2013 a record year for circulation as well as programming.

THE FRIENDS

The mission of the Friends of the Sunderland Public Library is to promote awareness of library services and to support the Board of Trustees and the Library Director. In 2012 they did this by continuing to plan and sponsor fundraisers, such as the semi-annual Book Sale, and by providing support for library services and programs. They helped fund youth and young adult programming as well as the printing and mailing of the *SunderLender*. They also maintained the library's landscaping and provided holiday decorations. The Friends continue to play a key role in the library's activities.

THANKS

This year I would like to thank the following friends for their kindness and support -- to the Millstone Farm Market for generously providing coffee for our "Coffee Friday" program; to all of the library's volunteers for the countless hours spent helping the library run smoothly; to Sugarloaf Frostie for their continued support of the Summer Reading Ice Cream Party and the program in general, to Lucy Alman for her help with keeping the books; and to everyone who visited the library to attend a program or to check out materials. A heartfelt Thank You.

Adam Novitt, Library Director
John Sackrey, Chair, Board of Trustees; Beth Berry, Vice-Chair; Valerie Voorheis, Secretary
Natalie Blais, Eileen Krol , Lorin Starr, David Wissemann

PLANNING BOARD

www.townofsunderland.us/planning-board

In November and December, the Board reviewed the first special permit and site plan review applications regarding large-scale ground-mounted solar electric installations. A special section of the town bylaws (125.16.2) concerning solar installations had been initiated by the Board and approved by Annual Town Meeting in 2012. A municipal solar project was initiated by the town in 2012 through an RFP. An ad-hoc solar review committee selected Broadway Electric Co., Inc. to move forward with installation proposals at two town-owned sites: the Sunderland Elementary School and Public Works complex. Use of municipal land parcels for this purpose was approved by Special Town Meeting in Jan., 2013. Broadway Electric received approval to move ahead from the Conservation Commission in July, 2013 and submitted revised special permit and site plan review applications to the Planning Board in October, 2013.

The Board held two weeks of public hearings (Nov., 19th & 26th) to take public input, evaluate the projects according to special permit criteria (125.19), assess compliance with site plan review (125.17B) and assure that all provisions of the solar bylaw (125.16.2) were met. Applications for each site were approved with stipulations. Notices of Decision and Notices of Variance or Special permit, public hearings minutes, legal counsel letter, original special permit and site plan review applications, and all supporting documentation submitted by Broadway Electric were filed with the Town Clerk on Dec. 9, 2013. (See SP 01-13, SP 02-13; SPR 01-13 & SPR 02-13). The 20-day appeals period ended on Dec. 29th without appeal. Notices of Decision and Notices of Variance or Special Permit were filed by the applicant with the Franklin County Register of Deeds. Broadway Electric will pursue building permits and construction of the project in 2014.

After completing the solar bylaw process, the board agreed to propose revisions to the bylaw to better serve the original intent for which it was written. In particular, the Board had created substantial setback requirements for all yards (75 feet) with the understanding it could reduce these requirements when public safety, health and welfare would not be adversely affected. Language in the bylaw did not grant this flexibility as intended and will be amended to do so with legal counsel approval. Additionally, the Site Plan Review process was deemed to be largely irrelevant for installations that are not buildings, and the rigorous requirements of the solar bylaw and special permit process already address all areas of concerns. Site Plan Review will be removed from the requirements, except in the case of installations of less than 4 acres in the Commercial-2 (C-2) district which are allowed by right under the solar bylaw (125.16.2). These changes will be finalized and proposed to Annual Town Meeting in 2014.

The Planning Board signed seven ANR's in 2013, including one that required consultation with legal counsel (Bridge St.). These ANRs depict changes to lot lines that are not subject to subdivision bylaws.

Planning Board members continue to serve on other town committees: Snyder (Community Preservation Committee; Community Pathways committee); Murphy (Conservation Committee); Schneider (Zoning Board of Appeals; Historical Preservation committee); Roscoe (Permanent Building Committee; Economic Development Committee; Franklin County Planning Board); Jones (ad-hoc solar committee).

Planning Board members: Dana Roscoe (Chair); Steve Schneider (Vice Chair); Teresa Jones (Clerk); Sara Snyder; Dan Murphy.

POLICE DEPARTMENT

I would like to begin by thanking the residents of Sunderland for their continued support of the Police Department. I would like to remind all the residents to please feel free to contact me at the department either by phone and leaving a message, or to stop by during business hours if you have any questions or concerns you would like to discuss. The continued and open communication which is shared by the residents of Sunderland is something I value and respect.

This year the Sunderland PD was once again not awarded any money from the Community Policing Grant. This money allowed the police department to provide increased patrols in the community as well as radar patrols and child safety identification. We have had to decrease patrols significantly partially due to this loss of grant money. The State of Massachusetts did not award the department with $4,500 for Highway Safety Enforcement (better known as the Click or Ticket campaign). This department has had to cut back in many areas, including patrol, assistance at the Safety Complex, firearms issues including applications for licenses, copies of reports needed for various reasons, etc. Many of these incidents have also included taking away from investigative time and the officers patrol time. There are times Officers are put in danger by having to confront combative individuals, and having to wait for additional back up to arrive (if it arrives at all) from another department or town. With some creative scheduling of shifts, this department continues to attempt to keep it a 24/7 PD. That has not been possible at all times, and has left the Town uncovered law enforcement wise. I am continually working on keeping as much coverage as possible. Although Mass State Police will cover whenever possible, doesn't mean automatic coverage from them, or Mutual Aid Towns.

The Police Department is doing everything it can with what it has, to continue to do the job of keeping the Town of Sunderland as safe a community as possible. I am working with the Town and Finance Committee to hopefully endorse a feasible plan for the department to ensure more coverage and Public Safety for all residents of Sunderland.

As the Chief of Police for the town of Sunderland, my goals remain the same. Keep the residents of Sunderland safe and for everyone to know the Police department is out there working to keep Sunderland as safe a community as possible. I would once again like to thank all the officers on the Police Department for all the hard work they do, and their jobs they do out in the community. I would also like to thank our Police Clerk Bobbie Gallerani, for another outstanding year, and unbeknownst to the public, all the hard work she does on a daily basis to assist me in keeping this department functioning as well as it does. She remains an invaluable asset to the department.

I would like to take this opportunity to thank all of the Town Departments, Boards and Committees for their continued support of the Police Department

Respectfully submitted
Jeffrey Gilbert,
Chief of Police

Statistics- Calendar Year 2013 - Sources: Dispatch Center & Department Records
Total calls as logged by Shelburne Control Dispatch Center: 1524

Total number of calls and type of calls does not reflect the numerous calls handled through this department without Computer Activated Dispatch with Shelburne Control

209A Service	9
Domestic	10
209A Violation	2
EMD level call	65
Abandoned 911 Call	6
Transport	5
911	21
Fights	1
Abandoned Vehicle	4
Vehicle Fire	2
Alarm Burglar or Holdup	89
Fireworks	3
EMS Alarm- Lifeline	10
Harassment	7
Fire Alarm	27
Illegal dumping	3
Animal Complaint	47
Investigations	44
Arrest	55
Keep the peace	13
Assist Other Agencies	14
Larceny	21
Assault	1
Lines down	10
Resisting Arrest	3
Lockout	11
Articles Recovered	1
Medical Emergency	151
B&E Auto	1
Missing person	6
B&E’	6
Motor Vehicle Accident	65
B&E Past	22
Motor Vehicle Complaint	85
Building Check	4
Motor Vehicle/Stolen	7
Burglary	0
Motor Vehicle Stops	167
A&B with D/W	4
Motor Vehicle Violation	104
Check Welfare	48
Noise Complaint	39
CO2 Hazard	4
Officer wanted	71
Car vs. Deer	5
Paper work service	31
Disorderly Person	2
Robbery	2
Disturbance	41
Rolling cruiser info	9
Disabled MV	29
Safety hazard	19
Shots fired	4
Suspicious person	24
Suspicious activity	13
Suspicious vehicle	39
Threats	3
Traffic hazards	10
Trespass	1
Unwanted person	6
Vandalism	35
Serve warrant	6
O.U.I.	10
Narcotic violations	20

RECREATION DEPARTMENT

The Recreation Department provided approximately 30 different programs and events to Sunderland residents during this past year. In all, more than 185 youth and close to 100 adults took part in the various programs as participants and/or volunteers. Listed below are just some of these programs:

Country Western Line Dance classes; Yoga classes; Sunderland Night/Day at UMass Softball and at UMass Hockey; Adult Volleyball; Youth Volleyball; Youth Field Hockey; Intro programs for pre-school and Pre-K thru Kindergarten in soccer in the fall and whiffle ball in the spring; for grades 1 & 2 in basketball and K-grade 1 in tee-ball; Youth Soccer for Grades 1-6; 14th Annual Easter Egg Hunt; Youth Basketball for Grades 3&4, 5&6 and "open gym" for Grades 7-9; Basketball Shoot-Out Contest; End-of-Year Basketball Tournament for Grades 5-8; Berkshire East Ski Program for Youth and families; Family Community Ski Program at Mt. Snow; Sunderland Ski Days at Berkshire East and Mt. Sunapee; 3rd Annual x-Country Ski & Snow Shoe Fun Day at the Elem. School(special thanks to Bill Paul); Sunderland Ice Skating Days at the Greenfield rink during winter vacation; Tiny Blades (ages 2-6) Ice Skating Lessons at the Greenfield Rink; Family Open Gym Sundays; Summer Volleyball and Basketball; Coaches clinics were held for Soccer, Basketball, Softball and Baseball; Referee/Umpire clinics were held for Soccer, Basketball, as well as, both Softball and Baseball, and more. Also, several Sunderland residents took advantage of Jazz Dance, Weight Training, Pilates and Yoga classes in conjunction with Deerfield Recreation and pickup adult basketball in Whately. The Music Together for Pioneer Valley Families program, which had one session last year, expanded to four sessions, girls basketball clinics on Saturday mornings with the Frontier Girls varsity and JV coaches, girls softball pitching and catching clinics with the Frontier Girls varsity, JV and MS coaches, and Sunderland Rec Nights at both a Springfield Armor and Springfield Falcons game.

We continue to work with organizations such as the Frontier Youth Baseball League (grades 2-6), the Frontier Suburban Football program (grades 4-8), Frontier Suburban Basketball program (grades 5-8), the Franklin County Babe Ruth Baseball League (grades 7-12), the Greenfield Girls Softball League (grades 7-12), and both the Franklin County and Amherst Youth Hockey Associations – coordinating registration of Sunderland youth with their programs.

Once again, Sunderland Rec participated in the 15th Annual Fall Festival held in early-October. This community-wide event seems to get bigger and better each year – thanks to one and all that helped out!!!.

The Recreation Department planned another successful Memorial Day Parade and Ceremony. The top Sunderland students at Frontier, female, Victoria Whitney and male, Paul Decker, took part in the ceremonies along with local and state officials. The Frontier Band marched and played and at the ceremonies at the Riverside Cemetery. As usual, the Fireman's Association sponsored the very popular and tasty hot dog "cook out" at the conclusion of the parade. New this year was a Patriotic Home Decorating contest along the parade route. Special thanks to Chris & Kristine Bourque and John & Traci Sackrey for their help this year!!!

This past year the Recreation Committee was again represented on the town's Community Preservation Committee and gave additional input for the town's latest Open Space Plan. The Rec Committee also

provide support for projects to provide a skating rink, the upgrading of the softball field at the Elem School (to be named Merritt Field in memory of Tim Merritt) and for upgrades to the Play Grounds at the Elem School.

As always, the Recreation Committee hopes to get more input into the activities that we offer to the town's residents. There are presently two openings on the Committee. We'd like to thank Jim Ewen, Rec Coordinator, for his efforts this past year. We would be remiss if we did not also say a huge "thank you" to the more than 60 volunteer coaches, scorekeepers, referees and umpires, and others who have helped with recreation programs this past year. If you are interested in assisting or have an idea for a new program, please contact us.
Respectfully submitted,
Christopher Bourque (ckbourque@comcast.net), Kristine Bourque (ckbourque@comcast.net), Shana Deane (sdeane@techtarget.com)

RIVERSIDE CEMETERY TRUSTEES

In May 2013 after our Town election, the Trustees welcomed a new Trustee to the Board: Mike Wissemann. Mike brings his experience back to Riverside Cemetery, having served as a Trustee in the late '90s.

Trustees reviewed proposals from Northeast Grave Restorations for repairing and cleaning some of our older monuments. We also continue to work with a local company on up righting any older stones, as needed. We have maintained trees with our landscape co. trimmed & removed any with issues. Our plan is to plant replacement trees, as needed in the next few years. The Trustees continue to maintain the Cemetery's trees and roads, as well as manage plot sales, facilitate burials and confirm new monument placements.
The Trustees are planning on repairing the Cemetery's shed doors and follow up on monument stone repairs to present to the Town's CPA in the future.

Thank you,
Scott Bergeron, Chair & Burial officer; Janet Bergeron, Clerk; Michael Wissemann
Riverside Trustees

SCHOOLS

FRANKLIN COUNTY TECHNICAL SCHOOL
FRANKLIN COUNTY TECHNICAL SCHOOL DISTRICT

We submit this annual report for 2013 on behalf of the Franklin County Technical School District and its administration, faculty, staff and students.

Total enrollment as of October 1, 2013 was 523 students with town breakouts as follows:

Bernardston	20	Erving	24	Montague	67	Sunderland	9
Buckland	9	Gill	8	New Salem	9	Warwick	12
Colrain	23	Greenfield	123	Northfield	33	Wendell	9
Conway	7	Heath	4	Orange	70	Whately	9
Deerfield	21	Leyden	7	Shelburne	11	Non-District	48

Franklin County Technical School awarded 110 diplomas to our seniors in June of 2013. Massachusetts students are required to pass the MCAS in order to receive a high school diploma and once again our students were very successful in meeting this high academic standard. The graduates also earned their vocational certificate along with their diploma. 41% of our graduates planned to go on to either a two or four year college, 34% joined the area work force, 9% planned to join the military, 7% went on to a post-secondary trade/technical school, and 9% were unsure as to which of the above options they would pursue. We are proud of the accomplishments of the Class of 2013.

The Franklin County Technical School construction trades have been busy with a number of projects in a number of communities. Service-learning activities extend the classroom into the real world, building skills that only authentic work can provide. With this benefit for the students, communities also benefit from the work that the school can provide. In Warwick, the electrical, carpentry and plumbing programs have been working on renovation to the Warwick police station. In Wendell, the emergency kitchen at the Town Hall will be having renovation work done. Site visits have been completed and permits are being pulled. Carpentry, plumbing and electrical will all be involved in the upgrade of the grand old building. In Leyden, the Town Hall is in progress of a renovation to its entrance. Carpentry is waiting on input from the architect in order to proceed further. In Sunderland, the carpentry shop will be building a gazebo that will be dedicated in the spring of 2014 in memory of the late principal, Mr. Merritt. Projects in discussion at this point include the massive renovation of a building in Greenfield for the Child Advocacy Center, focusing on child abuse. A recent visit to the building began the discussion. Also in discussion is the building of a regional animal shelter to be located in Athol. Towns that would belong to the regional shelter would include Athol, Orange, Petersham, New Salem (there may be more). Welding is working on a drop-box for the Northfield Library. Electrical and landscaping dug trenches and ran electrical at the Orange airport and electrical work was done at the Turners Falls airport. Health Technology continues their work at Charlene Manor. Cosmetology has been involved in the Greenfield Rays of Hope Cancer walk and visiting area senior nursing facilities for beauty services. Business Technology coordinated a clothing drive for the Turners Survival Center and Programming and Web Design is helping to design the website for the Virtual School. Landscaping was involved in

the Corn yield contest judging. The program started flower/planting beds at the Warwick police station and they were very involved in the Source-to-Sea clean up. Internally, the shops are always doing a lot of work activities that save the school from needing to outsource the work. Electrical installed the bus bar connections for the new Machine Technology equipment and wired all of the new CNC machines. Electrical also did a power expansion in Welding and their students have been utilized by our Network Manager to run communications wiring in the building. The exterior of the building continues to be maintained by the Landscaping program. Plumbing has been involved in installing new sinks, bubblers and other plumbing related repairs. Every one of these activities is a benefit to the students and area towns.

FCTS, like every other school in the Commonwealth and along with 45 other states, is continuing a transition to the new Common Core academic state standards. Franklin County Technical School's MCAS scores have remained steady over the last four years with modest growth. We are pleased to report the implementation of our targeted Math 180 curriculum for grades 9 and 10 during the 2012/13 school year provided the necessary instruction to elevate our accountability status from level 3 to level 2.

The most substantial upgrade in a FCTS program took place this year with the complete modernization of the Machine Technology program. Sorely outdated, the shop was filled with manual machines, some dating back to the 1940's. However, throughout Franklin County, the many small precision machine shops had moved to current technologies.

A coalition was formed, made up of 14 businesses, Greenfield Community College, Franklin Hampshire Regional Employment Board and Franklin County Technical School. Funding was acquired from the businesses and state totaling $550,000 which was used to purchase 14 Haas Automation machines. Haas discounted the machines $217,000, and Franklin Hampshire REB secured a state grant in the amount of $240,000 for an evening adult education program that will cover two years of training.

New CNC machines arrived in late August, just days before school was to open. Even as the machines were being calibrated and connected, students were eager to run the new machines. In January a third Machine Technology teacher was hired, bringing to the program years of current, modern CNC machining skills to the teaching staff. Walk into the shop today and you find a thriving program that is a model for Machine Technology training.

In closing, we will continue to work diligently to ensure that our graduates are an integral part of the economic development for the region and we thank each and every citizen of Franklin County for your continued support.

Respectfully,

Richard Kuklewicz

Mr. Richard J. Kuklewicz
School Committee Chairman

James M Laverty

Mr. James M. Laverty
Superintendent-Director

Franklin County Technical School District Committee 2013

Bernardston-Lloyd J. Szulborski; Buckland-Laura J. Earl; Colrain-Nicole Slowinski; Conway-Stephanie Recore; Deerfield-Vernon Harrington ½ year; Katherine James ½ year; Erving-Robert F. Bitzer; Gill-Clifford C. Hatch; Greenfield-Mark M. Maloney; Christopher L. Joseph; Larry D. Geiser; Jeffrey D. Hampton; Heath-

Arthur A. Schwenger; Leyden-Gerald N. Levine; Montague-Richard J. Kuklewicz, Chairperson; Dennis L. Grader; New Salem-Jeff D. Adams; Northfield- Scott Milton; Orange-Clifford J. Fournier, Secretary; Linda R. Chapman; Shelburne-Angus Dun; Sunderland-James Bernotas; Warwick-A. George Day, Jr., Vice-Chairperson; Wendell-Richard E. Drohen; Whately-Donald C. Sluter

FRONTIER REGIONAL SCHOOL

Office of the Superintendent of Schools
Frontier Regional School - For 2013

FRONTIER SCHOOL REPORT

Cyndie Ouimette, Chair
Frontier Regional School District Committee
South Deerfield, MA 01373

Dear Ms. Ouimette:

I respectfully submit the 2013 Frontier Regional School Annual Report.

FRONTIER REGIONAL SCHOOL COMMITTEE

	TERM EXPIRES
Cyndie Ouimette, Chair, Conway	2016
*Mary Ramon, Vice-Chair, Deerfield	2014
William Smith, Secretary, Whately	2015
Alexis Toy, Member, Deerfield	2015
Robert Decker, III, Member, Deerfield	2014
*Nathanael Fortune, Member, Whately	2014
*Justine Rosewarne, Member, Sunderland	2014
Alan Lipp, Member, Deerfield	2016
Judy Pierce, Member, Sunderland	2016
*Philip Kantor, Member, Conway	2014
Lynn Roberts, Member, Sunderland	2014

*Representing the local Elementary School Committees for one-year term.

Regular meetings are held on the second Tuesday of each month, in the Media Center, Frontier Regional School, South Deerfield, Massachusetts at 7:00 p.m.

ADMINISTRATION

Martha H. Barrett	Superintendent of Schools
Patricia Cavanaugh	Business Manager
Karen Ferrandino	Director of Special Education
Paula Light	Frontier Regional Bookkeeper/Treasurer
Donna Lloyd	Frontier Regional Bookkeeper
Stephan Shepherd	Grants Bookkeeper
Donna Hathaway	Administrative Assistant
Mary Jane Whitcomb	District Data Coordinator
Diana Capuano	Special Education Secretary

FRONTIER REGIONAL SCHOOL

Darius Modestow	Principal
Scott Dredge	Assistant Principal
Deborah Coons	Data Administrator
Roberta Reiter	Principal's Secretary
Kelly Blanchette	Special Education Secretary
Michelle Russell	Attendance Secretary
Karen Siwicki	Guidance Secretary

FRONTIER REGIONAL SCHOOL
ENROLLMENT - OCTOBER 1, 2013

Grade	Conway	Deerfield	Sunderland	Whately	School Choice	Tuitioned In	Total
7	14	42	21	8	26	1	112
8	16	41	16	7	28	0	108
9	6	43	16	9	17	0	91
10	18	34	23	10	19	2	106
11	10	43	27	8	13	0	101
12	9	34	20	13	20	0	96
Total	73	237	123	55	123	3	614

FRONTIER REGIONAL

SALARY SCHEDULE

July 1, 2012 – June 30, 2013

STEP	Bachelors	Masters	M+30	CAGS/Doctorate
0	38,503	40,357	42,631	44,763
1	40,486	42,112	44,244	46,456
2	42,166	43,910	45,913	48,209
3	43,204	45,772	47,641	50,023
4	44,718	47,237	49,391	51,861
5	45,888	48,786	51,245	53,806
6	47,864	50,342	52,937	55,583
7	49,126	51,940	54,642	57,374
8	50,427	53,250	57,109	59,964
9	52,936	56,275	59,648	62,630
10	55,712	59,536	62,265	65,379
11	56,636	61,731	65,139	68,397
12	58,837	54,012	67,474	70,848
13	59,719	64,972	68,486	71,911
*20L	60,219	65,472	68,986	72,411
**25L	60,719	65,972	69,486	72,911

* Placement on Step 20L occurs when an individual has completed 19 years of service as a Frontier Regional School faculty member.

** Placement on Step 25L occurs when an individual has completed 24 years of service as a Frontier Regional School faculty member.

SUPERINTENDENT REPORT

I am extremely grateful for the privilege of working with the communities that make up the Frontier Regional School District. The quality of education that our students are afforded prepares them well for college, the military and the workforce. We are proud of the job that we do and look forward to the challenges that lay ahead.

ENROLLMENT AND SCHOOL CHOICE

The October 1, 2013 enrollment for Frontier Regional School District totaled 614 students. This is a decrease of 4 students from the October 1, 2012 enrollment figures. Of the 614 students, 123 were School Choice, which is a decrease of 1 student from the School Choice enrollment of October 2012.

The Frontier Regional School graduated 94 students in the Class of 2013.

STAFF

Regina H. Nash has retired as Superintendent of Schools; Martha Barrett has moved from Principal at Frontier Regional School to Frontier Regional and Union #38 School Districts Superintendent of Schools; Darius Modestow has moved from Assistant Principal at Frontier Regional Schools to Principal and Scott Dredge has moved from Special Education Teacher at Frontier Regional School to Assistant Principal. Michele Dostal will replace Scott Dredge as Special Education Teacher. Scott Paul joins us this year as the new Director of Instructional Technology replacing Diana Campbell who retired.

Newly hired faculty members at Frontier Regional School this year are: Pamela Sharron, Foreign Language; Kristine Bourque, Special Education; Daniel Sienkiewicz, Math Lab; Nancy Stenberg, Library/Media Specialist

Retired faculty this year were Joyce Bressam, Special Education ; Wendy Swan, Business/Health; and Shirley Griffin, Foreign Language.

Jon Gould, English; David Mako, Math; Kristen Herrman, Special Education and Rochelle Garfinkel, Library/Media Specialist resigned this year. We wish them the very best in their future endeavors.

CURRICULUM AND PROFESSIONAL DEVELOPMENT

The Frontier faculty continue to focus on the integration of writing across the curriculum. This year the social studies department finalized a rubric that will be used to assess argument writing in grades seven through twelve. The English department finalized a narrative writing rubric that will be used in the middle and high school. All faculty have participated in professional development that fosters the integration of writing into all content areas. Faculty have attended a series of workshops on the John Collins writing program which addresses the new Common Core Standards. In addition, faculty participated in a lesson with their students where the John Collins program techniques were modeled in a live classroom. Faculty continue to work together to calibrate their scoring of writing using the newly developed rubrics and to look for new ways that writing can be incorporated into subjects where writing is not typically used for instruction.

The Frontier Regional School District was required by the Department of Elementary and Secondary Education to implement a new evaluation system beginning this year. As part of this system, faculty developed department based goals for student learning and professional practice. Each department spent time each month during department meetings and professional development days examining student work, discussing best practices and modifying curriculum to meet the needs of their students. The new evaluation system has provided a vehicle for a unified examination of the learning goals for our students. Many of the department goals are focused on the area of student writing and the development of rubrics to accurately assess student progress in writing.

SPECIAL THANKS

I am pleased to acknowledge the dedication and hard work of Frontier Regional School Committee Members: Chair Cyndie Ouimette, Vice Chair Mary Ramon, Secretary William Smith, Members Alexis Toy, Robert Decker, III, Nathanael Fortune, Justine Rosewarne, Alan Lipp, Lyn Roberts, Judy Pierce and Philip Kantor. I look forward with pleasure to continuing our work together.

The members of the Committee work tirelessly on behalf of the children in Conway, Deerfield, Sunderland and Whately. Together, I look forward to working with this group to continue to strive for the best educational experience for our students.

I would like to recognize and thank all of the dedicated faculty and staff of the Frontier Regional School. It is because of their efforts every single day that we have achieved the success that we have.

As we continue to prepare our students for success in the 21st century it is important to acknowledge that it takes the collective support of everyone in the community to make this happen. This includes the parents and other community members as well as all town officials and employees.

Respectfully submitted,
Martha H. Barrett
Superintendent of Schools

SUNDERLAND ELEMENTARY SCHOOL

SUPERINTENDENT'S REPORT
SUNDERLAND ELEMENTARY SCHOOL

OPENING STATEMENT

I am honored to serve as Superintendent of the Frontier Regional and Union #38 School Districts. Faculty and staff at Sunderland Elementary School work tirelessly to encourage and inspire and to provide meaningful and engaging learning experiences for their students each day. We appreciate the ongoing support the Sunderland community offers the school as we educate students and prepare them for successful citizenship in the 21st century.

ENROLLMENT AND SCHOOL CHOICE

The October 1, 2013 enrollment for Sunderland Elementary School totaled 205 (PreK-6) students. This is an increase of 22 students from the October 1, 2012, enrollment figures. Of these 205 (PreK-6) students, 41 are School Choice, which is an increase of 8 students from the School Choice enrollment of October 1, 2012.

CURRICULUM AND PROFESSIONAL DEVELOPMENT

The Sunderland Elementary School teachers worked with colleagues in the three other elementary schools in Union #38 to develop a new student report card that reflects the new rigorous Massachusetts curriculum standards. The new report card, which will be distributed three times per year in the months of December, March, and June, provides detailed and specific information about students' learning in all academic areas. The first report cards were distributed in December 2013 and parent feedback was overwhelmingly positive.

Teachers worked during the summer to plan to teach a new curriculum designed to strengthen student writing. The curriculum, developed faculty at Teachers' College in New York, provides students with daily instruction and practice in writing. Sunderland students at all grade levels are learning to write clear and well organized narratives, opinions, and informative or explanatory pieces about science and social studies topics.

EDUCATOR EVALUATION

District teachers and administrators received training in the newly developed Massachusetts Educator Evaluation system. District administrators in all schools have begun to use a new online program to guide and document frequent classroom observations and provide feedback to teachers on their instruction.

STAFF

Regina H. Nash has retired this year as Superintendent of Schools and Martha Barrett has moved from Principal at Frontier Regional School to Frontier Regional and Union #38 School Districts Superintendent of Schools. Scott Paul joins us this year as the new Director of Instructional Technology replacing Diana Campbell who retired.

As of August 28, 2013, the newly hired faculty members joining the Sunderland Elementary School are as follows: Donna Carmody, Kindergarten; Molly Bremner, Life Skills; Jodie Fraser, Grade 3; Dara Herman-Zierlein, Art; Sally Rice, Speech/Language Pathologist and Claire Huttlinger, Spanish.

The following faculty personnel retired this year: Sandra Eaton, Grade 3

Catherine Lee, Art, resigned this year. We wish her the very best in her future endeavors.

SPECIAL THANKS

I would like to acknowledge the passing of Principal Timothy Merritt who died on September 28, 2013. Tim was serving his 4th year as Principal of Sunderland Elementary School and his untimely death cast a profound sadness across the school community. Tributes and memorials were planned to honor Tim's memory and we are grateful to his tireless service to the Sunderland Elementary School District.

I am pleased to acknowledge the dedication of Sunderland School Committee members Chair Justine Rosewarne, Vice Chair Aimee Smith-Zeoli, Secretary Douglas Fulton, and Members Carlos Edwardo Nieto and Traci Sackrey. The members of the Committee work tirelessly on behalf of the children in Sunderland. Together, I look forward to working with this group to continue to strive for the best educational experience for our students.

I would like to recognize and thank all of the dedicated faculty and staff of the Sunderland Elementary School. It is because of their efforts every single day that we have achieved the success that we have.

As we continue to prepare our students for success in the 21st century it is important to acknowledge that it takes the collective support of everyone in the community to make this happen. This includes the parents and other community members as well as all town officials and employees.

Respectfully submitted,
Martha H. Barrett, Superintendent of Schools

Annual Report from the Office of the Superintendent of Schools
Sunderland Elementary School

SUNDERLAND SCHOOL REPORT

Justine Rosewarne, Chair
Sunderland School Committee
Sunderland, MA 01375

Dear Ms. Rosewarne:

I respectfully submit the 2013 Annual Report for the Sunderland Elementary School.

SUNDERLAND SCHOOL COMMITTEE

	TERM EXPIRES
*Justine Rosewarne, Chair	2014
Aimee Smith-Zeoli, Vice Chair	2015
Douglas Fulton, Secretary	2016
Carlos Edwardo Nieto, Member	2014
Traci Sackrey, Member	2015

*Representative to Frontier Regional School Committee

ADMINISTRATION

Superintendent	Martha H. Barrett
Business Manager	Patricia Cavanaugh
Special Education Director	Karen Ferrandino
Administrative Assistant	Donna Hathaway
District Data Coordinator	Mary Jane Whitcomb
Special Education Secretary	Diana Capuano
Receptionist	Rhonda Lutenegger
Bookkeeper, Union #38	Brenda Antes
Bookkeeper, Union #38	Donna Lloyd
Bookkeeper, Grants	Stephan Shepherd
Interim Principal	Benjamin Barshefsky
Secretary to Principal	Erika Grundstrom

SUNDERLAND ELEMENTARY SCHOOL
ENROLLMENT – OCTOBER 1, 2013

Grade	Boys	Girls	Tuition-In	School Choice	Total
PreK	7	8	0	4	19
K	18	7	0	6	31
1	12	6	0	4	22
2	19	5	0	10	34
3	14	15	0	5	34
4	8	11	0	3	22
5	7	12	0	7	26
6	8	7	0	2	17
TOTAL	93	71	0	41	205

UNION #38 TEACHERS' SALARY SCHEDULE
CONWAY, DEERFIELD, SUNDERLAND, WHATELY

July 1, 2012 - June 30, 2013

STEP	B	B+15	M	M+15	M+30
3	38,847	40,057	41,310	42,601	43,934
4	40,057	41,310	42,601	43,934	45,308
5	41,310	42,601	43,934	45,308	46,723
6	42,601	43,934	45,308	46,723	48,180
7	43,934	45,308	46,723	48,180	49,686
8	45,308	46,723	48,180	49,686	51,239
9	46,723	48,180	49,686	51,239	52,842
10	48,180	49,686	51,239	52,842	54,491
11	49,686	51,239	52,842	54,491	56,193
12	51,239	52,842	54,491	56,193	57,951
13	52,842	54,491	56,193	57,951	59,765
14	56,430	58,134	60,229	62,040	64,498
20	58,181	59,918	62,056	63,903	66,411

Nature's Classroom Teacher: $100 per day.
Workshop Presenters: $30 per hour of presentation and reimbursement for reasonable expenses.
Head Teachers: $400

Placement on 20 occurs when a teacher has completed 19 years of service as a teacher in the District.
Mentors: $500 per each new teacher, $250 for second/third-year teacher, $250 for each additional teacher being mentored, to a maximum of three (3) in any year.

FINANCIAL REPORT
TOWN OF SUNDERLAND - SCHOOL DEPARTMENT
SUMMARY OF BUDGET RELATED EXPENDITURES
JULY 1, 2012 - JUNE 30, 2013

CATEGORY	
School Committee	$3,312
Central Office	95,870
Principal's Office	126,783
General Instruction	761,654
Kindergarten	80,084
Pre-School	19,083
Art	11,898
Music	36,025
Physical Education	26,191
Special Education	378,600
Library/Media	45,760
Guidance	26,186
Psychologist	39,779
Student Services	2,002
Health	82,105
Cafeteria	-
Technology	23,251
Buildings & Grounds	206,923
Fixed Costs	22,274
Transportation	65,416
Fixed Asset	-
Total	**$2,053,196**

SUNDERLAND ELEMENTARY
FACULTY / STAFF ROSTER

Ben Barshefsky	Principal
Erika Grundstrom	Admin Asst.
FACULTY	
Lucille Antes	Kindergarten
Peggy Bolte	Grade 4
Carolyn Burns	Speech/Language
Sarah Burstein	Grade 2
Molly Bremner	Horizon's Teacher
Donna Carmody	Kindergarten
Karen Copeland	Speech Pathologist
Josie Fraser	Grade 3
Karen England	Occupational Therapist
Heidi Gebo	Physical Education
Denise Gendron	Strings
Edward Hines	Vocal/Music
Matt Howell	ESL Teacher
Phyllis Jordan	Special Education
Rachel Kidder	Library/Media Specialist
Helen Kittredge	Grade 5
Dara Herman-Zierlein	Art Teaher
Debra Lane	OSTP
Susan Lemeshow	Reading Specialist
Victoria Palmer	School Psychologist/
Aleshia Reid	Early Childhood
Sally Rice	SLP
Jackie Romaska	Band Teacher
Kimberly Salditt-Poulin	Special Education
Ellen Von Flatern	Grade 6
Elizabeth Walton	Physical Therapist
Suzanne Wells	Grade 1

Leslie Wickline	Math Specialist
Lee Worthley	Grade 2
Lisa Zadworny	Grade 3
SUPPORT STAFF	
Jeannie Johnson	School Nurse
INSTRUCTIONAL ASSISTANTS	
Kara Ballentine	Instructional Assistant
Jennifer Chennete	Instructional Assistant
Michelle Cialek	Instructional Assistant
Flora Cox	Instructional Assistant
Courtney Dowd	Instructional Assistant
Kelly Drew	Instructional Assistant
Elena Girardi	Instructional Assistant
Jason Goebel	Instructional Assistant
Rochelle Griffin	Instructional Assistant
Katrin Griswold	Instructional Assistant
Chelsey Grogan	Instructional Assistant
Suzanne Herzig	Instructional Assistant
Amanda Linzi	Instructional Assistant
Kate Lorenz	Instructional Assistant
Cynthia Nowak	Instructional Assistant
Michelle Penza	Instructional Assistant
Tammy Pease	Instructional Assistant
Courtney Schumacher	Instructional Assistant
Erin Sears	Instructional Assistant
Barbara Unaitis	Instructional Assistant
David White	Instructional Assistant
CUSTODIANS	
David Grace	Custodian (Daytime)
William Paul	Part-Time Custodian
CAFETERIA	
Sara Steiner	Cafeteria Assistant
Elizabeth Olanyk	Cafeteria Assistant
Debra Zimnowski	Cafeteria Manager

SOUTH COUNTY SENIOR CENTER

Located at 67 North Main Street, South Deerfield, MA 01373
413-665-2141, 413-665-9508, scsc@town.deerfield.ma.us, www.deerfieldma.us

The South County Senior Center supports and assists senior citizens in three towns including Sunderland, Whately, and Deerfield. This has a combined total of 2,130 seniors according to the 2010 census. In 2000, the total was 1,509 seniors. Each town increased the number of seniors in town by 41.4%, 43.6%, and 40.3%, respectively. We have seen this growth trend affect the numbers of participants proportionally through use of the senior center and calls for referral and support.

There are many positive attributes for this vibrant and eventful place. We have a total of 45 hours of staff and are open three days per week for fifteen hours per week. There are many programs and services including a congregate lunch meal site with Franklin County Home Care offered during this time. Many times it is difficult to get a head count for activities because people will go from one room to another and one program to another. On a given day there can be as many as twelve activities taking place within two rooms with many happening at the same time. We also use the church next door for one to two activities per week. It is a busy place with many personal interactions. Participants show true support and compassion for each other and the community. New visitors are made to feel welcome, including myself, as I started as the Director in February of 2013.

During this past year many significant events took place including: 10 Cultural Arts Grant programs, 28 Health Education presentations by area professionals, the Powerful Tools Series, monthly presentations for questions and answers by local attorneys and fire department personnel, a smoke detector with 10 year battery installation program, and a Volunteer Recognition Luncheon for 55 of our 75 volunteers accomplished with proceeds donated from area businesses totaling $1,075.00. These took place in addition to the ongoing activities and programs which include tai chi, yoga, exercise class, and osteoporosis exercise class, crafts, bingo, cards and board games, musical entertainment, and more.

In the community, we are involved with the local cable show called "From the Center", held a tag sale fundraiser on "Ole Home Days", took part in the Mass Impact Day of Service with UMass Amherst where eight students assisted in painting the large activity room with paint and supplies donated by Sherwin Williams, provided shelter during the week of high humidity in July, assisted with the "Meals on Wheels" annual fundraiser for Franklin County Home Care Corporation where we won recognition (again) as the most money raised from a Senior Center with a total of $1,853.00 towards their grand total of $75,000. In addition to new leadership for the center, we had some hurdles to overcome this fiscal year. We had new equipment to buy including a stove and two computers for staff, and restricted use of the basement following a very wet spring. As we continue to grow, we consider and explore the possibilities of increasing the hours of operation and staffing while reviewing and studying the need for a larger space for South County Senior Center. Until then we are satisfied and comfortable in our surroundings. As our motto states, "*You can discover a world of possibilities at the South County Senior Center".*

Submitted by
Diana Damon, Director

TELECOMMUNICATIONS COMMITTEE

Throughout the years, tuning into Ch15, Sunderland residents could see constant change and improvements. This past year things seemed to be status quo for the most part, so you may think! Change is on the way. The ground work for change as everyone knows takes a while. But good things come to those that can wait. Two large projects that will impact the way we do business and highlight our Town will be the management of the Town's web site. The "new" site will be rolled out by April 1, 2014. We have contracted with Virtual Town Hall to host the site. We would like at this time to thank David Pierce for his efforts in maintaining and updating the site these past three years. David's efforts and knowledge will be instrumental as we transition to the new Town's web site.

The second big change is the way Sunderland Ch15 will be managed. It has always been our vision for FCAT to manage the programming and supply talented staff to record, and televise the local meetings and events. Through the efforts and leadership of Doug Finn we now feel that this is the time to make the transition. FCAT now has a stable of trained volunteers and the necessary staff and equipment to offer high quality production services to the member towns. Our vision is for the daily programming to initiate from the studio and servers from FCAT. Do not fret, Sunderland Board of Selectmen meetings, school committee meetings and all other important meetings will still be broadcast live. If you do not get Ch 15 you can always view the meetings on our YouTube Channel, Town of Sunderland.
The STC still continues the process of license renewal with our service provider Comcast. We ask all subscribers to take a moment and let us know if you have had any unresolved issues or comments about the service they are providing.

Thank You,
Bruce Weston- Chair, Richard wheeler, James Tower, Thomas Zimnowski -Telecommunication Coordinator

TOWN ACCOUNTANT

Town of Sunderland
Combined Balance Sheet - All Funds
June 30, 2013

	General Fund	Special Revenue Funds	Capital Project Funds	Trust & Agency Funds	General Long Term Debt	Totals
Assets						
Cash & Cash Equivalents	$3,513,943.64	$1,739,269.75	$35,940.84	$632,685.22		$5,921,839.45
Receiveables:		$324,270.65				$324,270.65
Property Taxes						$0.00
Real Estate	$75,290.35					$75,290.35
Personal Property	$961.29					$961.29
Supplemental Tax						$0.00
Excise Taxes	$73,698.67					$73,698.67
Tax Liens	$15,991.99					$15,991.99
User Charges						$0.00
Less: Allowance for						$0.00
Uncollectable Accts.	-$46,802.72					-$46,802.72
Due From Other Funds						$0.00
Due From Other Governments						$0.00
Due From Others						$0.00
Tax Foreclosures	$9,615.25					$9,615.25
Bonds Authorized					$571,625.00	$571,625.00
Amount to be Provided for the						$0.00
Payment of Debt					$4,284,325.00	$4,284,325.00
Total Assets	$3,642,698.47	$2,063,540.40	$35,940.84	$632,685.22	$4,855,950.00	$11,230,814.93
Liabilities						
Warrants Payable	$77,325.92					$77,325.92
Accounts Payable						$0.00

Accrued Payroll	$35,321.16					$35,321.16
Due to Other Funds						$0.00
Payroll Withholdings	$13,787.03					$13,787.03
Contract Retainage						$0.00
Bond Anticipation Note						$0.00
Tailings	$4,509.29					$4,509.29
Deferred Revenue:		$324,270.65				$324,270.65
Property Taxes	$29,448.92					$29,448.92
Excise & Tax Liens	$97,216.11					$97,216.11
Other	$1,448.45					$1,448.45
Bonds Authorized & Unissued					$571,625.00	$571,625.00
Bond Indebtedness					$4,284,325.00	$4,284,325.00
Total Liabilities	$259,056.88	$324,270.65	$0.00	$0.00	$4,855,950.00	$5,439,277.53
Fund Equity						
Reserved for Encumbrance	$129,596.88	$0.00				$129,596.88
Reserved for Continuing Appropriations	$74,635.29	$4,795.49				$79,430.78
Reserved for Released Overlay	$0.00					$0.00
Reserved for Subsequent Years Expenditures	$282,869.00	$0.00				$282,869.00
CPA Reserve Open Space		$21,000.00				$21,000.00
CPA Reserved for Historic Preservation		$0.00				$0.00
CPA Reserve for Community Housing		$12,000.00				$12,000.00
CPA Reserve for Special Purpose		$27,644.50				$27,644.50
Reserved for SBA Excluded Debt	$2,208,161.71					$2,208,161.71
Reserve for Unspent Debt Excusion Appropriations	$1,293.00					$1,293.00
Retained Earnings -	$212,000.0					$212,000.00

Reserved	0					
Unreserved Fund Balance	$475,085.71	$1,673,829.76	$35,940.84	$632,685.22		$2,817,541.53
Total Fund Equity	$3,383,641.59	$1,739,269.75	$35,940.84	$632,685.22		$5,791,537.40
Total Liabilities & Fund Equity	$3,642,698.47	$2,063,540.40	$35,940.84	$632,685.22	$4,855,950.00	$11,230,814.93

Town of Sunderland FY13 Budget Expense Report
June 30 2013

		Balance Forward	Original Budget	Budget Revisions	Total Budget	Year to Date Expenditures	Balance	% Exp
001-114-5100-000	Moderator	0.00	200.00	0.00	200.00	200.00	0.00	100.00%
001-122-5100-000	Selectboard Salary	0.00	8,550.00	0.00	8,550.00	8,550.00	0.00	100.00%
001-122-5110-000	Selectmen Secretary	0.00	20,323.00	175.49	20,498.49	20,410.25	88.24	99.57%
001-122-5400-000*	Selectme Expense	0.00	55,041.00	7,196.85	62,237.85	62,077.51	160.34	99.74%
001-122-5400-212-105	Enc Selectmen Expense Audit	0.00	0.00	12,915.00	12,915.00	0.00	12,915.00	0.00%
001-123-5110-000	Town Admin	0.00	52,612.00	2,033.37	54,645.37	54,570.00	75.37	99.86%
001-131-5400-000	Finance Com Exp	0.00	100.00	0.00	100.00	0.00	100.00	0.00%
001-132-5400-000	Reserve Fund	0.00	15,000.00	-13,206.04	1,793.96	0.00	1,793.96	0.00%
001-135-5400-000-*	Accountant Expense	0.00	7,639.00	0.00	7,639.00	7,550.58	88.42	98.84%
001-135-5410-000	Contracted Accountant		22,214.00	0.00	22,214.00	22,078.28	135.72	99.39%
001-135-5800-208	Accounting Software	3,596.16	0.00	3,596.16	3,596.16	775.00	2,821.16	21.55%
001-141-5100-000	Assessor's Salary	0.00	8,222.00	0.00	8,222.00	8,221.98	0.02	100.00%
001-141-5110-000	Assessor's Clerical	0.00	12,694.00	0.00	12,694.00	8,545.60	4,148.40	67.32%
001-141-5400-000-*	Assessor's Expense	0.00	20,570.00	0.00	20,570.00	15,448.75	5,121.25	75.10%
001-146-5110-000	Coll/Treasurer Salary	0.00	46,677.00	0.02	46,677.02	46,677.02	0.00	100.00%
001-146-5120-000	Coll/Treasurer Sec 108P	0.00	1,000.00	0.00	1,000.00	1,000.00	0.00	100.00%
001-146-5130-000	Coll/Trea Payroll Off Assis		3,000.00	848.96	3,848.96	3,651.06	197.90	94.86%

001-146-5400-000-*-*	Coll/Treasurer Expense Enc	0.00	20,180.00	700.00	20,880.00	20,690.87	189.13	99.09%
001-146-5400-212	Coll/Treasurer Expense 212	72.13	0.00	72.13	72.13	72.13	0.00	100.00%
001-151-5410-000	Legal Exp-Sugarbush project	0.00	5,000.00	0.00	5,000.00	1,813.50	3,186.50	36.27%
001-155-5110-000	Telcomm Salary	0.00	5,620.00	0.16	5,620.16	5,620.16	0.00	100.00%
001-155-5400-000*	Telcomm Comm Expense Enc	0.00	4,200.00	0.00	4,200.00	3,592.56	607.44	85.54%
001-155-5410-212	Technology 212	424.74	0.00	424.74	424.74	55.45	369.29	13.06%
001-158-5400-000	Tax Title Expenses	3,151.58	3,000.00	3,151.58	6,151.58	500.00	5,651.58	8.13%
001-161-5110-000	Town Clerk Salary	0.00	38,358.00	0.00	38,358.00	38,358.06	-0.06	100.00%
001-161-5120-000	Town Clerk Sec 19K	0.00	1,000.00	0.00	1,000.00	1,000.00	0.00	100.00%
001-161-5400-000-*	Town Clerk Expense	0.00	4,390.00	0.00	4,390.00	4,233.56	156.44	96.44%
001-162-5110-000	Elections/Reg Wages	0.00	3,700.00	2,300.00	6,000.00	5,938.25	61.75	98.97%
001-162-5400-000	Elections/Reg Expense	0.00	6,858.00	2,300.00	9,158.00	8,351.22	806.78	91.19%
001-171-5400-000	Conservation Commission	0.00	2,250.00	0.00	2,250.00	860.14	1,389.86	38.23%
001-175-5110-000	Planning Brd Salary	0.00	2,400.00	0.00	2,400.00	2,400.00	0.00	100.00%
001-175-5400-000	Planning Brd Expense	0.00	2,000.00	0.00	2,000.00	0.00	2,000.00	0.00%
001-175-5400-212	Enc Planning Brd Expense 212	43.75	0.00	43.75	43.75	43.75	0.00	100.00%
001-176-5400-000	Zoning Brd Exp	0.00	400.00	0.00	400.00	400.00	0.00	100.00%
001-176-5400-212	Enc Zoning Brd Expense 212	200.00	0.00	200.00	200.00	79.56	120.44	39.78%
001-191-5400-000-*	Public Safety Complex	0.00	31,505.00	0.00	31,505.00	30,969.28	535.72	98.30%
001-191-5800-213	PSC Roof Repair	65.00	0.00	65.00	65.00	0.00	65.00	0.00%
001-191-5810-213	PSC HVAC/Build Defic Repairs	12,000.00	0.00	12,000.00	12,000.00	0.00	12,000.00	0.00%
001-192-5400-000-*	Town Office Operation	0.00	47,801.00	0.00	47,801.00	47,688.74	112.26	99.77%
001-192-5400-212	Enc Town Office Operation 212	198.00	0.00	198.00	198.00	198.00	0.00	100.00%

001-192-5820-211	Lib Town Office Generator Equi	3,915.02	0.00	3,915.02	3,915.02	0.00	3,915.02	0.00%
001-192-5830-212	Municipal Computers	30.28	0.00	30.28	30.28	0.00	30.28	0.00%
001-193-5400-000-*	New Library Bldg Operating	0.00	30,131.00	0.00	30,131.00	25,357.86	4,773.14	84.16%
001-193-5410-000	Graves Library Building	0.00	3,636.00	0.00	3,636.00	3,399.89	236.11	93.51%
001-194-5400-000-*	Highway Garage	0.00	11,350.00	0.00	11,350.00	9,489.90	1,860.10	83.61%
001-199-5400-000	Prior Year Bills	0.00	0.00	9,122.42	9,122.42	9,122.42	0.00	100.00%
001-210-5110-000	Police Chief Wages	0.00	62,294.00	0.18	62,294.18	62,294.18	0.00	100.00%
001-210-5120-000-*	Full time Officer Wages	0.00	205,177.00	0.00	205,177.00	198,521.19	6,655.81	96.76%
001-210-5130-000	Full time Officer/Quinn Bonus	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
001-210-5140-000	Police Dept Overtime	0.00	9,700.00	3,700.00	13,400.00	13,399.85	0.15	100.00%
001-210-5150-000	Part time Police Wages	0.00	14,500.00	-3,000.00	11,500.00	11,329.62	170.38	98.52%
001-210-5160-000	Police Clerk Wages	0.00	17,830.00	-0.18	17,829.82	17,755.66	74.16	99.58%
001-210-5400-000-*	Police Dept Exp	0.00	32,350.00	3,300.00	35,650.00	35,615.90	34.10	99.90%
001-210-5800-213	Police Cruiser 213	36,902.00	0.00	36,902.00	36,902.00	36,857.00	45.00	99.88%
001-220-5110-000	Fire Chief Wages	0.00	11,468.00	0.00	11,468.00	11,468.00	0.00	100.00%
001-220-5120-000	Full time Firemen Wages	0.00	36,944.00	0.00	36,944.00	33,543.94	3,400.06	90.80%
001-220-5130-000	Deputies Wages	0.00	5,252.00	0.00	5,252.00	5,252.00	0.00	100.00%
001-220-5140-000	Fire Dept Wages	0.00	17,000.00	0.00	17,000.00	12,735.86	4,264.14	74.92%
001-220-5400-000-*	Fire Dept Exp	0.00	33,000.00	0.00	33,000.00	30,879.53	2,120.47	93.57%
001-220-5830-212	Fire SCBA/ Turnout Gear	7,890.76	0.00	7,890.76	7,890.76	7,890.76	0.00	100.00%
001-220-5840-213	Utility Terrain Vehicle	15,000.00	0.00	15,000.00	15,000.00	14,460.02	539.98	96.40%
001-231-5110-000	Ambulance Wages	0.00	49,464.00	-3,000.00	46,464.00	35,788.60	10,675.40	77.02%
001-231-5120-000	Ambulance Wage Call Stipends	0.00	0.00	0.00	0.00	0.00	0.00	0%
001-231-5400-000	Ambulance Exp	0.00	17,000.00	3,000.00	20,000.00	19,720.22	279.78	98.60%
001-231-5810-210	Ambulance Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0%
001-232-5110-000	Ambulance Director	0.00	2,249.00	0.00	2,249.00	2,215.00	34.00	98.49%
001-241-5110-000	Building Insp Salary	0.00	22,542.00	56.04	22,598.04	22,598.04	0.00	100.00%

001-241-5120-000	Building Insp Alternate	0.00	625.00	0.00	625.00	525.00	100.00	84.00%
001-241-5400-000	Building Insp Expense	0.00	750.00	0.00	750.00	712.57	37.43	95.01%
001-249-5400-000	Animal Inspector	0.00	100.00	0.00	100.00	100.00	0.00	100.00%
001-291-5400-000*	Civil Defense	0.00	4,500.00	0.00	4,500.00	4,476.00	24.00	99.47%
001-291-5420-000	Radio Sys Svce Fee Police/Fire	0.00	5,500.00	0.00	5,500.00	5,500.00	0.00	100.00%
001-291-5800-213	Pol/Fire/EMS Radio Upgrade	15,000.00	0.00	15,000.00	15,000.00	15,000.00	0.00	100.00%
001-292-5400-000*	Animal Control	0.00	4,680.00	0.00	4,680.00	4,294.33	385.67	91.76%
001-293-5450-000	Crossing Guard	0.00	1.00	0.00	1.00	0.00	1.00	0.00%
001-294-5400-000	Tree Warden Expense	0.00	7,500.00	0.00	7,500.00	4,413.75	3,086.25	58.85%
001-300-5400-000*	Elementary School	0.00	1,973,343.00	2,000.00	1,975,343.00	1,826,309.39	149,033.61	92.46%
001-300-5400-212	Enc Elementary School 212	0.00	0.00	83,693.35	83,693.35	38,752.29	44,941.06	46.30%
001-300-5400-2121	Enc Elementary School PR 212	0.00	0.00	152,971.20	152,971.20	151,176.41	1,794.79	98.83%
001-300-5410-000	School Transportation	0.00	77,943.00	0.00	77,943.00	65,416.32	12,526.68	83.93%
001-300-5810-209	Elem School Chimney Repairs	2,100.00	0.00	2,100.00	2,100.00	0.00	2,100.00	0.00%
001-310-5400-000	Frontier Regional School	0.00	1,613,623.00	0.00	1,613,623.00	1,613,623.00	0.00	100.00%
001-310-5410-000	Transportation	0.00	37,713.00	0.00	37,713.00	37,713.00	0.00	100.00%
001-320-5400-000	Franklin County Tech Assessmnt	0.00	219,934.00	0.00	219,934.00	219,934.00	0.00	100.00%
001-421-5110-000	Highway Super Wages	0.00	49,883.00	0.00	49,883.00	49,730.18	152.82	99.69%
001-421-5120-000	Highway Secretarial Help	0.00	3,035.00	0.00	3,035.00	3,022.24	12.76	99.58%
001-422-5110-000	Highway Laborer Wages	0.00	67,632.00	0.00	67,632.00	67,632.00	0.00	100.00%
001-422-5120-000	Highway Seasonal Wages	0.00	3,686.00	0.00	3,686.00	1,672.04	2,013.96	45.36%
001-422-5140-000	Highway Labor Overtime	0.00	1,500.00	0.00	1,500.00	632.03	867.97	42.14%
001-422-5400-000-*	Highway Dept Expense	0.00	68,002.00	0.00	68,002.00	66,975.59	1,026.41	98.49%
001-422-5430-212	Enc Highway Maint Expense 212	2,073.21	0.00	2,073.21	2,073.21	2,071.97	1.24	99.94%
001-422-5830-212	Storm Drain Repair/Replace	17,100.25	0.00	17,100.25	17,100.25	2,896.10	14,204.15	16.94%
001-422-5840-213	Loader Transm Repair	25,000.00	0.00	25,000.00	25,000.00	22,076.88	2,923.12	88.31%

001-422-5850-213	Pre-Project Work N Main St	14,000.00	0.00	14,000.00	14,000.00	0.00	14,000.00	0.00%
001-423-5110-000	Highway Snow/Ice Wages	0.00	9,000.00	4,878.31	13,878.31	13,878.29	0.02	100.00%
001-423-5400-000	Highway Snow/Ice Expense	0.00	31,750.00	0.00	31,750.00	31,071.20	678.80	97.86%
001-424-5400-000	Street Lights	0.00	10,570.00	0.00	10,570.00	9,330.92	1,239.08	88.28%
001-429-5410-209	Garage Ventilation Sys	1,128.79	0.00	1,128.79	1,128.79	1,120.00	8.79	99.22%
001-431-5400-000-*	Solid Waste	0.00	12,174.00	0.00	12,174.00	11,171.19	1,002.81	91.76%
001-433-5810-211	Landfill Monitoring Well	0.00	0.00	0.00	0.00	0.00	0.00	0%
001-433-5820-211	Landfill Acquisition		0.00	0.00	0.00	0.00	0.00	0%
001-491-5400-000	Riverside Cemetery	0.00	2,000.00	0.00	2,000.00	2,000.00	0.00	100.00%
001-491-5400-212	Enc Riverside Cemetery 212	2,000.00	0.00	2,000.00	2,000.00	1,780.00	220.00	89.00%
001-491-5410-000	Care of Veterans Graves	0.00	200.00	-105.00	95.00	0.00	95.00	0.00%
001-512-5110-000	Board of Health Clerk/Agent	0.00	12,315.00	0.00	12,315.00	12,276.84	38.16	99.69%
001-512-5400-000	Board of Health Expense	0.00	2,580.00	0.00	2,580.00	2,545.14	34.86	98.65%
001-541-5400-000-*	Council on Aging	0.00	9,633.00	0.00	9,633.00	9,633.00	0.00	100.00%
001-543-5400-000-*	District Vets Assess/Benefits	0.00	29,031.00	0.00	29,031.00	24,143.10	4,887.90	83.16%
001-610-5110-000	Library Director Wages	0.00	44,378.00	0.00	44,378.00	44,378.00	0.00	100.00%
001-610-5120-000	Library Support Wages	0.00	47,516.00	0.00	47,516.00	46,689.16	826.84	98.26%
001-610-5400-000	Library Expense	0.00	20,503.00	0.00	20,503.00	20,503.00	0.00	100.00%
001-610-5810-213	Library Copier	7,200.00	0.00	7,200.00	7,200.00	6,961.50	238.50	96.69%
001-630-5110-000	Recreation Coordinator	0.00	8,205.00	0.00	8,205.00	8,205.00	0.00	100.00%
001-630-5400-000	Recreation Exp	0.00	960.00	0.00	960.00	378.55	581.45	39.43%
001-650-5400-000	Town Park	0.00	1,000.00	750.00	1,750.00	1,369.51	380.49	78.26%
001-650-5800-213	Town Park Pavillion Roof	3,717.50	0.00	3,717.50	3,717.50	3,717.50	0.00	100.00%
001-691-5400-000	Historical Commission	0.00	200.00	0.00	200.00	190.86	9.14	95.43%

001-691-5800-211	Town History Vol III	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
001-710-5900-000	Frontier Renovat Loan	0.00	67,772.00	0.00	67,772.00	67,772.00	0.00	100.00%
001-710-5910-000	Library Principal	0.00	65,000.00	0.00	65,000.00	65,000.00	0.00	100.00%
001-710-5920-000	PSC Principal	0.00	95,000.00	0.00	95,000.00	95,000.00	0.00	100.00%
001-710-5930-000	Elem Sch Renovat-Principal	0.00	240,000.00	0.00	240,000.00	240,000.00	0.00	100.00%
001-710-5940-000	Elem Sch Renovat-Supp Prin	0.00	45,900.00	0.00	45,900.00	45,900.00	0.00	100.00%
001-710-5950-000	Title V Loan Repayment	0.00	5,155.00	0.00	5,155.00	5,155.00	0.00	100.00%
001-710-5960-000	Elem Sch Non-excl Debt Pmt	0.00	0.00	0.00	0.00	0.00	0.00	0%
001-710-5970-000	Sewer Reline Principal	0.00	29,223.00	0.00	29,223.00	29,223.00	0.00	100.00%
001-710-5980-000	Energy Perform. Principal	0.00	28,600.00	0.00	28,600.00	28,600.00	0.00	100.00%
001-750-5910-000	Library Interest	0.00	25,058.00	0.00	25,058.00	25,057.50	0.50	100.00%
001-750-5920-000	PSC Interest	0.00	36,623.00	0.00	36,623.00	36,622.50	0.50	100.00%
001-750-5930-000	Elem Sch Renovat-Int	0.00	105,070.00	0.00	105,070.00	105,070.00	0.00	100.00%
001-750-5940-000	Elem Sch Renovat-Supp Int	0.00	2,752.00	0.00	2,752.00	1,459.23	1,292.77	53.02%
001-750-5950-000	Short Term Interest	0.00	4,272.67	0.00	4,272.67	2,272.67	2,000.00	53.19%
001-750-5970-000	Sewer Reline Interest	0.00	2,545.00	0.00	2,545.00	2,544.01	0.99	99.96%
001-750-5980-000	Energy Performance Interest	0.00	2,603.00	0.00	2,603.00	2,602.60	0.40	99.98%
001-820-5640-000	Air Pollution District	0.00	934.00	0.00	934.00	934.00	0.00	100.00%
001-820-5646-000	RMV Marking Surchg	0.00	3,080.00	0.00	3,080.00	3,980.00	-900.00	129.22%
001-820-5650-000	PVTA Assessment	0.00	0.00	0.00	0.00	0.00	0.00	0%
001-820-5663-000	Reg Transit Authority	0.00	111,084.00	0.00	111,084.00	111,084.00	0.00	100.00%
001-820-5690-000	Charter School Assessment	0.00	13,280.00	0.00	13,280.00	15,900.00	-2,620.00	119.73%
001-820-5691-000	School Choice Assessment	0.00	128,393.00	0.00	128,393.00	122,055.00	6,338.00	95.06%
001-830-5400-000	FRCOG Assessment	0.00	23,980.00	0.00	23,980.00	23,917.00	63.00	99.74%
001-911-5400-000	County Retiremt Assessment	0.00	184,959.00	0.00	184,959.00	184,959.00	0.00	100.0%
001-912-5400-000	Worker's compensation	0.00	0.00	0.00	0.00	0.00	0.00	0%

001-913-5400-00	Chap. 720 Unemployment	0.00	26,000.00	0.00	26,000.00	17,789.05	8,210.95	68.42%
001-913-5400-212	Enc Chap. 720 Unemplmt 212	0.00	0.00	9,588.64	9,588.64	6,359.72	3,228.92	66.33%
001-914-5400-000	Town Employees Medical	0.00	180,000.00	0.00	180,000.00	171,856.99	8,143.01	95.48%
001-916-5400-000	Medicare	0.00	38,000.00	0.00	38,000.00	35,675.77	2,324.23	93.88%
001-919-5400-000	Flex Spending	0.00	720.00	0.00	720.00	0.00	720.00	0.00%
001-945-5400-000	Town Insurance	0.00	78,183.00	0.00	78,183.00	77,955.25	227.75	99.71%
001-992-5400-000	Transfer to Special Revenue	0.00	0.00	28,421.13	28,421.13	28,421.13	0.00	100.0%
001-994-5400-000	Transfer to Stabilization	0.00	0.00	0.00	0.00	0.00	0.00	0%
001-994-5410-000	Transfer to Cap Stabilization	0.00	1.00	0.00	1.00	0.00	1.00	0.00%
	TOTALS:	**172,809.17**	**6,960,543.67**	**483,449.07**	**7,443,992.74**	**7,061,479.97**	**382,512.77**	**94.86%**

Town of Sunderland FY13 Budget Revenue Report
June 30 2013

	Account Name	2013 Budget	2013 YTD revenue	Over/(Under)
Taxes				
001-001-4110-000-000-0	Personal Property Taxes	154,700.57	145,546.10	-9,154.47
001-001-4120-000-000-0	Real Estate Taxes	4,448,408.06	4,478,546.22	30,138.16
001-001-4142-000-000-0	Tax Liens Redeemed	0.00	6,545.20	6,545.20
001-001-4150-000-000-0	Motor Vehicle Excise	276,089.00	325,006.74	48,917.74
001-001-4160-000-000-0	Farm Animal Excise	0.00	0.00	0.00
001-001-4165-000-000-0	Meals Tax	41,138.00	45,519.67	4,381.67
001-001-4170-000-000-0	Pen & Int on Prop Taxes	15,532.00	14,981.56	-550.44
001-001-4171-000-000-0	Pen & Int on Excise Taxes	0.00	2,360.29	2,360.29
001-001-4173-000-000-0	Pen & Int on Tax Titles	0.00	2,846.76	2,846.76
001-001-4180-000-000-0	Pmts In Lieu of Taxes	1,559.00	1,947.00	388.00
001-001-4190-000-000-0	Other Taxes	0.00	0.00	0.00
001-001-4195-000-000-0	Abated MV Taxes Recovered	0.00	333.75	333.75
	Total Taxes	**4,937,426.63**	**5,023,633.29**	**86,206.66**
Fees				
001-122-4320-000-000-0	Fees-Selectboard	75.00	40.00	-35.00
001-141-4320-000-000-0	Fees-Assessors	182.00	120.00	-62.00
001-145-4320-000-000-0	Fees-Treasurer	0.00	25.00	25.00
001-146-4320-000-000-0	Fees-Collector	13,000.00	14,573.00	1,573.00
001-149-4320-000-000-0	Fees-Registry Markings	3,562.00	4,201.00	639.00
001-155-4320-000-000-0	Comcast Subscriber Fees	600.00	0.00	-600.00
001-161-4320-000-000-0	Fees-Town Clerk	2,430.00	3,128.00	698.00
001-171-4320-000-000-0	Fees-Conservation Comm	45.00	60.00	15.00

001-175-4320-000-000-0	Fees-Planning Board	315.00	410.00	95.00
001-176-4320-000-000-0	Fees-Zoning Board	300.00	1,065.00	765.00
001-210-4320-000-000-0	Fees-Police	2,525.00	2,761.40	236.40
001-220-4320-000-000-0	Fees-Fire Dept	350.00	2,880.00	2,530.00
001-292-4320-000-000-0	Fees-Highway Dept	0.00	0.00	0.00
001-422-4320-000-000-0	Fees-Highway Dept	123.00	25.00	-98.00
001-431-4320-000-000-0	Fees-Transfer Station Stickers	0.00	0.00	0.00
001-433-4240-000-000-0	Fees-Bulky Items	0.00	0.00	0.00
001-433-4320-000-000-0	Fees-Transfer Station Bags	0.00	0.00	0.00
001-512-4320-000-000-0	Fees-Bd of Health	0.00	100.00	100.00
001-610-4320-000-000-0	Fees-Library Copier	1,515.00	1,304.80	-210.20
001-691-4320-000-000-0	Historical Commission Rev	0.00	34.70	34.70
	Total Fees	**25,022.00**	**30,727.90**	**5,671.20**
Rentals				
001-001-4360-000-000-0	Rentals	1,400.00	1,525.00	125.00
001-001-4350-000-000-0	Energy Rebates	0.00	0.00	0.00
	Total Rentals	**1,400.00**	**1,525.00**	**125.00**
Other Charges				
001-001-4370-000-000-0	I&E Delinquent Charges	0.00	0.00	0.00
001-001-4380-000-000-0	Other Charges for Service	0.00	0.00	0.00
	Total Other Charges	**0.00**	**0.00**	**0.00**
Licenses & Permits				
001-122-4410-000-000-0	Licenses-Liquor	11,000.00	10,600.00	-400.00
001-122-4415-000-000-0	Licenses-Dogs	5,000.00	4,166.00	-834.00
001-122-4420-000-000-0	Licenses-Other	1,752.00	3,285.00	1,533.00
001-122-4430-000-000-0	Permit-Filming	0.00	25.00	25.00
001-210-4450-000-	Permits-Police Dept	1,000.00	2,325.00	1,325.00

000-0				
001-220-4450-000-000-0	Permits-Fire Dept	2,200.00	745.00	-1,455.00
001-241-4450-000-000-0	Permits-Building Insp	10,000.00	9,301.10	-698.90
001-242-4450-000-000-0	Permits-Plumbing Insp	600.00	945.00	345.00
001-245-4450-000-000-0	Permits-Wiring Insp	600.00	945.00	345.00
	Total Licenses & Permits	**32,152.00**	**32,337.10**	**185.10**
State Revenue				
001-001-4580-000-000-0	Medicaid Reimbursement	0.00	27,665.10	27,665.10
001-001-4610-000-000-0	Reimb for Loss of Taxes	111,723.00	111,723.00	0.00
001-001-4613-000-000-0	Veterans Abatements	0.00	502.00	502.00
001-001-4614-000-000-0	Surv Spouse Abatements	0.00	0.00	0.00
001-001-4616-000-000-0	Elderly Abatements	6,352.00	0.00	-6,352.00
001-001-4620-000-000-0	School Aid Chapter 70	833,063.00	833,063.00	0.00
001-001-4621-000-000-0	School Transportation	0.00	0.00	0.00
001-001-4622-000-000-0	School Construction	0.00	0.00	0.00
001-001-4623-000-000-0	Charter School Reimb.	2,585.00	2,719.00	134.00
001-001-4660-000-000-0	Unrestricted General Gov Aid	427,516.00	427,516.00	0.00
001-001-4661-000-000-0	Lottery Aid	0.00	0.00	0.00
001-001-4662-000-000-0	Police Career Incentive	0.00	0.00	0.00
001-001-4665-000-000-0	Veterans Benefits	20,316.00	14,256.00	-6,060.00
001-001-4680-000-000-0	PVTA Reimbursement	92,880.00	100,202.00	7,322.00
001-001-4681-000-000-0	Foundation Reserve	0.00	0.00	0.00
	Total State Revenue	**1,494,435.00**	**1,517,646.10**	**23,211.10**
Fines				
001-001-4685-000-000-0	Fines - RMV	2,688.00	7,650.00	4,962.00

001-001-4771-000-000-0	Fines - District Court	2,688.00	890.00	-1,798.00
	Total Fines	**5,376.00**	**8,540.00**	**3,164.00**
Other Revenue				
001-001-4815-000-000-0	Sale of Fixed Assets	0.00	0.00	0.00
001-001-4820-000-000-0	Earnings on Investments	5,595.00	4,771.01	-823.99
001-001-4840-000-000-0	Miscellaneous Revenue	2,235.00	56,140.02	53,905.02
001-001-4971-000-000-0	Tr Fr Special Revenue	86,948.00	86,948.00	0.00
001-001-4973-000-000-0	Tr Fr Capital Projects	0.00	0.00	0.00
001-001-4974-000-000-0	Tr Fr Stabilization	0.00	0.00	0.00
001-001-4975-000-000-0	Txfr Fr Capital Stabilization	28,421.13	28,421.13	0.00
	Total Other Revenue	**123,199.13**	**176,280.16**	**53,081.03**
	Total Revenue	**6,619,010.76**	**6,790,689.55**	**171,644.09**

Town of Sunderland
FY13 Special Revenue Funds
June 30, 2013

		Opening Balance	YTD Revenue	YTD Expense	Ending Balance
	Highway Funds				
210	Mass Highway	0.00	119,401.16	-119,401.16	0.00
	Revolving Funds				
231	Wetlands Protection Fund	6,353.71	465.00	0.00	6,818.71
232	Fall Festival Revolving	6,192.29	4,987.15	-4,000.00	7179.44
234	Ambulance Intercepts Revolving	-4,104.44	14,950.00	-19,054.44	-8208.88
235	Recreation Revolving	1,223.76	12,880.00	-14,671.77	-568.01
236	Library Rentals Revolving Fund	1,375.59	145.00	0.00	1520.59
237	Plumbing Inspec Revolving Fund	-160.00	2,323.00	-2,228.00	-65
238	Wiring Inspec Revolving Fund	385.00	7,080.00	-6,935.00	530
239	Bd of Health Revolving Fund	28,070.32	13,163.86	-6,414.00	34820.18
241	ZBA-Sugarbush	4,558.59	9.82	0.00	4,568.41
	Receipts Reserved for Appropriation				
240	Ambulance Reserve	165,018.84	88,152.07	-68,164.19	185,006.72
280	Insurance Recovery	5,426.51	5,864.57	-5,864.57	5,426.51
	Other Special Revenue Funds				
302	Library Gift Fund	24,348.63	9,189.20	-955.00	32,582.83
303	Historical Comm Match	126.88	0.00	0.00	126.88
304	Solid Waste	78.38	0.00	-78.00	0.38
305	Gift Fund	901.25	0.00	0.00	901.25
306	Memorial Fund	241.63	0.00	0.00	241.63
307	Anniversary Celebration Fund	1,657.56	0.00	0.00	1657.56
308	Graves Sign Donations	100.00	0.00	0.00	100.00
309	Kestral Conservation Trust	200.00	0.00	0.00	200
310	Dare Gift	354.00	0.00	0.00	354.00
311	Veterans Memorial Fund	0.00	0.00	0.00	0.00
312	Telecommunications Gift Fund	17.55	0.00	0.00	17.55
313	Brush Truck Gift	0.00	0.00	0.00	0.00
314	Agricultural Comm Fund	899.82	0.00	0.00	899.82

315	Fall Festival Fund	2,363.97	0.00	-2,226.27	137.7
316	Comprehensive Sugarbush Fund	0.00	0.00	0.00	0
317	Matuszko Police Scholarship	1,065.00	0.00	0.00	1065
318	PEG Access Fund	103,517.22	49,992.39	-61,528.74	91980.87
320	MIIA Loss Control Grant	0.00	0.00	0.00	0
321	Library Antitrust Settlement	0.86	0.00	0.00	0.86
322	MAPHO Mini-grant	0.00	0.00	0.00	0
323	Sr Ctr Transportation Fund	0.00	80.00	-96.00	-16
324	Town History Vol III Donations	1,969.56	200.00	-1,964.56	205
325	Memorial Day Donations	200.00	0.00	0.00	200
326	Roadside Mower	2,598.86	0.00	1,657.39	4256.25
327	Boat Ramp	0.00	0.00	0.00	0
380	**Community Preservation Act**	89,247.79	183,277.97	-62,453.43	210072.33
	State & Federal Grants				
403	Quinn Bill-State share	0.00	0.00	0.00	0.00
404	Comm Policing Grant	145.09	0.00	0.00	145.09
405	Bulletproof Vest Grant	1,744.44	432.50	0.00	2176.94
406	DVIP Reimbursement	165.00	0.00	0.00	165.00
407	Gov Highway Safety Grant	1,693.71	0.00	0.00	1,693.71
408	Homeland Security Grant	0.00	0.00	0.00	0
409	Drug Forfeiture Account	10.00	232.00	0.00	242.00
410	FEMA Snow Emergency Funds	0.00	0.00	0.00	0.00
411	FEMA Storm Emergency Funds	29,397.99	0.00	0.00	29,397.99
412	Council on Aging Grant	122.59	1,949.50	-3,500.00	-1,427.91
414	Library State Aid	5,330.08	7,111.40	-6,471.06	5,970.42
415	Cultural Council	3,480.34	3,879.31	-4,325.63	3,034.02
416	Mass Humanities Grant	0.00	0.00	0.00	0.00
419	Title V	40,780.68	0.00	-5,155.00	35,625.68
420	Fire Dept SAFE Grant	2,562.41	0.00	-627.29	1,935.12
422	Fire Dept Safety Equip Grant	805.63	0.00	0.00	805.63
423	Assistance to Firefighters	0.00	0.00	0.00	0
424	Fire Dept NIMS Grant	0.00	0.00	0.00	0
425	Library Same Page Grant	0.00	0.00	0.00	0.00
426	Mass DEP PAYT Grant	0.00	0.00	0.00	0.00
427	EDS Grant	0.00	0.00	0.00	0.00

428	Peer to Peer Grant	0.00	0.00	0.00	0.00
429	Vol Fire Assistance Grant	6.41	0.00	-1,575.00	-1,568.59
430	Emerg Prepared Grant 2010	0.00	0.00	-1,831.05	-1831.05
431	Clean Energy Choices Grant	0.00	0.00	0.00	0.00
432	EECBG Energy Grant	0.00	0.00	0.00	0.00
433	Election Extended Polling Hour	386.52	0.00	531.00	917.52
434	FEMA 2011 Storm Funds	0.00	0.00	0.00	0.00
435	CDBG Old Housing Rehab	10,218.54	0.00	0.00	10,218.54
436	Sherriffs Drug Box Grant	0.00	463.00	0.00	463
437	Green Communities Grant	0.00	36,612.50	-8,811.57	27,800.93
438	DOER-OATA Solar Project	0.00	2,000.00	-2,794.41	-794.41
	School Funds				
501	School Lunch Fund	-223.59	54,495.91	-59,589.99	-5,317.67
502	School Choice	224,021.31	179,229.00	-97,728.53	305521.78
503	REAP Grant	843.27	5,923.50	-6,766.77	0.00
504	Early Literacy Grant - ELI	0.00	0.00	0.00	0.00
505	SPED Assist	0.00	2,000.00	-2,000.00	0.00
506	CCLC Grant	0.00	0.00	0.00	0.00
507	Grant Funded Teacher Stipends	0.00	16,177.50	-16,177.50	0.00
508	Circuit Breaker Grant	83,728.94	58,738.00	-148,138.88	-5,671.94
509	Title I Grant	0.00	16,000.00	-16,000.00	0.00
510	Afterschool Program	66,781.50	76,712.63	-65,686.91	77807.22
511	School Building Use Fund	1,693.01	650.00	0.00	2343.01
512	School Storage Bldg Fund	0.00	0.00	0.00	0
513	SPED Revolving	12,386.38	18,870.00	-22,927.63	8328.75
514	Elementary School Donation	60.45	0.00	0.00	60.45
515	Walmart School Grant	2,008.23	0.00	0.00	2008.23
516	Student Activity Fund	10,624.08	9,880.01	-10,054.26	10449.83
517	Mass Agriculture Grant	0.00	0.00	0.00	0.00
518	Nonresident Tuition Fund	0.00	0.00	0.00	0
519	MCC School Bus Grant	200.00	0.00	-200.00	0
520	School ARRA Stimulus Grant 09	0.00	0.00	0.00	0.00
521	SES Gift Fund	909.41	0.00	0.00	909.41
522	Title I Stimul Prog Grnt FY 10	0.00	0.00	0.00	0.00
524	ARRA IDEA Grant	0.00	0.00	0.00	0.00
525	ARRA State Stabil Grant FY11	0.00	0.00	0.00	0.00

526	Ed Jobs Grant FY12	0.00	0.00	0.00	0.00
527	SPED Program Improvement	-220.68	5,875.80	-5,655.12	0.00
	WWTP				
610	WWTP	615,114.23	323,140.32	-269,717.58	668,536.97
	Capital Projects				
710	Landfill Capping	0.00	0.00	0.00	0.00
711	Public Safety Complex	0.00	0.00	0.00	0.00
712	Fire Truck	-0.20	0.00	0.00	-0.20
713	School Addition	0.50	0.00	0.00	0.50
714	Police Video System	0.00	0.00	0.00	0.00
715	Sewer Reline Project	37,672.60	0.00	0.00	37,672.60
717	Siemens Energy Perf Project	25,292.10	0.01	-27,199.11	-1,907.00
718	Hadley Road Culvert	0.00	28,421.13	-28,246.19	174.94
	Trust Funds				
810	Main Street Tree Fund	14,271.68	1,031.94	0.00	15,303.62
811	Cemetery Perp Care Fund	115,483.53	4,504.03	-2,445.00	117,542.56
812	Veterans Mem Care	22,702.06	618.94	-8,770.00	14,551.00
813	Conservation Trust	23,688.25	30,092.33	0.00	53,780.58
814	Library Trust	40,970.34	88.84	0.00	41,059.18
815	Library Building Trust	28,542.46	90.85	0.00	28,633.31
816	Graves Library Endowment	37,375.45	118.97	0.00	37,494.42
821	Stabilization Fund	297,443.20	929.93	0.00	298,373.13
822	Capital Stabilization Fund	39,089.58	6,642.93	-28,421.13	17,311.38
	Agency Funds				
890	Due to Water District	-7,145.64	187,370.75	-186,613.17	-6,388.06
891	Off Duty Police Detail	0.00	18,558.69	-13,418.09	5,140.60
892	Firearm ID Cards	-225.00	6,550.00	-6,937.50	-612.50
893	Due to Deputy Collector	1,638.00	6,774.00	-7,916.00	496.00
894	Grybko Cross Rd Escrow	3,000.00	0.00	0.00	3,000.00
895	Brown Cross Rd Escrow	7,000.00	0.00	0.00	7,000.00
896	Fish & Wildlife Fees	0.00	0.00	0.00	0.00
897	Payroll Refund Agency	0.00	0.00	0.00	0.00

TOWN CLERK

2013 Vital Statistics

BIRTHS: Females:12 Males: 15 Total: 27 **MARRIAGES**: 11

DEATHS

Date	Name	Age
January		
09	Ronald D. Vatalaro, Sr.	77
February		
02	Rudolph J. Hrynyshyn	83
09	Chester P. Potyrala	96
March		
08	Lydia A. Kisloski	100
13	Rosemary D. Abbott	86
15	Genevieve R. Krawczyk	93
23	Florence C. Sadowski	98
25	Audrey L. Cary	59
29	Joseph Obeng	42
April		
12	Jean C. Mathison	84
30	Frances M. Kulessa	93
May		
06	Fred James Jarvis	81
07	Arthur Frederick McLean	66
09	Edith Beatrice Yestramski	89
16	Mary M. Petcen	96
28	Mildred Ella Kells	81
June		
05	Doris L. Fabry	83
15	Paul P. Fabry	81
June (con't)		
17	Barbara A. Klemyk	86
July		
01	Harold C. Richards	83
03	Helen M. Telega	94
11	Lila I. Maki	95
August		
04	Ralph J. Fedele	77
05	Virginia Kielbowicz	98
10	Walter J. Kamys	96
14	Andre Paul Kapise	74
18	James C. Hamill	83
29	Mary Warren	85
September		
03	Rhonda Higgins	53
10	Mary Trewhella	93
October		
12	Walter A. Whitney, Jr.	97
30	Edward F. Fydenkevez	83
November		
15	Michele Gail Wiater	61
December		
04	Marion G. Wadsworth	98
05	Helen E. Puchalski	92

Vitals	$2,062.00
Dogs	$3,717.00
Gov't. Regs./Misc.	$2,820.00
Total Paid to Treasurer	$8,599.00

Respectfully submitted,
Wendy Houle, MMC/CMMC
Town Clerk

TOWN MEETING MOTIONS and FY14 BUDGET

2013 ANNUAL TOWN MEETING
APRIL 26, 2013
6:30pm at the Sunderland Elementary School

Robert T. Duby, Moderator, called the meeting to order at 6:41pm
Wendy Houle, Town Clerk, read the Constable's Return and swore in tellers Russell Cranshaw, Diane Gumaer, Lorin Starr, and James Williams, Jr.
Mr. Duby gave a moving speech on the Boston bombing and led the Pledge of Allegiance.
Mr. Duby recognized town report dedication for 2012 to Marion Markwell and Spirit of Sunderland to Thomas Zimnowski for the contributions to the Town over the years.

Motion by Thomas Fydenkevez and seconded by Scott Bergeron to dispense of the reading of the articles. The motion passed unanimously.

88 Registered voters attended the meeting.

Motions were made and seconded by the Board of Selectmen unless otherwise noted.

MOTIONS

ARTICLE 1: Move that the Town vote to hear the reports of the Selectmen, the Sunderland School Committee and all other Town Officers, Boards, Committees and Commissions.
Majority Vote (no statutory reference)
SUBMITTED BY: Board of Selectmen
SECONDED PASSED UNANIMOUSLY

ARTICLE 2: Move that the Town vote, under the provisions of M.G.L. Chapter 41, Section 108, to set the salaries and compensation of all its elected officials connected therewith for Fiscal Year 2014.
Assessors: Chairman $2,795.48 annually Clerk $2,795.48 annually Member $2,795.48 annually
Moderator: $200.00 annually
Planning Board: Chairman $630.00 annually Clerk $630.00 annually Members each $380.00 annually
Town Clerk: $39,125.00 annually
Selectmen: Chairman $3,150.00 annually Vice Chairman $2,700.00 annually Clerk $2,700.00 annually
Majority Vote-G.L. c.41, §108
SUBMITTED BY: Board of Selectmen
SECONDED PASSED UNANIMOUSLY

ARTICLE 3: Move that the Town transfer from Free Cash, the sum of $3,414.27 to Bear River Landscaping, and the sum of $5,300.00 to Patriot Properties; transfer from line item 122-5400, the sum

of $303.15 to Kopelman & Paige, and transfer from line item 491-5410, the sum of $105.00 to Dan Vandalsen; for the sum total of $9,122.42 for unpaid bills of prior fiscal years.
*REQUIRES 4/5th VOTE MGL c.44, §64
SUBMITTED BY: Board of Selectmen
SELECTMEN RECOMMENDATION: 3-0
FINANCE COMMITTEE RECOMMENDATION: 4-0
SECONDED PASSED UNANIMOUSLY

ARTICLE 4: Move that the Town transfer from Free Cash, the sum of $4,878.29 to line item 423-5110, Highway Snow/Ice Wages.
Majority Vote-G.L. c. 40, § 5
SUBMITTED BY: Highway Superintendent
SELECTMEN RECOMMENDATION: 3-0
FINANCE COMMITTEE RECOMMENDATION: 4-0
SECONDED PASSED UNANIMOUSLY

ARTICLE 5: Move that the Town vote to transfer from the School Building Assistance Grant Special Reserve Fund, the sum of $2,121,000.00 to pay off the bond or bonds issued by the Town Treasurer for the Sunderland Elementary School reconstruction project pursuant to the vote under Article 2 of the April 25, 2003 Special Town Meeting, which project was reimbursed in part by the Massachusetts School Building Authority.
Majority Vote -G.L. c. 40, §5
SUBMITTED BY: Treasurer/Board of Selectmen
SELECTMEN RECOMMENDATION: 3-0
FINANCE COMMITTEE RECOMMENDATION: 4-0
SECONDED PASSED UNANIMOUSLY

ARTICLE 6: Move that the Town will vote to raise and appropriate the sum of $6,297,826 appropriate from Ambulance Reserve, the sum of $67,693, appropriate from Town Fund 318-Comcast PEG Access Fund, the sum of $14,194, appropriate from School Building Assistance Funds, the sum of $212,000, appropriate from Fund 610-WWTP Sewer Fund, the sum of $359,236, appropriate from Town Fund 419-Title V, the sum of $5,155 and appropriate from Free Cash, the sum of $119,558, for the sum total of $7,075,662 for town and general municipal purposes connected therewith for Fiscal Year 2014 as set forth in the handout entitled, "TOWN OF SUNDERLAND FY14 TOWN MEETING BUDGET".

Majority Vote -G.L. c. 40, §5, G.L. c.59, §21C, and G.L. c.71, §16B

SUBMITTED BY: Board of Selectmen
SELECTMEN RECOMMENDATION: 3-0
FINANCE COMMITTEE RECOMMENDATION: 4-0
SECONDED
Peter Murphy made a motion to increase Police Department budget by $16,500.00. No Second-Motion Failed
Main Motion Passed Unanimously

TOWN OF SUNDERLAND FY14 TOWN MEETING BUDGET	FY11 Budget FINAL	FY12 Budget FINAL	FY13 Budget FINAL	*FY14 Recommended Budget*	*Change from FY13 FINAL*	
GENERAL GOVERNMENT						
Personnel Services	142,101	144,363	***148,584***	***150,927***		
Elected Officials	56,300	57,041	***57,730***	***58,662***		
Expenses	138,294	136,936	***146,042***	***151,141***		
TOTAL GENERAL GOVERNMENT	**336,695**	**338,340**	***352,356***	***360,730***	***8,374***	***2.4%***
TOWN BUILDINGS						
Personnel Services	0	0	***0***	***0***		
Expenses	134,628	128,998	***124,423***	***124,888***		
TOTAL TOWN BUILDINGS	**134,628**	**128,998**	***124,423***	***124,888***	***465***	***0.4%***
POLICE DEPARTMENT						
Personnel Services	292,750	298,037	***309,501***	***317,854***		
Expenses	34,000	28,850	***32,350***	***34,400***		
TOTAL POLICE DEPARTMENT	**326,750**	**326,887**	***341,851***	***352,254***	***10,403***	***3.0%***
FIRE DEPARTMENT						
Personnel Services	92,225	93,161	***122,377***	***124,375***		
Expenses	26,918	26,918	***50,000***	***50,000***		
TOTAL FIRE DEPARTMENT	**119,143**	**120,079**	***172,377***	***174,375***	***1,998***	***1.2%***
INSPECTORS & OTHER PROTECTION						
Personnel Services	25,099	25,534	***25,868***	***26,319***		
Expenses	22,780	23,060	***23,400***	***23,800***		
TOTAL INSPECTORS & OTHER PROTECTION	**47,879**	**48,594**	***49,268***	***50,119***	***851***	***1.7%***
HIGHWAY DEPARTMENT						
Personnel Services	130,466	132,898	***134,736***	***138,803***		
Expenses	109,252	107,252	***107,252***	***109,252***		
TOTAL HIGHWAY	**239,718**	**240,150**	***241,988***	***248,055***	***6,067***	***2.5%***
HEALTH & SANITATION						
Personnel Services	11,861	12,133	***12,315***	***12,561***		
Expenses	16,352	14,222	***16,954***	***10,922***		
TOTAL HEALTH & SANITATION	**28,213**	**26,355**	***29,269***	***23,483***	***-5,786***	***-19.8%***
LIBRARY						
Personnel Services	85,746	89,746	91,894	93,732		
Expenses	15,503	15,503	20,503	24,173		
TOTAL LIBRARY	**101,249**	**105,249**	***112,397***	***117,905***	***5,508***	***4.9%***
TOTAL ELEMENTARY	**2,022,285**	**2,045,917**	***2,051,286***	***2,085,732***	***34,446***	***1.7%***
TOTAL FRANKLIN CTY TECH ASSESSMENT	**223,051**	**247,173**	***219,934***	***198,446***	***-21,488***	***-9.8%***
TOTAL FRONTIER ASSESSMENT	**1,588,420**	**1,591,686**	***1,651,336***	***1,666,469***	***15,133***	***0.9%***
BENEFITS & INSURANCE						
Personnel Services	0	0	0	0		
Expenses	495,269	494,711	507,862	533,107		
TOTAL BENEFITS & INSURANCE	**495,269**	**494,711**	***507,862***	***533,107***	***25,245***	***5.0%***
MISCELLANEOUS & RESERVE FUND						
Personnel Services	9,507	8,083	***8,205***	***8,369***		
Expenses	75,103	65,901	***79,605***	***88,662***		
TOTAL MISC. & RESERVE FUND	**84,610**	**73,984**	***87,810***	***97,031***	***9,221***	***10.5%***
TOTAL OPERATING BUDGET	**5,747,910**	**5,788,123**	***5,942,157***	***6,032,595***	***90,438***	***1.5%***
WWTP						
Personnel Services	0	0	***0***	***0***		
Expenses	275,829	280,782	***286,314***	***328,824***		
Sewer Debt Service				***30,412***		
TOTAL WWTP BUDGET	**275,829**	**280,782**	***286,314***	***359,236***	***72,922***	***25.5%***
DEBT & INTEREST						
Personnel Services	0	0	***0***	***0***		
Expenses	762,775	762,534	***753,301***	***683,831***		
TOTAL DEBT & INTEREST	**762,775**	**762,534**	***753,301***	***683,831***	***-69,470***	***-9.2%***
GRAND TOTAL	**6,786,514**	**6,831,439**	***6,981,772***	***7,075,662***	***93,890***	***1.3%***

ARTICLE 7: Move that the Town vote to transfer from Free Cash the sum of $119,558 to the Capital Stabilization Fund.
2/3 Vote -G.L. c. 40, §5B
SUBMITTED BY: Board of Selectmen
SELECTMEN RECOMMENDATION: 3-0
FINANCE COMMITTEE RECOMMENDATION: 4-0
SECONDED PASSED UNANIMOUSLY

ARTICLE 8: Move that the Town vote to appropriate from **the sum of $124,050** in Fiscal Year 2014 for the capital equipment, buildings, facilities and other capital projects as set forth in the document entitled, "FY14 CAPITAL BUDGET BY FUNDING SOURCE" on file with the Town Clerk.
2/3 Vote -G.L. c. 40, §5B
SUBMITTED BY: Board of Selectmen
SELECTMEN RECOMMENDATION: 3-0
FINANCE COMMITTEE RECOMMENDATION: 3-1
PERMANENT BUILDING COMMITTEE RECOMMENDATION: 4-0
SECONDED PASSED UNANIMOUSLY

FY14 CAPITAL BUDGET BY FUNDING SOURCE

	Project Budget	Balance		
Capital Stabilization		**130,262**		
Library Parking Lot Fence Replacement	3,761.50			
Mobile Data Terminals	3,200.00			
Weapons (Taser)	1,050.00			
Salt Shed Siding Installation	2,336.60			
Replace 1999 Small Dump Truck (10yr repl)	77,000.00			
N Main St. Reconstruction pre-engineering	30,000.00			
	117,348.10			
Fund Balance After Expenditures		**12,913.90**		
Remaining Capital Funds of Prior Years		**5,401.90**		
Salt Shed Siding Installation	5,163.40		2012 Annual Town Meeting-Article 26, Safety Complex Roof Repair	65.00
			2012 Annual Town Meeting-Article 30, Loader Transmission Repair	2,923.12
			2012 Annual Town Meeting-Article 29, Police Cruiser	45.00
			2011 Annual Town Meeting-Article 13, Municipal Computers	30.28
			2008 Annual Town Meeting-Article 23, SES Chimney Repairs	2,100.00
Library Parking Lot Fence Replacement	238.50		2012 Annual Town Meeting-Article 33, Library Copier	238.50
	5,401.90			
Fund Balance After Expenditures		**0**		
Sewer Reserve		**324,411**		
Stereo Microscope & SHEL Lab Digital Water Bath	1,300.00			
Fund Balance After Expenditures		**323,111**		
TOTAL CAPITAL BUDGET	**124,050**			

ARTICLE 9: Move that the Town vote to transfer from Free Cash the sum of $39,853 to the Stabilization Fund.
2/3 Vote -G.L. c. 40, §5B
SUBMITTED BY: Board of Selectmen
SELECTMEN RECOMMENDATION: 3-0
FINANCE COMMITTEE RECOMMENDATION: 4-0
SECONDED PASSED UNANIMOUSLY

ARTICLE 10: Move that the Town vote to transfer from the Stabilization Fund, the sum of $16,019 to FY14 line item 210-5120 Full-time Officer Wages-Quinn Bonus for the FY14 State Share, and to continue to fund both Town and State share at 100% thereafter during each annual budget cycle.
2/3 Vote -G.L. c. 40, §5B
SUBMITTED BY: Petition (text of article appears exactly at set forth in the petition)
SELECTMEN RECOMMENDATION: 0-3
FINANCE COMMITTEE RECOMMENDATION: 0-4
Evan Golann moved to Withdraw
Passed Unanimously to Withdraw

ARTICLE 11: Move that the Town vote pursuant to G.L. Chapter 4, Section 4B to rescind its acceptance of the provisions of Chapter 41, Section 108L, the so-called "Quinn Bill", establishing a police career educational incentive program, accepted under Article 12 of the April 30, 2001 Annual Town Meeting, provided however that under G.L. Chapter 4, Section 4B, a vote to rescind "shall not affect any contractual or civil service rights which have come into existence between the city, town or municipality and any officer or employee thereof as a result of the original acceptance of any such law or the provisions thereof; provided, however, that such revocation shall apply to the successor to the incumbent officer or employee, which application shall prevent such contractual or civil service right from automatically continuing with respect to such successor officer or employee."
Majority Vote -G.L. c. 4, §4B
SUBMITTED BY: Board of Selectmen
SELECTMEN RECOMMENDATION: 3-0
FINANCE COMMITTEE RECOMMENDATION: 4-0
Motion to Withdraw
Passed Unanimously to Withdraw

ARTICLE 12: Move that the Town vote to transfer from the Stabilization Fund, the sum of $17,759.25 as its allocable share of the Fiscal Year 2014 Frontier Regional School District Capital Request of $67,500 for Frontier building safety and security updates, and to disapprove the requests for electrical improvements, pick-up truck and van; provided, however, that where such capital request does not appear to have been included in the FY2014 Regional School District Budget provided to the Town pursuant to G.L. c.71, §16B, and instead seeks funding for particular capital items, unless all other member towns appropriate their allocable share of the safety and security updates, the appropriation made hereunder shall not be expended and shall be deemed to be a disapproval of such capital request; moreover, if the capital request is deemed by DESE to be part of the certified and apportioned FY2014 Regional School District Budget, then the Town's appropriation hereunder shall be deemed a disapproval of the full budget request.
2/3 Vote -G.L. c. 40, §5B
SUBMITTED BY: Board of Selectmen
SELECTMEN RECOMMENDATION: 3-0
FINANCE COMMITTEE RECOMMENDATION: 3-0

SECONDED PASSED UNANIMOUSLY

ARTICLE 13: Move that the Town vote to accept the provisions of G.L. Chapter 32B, Section 20 and establish a separate fund known as the "Other Post-Employment Benefits Liability Trust Fund" for the purpose of funding future financial obligations of the Town for health insurance and other post-employment benefits of retirees.
Majority Vote -G.L. c. 32B, §20

SUBMITTED BY: Board of Selectmen/Treasurer
SELECTMEN RECOMMENDATION: 3-0
FINANCE COMMITTEE RECOMMENDATION: 4-0

SECONDED PASSED UNANIMOUSLY

ARTICLE 14: Move that the Town vote under the Community Preservation Program to appropriate the sum of $13,150 from the Community Preservation Fund Historic Resources Reserve and the sum of $8,850 from the Community Preservation Fund Undesignated Budgeted Reserve, for the sum total of $22,000 to fund the repair and restoration of the historic Graves Memorial Building windows, including all costs incidental and related thereto; said funds to be expended under the direction of the Sunderland Historic Commission and the Community Preservation Committee.
Majority vote-G.L. c.44B, §5

SUBMITTED BY: Community Preservation Committee
CPC RECOMMENDATION: 6-0
SELECTMEN RECOMMENDATION: 3-0
FINANCE COMMITTEE RECOMMENDATION: 4-0
PERMANENT BUILDING COMMITTEE RECOMMENDATION:

SECONDED PASSED UNANIMOUSLY

ARTICLE 15: Move that the Town vote under the Community Preservation Program to appropriate from the Community Preservation Fund Undesignated Budgeted Reserve, the sum of $20,000 to fund the Town Office Building Exterior and Interior Restoration project, including all costs incidental and related thereto; said funds to be expended under the direction of the Town Administrator and the Community Preservation Committee.
Majority vote-G.L. c.44B, §5

SUBMITTED BY: Community Preservation Committee
CPC RECOMMENDATION: 5-1
SELECTMEN RECOMMENDATION: 2-1
FINANCE COMMITTEE RECOMMENDATION: 3-1
PERMANENT BUILDING COMMITTEE RECOMMENDATION:

SECONDED PASSED MAJORITY

ARTICLE 16: Move that the Town vote to appropriate or reserve from the Community Preservation Fund, Fiscal Year 2014 estimated annual revenues in the amounts recommended by the Community Preservation Committee for committee administrative expenses, community preservation projects and other expenses in Fiscal Year 2014.
Appropriations:
From FY 2014 estimated annual revenues for Committee Administrative Expenses $ 5,000
Reserves:

FY 2014 estimated annual revenues for Historic Resources Reserve	$ 12,000
FY 2014 estimated annual revenues for Community Housing Reserve	$ 12,000
FY 2014 estimated annual revenues for Open Space Reserve	$ 12,000
FY 2014 estimated annual revenues for CPA Undesignated Budgeted Reserve	$ 74,000

Majority vote-G.L. c.44B, §5
SUBMITTED BY: Community Preservation Committee
CPC RECOMMENDATION: 6-0
SELECTMEN RECOMMENDATION: 3-0
FINANCE COMMITTEE RECOMMENDATION: 4-0

SECONDED PASSED UNANIMOUSLY

ARTICLE 17: Move that the Town vote to transfer from Free Cash, the sum of $2,100 for project set up and the sum of $1,800 for year-1 internet application service, for the sum total of $3,900 to implement a Geographic Information System, including the digitization and making available on-line property records, maps, permit data and other similar information.
Majority Vote -G.L. c.40, §5
SUBMITTED BY: Board of Assessors
SELECTMEN RECOMMENDATION: 3-0
FINANCE COMMITTEE RECOMMENDATION: 4-0
SECONDED PASSED UNANIMOUSLY
Articles 18 through 24, inclusive, are so called Consent Articles
SELECTMEN RECOMMENDATION to Consent Articles: 3-0
FINANCE COMMITTEE RECOMMENDATION to Consent Articles: 4-0

ARTICLE 18: Move that the Town vote to authorize the Treasurer/Collector to enter into compensating balance agreements during Fiscal Year 2014, as permitted by G.L. Chapter 44, Section 53F.

Majority Vote-G.L. c.44, §53F
SUBMITTED BY: Treasurer/Collector

SECONDED PASSED UNANIMOUSLY

ARTICLE 19: Move that the Town authorize the Board of Selectmen to apply for, accept and expend any grants or donations from State or Federal governments or private agencies, individuals or institutions.
Majority Vote (no statutory reference; see G.L. c. 44, §53A)
SUBMITTED BY: Board of Selectmen
SECONDED PASSED UNANIMOUSLY

ARTICLE 20: Move that the Town vote to accept and expend any sum or sums of money which may be available from the State for Chapter 90 work for road improvement and equipment expense.
Majority Vote (no statutory reference; see G.L. c. 44, §53A and G.L. c.90, §34)

SUBMITTED BY: Board of Selectmen and Highway Superintendent
SECONDED PASSED UNANIMOUSLY

ARTICLE 21: Move that the Town vote under the provisions of G.L. Chapter 40, Section 4A to authorize the Board of Selectmen to enter into inter-municipal agreements.

Majority Vote-G.L. c. 40, §4A
SUBMITTED BY: Board of Selectmen
SECONDED PASSED UNANIMOUSLY

ARTICLE 22: Move that the Town vote to authorize the Board of Selectmen to enter into contracts for goods and services with duration in excess of three years under the provisions of G.L. Chapter 30B, Section 12, paragraph (b).
Majority Vote (G.L. c. 30B, §12(b))
SUBMITTED BY: Board of Selectmen
SECONDED PASSED UNANIMOUSLY

ARTICLE 23: Move that the Town vote to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 2013 in accordance with the provisions of G.L. Chapter 44, Section 4 and to issue a note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with G.L. Chapter 44, Section 17.
Majority Vote-G.L. c.44, §4; G.L. c.44, §17
SUBMITTED BY: Board of Selectmen/Treasurer
SECONDED PASSED UNANIMOUSLY

ARTICLE 24: Move that the Town vote to re-authorize the establishment of the following revolving funds pursuant to the provisions of Massachusetts General Laws Chapter 44, section 53E ½, in order to allow fees and/or fines to be spent without further appropriation for services rendered by:

Wiring Inspector
Fees for services rendered shall be credited to the fund and shall be used to support inspection services. Expenditures from this fund will not exceed $5,500.

Plumbing Inspector
Fees for services rendered shall be credited to the fund and shall be used to support inspection services. Expenditures from this fund will not exceed $3,000.

Board of Health
Fees and fines for services rendered shall be credited to the fund and shall be used to support provision of Board of Health services. Expenditures from this fund shall not exceed $11,000.

Ambulance Intercepts
Fees for services rendered shall be credited to the fund and shall be used to support ambulance services. Expenditures from this fund shall not exceed $20,000.

Fall Festival Committee
Receipts from the Annual Fall Festival shall be credited to the fund and shall be used for operating the Annual Fall Festival and related expenses. Expenditures from this fund shall not exceed $4,700.
Sunderland Public Library Community Room (Library Trustees)
Receipts from the rental of the Sunderland Public Library Community Room shall be credited to the Fund, and shall be used for maintenance of the Library Community Room and related expenses. Expenditures from this fund shall not exceed $5,000.
Majority Vote-G.L. c. 44, §53E ½
SUBMITTED BY: Board of Selectmen
SECONDED PASSED UNANIMOUSLY

Motion to dissolve the Annual Town Meeting at 8:36pm, seconded and passed unanimously.

Respectfully Submitted,
Wendy Houle, MMC/CMMC
Sunderland Town Clerk

SPECIAL TOWN MEETING
OCTOBER 18, 2013 7:00pm
Sunderland Elementary School
MOTIONS

Meeting called to order by Robert T. Duby, Moderator at 7:05pm
Wendy Houle, Town Clerk read the Constables Return
The Moderator announced that there was a survey postcard for town residents to fill out. Free flu clinic on Sunday, October 20, 2013.
There were 81 out of 2,318 registered voters that attended.
Motions were made and seconded by the Board of Selectmen.

ARTICLE 1: Move that the Town vote to authorize the Board of Selectmen to enter into an inter-municipal agreement with the towns of Deerfield and Whately, pursuant to Massachusetts General Laws Chapter 40, Section 4A, to establish and operate a regional emergency medical service effective January 1, 2014 for a term of one year, renewable for successive three-year terms subject to appropriation in each fiscal year, and upon such terms and conditions as the Board of Selectmen deem appropriate; and to authorize the Board of Selectmen to take all actions necessary to implement such agreement; recognizing, however, that the Board retains exclusive discretion as to whether to execute said agreement, and would do so only if the towns of Deerfield and Whately support the establishment of such regional service.

Majority Vote - G.L. c. 40, §5
SUBMITTED BY: Board of Selectmen
SELECTMEN RECOMMENDATION: 3-0
FINANCE COMMITTEE RECOMMEMDATION: 3-1
Seconded Passed Unanimously

ARTICLE 2: Move that the Town vote to raise and appropriate the sum of $45,625, and transfer from Ambulance Reserve the sum of $62,658, for the sum total of $155,367, as part of its allocable share of the Fiscal Year 2014 net operating cost of $438,241 and capital cost of $55,350 for the Regional Emergency Medical Service described in Article 1; and further to transfer from line item 220-5120 the sum of $12,435, transfer from line item 231-5110 the sum of $25,002, transfer from line item 231-5400 the sum of $8,500, transfer from line item 232-5110 the sum of $1,147, all for the purposes for which such sums are currently appropriated and also for the purpose of meeting the Town's allocable share of the Fiscal Year 2014 net operating and capital costs as described above; provided, however, that in the event the Board of Selectmen elects not to enter into an inter-municipal agreement for such regional service in calendar year 2013 as authorized by Article 1, the $45,625 raised by taxation and the $62,658 transferred from Ambulance Reserve shall not be expended for such purposes, but may be transferred for any lawful purpose or otherwise closed out in accordance with law, and the other sums transferred above shall be expended for the purposes originally appropriated.

Allocated Costs:

Sunderland	31.48%	$155,366.39
Deerfield	51.76%	$255,488.68
Whately	16.76%	$ 82,735.94

Majority Vote - G.L. c. 40, §5
SUBMITTED BY: Board of Selectmen
SELECTMEN RECOMMENDATION: 3-0
FINANCE COMMITTEE RECOMMEMDATION: 3-1
Seconded Passed Unanimously

ARTICLE 3: Move that the Town vote to transfer from Stabilization, the sum of $70,000 to supplement the funding from the School Building Assistance Grant Special Reserve Fund approved under Article 5 of the April 26, 2013 Annual Town Meeting, to pay off the bond or bonds issued by the Town Treasurer for the Sunderland Elementary School reconstruction project pursuant to the vote under Article 2 of the April 25, 2003 Special Town Meeting, which project was reimbursed in part by the Massachusetts School Building Authority; provided, however, that the School Building Assistance Grant Special Reserve Fund shall be fully expended before supplemental funds provided under this article are expended to pay off said bond or bonds.
2/3 vote-G.L. 40, §5B
SUBMITTED BY: Board of Selectmen
SELECTMEN RECOMMENDATION: 3-0
FINANCE COMMITTEE RECOMMENDATION: 4-0

Seconded Passed Unanimously

Motion to dissolve at 7:47pm, seconded, passed, unanimously.

Respectfully submitted,
Wendy Houle, MMC/CMMC
Sunderland Town Clerk

TREASURER/COLLECTOR

Year of Tax	Type	Committed & Balanced	Tax Paid	Abate/ Exempt	Refunds	Tax Title	Water/Sewer Liened	Balance Due
2006	Motor Vehicle	$2,196.46	$34.17					$2,162.29
2007	Motor Vehicle	$3,223.14	$109.17					$3,113.97
2008	Motor Vehicle	$4,082.31	$558.33					$3,523.98
2009	Motor Vehicle	$3,449.40	$575.84	$226.25	$126.66			$2,773.97
2009	Personal Prop	$0.00	$0.00	$8,094.49	$8,094.49			$0.00
2010	Motor Vehicle	$2,394.17	$465.44	$66.25	$29.17			$1,891.65

2011	Motor Vehicle	$5,167.63	$3,149.04	$71.45	$1,042.25			$2,989.39
2011	Real Estate	$16,515.88	$13,143.04					$3,372.84
2012	Motor Vehicle	$47,999.81	$41,323.09	$3,087.30	$2,786.88			$6,376.30
2012	Personal Prop	-$98.70			$98.70			$0.00
2012	Real Estate	$65,470.12	$51,851.98		$4,199.42			$17,817.56
2012	CPA	$740.93	$769.14					-$28.21
2012	Sewer	$6,192.00	$744.90				$5,447.10	$0.00
2013	Motor Vehicle	$338,195.39	$284,248.88	$4,630.70	$1,551.31			$50,867.12
2013	Personal Prop	$154,700.58	$153,739.29					$961.29
2013	Real Estate	$4,480,087.98	$4,418,650.46	$9,487.52	$2,149.95			$54,099.95
2013	CPA	$93,322.12	$92,153.32	$344.76				$824.04
2013	Sewer	$318,780.00	$307,633.57					$11,146.43
	TOTALS	**$5,542,419.22**	**$5,369,149.66**	**$26,008.72**	**$20,078.83**	**0.00**	**$5,447.10**	**$161,892.57**

MATURING DEBT AND INTEREST - FY 2013

TYPE OF PROJECT	BEGINNING BAL. 07/01/12	PRINCIPAL PAID	INTEREST PAID	PRINCIPAL REMAINING
Library Construction	$585,000.00	($65,000.00)	$25,057.50	$520,000.00
Public Safety Complex	$855,000.00	$95,000.00	$36,622.50	$760,000.00
School Buildings	$2,580,000.00	($240,000.00)	$105,070.00	$2,340,000.00
Sewer	$263,000.00	($29,223.00)	$2,544.01	$233,777.00
WPAT Title V	$40,780.00	($5,155.00)	$1,701.12	$35,625.00
School Building	$183,423.00	($45,900.00)	$1,459.23	$137,523.00
Energy Savings	$286,000.00	($28,600.00)	$2,602.60	$257,400.00

TREE WARDEN

Over the last year we have continued to prune, remove and replace diseased trees along our town way. We work with professional tree crews to help prune and remove the dead or dying trees.

We work closely with Western Mass Electric to keep dead trees cut back from the wires to prevent damage. Tree maintenance is an ongoing task.

Maintaining and treating elm trees to prevent Dutch Elm disease has also be completed. The removal of diseased and dying trees will be the main priority in the upcoming season.

Respectfully,
George Emery
Tree Warden

VETERANS MEMORIAL OVERSIGHT COMMITTEE (VMOC)

The significant event for the VMOC this year was the Veterans Day observation ceremony that took place on Wednesday, November 6, 2013. This year's ceremony was appropriately dedicated to the memory of Sunderland Elementary School Principal Timothy Patrick Merritt, who died unexpectedly in September. Tim was a dedicated and popular teacher and community leader, whose original idea in 2009 resulted in the joint elementary school and Town of Sunderland Veterans Day observation ceremony that now takes place annually.

This year's ceremony saw the greatest number of uniformed military participants in the five year history of the event...a fitting tribute to founder Tim Merritt. Military participants were:

From the United States Air Force:
Master Sergeant Kris Childs
Master Sergeant Chris Diangelo
Master Sergeant Matthew Fairman
Technical Sergeant Leonard Blajda (retired)
Technical Sergeant Anthony Rocco
Technical Sergeant Mathew Swindlehurst
Senior Airman Marckus Bradshaw
Senior Airman Janet Izquierdo

From the United States Army:
Major Christopher Lee
First Lieutenant Kevin Blakely
First Sergeant Craig Cox
First Sergeant Anthony Moats

From the United States Marine Corps:
Staff Sergeant Sheldon Argo
Sergeant Filipe Carvahlo
Sergeant Travis Walters
Corporal Joshua Fitzpatrick
Corporal Kevin Lee

From the United States Navy:
Lieutenant Commander Christopher Schlobohm
Hospital Man Second Class Tristan Reeb

Guest speaker was retired Army Colonel James Lake of Athol, MA. Master of Ceremonies was Interim Principal Ben Barshefsky. Both did outstanding jobs!

In addition to Colonel Lake's comments, the ceremony included a flag lowering to half- staff accompanied by the playing of taps, songs by Sunderland school children led by Mr. Edward Hines, a letter written to Sunderland students by United States Army Major Christopher Conley, read by his mother, Sunderland resident and VMOC committee member Janet Conley, a flag folding demonstration by the Westover Air Reserve Base Honor Guard, poems by Sunderland school students, comments by former Sunderland students Luke and (Navy veteran) Chris Parsons, and a Veteran's Administration tribute to Tim Merritt recognizing him as "Citizen of the Year" for his contributions to the veteran community. The tribute was read by Town Selectman Tom Fydenkevez. Mr. Fydenkevez then presented a framed copy of the tribute to Merritt family members who had traveled from New York State to attend the ceremony.

Following the formal ceremony, all 18 active duty and reserve military personnel along with our guest speaker, went to the school with students for classroom discussions, and to have lunch in the school cafeteria before returning to Westover Air Force Base and Athol, MA. As a special treat this year, several of the military joined cafeteria staff in serving lunch to the students before sitting down to eat with them!

I will end this year's VMOC report by quoting from the last paragraph of the VA tribute to Tim Merritt. "...This annual ceremony was a source of great pride for Mr. Merritt. He would be proud to know that it is in his honor that this important program will continue to thrive, and be celebrated according to his original format each year in November. "

Respectfully submitted,
Danny E. Van Dalsen, Chair

ZONING BOARD OF APPEALS

The year started out on a sour note for the Sunderland Zoning Board of Appeals in regards to the Sugarbush Meadows Comprehensive Permit court battle. On January 14, 2013, the ZBA learned that the Massachusetts Supreme Judicial Court had denied the town's final appeal. Here is a summary of the key milestone events that constituted the Sugarbush Meadows Comprehensive Permit matter. On September 28, 2006, Sugarbush Meadows LLC submitted a Chapter 40B application to build a 150-unit residential complex off of Plumtree Road using the state's Comprehensive Permit process to gain relief from several Sunderland Zoning by-laws which would have otherwise prohibited this project from being built. The ZBA conducted several public hearings starting in late 2006 and throughout all of 2007, and finally issued a decision to deny the Comprehensive Permit on January 10, 2008. Several weeks later, Sugarbush Meadows appealed our denial to the state's Housing Appeals Committee (HAC). The remainder of 2008 and most of 2009 was consumed with trial motions, document filings, extensions and a mediation session which effectively pushed off the HAC trial to the end of the year. The HAC finally conducted their hearings on November 17 in Sunderland and November 18 in Boston. On June 21, 2010 the HAC issued their ruling on the matter and voted to overturn the ZBA's denial. Subsequently, the Town of Sunderland appealed the HAC ruling to the Massachusetts Superior Court on July 19, 2010. On June 30, 2011, the Massachusetts Superior Court ruled against Sunderland and re-affirmed the HAC decision. The town then filed an appeal of the Superior Court denial to the Massachusetts Appeals Court on July 28th. On November 11, 2011 the Massachusetts Supreme Judicial Court (SJC) agreed to hear our appeal, thereby bypassing the Massachusetts Appeals Court. Our Chapter 40B counsel, Jason Talerman, argued the town's case before the Massachusetts Supreme Judicial Court on September 5, 2012. On January 14, 2013, the Massachusetts Supreme Judicial Court ruled against the town's appeal and affirmed the decision of the Housing Appeals Committee, which overturned the ZBA's denial of the Sugarbush Meadows Comprehensive Permit. With this last SJC decision, the town has exhausted all appeals avenues and the HAC's decision is final.

Although the Town of Sunderland and the ZBA did not prevail in court, the future of the Sugarbush Meadows project is far from certain. The project still has several more hurdles to clear and needs to get many more approvals. The Town will have input into several of those approvals. In addition, there have been negotiations with the developer to acquire part or all of the land, and to find some open-space preserving, revenue-generating uses for the parcel. Although this long eight-year Comprehensive Permit saga has ended, the final chapter of this project has yet to be written.

In 2013, the Zoning Board of Appeals received ten applications, which was the most since 2002. During the calendar year, the Board deliberated eight cases, while one application was withdrawn by the applicant prior a hearing being scheduled.

A total of five Special Permits were granted, three of which were for agricultural uses on parcels that are less than five acres. One Special Permit was for greenhouses on North Main Street, another for the stabling of horses on Old Amherst Road and the last one was for cooping chickens on North Silver Lane. The ZBA also granted a Special Permit to convert a 1-family home to a 2-family residence on North Main Street. The final Special Permit was granted to Construction Service to construct and operate a ready-mix concrete plant at the site of Delta Sand & Gravel's Route-116 gravel pit.

In other cases decided in 2013, the ZBA denied a Variance petition from a Montague Road resident to build a barn extension within the 20 foot side yard setback. In another case, the Board upheld the Building Inspector's determination regarding the adequacy of parking at the Blue Heron Restaurant. Lastly, the ZBA found that a Special Permit was not required for a 10 ft^2 sign for an apartment complex on Montague Road.

In closing, I would like acknowledge the efforts and contributions of my Zoning Board of Appeals team – Barre Tozloski, Jim Bernotas, Jim Williams Jr., Stuart Beckley, Stephen Schneider, Todd Nuerminger and Tom Herrick – for their dedication and service to the ZBA and the Town of Sunderland this year.

Respectfully submitted,
Steven A. Krol,
Chairman, Zoning Board of Appeals

Glossary of Terms and Definitions

ACCOUNTANT: The Town Accountant maintains custody of all town contracts and keeps a detailed record of the town debt, including the reasons for borrowing, the rate of interest when due, and payment provisions (41:57). She/he is bound as well to keep a complete set of municipal book~ including each specific appropriation, the amounts and purpose of each expenditure and the receipts from each source of income. The accountant must inform town officers of unexpended balances in their appropriations (41:58). Immediately upon the close of the calendar year, she/he must prepare statements detailing the preceding fiscal year's appropriations and expenditures, appropriations for the current fiscal year, and expenditures incurred during its first six months, as well as estimated expenditures for the second six months and estimates for the ensuing fiscal year. By August 1, the accountant or treasurer must furnish the assessors with a written report of the money received other than from taxes, loans, and trust funds for the preceding fiscal years (41: 54A*)*. A critical function of the town accountant (41.56***)*** relates to the payment of the bills and payrolls, which must be examined for the requisite oaths and approvals. Should any claims be deemed fraudulent, unlawful, or excessive, payment authorization may be withheld. In such instances, a statement must be filed with the town treasurer, outlining the reasons for the refusal. Alternatively, if all is in order, the accountant will draw a warrant upon the treasury for payment.

APPROPRIATION: An authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount as to the time when it may be expended. Only a town meeting or the school committee can authorize money appropriated for one purpose to be used for another. Any part of a "general" appropriation not spent or encumbered by June 30 automatically reverts to surplus. A "specific" or "particular" appropriation is carried forward from year to year until spent for the designated purpose or transferred by town meeting vote to another account.

ASSESSED VALUATION: The value placed on a particular property by the local Board of Assessors for the purpose of apportioning the town's tax levy among individual property owners equitably and in accordance with the legal requirement that property be assessed at "full and fair cash value," as certified periodically by the state commissioner of revenue.

ASSESSOR: The Board of Assessors is responsible for the valuation of real and personal property for the purposes of levying the property tax: Generally, the required training, the responsibility for maintaining assessment at full and fair cash value and the required revaluation of property every three years have placed an added burden on assessing offices. As part of their function, the assessors must maintain an extensive database on each parcel of property in town. The assessors are also responsible for establishing a tax rate within the levy limit established by Proposition 2

1/2. They must perform the formal calculation of the tax rate(s) for the town on the "tax rate recapitulation sheet." The role of the assessors is important because they maintain and administer the tax base, a major source of revenue for the town.

CHERRY SHEET: Traditionally printed on cherry-colored paper, this financial statement from the State still retains its nickname in spite of being pink and green. This form fists all the estimated State and County assessments reduced by any money the State expects to return to the Town. The Assessors must receive this "Cherry Sheet" before the new tax rate can be set.

DEPARTMENT HEAD: Department Heads (either appointed, i.e., Highway Superintendent or elected, i.e., Town Clerk) usually prepare their own budgets. Each departmental budget is prepared within the framework and guidelines set by the financial team. Another major role is in the capital planning process. In order to monitor spending activity, department heads must have access to and use interim financial reports. The department head identifies capital needs and usually has the best information regarding level of utilization and specifications for the acquisition. Department Heads should meet periodically with the financial team to inform these teammates in the financial management process of major issues facing the department.

EXCLUSIONS: There are two types of exclusions: debt and capital outlay expenditure. These are temporary increases in the levy limit. For debt exclusion, the additional amount for the payment of debt service is added to the levy limit for the life of the debt only. The additional amount for the payment of the capital project cost is added to the levy limit only for the year in which the project is being undertaken.

FY-FISCAL YEAR: July 1st to June 30th of the following year. Example: FY2010 starts July 1, 2009 and ends June 30, 2010.

FINANCE COMMITTEE: The Finance Committee is the official fiscal watchdog for the town. Finance Committees was established so that a representative group of taxpayers could conduct a thorough review of any or all municipal questions on behalf of all the citizens. The Finance Committee is primarily responsible for submitting its recommendations on the annual budget to the town meeting. The committee is commonly involved in the preparation process involving the development of the budget forms and, in many communities, the establishment of guidelines for department heads. Their statutory authority is limited to making transfers from the town's reserve fund to other line items in the budget as requested.

FREE CASH: Free cash is a term that generally represents the amount of community funds that are unrestricted and available for appropriation. Free cash is generated when actual revenue collections are more than budgeted and when expenditures are less than appropriations, or both. Once certified, that amount can only be used through 6/30 of the fiscal year. Free Cash must be certified each year.

LEVY: The property tax levy is the revenue a community actually raises through real and personal property taxes. The property tax levy is the largest source of revenue for most towns.

LEVY CEILING: The levy ceiling is *2.5%* of the total full and fair cash value of all taxable real and personal property in the community. (This is equal
to a $25.00 tax rate.)

LEVY LIMIT

The levy limit is the amount the town can raise. This limit is increased from year to year as long as it remains below the levy ceiling. Permanent increases in the levy limit result from the following. Automatic *2.5%* increase yearly; new growth resulting from new construction and overrides.

LOAN INTEREST: If the Town has to borrow money, we have to pay back the loan plus interest. The amount voted for Treasurer Loan Interest would be a part of these payments.

MEDICARE: Wages of local government employees hired after March 31, 1986, are generally subject to the hospital insurance (Medicare) portion of the social security tax under the Consolidated Omnibus Budget Reconciliation Act, which became effective on April 1, 1986. The tax is equal to 1.45% of the employee's pay. The employer is required to contribute an amount equal to that deducted from the employee's pay (An additional 1.45%).

NEW GROWTH: New growth is generated by a substantial improvement to a property (generally, any new dwelling unit or an addition adding at least *50%* to the value of residential property and not less than $100,000 or *50%* for commercial, industrial and personal property) in a particular year. New growth is calculated by multiplying the allowable new valuation times the prior year's tax rate. It directly increases the levy limit of a community. This is especially important for towns experiencing significant new construction, since growth frequently brings with it a need for increased services.

OMNIBUS ARTICLE:
A Town Meeting Warrant Article that consolidates budget items for various departments. At the Annual Meeting the Moderator reads the total budget allowing a "question" to be called if more discussion is wanted on a certain item. A vote will be taken first on the total of items not questioned then each questioned item will be voted separately.

OVERLAY: Overlay is a reserve account that is established by the assessors annually prior to setting the tax rate. The amount established for overlay should reflect the expected amount that will eventually have to be provided to taxpayers as a result of abatements or exemptions for property taxes. The overlay should be reasonable and be based on historical trends.

OVERLAY SURPLUS: Overlay surplus is the balance in the overlay for a particular year that is an excess of the amount remaining to be collected or abated. The Assessors release this excess amount from overlay to overlay surplus. As a result of new legislation, these funds may be appropriated by town meeting for any purpose for which a town may expend funds. At the close of the fiscal year, any balance in the overlay surplus account becomes part of surplus revenue.

OVERRIDE: A community can permanently increase its levy limit by successfully voting an override. The amount of the override becomes a permanent part of the levy limit base. On a ballot, override questions must be presented in dollar terms and must specify the purpose of the override. Overrides may only be presented at an election and require a majority vote for approval.

RESERVE FUND: The reserve fund is a contingency fund usually created as part of the annual budget appropriations that is used to fund extraordinary and unforeseen expenses. It is disbursed through transfers approved by the finance committee. In general, extraordinary and unforeseen items such as an increased insurance premium or a new police cruiser are acceptable. Salary increases are generally not an acceptable use of this reserve.

RESOLUTION AID: Resolution aid refers to the amounts allocated to each city, town and regional school district as stated in the Legislative Resolution in March. It includes direct, flexible aid under the Cherry Sheet program headings Chapter 70, Additional Assistance, and any others so designed by the Legislature. Although Resolution Aid represents the bulk of Cherry Sheet Aid, the terms are not synonymous. Cherry Sheet aid represents the total of all programs appearing on the Cherry Sheet, Resolution Aid represents a portion of this aid.

REVENUE SHARING: Federal tax dollars paid to a town to be used for any purpose which is permissible use of its own revenue. Public Hearings are required before the sums may be appropriated to individual accounts at the Annual Town Meeting.

SCHOOL DEPARTMENT
School departments have a special status concerning a municipality's budget. Under state law (71:34), the legislative body of a town (town meeting) shall establish the total appropriation for the support of the public schools, but may not limit the authority of the School Committee to determine expenditures within the total appropriation.

SELECTMEN
The Board of Selectmen is the closest thing a Town has to a Chief Executive. They have overall responsibility for the general operations of town government. As chief executive body of the town, the selectmen develop guidelines consistent with policy, at the same time taking into consideration the available financial resources of the town. As the budget is the single most important policy document that a town develops each year, participation by the selectmen is essential to their maintaining a leadership role in the town. They should review all the budget requests and develop a good understanding of the Finance Committee's position on the budget. The Board of Selectmen should establish

policy priorities and provide leadership in the constant debate between the needs of the departments for sufficient resources to deliver public services and what the taxpayer can afford.

SOFTWARE SUPPORT FEES (TAX COLLECTOR):
Money for the purpose of tape conversions (a process which converts the excise tax information at the Registry of Motor Vehicles to the Tax Collector's computer software data structures) and software updates required for the Tax Collector in order to comply with applicable laws of the Commonwealth of Massachusetts.

STABILIZATION: The stabilization fund may be created pursuant to 40: SB. Any interest earned shall be added to and become a part of the fund. This fund may be appropriated for any lawful purpose. The fund may be appropriated in a town at the annual town meeting or a special town meeting by a 2/3 vote.

TAX COLLECTOR: The Collector is charged with the responsibility for collecting all taxes owed to the municipality. This requires maintaining a good record keeping system and organization to deposit revenue into town accounts as soon as possible. All receipts must be turned over to the treasurer at least once a week (or more often during heavy collection periods). Another major responsibility of the collector is the processing of motor vehicle excise bills. These bills are generated by the Registry of Motor Vehicles and sent to the town for distribution and collection. Timely action pursuing delinquent accounts dramatically increases the likelihood of eventual collection of the tax or payment due.

TAX TITLE FORECLOSURE: Foreclosures in the Land Court are, generally speaking, the main avenue by which the Treasurer will either be able to force the delinquent taxpayer to redeem the tax title or, if payment is not made, to acquire title to the property for the municipality through foreclosure proceedings.

TOWN CLERK: The Town Clerk certifies town meeting vote, to the treasurer, assessors and accounting officer, with each appropriation in detail including how each appropriation is to be funded. The Town Clerk certifies all town meeting actions, debt, and overrides to the Department of Revenue.

TREASURER: The Treasurer is the custodian of all town funds. The position is responsible for the deposit, investment and disbursement of town funds. The Treasurer is empowered by town meeting to issue debt on behalf of the town with the approval of the Board of Selectmen. During the year, the Treasurer must determine the cash needs of the town (i.e., when money will be available to invest and when money will have to be borrowed to meet expenses.)

Treasurers should maintain a cash flow budget that is updated and adjusted on a monthly basis. They should review the banking services that are available and competitively seek those that are most cost effective. Investments should be made in accordance with a written investment policy that is reviewed with the selectmen and the Finance Committee. A strong record keeping system is also important to document performance

WARRANT: There are three types:

1. Treasurer's Warrant which is signed by the Board of Selectmen that authorizes the Treasurer to pay a list of bills (41:56).
2. Assessors Warrant to Collect which authorizes the Collector to collect the amount of tax that has been committed to the Collector (59:55)
3. Town Meeting Warrant. All town meetings must be called by a warrant that states the time and place of the meeting and lists all items of business to be acted upon. The warrant must be posted 7 days before the annual town meeting and 14 days prior to a special town meeting (39:10).