

ANNUAL REPORT 2014



TOWN OF SUNDERLAND

DEDICATION



MARY WARNER

As far back as the 1950s, Mary Warner has given numerous hours, with the support of her family and especially her husband, Ed to enhance the Town of Sunderland. Mary's outgoing and charming personality make it easy for those around her to join in and share her enthusiasm. Mary has served on the Sunderland School Committee, Frontier School Committee, French King Regional Vocational School Committee, Finance Committee, Town Park Committee, and participated in the Town's 250th Commemorative Exercises as Chairperson. As part of this event, she orchestrated the celebration greeting and entertained dignitaries and representatives from other Sunderlands in England, Ontario and Vermont. More recently, Mary worked many hours editing the Town of Sunderland History, Volume III.

Mary, we thank you for sharing your knowledge and skills to benefit the residents of the Town of Sunderland. We appreciate your contagious smile and continuing to give your time to make Sunderland a better place!

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IN MEMORIAM



Edna Ahearn 1920 - 2014

Edna served on the School Improvement Council and she was an active member on the Council on Aging for quite some time serving the Town's senior citizen population.



Walter Bielunis 1922 - 2014

Walter was active in the community as an Honorary Police Officer. He also served as Civil Defense Police member and was part of the Auxiliary Fire personnel. Mr. Bielunis was proudly recognized as being the oldest Veteran in our community.



Paul Korpita 1920 - 2014

Mr. Korpita served the town in many capacities over the years including Selectman, Assessor, Board of Health and Finance Committee. Paul also was a Constable for many years and served on the Auxiliary Police, served as a Police Officer and was an active member of the Fire Department. He was part of the Town's Veteran's Agent on the Veterans Commission, Permanent Building Committee and Agricultural Land Preservation Committee.

GENERAL INFORMATION

Sunderland Town Offices: 12 School Street, Sunderland, MA 01375

TOWN WEB SITE: www.TownOfSunderland.us

Town Incorporated: November 12, 1718

Population Federal Census-2010:

3,684

Elevation above Sea Level: 137.121 feet

Square Miles: 14.78

REPORTS AND ARTICLES FOR ANNUAL TOWN MEETING: Reports shall be submitted to the Board of Selectmen by all boards and officials for insertion in the Annual Town Report. All Articles for Annual Town Warrant shall be presented to the Board of Selectmen in writing no later than forty-five (45) days prior to the Annual Town Meeting, or upon approval of the Selectmen. The signatures of 10 certified voters and their addresses are needed to put an Article on the Warrant.

ANNUAL TOWN MEETING: The Annual Town Meeting is held the last Friday of April, pursuant to Town By-law.

NOMINATION PAPERS: Voters' signatures and addresses are necessary on nomination papers secured from the Town Clerk, in order to place a name on the ballot for election to a town office. Deadline for filing of nomination papers is set by the Town Clerk.

REGISTRATION OF VOTERS: Residents may register as voters by the Town Clerk at any time during office hours and at special voter registration sessions posted by the Town Clerk before primaries, elections and all Town Meetings.

ANNUAL TOWN ELECTIONS: The Annual Town Election is held the first Saturday of May, pursuant to town by-laws.

AMENDMENTS TO ZONING BY-LAWS: Amendments to the zoning by-laws of the Town by vote at an annual or special town meeting as provided in MGL Chapter 40A, §6. (For more details, consult the Planning Board.)

PERMITS: Applicants must secure permits from the appropriate department for Board of Health services, the Building Inspector for all construction work, Plumbing and Gas for plumbing and gas services and Wiring Permits for all electrical work. Permits are available in the Town Office Building.



TELEPHONE NUMBERS

- Town Administrator-Margaret Nartowicz 665-1441
Email: townadmin@TownOfSunderland.us
- Board of Selectmen's Office 665-1441
Email: selectmen@TownOfSunderland.us / FAX 665-1446
- Accountant 665-1443
- Board of Assessors: Assessor Asst.- 665-1445
Email: assessors@TownOfSunderland.us
- Board of Health - Secretary 665-1074
Email: boardofhealth@TownOfSunderland.us
- Building Inspector ó Joe Fydenkevez 665-1433
(Home: 413-665-4773) Email: building@TownOfSunderland.us
Steve Reno ó Alternate Building Inspector

- Electrical Inspector ó Jim Tower 413-530-0718
- Fax-Town Offices 665-1446
- Fire Department (non-emergency) 665-2465
Email: fire@TownOfSunderland.us
- Fire & Ambulance (Emergency) 911
- Highway Department-Sup. George Emery 665-1460
Email: Highway@TownOfSunderland.us
- Library-Director: Adam Novitt 665-2642
Email: Director@SunderlandPublicLibrary.org
- Plumbing/Gas Inspector-Jeff Hubbard 413-246-1914
- Police (non-emergency) 665-7036
Email: police@townofsunderland.us
- Police (Emergency) 911
- Recreation 665-1439
Email: recreation@townofsunderland.us
- Sewer Commissioners 665-1441
Email: selectmen@TownOfSunderland.us
- Tax Collector/Treasurer 665-1444
Email: treascollector@TownOfSunderland.us
- Telecommunications 665-1082
Email: telecomm@TownOfSunderland.us
- Town Clerk ó Wendy Houle 665-1442
Email: townclerk@TownOfSunderland.us
- Wastewater Treatment Plant 665-1447
- Water District, Sunderland 665-7685



LEGISLATIVE INFORMATION

US SENATE

Elizabeth Warren, Democrat; 1550 Main Street, Suite 406, Springfield, MA 01103; phone: 202-224-4543 or Russell Senate Office Bldg., 2 Russell Courtyard, Washington, DC 20510

Ed Markey, Republican; 1550 Main Street, 4th Flr, Springfield, MA 01101, phone: 413-785-4610 or 218 Russell Senate Office Bldg., Washington, D.C. 20510, phone: 202-224-2742

US CONGRESS, 2ND CONGRESSIONAL DISTRICT

James P. (Jim) McGovern, Democrat, 438 Cannon HOB
Washington, DC 20515, phone: 202-225-6101 or 94 Pleasant Street, Northampton, MA 01060,
phone: 413-341-8700

GOVERNOR

Duval Patrick Governor, State House, Rm 360, Boston, MA 02133, phone: (617) 725-4000
e-mail: goffice@state.ma.us

REPRESENTATIVE TO GOVERNOR'S COUNCIL

Thomas F. Merrigan - Greenfield, 8th Governor's District, 23 Plum Tree Lane, Greenfield, MA 01301, phone: 413-774-5300, email: merrigan@valinet.com

SENATOR IN GENERAL COURT

Stanley C. Rosenberg-Amherst, Hampshire-Franklin-Worcester District
Email: Stan.Rosenberg@masenate.gov
Northampton Office: (413) 584-1649 1 Prince Street, Northampton, MA 01060, phone: 413-584-1649
Boston Office: State House Rm. 320, Boston, MA 02133, phone: 617-722-1532

REPRESENTATIVE IN GENERAL COURT

Stephen Kulik-Worthington, 1st Franklin District
S. Deerfield Office: 1 Sugarloaf St, South Deerfield, MA 01373, phone: 413-665-4-7200
Boston Office: State House Rm. 279, Boston, MA 02133, phone: 617-722-2210;
Email: Stephen.Kulik@mahouse.gov

TOWN OF SUNDERLAND - A BRIEF HISTORY

Sunderland, Massachusetts, is one of the southernmost towns in Franklin County. The community is situated in the eastern portion of the Connecticut River Valley in western Massachusetts.

Sunderland was incorporated as a town in 1718. Before being incorporated, Sunderland was known as Swampfield, so named by its first settlers because of the swampland within the town. Settlement of the town originated on what is now North and South Main Streets, with forty designated house lots. Settlers were also assigned an equal percentage of swampland, pasture land, and wood lots. North and South Main Streets are scenic, broad avenues that appeal to our sense of what a small New England town should be. In the late 1820s, maple trees were planted on each side of the street, which has added to Sunderland's beauty, especially as leaves change color, or after a snowfall. The houses are a pleasing mix of sizes and styles; in fact, Sunderland's main street has examples of most of the architectural styles of the 18th, 19th and 20th centuries.

Mount Toby range is another source of beauty and historic background. A watchtower is at the peak along with a commanding view of the river valley. The north part of Mt. Toby is the home of the "Sunderland Cave." It is not technically a cave, but huge slabs of tipped conglomerate rock. Caves are rare in this part of New England, which has made this one more widely known. Sunderland's first Irish immigrants located their homes on Mt. Toby in the mid-nineteenth century, which were known as "paddy farms." Trails are still evident, along with old stone walls marking boundary lines.

Sunderland, still then known as Swampfield, was set off from neighboring Hadley in 1673, with the Connecticut River as the western boundary with Deerfield. Settlement was abandoned during King Philip's War (1675) and re-established as the town of Swampfield in 1714, extending north to Hunting Hills (Montague), and east to Long Plain (Leverett). Montague was set off from Sunderland in 1754 and Leverett in 1774.

Farming developed as the primary industry, particularly crop production in the excellent soils of the river valley. Agriculture prospered, helping to add villages in North Sunderland and Plumtrees (the eastern side of Sunderland) in the early 19th century. Introduction of commercial tobacco expanded settlement to the Meadows (southern side of Sunderland) in the early 19th century. Although farming was the main occupation, there were supporting industries throughout Sunderland's history, such as tobacco shops and farm machinery supplies, as well as sawmills, stores, gravel operations, and blacksmiths. Today there is a large gravel operation, a rest home, garages and convenience stores, insurance and real estate operations, as well as vegetable farming.

With the Connecticut River as one of Sunderland's boundaries, ferries were used at the river for crossing until 1812, when the first bridge was constructed. Sunderland has had a total of 10 bridges. The main causes of our fallen bridges were high water, ice, and piers not high enough to clear rising water levels, especially in the spring. The tenth bridge is 47 feet above normal water level, and has stood since 1938.

Sunderland was also home to "The Amherst to Sunderland Street Railway." Although the trolley car only lasted from 1890-1926, it marked progress for Sunderland. In that period, high school students from Sunderland could ride the trolley to school in Amherst.

Natural disasters are not unknown to Sunderland. Residents have endured floods (1927 and 1936) and a hurricane (1938). Damage had been great in some parts of town, but over time one would never know of the mishaps.

The small town of Sunderland has grown in population over the past 30 years, with a current population of about 3,400. More houses and apartment complexes have been built, and the town has gone from a farming community to a bedroom community, giving easy access to out-of-town jobs, especially at the nearby University of Massachusetts and other local colleges (Amherst College, Hampshire College, Mt. Holyoke College, and Smith College).

**Compiled by Wendy Houle
Sunderland Historical Commission/Town Clerk**

Sources: History of Sunderland, 1899; History of Sunderland, Vol. II., 1954; Beers Atlas of Franklin County, 1873-4; Massachusetts Historical Commission Reconnaissance Survey Report, 1982; Sunderland's Main Street Walking Tour, 1993; My Sunderland - a Quarter millennial souvenir of Sunderland, 1968; A Gazetteer of Massachusetts, p. 282; History of the Connecticut Valley, Vol. II; Centennial Gazette, 1792-1892, pp. 101-103.

ELECTED OFFICIALS**APPOINTMENT****TERM****ASSESSORS**

KOWALECK, MARY ANN	3 YR/2017
KOWALECK, JAMES, CHAIR	3 YR/2016
SKIBISKI, MICHAEL	3 YR/2015

BOARD OF HEALTH

KUSHI, KENNETH	3 YR/2015
PACIOREK, KRISTY	3 YR/2017
ROCK, CAITLYN	3 YR/2016

ELEMENTARY SCHOOL COMMITTEE

FULTON, DOUGLAS	3 YR/2016
MCFARLAND, KEITH	3 YR/2017
GOTTSCHALK	3 YR/2017
SAKREY, TRACI	3 YR/2015
SMITH-ZEOLI, AIMEE	3 YR/2015

FRONTIER REGIONAL SCHOOL COMMITTEE

MCFARLAND, KEITH (SES Rep)	1 YR/2015
PIERCE, JUDITH	1 YR/2016
ROBERTS, LYN	1 YR/2017

LIBRARY TRUSTEES

BERRY, ELIZABETH	3 YR/2016
BRIDWELL, GERALD	3 YR/2017
BLAIS, NATALIE	3 YR/2017
KROL, EILEEN	3YR/2016
LOPATKA, RICHARD	3 YR/2015
SACKREY, JOHN	3 YR/2015
STARR, LORIN	3 YR/2015
WISSEMAN, DAVID	3 YR/2016
VOORHEIS, VALERIE	3 YR/2017

PLANNING BOARD

JONES, TERESA	5 YR/2016
MURPHY, DAN	5 YR/2019
ROSCOE, DANA, CHAIR	5 YR/2015
SCHNEIDER, STEPHEN	5 YR/2017
SNYDER, SARAH	5 YR/2018

RIVERSIDE CEMETERY TRUSTEES

BERGERON, JANET	3 YR/2017
BERGERON, SCOTT, Chair	3 YR/2015
WISSEMAN, MICHAEL	3 YR/2016

SELECTMEN

BERGERON, SCOTT A.	3 YR/2015
FYDENKEVEZ, THOMAS D.	3 YR/2017
PIERCE, DAVID J.	3 YR/2016

SEWER COMMISSIONERS

BERGERON, SCOTT A.	3 YR/2015
FYDENKEVEZ, THOMAS D.	3 YR/2017
PIERCE, DAVID J.	3 YR/2016

TOWN CLERK

HOULE, WENDY	3 YR/2016
Assistant Town Clerk-appointed by Town Clerk	
NARTOWICZ, MARGARET	1 YR/2015

TOWN MODERATOR

DUBY, ROBERT	1 YR/2015
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TOWN PARK TRUSTEES

BARSHIEFSKY, BEN	WILL DICTATES
KUSHI, KENNETH	3 YR/2016
SACKREY, TRACI	1 YR/2015

SELECTMEN'S APPOINTMENTS**APPOINTMENT****TERM****TOWN ADMINISTRATOR/****ADA COORDINATOR**

NARTOWICZ, MARGARET	contract
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ACCOUNTANT

MORTON, BRIAN	1 YR/2015
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ADMINISTRATIVE ASSISTANT

Selectmen's Office

BENNETT, CYNTHIA	1 YR/2015
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AGRICULTURAL COMMISSION

ARQUIN, MEGAN	3 YR/2015
WISSEMAN, MICHAEL	3 YR/2017
WILLIAMS, ROBERT	3 YR/2017
REED, SCOTT	3 YR/2015
GRIFFIN, CURT (Con Com Rep)	1 YR/2015

ANIMAL CONTROL OFFICER

POTYRALA, DANIEL	1 YR/2015
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ANIMAL INSPECTOR

(Appointed by Mass Dept. of Agriculture Resources)

POTYRALA, DANIEL	1 YR/2015
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ANTI-HARASSMENT OFFICER

SILLIN, ELIZABETH	1 YR/2015
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ASSESSOR'S OFFICE

Administrative Assistant

FOSTER, TERESA	1 YR/2015
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BOARD OF HEALTH AGENT

BALL, STEPHEN	1 YR/2015
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HOUSING HEALTH AGENT

HILLISIDE ENVIRONMENTAL	1 YR/2015
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BUILDING COMMISSIONER

FYDENKEVEZ, JOSEPH	1 YR/2015
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Assistant Building Inspector

RENO, STEVEN	1 YR/2015
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BURIAL OFFICER

Vacant

Assistant Burial Officer

Vacant

VETERANS GRAVES

CONLEY, JANET	1 YR/ 2015
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CENTRAL FRANKLIN DISTRICT VETERANS**COMMITTEE**

Vacant

COLLECTOR/TREASURER

WARRINER, SUSAN	1 YR/2015
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Temporary/Assistant Collector/Treasurer

NARTOWICZ, MARGARET	1 YR/2015
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Payroll Clerk
 THOMAS, CATHRYN 1 YR/2015
COMMUNITY ECONOMIC DEVELOPMENT
 STRATEGY COMMITTEE (CEDS)
 NARTOWICZ, MARGARET CONTRACT

COMMUNITY PRESERVATION COMMITTEE
 CLARK, HELEN-Historical 1 YR/2015
 FYDENKEVEZ, TOM ó Selectmen 1 YR/2015
 LOPATKA, RICHARD-Housing 1 YR/2015
 SNYDER, SARA-Planning 1 YR/2015
 UNKLES, JENNIFER-Conservation Rep 1 YR/2015
 WISSEMAN, MIKE ó Citizen 1 YR/2015
 DEANE SHAUNA - Recreation 1 YR/2015

CONSERVATION COMMISSION
 GRIFFIN, CURT 3 YR/2015
 MURPHY, DAN 3 YR/2016
 NEURMINGER, TODD 3 YR/2016
 PICK, NANCY 3 YR/2017
 UNKLES, JENNIFER 3 YR/2015

CONSTABLES
 DEVINE, THOMAS 1 YR/2015
 FLEMING, DANIEL 1 YR/2015
 LAURENITIS, FRED 1 YR/2015
 RICHARDS, ALLAN 1 YR/2015
 WOZNAKEWICZ, MICHAEL 1 YR/2015
 ZUMBRUSKI, VICTOR 1 YR/2015

COUNCIL ON AGING
 BARITZ, PHYLLIS 3 YR/2015
 GUNN, EDNA 3 YR/2016
 HOWE, JOAN, 3 YR/2015
 VACANCIES

CULTURAL COUNCIL
 THOMPSON, TAMMY 2 YR/2017
 GORMAN, MARY 3 YR/2015
 HOWEY, BARBARA 3 YR/2015
 JACQUE, JULIE 3 YR/ 2015
 LACEY, PETER 3 YR/ 2016

ECONOMIC DEVOPMENT COMMITTEE
 BERNOTAS, JIM 1 YR/2015
 KAJSTURA, ALEKS 1 YR/2014
 LAURENITIS, FRED 1 YR/2015
 MURPHY, DAN 1 YR/2015
 PIERCE, DAVID 1 YR/2015
 TOZLOSKI, BARRE 1 YR/2015
 WARNER, JR ROCK 1 YR/2015

EMERGENCY MANAGEMENT DIRECTOR
 AHEARN, ROBERT 1 YR/2015

EMERGENCY PREPAREDNESS TEAM
 AHEARN, MARY ELLEN 1 YR/2015

AHEARN, ROBERT, Chair 1 YR/2015
 BALL, STEPHEN 1 YR/2015
 BERGERON, SCOTT 1 YR/2015
 FYDENKEVEZ, THOMAS 1 YR/2015
 BARSHEFSKY, BEN 1 YR/2015
 GILBERT, JEFFREY 1 YR/2015
 EMERY, GEORGE 1 YR/2015
 HOULE, WENDY 1 YR/2015
 LAURENITIS, FRED 1 YR/2015
 ROCK, CAITLYN 1 YR/2015
 NARTOWICZ, MARGARET 1 YR/2015
 PIERCE, DAVID 1 YR/2015
 TREMBLAY, MARC 1 YR/2015

ENERGY COMMITTEE
 WILLIAMS. LAURA, Chair 1 YR/2015
 FALBEL, AARON 1 YR/2015
 REED, SCOTT 1 YR/2015

ETHICS MUNICIPAL LIASON
 NARTOWICZ, MARGARET 1 YR/2015

FALL FESTIVAL COMMITTEE
 BARKER, AMY 1 YR/2015
 CONLEY, JANET (resg. 10/2014) 1 YR/2015
 EWEN, JAMES 1 YR/2015
 ROLNICK, SUSAN 1 YR/2015
 WOZNAKEWICZ, BRENDA 1 YR/2015

FENCE VIEWER
 EMERY, GEORGE 1 YR/2015

FINANCE COMMITTEE ó (Moderator Appointments)
 BENNETT, BRUCE 3 YR/2016
 KAJSTURA, ALEKSANDRA 3 YR/2016
 MOZEA, FRANCIS 3 YR/2015
 RANDALL, SEAN 3 YR/2016
 ZINAN, MARK 3 YR/2016
 3 vacancies

FIRE DEPARTMENT
 Fire Chief
 AHEARN, ROBERT 3/YR/2017

Officers ó Fire Chief Appointments
 BENJAMIN, STEVEN, Assistant Chief
 BIELUNIS, JAMES, Lieutenant
 DICKINSON, RICHARD, Sergeant
 TOWER, JAMES S., Lieutenant
 ZEOLI, MICHAEL, Lieutenant

Firefighters ó Fire Chief Appointment
 FADUS, RICK
 GALLO, RICH
 HUBBARD, JEFFREY
 JONES, CODY
 KUDRIKOW, JAMES
 MCKEMMIE, CALVIN

MILLER, JACOB
OLMSTEAD, HEIDI
SMITH, SCOTT
SULLIVAN, JOHN
WHITE, MCCLELAN

FRANKLIN COUNTY BIKEWAY COMMITTEE

	<u>FRANKLIN COUNTY ETA</u>
Vacant	1 YR/2010

FRANLIN COUNTY SOLID WASTE

REPRESENTATIVE

FRCOG REP

FRANKLIN COUNTY REGIONAL PLANNING
BOARD

HAZARDOUS WASTE COORDINATOR

HIGHWAY DEPARTMENT

HISTORICAL COMMISSION

HOUSING COMMITTEE

LIBRARY DIRECTOR

MOTH SUPERINTENDENT

MUNICIPAL LIASON

NETWORK & ELECTRONIC RESOURCES AGENTS

PARKING CLERK

PERMANENT BUILDING COMMITTEE

PERSONNEL COMMITTEE

PLUMBING/GAS INSPECTOR

POLICE DEPARTMENT

TOZLOSKI, BRENDA	1 YR/2015
Sergeant	
LYONS, BRENDAN	1 YR/2015
Part Time Officers	
DELEO, STANLEY	1 YR/2015
GRANITSAS (eff 6.2.14)	1 YR/2015
LEMAY, JOSHUA	1 YR/2015
MELNIK, DEVIN	1 YR/2015
SMITH, ZACHARY	1 YR/2015
VALENCIK, CHAD (eff 6.2.14)	1 YR/2015
WINGLER, JUSTIN (RESGN 3.3.14)	1 YR/2015

POLICE / FIRE CIVIL DEFENSE DIR

AHEARN, ROBERT	1 YR/2015
GILBERT, JEFFREY	1 YR/2015

Alcohol Control Agent

GILBERT, JEFFREY, Police Chief	1 YR/2015
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Alcohol Enforcement Agents

DELEO, STANLEY	1 YR/2015
GILBERT, JEFFREY	3 YR/2016
GOLANN, EVAN	1 YR/2015
GRANITSAS (eff 6.2.14)	1 YR/2015

LEMAY, JOSHUA	1 YR/2015
LYONS, BRENDAN	1 YR/2015
SCOBLE, PETER	1 YR/2015
TOZLOSKI, BRENDA	1 YR/2015
GRANITSAS	1 YR/2015
MELNIK, DEVIN	1 YR/2015
SMITH, ZACHARY	1 YR/2015
VALENCIK, CHAD	1 YR/2015
WINGLER, JUSTIN (resg 3.3.14)	1 YR/2015

Chaplain

VACANT

PROCUREMENT OFFICER

NARTOWICZ, MARGARET	1 YR/2015
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PVTA REPRESENTATIVE

NARTOWICZ, MARGARET	1 YR/2015
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RECREATION COMMITTEE

BOURQUE, CHRIS	1 YR/2015
BOURQUE, KRISTINE	1 YR/2015
CHEVALIER, JEFFREY	1 YR/2015
DEANE, SHAUNA	1 YR/2015

Recreation Coordinator

EWEN, JAMES	1 YR/2015
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SOUTH COUNTY SENIOR CENTER (SCSC)

OVERSIGHT

FYDENKEVEZ, THOMAS	1 YR/2015
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REGISTRARS

RICHARDS, JUDITH	3 YR/2016
KELLEY, EDWARD, JR.	3 YR/2016
PATTERSON, DONALD	3 YR/2016

STEERING COMM VOL III

HOULE, WENDY, Chair	1 YR/2015
CLARK, HELEN	1 YR/2015
HUBBARD, CINDY	1 YR/2015
TROUSDELL, RICHARD	1 YR/2015
FLEMMING, DAN	1 YR/2015
POMEROY, HELEN	1 YR/2015
KOWALECK, MARY ANN	1 YR/2015
WILLIAMS, SR., JAMES	1 YR/2015

SUNDERLAND EMERGENCY PREPAREDNESS

TEAM (SEPT)

AHEARN, MARYELLEN	1 YR/2015
AHEARN, ROBERT	1 YR/2015
BALL, STEPHEN	1 YR/2015
BERGERON, SCOTT	1 YR/2015
EMERY, GEORGE	1 YR/2015
FYDENKEVEZ, TOM	1 YR/2015
GILBERT, JEFF	1 YR/2015
HOULE, WENDY	1 YR/2015
LAURENITIS, FRED	1 YR/2015
BARSHFEFSKY, BEN	1 YR/2015
NARTOWICZ, MARGARET	1 YR/2015
ROCK, CAITLYN	1 YR/2015
PIERCE, DAVID	1 YR/2015
TREMBLAY, MARC	1 YR/2015

TELECOMMUNICATIONS

TOWER, JAMES S	1 YR/2015
WESTON, BRUCE	1 YR/2015
ZIMNOWSKI, THOMAS	1 YR/2015

Technician, Part-Time

ZIMNOWSKI, THOMAS	1 YR/2015
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TOWN COUNSEL

KOPELMAN AND PAIGE	1 YR/2015
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TREE WARDEN

EMERY, GEORGE	1 YR/2015
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VETERANS AGENT

Vacant

VETERANS MEMORIAL OVERSIGHT COMMITTEE

AHEARN, MICHAEL	1 YR/2015
CONLEY, JANET	2 YR/2015
VANDALSEN, DAN	3 YR/2015

VOLUME III HISTORY COMMITTEE

CLARK, HELEN	1 YR/2015
FLEMMING, DANIEL	1 YR/2015
HOULE, WENDY	1 YR/2015
HUBBARD, CINDY	1 YR/2015
KOWALECK, MARY ANN	1 YR/2015
POMEROY, HELEN	1 YR/2015

TROUSDELL, RICHARD 1 YR/2015
 WILLIAMS, JR, JAMES 1 YR/2015

WIRING INSPECTOR

TOWER, JAMES 1 YR/2015

Assistant

MURPHY, PETER 1 YR/2015

ZONING BOARD OF APPEALS

KROL, STEVEN, Chair 3 YR/2016
 BECKLEY, STUART 3 YR/2015
 TOZLOSKI, BARRE 3 YR/2016
 BERNOTAS, JAMES 3 YR/2015
 WILLIAMS, JR JAMES 3 YR/2015

Associate Members

NUERMINGER, TODD 1 YR/2015
 WILLIAMS, JONATHAN 1 YR/2015
 SCHNEIDER, STEPHEN 1 YR/2015
 (Rep. from Planning Board)

PUBLIC WEIGHERS ó Delta Sand & Gravel

Appointed 4.1.14 ó through 3.31.15

CONROY, TJ, JR.
 KUCENSKI, JANE
 MARTIN, RACHEL
 SLONGWHITE, ROBERT
 WARNER, CRAIG

PUBLIC WEIGHERS ó ALL STATES ASPHALT

Appointed 4.1.14 ó through 3.31.15

ALLARD, JOSEPH
 BAJ, TIMOTHY
 BAKER, DENIS
 BONNETT, DAVID
 CAMERON, DUNCAN
 CHMYZINSKI, PETER
 CLONINGER, DEAN
 FOUNTAIN, RONALD
 GIARD, CHAD
 GOSCENSKI, JEFFERY

HOLMBERG, ALLAN
 HOWE, RANDALL
 HOUSE, HAROLD
 ISLES, JOSHUA
 KELLEY, THOMAS
 KIE, WINTHROP
 KORENEWSKY, FREDERICK
 Korpita, EDWARD
 LACKARD, ALAN
 LASHWAY, JOHN
 LASHWAY, ROBERT
 LEONARD, WAYNE
 MAILLET, RONALD
 MASSEY, JASON
 METCALF, WILLIAM
 MINOR, SEAN,
 MINOR, SEAY
 MORIARTY, MICHAEL
 MURPHY, MICHAEL
 OLANYK, PETER
 PAINE, RICHARD
 PARKER, HOMER
 PASKO, JOEL
 PORTER, KEITH
 POWERS, MATT
 PUCHALSKI, RONALD
 ROGALSKI, MARK
 SADLOWSKI, MARK
 SHEARER, RANDY
 STOCKWELL, NORMAN
 SMITH, TIM
 THURLOW, DANIEL
 UZDAVINIS, TODD

PUBLIC WEIGHERS ó Warner Bros LLC

Appointed 04.01.14-03.31.15

CHICOINE, LEO
 DENNO, NICHOLAS
 GREENE, ROBERT
 JARVIS, TODD

AGRICULTURAL COMMISSION: No report.**BOARD OF ASSESSORS**

Email: assessors@townofsunderland.us

Tax Recapitulation of Tax Levy

	<u>Fiscal 2015</u>	<u>Fiscal 2014</u>
Total Amount to be Raised	8,112,771	10,413,624
Total Estimated Receipts from Non-Tax Sources	<u>3,274,912</u>	<u>5,633,610</u>
Tax Levy	4,837,859	4,780,014

Value of Real Estate by Class

Real Estate Property Valuation		
Residential	302,386,617	301,463,617
Commercial	23,342,799	23,642,436
Industrial	<u>5,267,200</u>	<u>5,267,200</u>
Total Real Estate Valuation	330,996,616	330,373,253
Personal Property Valuation	<u>7,078,798</u>	<u>11,544,783</u>
Total Property Valuation	338,075,414	341,918,036
Tax Rate (Levy/Valuation*1000)	\$14.31	\$13.98

Local Expenditures

Appropriations	7,549,640	9,936,029
Other Amounts to be Raised	563,131	477,595
Total Amount to be Raised	8,112,771	10,413,624

Estimated Receipts and Available Funds

Estimated Receipts - State	1,730,479	1,610,604
Estimated Receipts - Local	497,537	587,428
Free Cash	291,520	305,920
Other Available Funds	499,299	3,129,658
Total Estimated Receipts	3,274,912	5,633,610

Abatements & Exemptions Granted (FY2014 application period not yet closed when report was submitted)

Real Estate Abatements	80	793
Personal Property Abatements	55	0
Veteran's Exemptions	5,600	5,600
Blind Exemptions	438	438
Seniors' Exemptions	77	500
Senior Work-Off Program (est.)	1688	1,800
Total	\$6,173	\$9,130

Respectfully Submitted,
James Kowaleck, Chair; Michael Skibiski, MaryAnn
Kowaleck

BOARD OF HEALTH

Email: boardofhealth@townofsunderland.us

Telephone: 413-665-1441

The Board of Health is comprised of three (3) non-compensated elected members. In addition to the three elected members, the Town contracts with Stephen Ball who provides the Town with of services related to soil evaluations, wells, pools, camps and food inspections. We contract with Hillside Environmental for housing services which includes housing complaints, related to sanitary conditions at rental properties, hoarding concerns, building condemnations, fire or other disaster inspections.

The Board of Health meets once a month on Mondays. Check the Town's website calendar for exact date each month at www.TownOfSunderland.us. The Board of Health Agent has public office hours Monday evenings from 6PM to 8PM in the Town Office Building, 2nd Floor Office.

Our part-time Health Agent is responsible for a variety of inspection services relating to Title V services, repairs and new septic system plan reviews, soil evaluations and final inspections for septic systems. The Health Agent conducts inspections of semi-public pools at the Town's Apartment Complexes; and also issues town-wide well permits and inspections for drinking or irrigation purposes. The Health Agent is also responsible for developing regulations for the Board of Health, such as Well Regulations and Tobacco Regulations that are imposed on the Town's permitted tobacco retailers. All food inspections for the Town's restaurants including seasonal businesses, one-day special events, catering services, local Nursing Home and the elementary school cafeteria are conducted semi-annually by the Health Agent. Additional responsibilities of the Board of Health include illegal dumping and related trash and disposal issues in the Town. Complaints and violations of the Town's littering bylaws can be reported to the Board of Health secretary or Board of Selectmen's Office for further investigation and remediation.

Housing Health Agent services are by appointment only. All other non-Housing Health Agent services may be addressed by calling the Board of Health Secretary or during public office hours Monday evenings, 6PM-8PM. The Board of Health secretary can be reached for inspection service scheduling and other Health related issues *during regular Board of Health hours, Monday through Wednesday 8am-4:00pm and Thursdays 8am-12pm at 665-1441.*

Board of Health Services and Inspections provided by our agents in 2014:

1 Camp Permit/Inspection	3 Septage (Offal) Hauler's Licenses
3 Catering Permits	12 1-day Food Inspections
22 Disposal Works Permits/Soil Eval/Inspections	15 Title 5 Inspections
22 Food Establishment Inspections *	5 tobacco permits
17 Food Permits	0 Trench Permits
21 Housing (complaint) Inspections *	0 Well Permits
5 Installer's Licenses	4 Roadside property trash complaints
22 Perc Tests	
2 Pool (public/semi-public) Permits *	

*services may have required multiple and/or re-inspection

Respectfully submitted,

Caitlyn Rock, Chair; Kristy Paciorek, Vice Chair, Ken Kushi, Member

BOARD OF SELECTMEN

The members of the Board of Selectman would like to express our sincere thanks to the residents of Sunderland for the support given to our town each and every day. Many of you volunteer countless hours to make our community a better place.

You do not have to look far to see the contributions made by many of our residents every day. For example, the Veteransø Memorial needed a little attention and within a short period of time 20+ members of our community made themselvesø available to weed, prune and spread mulch on a beautiful Saturday morning. After many years, a group of our residents got together and proposed to the town a complete reconstruction of the schoolø outdated playground and play apparatus. They put a plan together, presented it to the Community Preservation Committee and then to the town at our Annual Town Meeting. After the plan passed, they knew their work was not done. The group worked at purchasing the equipment and organized òwork beesö so that the new playground could actually be more than just a reflection of the money appropriated. With a great deal of sweat equity, the townø money was leveraged for something much more than what money alone could buy.

Our residents also demonstrated their resiliency after the untimely passing of Principle Tim Merritt. In an effort to try and capture Timø influence on our town, it was decided that a softball field would be reconstructed at the Sunderland Elementary School as a reminder of Mr. Merrittø leadership and love that he offered to our townø children and the entire community.

In addition to the above projects, Sunderland has joined with the towns of Deerfield and Whatley to form the South County EMS ambulance service. This journey started many years ago in an attempt to provide the residents of the three towns a paramedic-level ambulance service that would respond in a timely manner. After the first year weøre still working through a few growing pains but we have a paramedic service that is responding to ambulance calls in less time than was ever previously available.

In preparation for Sunderlandø 300th birthday, another dedicated group came together to produce Sunderland History Volume III (1955 up to 2010). Volume III looks at the life of the town over the past fifty-five years. It has certainly changed, and its history may give clues as to where we may be going in the next 50 years.

During the past summer, a piece of property near the center of town on North Main Street became available for purchase. Successful negotiations between the Board of Selectmen and the property owner allowed the town to purchase the property. The house is located at 120 North Main Street which also includes a tract of land which may be available for housing development as well. The Board of Selectmen believed that this potential purchase would definitely help with our pursuit of affordable housing within our community, specifically allowing us to drive the type of housing we want instead of a developer telling us what they would build. With Town Meeting approval, the house and land were purchased in October. Shortly after the purchase, the Board of Selectmen appointed a committee made up of town residents to include property abutters, who were charged to review the property and utilize experts to devise a plan for this site that addresses our housing needs. Proposals will be presented at a future Town Meeting for consideration.

Our town committees and boards continue to amaze us each day with their selflessness, dedication and achievements. We now have a current Open Space and Recreation Plans in place which makes Sunderland eligible for state grants (river access anyone?). After the original solar project contractor was not able to honor its commitment, the Solar Committee reorganized and is once again pursuing the possibility of bringing solar power to our Town.

The Zoning Board of Appeals is once again taking up the Sugarbush Meadows, MGL c.40B development project proposed for a parcel of land off Plumtree Road and Route 116. The ZBA has worked on this project for almost 10 years and the Board can only offer our thanks for staying the course to ensure that even though we lost the legal battle, the project that is finally built will have provisions to insure that the Town will be protected.

We have transitioned from our previous Veteranø Services District to the Central Franklin Veterans District that has staffing with the knowledge and resources to get our veterans the services that they need and deserve. One family relayed their recent experience in which the staff actually came to their home to fully explain various programs available to them, how to access relevant programs and the steps required for the veteran to participate.

Sunderland has taken many steps forward over the last year. Some have been huge and some have been small, but they all lead the town to big gains down the road. The Board hopes that if you have an interest in our community you will contact our office so that we can get you connected with a volunteer opportunity of interest. Together, we can truly make a difference.

We look forward to seeing you around Town in the coming year.

Respectfully submitted,

Thomas Fydenkevez, Chair; David J. Pierce, Vice Chair; Scott A. Bergeron, Clerk

BUILDING COMMISSIONER

Email: building@townofsunderland.com

In calendar year 2014, there were 160 building permits issued. Estimated construction costs were \$2,406,834.00 and fees collected totaled \$19,802.42. Three new homes were constructed with the remainder of permits for windows, siding, roofs, garages, additions, etc. A detailed list of permits is available at the Town Office Building. I look forward to serving the town in the upcoming year.

Respectfully submitted,

Joseph Fydenkevez

Building Commissioner

COMMUNITY PRESERVATION COMMITTEE (CPC)

The CPC supports the town enactment of the Community Preservation Act (CPA), voted for in the November 2010 election. The CPA creates a fund via a property tax surcharge (currently at 3%) and matching state funds to support town efforts in historical preservation, community housing, open space and recreation.

In its first three years of operation the town has received 100% state matches (\$89,806, \$92,977 and \$95,458) based on its FY2012, FY2013 and FY2014 surcharges. 12 projects have been funded to date.

The CPC was organized and began its duties in July, 2011. Its current membership representation is:

Historical Commission, Helen Clark

Housing Committee, Richard Lopatka, chair

Conservation Committee, Jennifer Unkles, clerk, treasurer

Planning Board, Sara Snyder
 Recreation Committee, Shana Deane
 At Large, Mike Wissemann
 At Large, Tom Fydenkevez

The CPC votes to approve projects for presentation to Town Meetings were final project resolutions occur. A CPA Application Packet can be found on the Town Website or in paper form in the Town Office.

At the April 25, 2014 Annual Town Meeting the town voted to fund five applications:

Frontier Tennis Courts Renovations:	\$8,451
Historic Town Records Preservations:	\$7,200
Merritt Softball Field:	\$20,458
Pathways Concept /Design Studies:	\$10,000
Sunderland School Playground Restoration and Rehabilitation:	\$95,578

At the end of FY2014 on June 30, 2014 the fund had a balance of \$377,807.05 with \$160,652.05 in available undesignated funds.

At a September 19, 2014 Special Town Meeting the town voted to authorize the Board of Selectmen to use future Community Preservation Funds of \$265,000 for the purchase of property at 120 North Main Street of 2.82 acres to be used for CPA purposes.

The Sunderland CPC encourages projects that have broad resident benefit, contain significant cost sharing, have positive effects on town budgets and have potential for town economic impact.

CPA qualified proposals in line with town celebrations and historically focused on Sunderland's tercentennial in 2018 are welcomed.

This year special thanks and appreciation go to the highly committed project leaders and numerous volunteers and donors who went beyond expectations in making this year's projects successful.

Respectfully Submitted, Richard Lopatka

CONSERVATION COMMISSION

Email: conservation@townofsunderland.us

The Conservation Commission (ConCom) is Sunderland's local environmental agency, responsible for protecting the town's land, water, biodiversity and other natural resources. A primary job of the ConCom is to enforce the state Wetlands Protection Act, in addition to our town's own wetlands bylaw. Wetlands hold and filter water. They also play a vital role in preventing buildings from flooding, protecting groundwater, preventing pollution, and supporting healthy populations of fish and wildlife. The ConCom reviews all proposed construction projects located near wetlands and water bodies, to protect and maintain these important resources.

Another major responsibility of the ConCom is to protect open space. Preserving farmland, forest and other open spaces helps Sunderland maintain its rural, small-town feeling. Through the combined efforts of town residents, town boards, and our town's farmers, we can create a balanced land-use base that preserves open space while maintaining stable taxes.

This has been a busy year for the ConCom in our efforts to protect wetlands, farmlands and to provide increased outdoor recreation opportunities for town residents. Highlights of our activities during 2014 include:

- For the first time in two decades, Sunderland has an Open Space and Recreation Plan! The State's Executive Office of Energy and Environmental Affairs approved our update in June of 2014. The 87-page plan includes a history of land use in Sunderland, as well as analysis of recreation priorities for the future—such as improving access to the Connecticut River and upgrading trails for bicyclists and walkers. The plan also contains a detailed listing of all the land parcels in town that have a conservation restriction. In addition to being a useful planning tool for the next seven years, the updated plan makes the town eligible for additional grant funding. Copies of the Open Space and Recreation Plan are available at the town library.
- ConCom has also provided oversight of construction projects in town located near water resources. In addition, members have performed numerous site reviews.

We are truly blessed to have so many outstanding natural resources in town. We enjoy the purest water from our aquifers on Mt. Toby, the most productive farmland in New England, abundant fish and wildlife resources, and some of the most beautiful views in the Pioneer Valley. Please join us in helping to conserve these natural wonders we call home.

We meet on the first and third Tuesday of each month, beginning at 7:30 pm. We welcome your input and questions regarding our role in protecting Sunderland's water and wetlands resources.

Respectfully submitted,

Curt Griffin (Chair), Dan Murphy, Todd Nuerminger, Nancy Pick, Jennifer Unkles

CULTURAL COUNCIL

The Sunderland Cultural Council is your town's chapter of the Local Cultural Council Program funded by the Massachusetts Cultural Council. Sunderland's is one of 351 town and city local councils in the Commonwealth, making up the largest grassroots cultural program in the nation. The Sunderland Cultural Council's mission is to reallocate money received annually from the MCC to fund local programs in the arts, humanities, and sciences. Additionally, we strive to identify the cultural interests and needs of our community through Community Input Meetings, surveys, and conversations with town residents.

In 2014, the Sunderland Cultural Council received \$4,250.00 from the MCC. At a voting meeting held on November 4, 2013, the SCC awarded funding to 11 of the 34 grant proposals received. They are as follows:

- Tony Vacca and the Senegal America Project – Musical program at Frontier Regional
- Susan McFarland Wool Felting – Craft program held at the Sunderland Public Library
- Eyes on Owls – Science program for children held at the Sunderland Public Library
- Whalemobile – Science education program for children held at the Sunderland Public Library
- Summer concert series – public concerns held in the courtyard of the Sunderland Public Library
- Tim Van Egmond – Irish music performance for St. Patrick's Day at the South County Senior Center in South Deerfield

ÉJohn Root songbirdsô Science program held at the South County Senior Center
 ÉMoonlight and Morningstarô Musical performance for Independence Day at the South County Senior Center
 ÉInternational music festivalô potluck and family night celebration held at the Sunderland Elementary School
 ÉCaribbean Musicô musical performance held at Sunderland Elementary School
 ÉP.J. Tinckellô musical performance held at the Sunderland Elementary School

MCC funding is publicized in late August. Applications are accepted September through the October 15th deadline. Application forms, instructions and guidelines are available online at www.mass-culture.org/Sunderland . Please contact Julie Jacque (665 9768) or Peter Lacey at 665-3198 with further questions or if you have interest in serving on the council. It's a fun way to contribute to our community!

Council Members: Julie Jacqueô Co-Chair, Peter Laceyô Co-Chair, Mary Gormanô Secretary, Barbara Howey, Debbie Russell, Tammy Thompson

ECONOMIC DEVELOPMENT COMMITTEE

The Selectmen reactivated the Economic Development Committee (EDC) in 2014 and instructed the committee to perform two tasks:

1. Create a business guide to Sunderland comprising two parts: one part giving Sunderland's virtues as a town favorable as a site for one locating a business, the other part giving an "everything one needs to know" summary of Sunderland's business regulations (e.g., zoning).
2. Propose changes that could be made to Sunderland regulations were Sunderland desirous of becoming more "business friendly".

The EDC completed task one by March 2015 and hopes to complete task two by 2015's summer solstice.

Once the EDC completes task two, the EDC's intent is to demobilize.

Respectfully submitted,

James Bernotas, Aleks Kajstura, Fred Laurenitis, Dan Murphy, David Pierce, Barre Tozloski,
 Robert H Warner, Jr., Michael Wissemann

EMERGENCY COMMUNICATION ALERT SYSTEM

Our ôReverse-911ô system, BlackBoard Connect continues to be a valuable tool in notifying residents when there is an emergency in town. The system has also been utilized to share important events or activities in town as well. If you are not receiving these notifications, you can sign up by calling 665-1441 or go to the link at www.townofsunderland.us. You must provide your full name, address, and at least one (1) phone number.



EMERGENCY PREPAREDNESS SUPPLY KIT

Home Emergency Kit

- Radio/flashlight, battery powered; extra batteries or self-powered flashlight & radio
- Bottled water ó 1 gallon per day, per person
- Canned food ó not needing refrigeration
- Can Opener: non-electric
- Eating utensils/disposable cups & plates
- Plastic bags-zipper/re-sealable type & trash bags
- Blankets/hats/gloves/warm clothing
- Prescription drugs
- Medical information
- Personal contact information, including phone numbers
- Personal care items-sanitary napkins, disposal diapers, etc
- Waterproof matches
- Writing instruments & paper
- First Aid Kit with manual
- Pocket Knife
- Fire Extinguisher
- Cell phone & cord/adapters
- Small hand tools, i.e. hammer, pliers, duct tape
- Soap & paper towels
- Household bleach
- Toilet paper & waterless hand cleaner/sanitizer
- Disposable N95 Personal Protection Masks

Additional Items you may want:

- Needles & thread
- Pre-moistened towelettes
- Eye glasses-extra pair / Contact lenses & supplies
- Pet supplies-leash, collar, food, ID, inoculations, carrier
- Cards / books

Car Emergency Kit

- Booster cables
- Maps, shovels, road flares
- Tire repair kit & pump
- Spare tire
- Fire Extinguisher (ABC type-#5 All Purpose)
- Blankets/hats/gloves/warm clothing
- Non-perishable food
- First aid kit with manual
- Flashlight
- Fix-A-Flat
- Empty gas can
- White cloth to signal distress
- Vehicle Registration
- Proof of Insurance

More information available in the:



TOWN OF SUNDERLAND EMERGENCY PLANNING GUIDE

ENERGY COMMITTEE

We started out 2014 with an important presentation by the award-winning author and journalist Alan Weisman. Alan is the author of *Gaviotas: A Village to Reinvent the World*, *The World Without Us*, and the book he came to Sunderland to speak about, *Countdown: Our Last, Best Hope for a Future on Earth?* His premise is that at the root of virtually all our environmental problems lies the issue of population. There are simply too many people making too many demands on a finite planet – finite in its ability to provide us with resources and absorb our wastes. It was a captivating talk about a topic most of us are all too reluctant to deal with and discuss.

On March 26, we hosted an important program called “Closing Vermont Yankee: How to Do It Safely and Responsibly,” featuring Dr. Marvin Resnikoff and Dr. John R. Mullin, experts on radioactive waste management and economic planning & development, respectively. The issue was a timely one, and the program merited a fine article in *The Greenfield Recorder*.

Much of 2014 was taken up with planning, along with neighboring towns, a county-wide effort to encourage residents to take advantage of the free energy audits and various weatherization programs offered by Mass Save and Community Action. The idea was to build upon the successful three-year program in Greenfield called “Energy Smart Homes.” We worked with Ellie Kastanopolous, coordinator of the Greenfield program, and members of other energy committees in an attempt to launch FRESH or Franklin Regional Energy Smart Homes. Both WMECO and FRCOG expressed interest in the project, but funding was not forthcoming.

Our Committee was not content to wait for countywide funding to materialize, so we decided Sunderland should lead the way and demonstrate that the successes in Greenfield could be replicated in Sunderland. We took to heart the advice of Derek Sivers: “If you really care about starting a movement, have the courage to follow and show others how to follow.” We presented the idea to Sunderland’s Board of Selectmen, and they gave us their blessing to launch Sunderland Energy Smart Homes. We applied for and received a \$1,000 seed grant from the New England Grassroots Environment Fund to hire two canvassers who, along with members of the Energy Committee (who volunteered their time), conducted a door-to-door canvas of owner-occupied homes and small-scale rental units in Sunderland to explain how homeowners and landlords can save money and energy by weatherizing their homes at little or no cost. We were fortunate to have Ellie Kastanopolous train and advise us in this endeavor.

By the end of 2014, we had knocked on the door of nearly every owner-occupied residence, as well as rental properties with four or fewer units, in Sunderland. We talked to many people and left flyers and other information explaining the various programs available for weatherization and other energy-saving measures. An impressive 114 households signed up for a free energy audit as a result of our efforts – and we are not done yet. We know there are still many people out there who would greatly benefit from these programs, *and we want to talk to you!*

In early October, we appeared once again at Sunderland’s Fall Festival where we had many good conversations with people about Sunderland Energy Smart Homes. Laura Williams and Scott Reed even signed up a dozen or so Festival attendees for energy audits during that day.

At the end of October, we showed the film *GASLAND Part 2*, the sequel to the film we showed two years earlier. In *GASLAND Part 2*, Josh Fox extended his investigation of the effects of hydraulic fracturing or “fracking” and revealed evidence of water contamination due to faulty well casings. Gas pipelines, too, develop leaks and release methane, a potent greenhouse gas.

In November, we were honored to cosponsor UMass Climatologist Raymond Bradley, Distinguished University Professor in the Department of Geosciences and the Director of the Climate Systems Research Center, who gave a talk at the Sunderland Public Library titled, "What Do We Know About Global Warming?" Prof. Bradley is the author of numerous articles and books on climate change and paleoclimatology, and he delivered an expert presentation on how and why climate change happens, the evidence for it, and the ways today's political decisions impact future life on this planet. It would be hard to imagine a more important topic for our Committee to bring to people's attention, and we were incredibly fortunate to have such a distinguished expert as Prof. Bradley come to Sunderland to share his knowledge and experience with us. (Raymond Bradley's presentation can be viewed via the Video On Demand option at fcvt.tv.)

At the year's end, we began to work with the Town to jumpstart Sunderland's stalled Solar Project (after the dissolution of Broadway Electrical's parent company early in the year). We hope to build on all the hard work that people put in the first time around to make this worthwhile project a reality. Stay tuned!

Respectfully submitted,
 Laura Williams (chair), Scott Reed (clerk), and Aaron Falbel

FALL FESTIVAL COMMITTEE

The 16th Annual Fall Festival was held on October 4 from 10 a.m. - 6 p.m. on the School Street Recreation Field. Once again the theme was "Fiddlers, Food and Fun" and there was something for everyone of every age. The rain did nothing to dampen the Spirit of Sunderland and of those who attended. There were downpours when everyone ran for cover all the while laughing. We all had something to talk about.

The Pie Contest judging started at 9:00. At noon Adult Pie prizes were awarded. Lorin Starr won First Place, Second Place went to Megan Russell and Third Place was awarded to Janet Lowe. There was one Youth Winner -- Elise Roberg-Frederik.

At 10:00 a.m. crafters, vendors and organizations opened their exhibits and displays. This year again we featured the popular and talented spray paint artist Brian O'Mearlaigh who impressed young and old with his talent.

At 10:30 kids games and activities took place followed by soccer games. At 12:30 "Magic by Jonas" performed a Magic Show and then did amazing balloon sculpturing. The rain prevented the kids' sack race and potato race from taking place however.

The Music Tent opened at 10:30 with Sweet Little Bloodhound (formerly the Devlin Miles Band) followed by Seven Mile Line. The Devine-Nix Duo performed next and the Art Steele Band closed the music program at 3:00 p.m.

The Flavors of Sunderland opened under the tent at 11:00. The Fall Festival Committee sold burgers, hot dogs and soft drinks, the Sunderland Woman's Club had their famous baked potatoes, and the Men's Club sold lots and lots of French fries. Bub's Barbeque was there with

their wonderful Pulled Pork sandwiches. The PTO sold several flavors of Chili and had a bake sale, and the Congregational Church sold baked goods. Again this year we offered beer in back of the food tent. Each of these groups reported raising lots of money for their respective organizations.

The popular Amateur Dog show was held and entrants were up from last year. New Committee Member Brenda Wozniakewicz made this event great fun for all those who entered despite the rain. This was free to anyone who wanted to enter their dog. The categories were Clever K-9 Tricks, A Pooch Who Can Smooch, the Best Dressed, Best Smile, Fastest Tail Wagger, Best Dancing Dog, the Fluffiest and Best in Show! It was wonderful to see so many children proudly showing their dogs.

We truly appreciate the support of those who attended and thank our many Sponsors and Friends. Thanks too to all who bought ads for our Program Book.

Special thanks to Margaret Nartowicz and Cindy Bennett for their support and to Mike Wissemann for the tables, and donating the pumpkins and corn stalks that made the area look so festive. To Deb Russell for managing the Pie Contest and Tom Zimnowski for the Dog Show Sound System.

We always welcome new Committee Members. Contact a member or the Board of Selectmen's Office if you are interested in joining the Fall Festival Committee.

Respectfully submitted,

Janet Conley, Committee Chair. Members: Jim Ewen, Susan Rolnick, and Brenda Wozniakewicz. Advisors: Joe Rosewarne and Michael Wissemann.

FINANCE COMMITTEE

Email: Finance@TownOfSunderland.us

Mission: The prime responsibility of the Finance Committee is to make recommendations at town meeting on financial matters, including the annual budget. The Committee has oversight responsibilities for town financial matters. The moderator appoints its members.

Annual Budget: At the Annual Town Meeting on April 25, 2014, voters approved a budget of \$ 6,974,096 for fiscal year 2015, a decrease of 2.9% from the previous budget. As has been the case in recent years, the budget was again thoroughly examined for any expense savings, and we continue to operate under many budget cuts implemented in FY10.

Revenues: For FY15, the town saw slight increase in both State revenues and local receipts for the first time in a while. But revenues from the state continue to be woefully inadequate and well below FY09 levels.

Risks: As we plan the FY16 budget we continue to be distressed by the unbalanced status of state aid versus expenses. Although we expect another modest increase in state aid, again in FY16, the Town's revenues continue to be well below pre-crash levels. Painful measures have been taken to not only control increases in expenses but to reduce existing expenses in all areas. The financial crisis in America and Massachusetts has

had an enormous effect on aid we expect to receive from the state. We are fortunate in Sunderland to have such dedicated people looking after the town's workings and keeping the budget fiscally sound, but the drop in aid over the past few years will continue to have a lasting negative effect on Sunderland.

While we continue to run the town's operations at the leanest of levels, we are not being fiscally sound in planning for the future. While it might seem reasonable to sneak by year after year on the town budget, we are not being responsible in planning for the capital needs of the town. The capital request sheet continues to grow, as year after year the needs are not met and new ones arise. This money is needed for things such as replacing Police cruisers, replacing needed Fire equipment, repairing and maintaining buildings, and planning for the inevitable wearing out of the town's equipment and other resources.

Thanks: In preparing the FY16 Budget, we would like to thank everyone who is always involved in the process and everyone who got involved this year. Many thanks go out to the Town Administrator's office, the Town Clerk's office, the Accountant's office, the Board of Selectmen, the Elementary and Frontier school administrations and School Committees as well as all the other town employees and boards that have helped form our budget. The amazing dedication from everyone involved makes Sunderland a great place to live.

Respectfully Submitted:

Chair ó Aleks Kajstura

Vice Chair - Francis Mozea

Clerk - Sean Randall

Members: Bruce Bennett, Mark Zinan

FIRE DEPARTMENT

Email: fire@TownOfSunderland.us

In 2014 the Sunderland Fire Department responded to 218 calls: 136 were medical related and 82 were fire calls. Over the last ten years our call volume has increased steadily at about 3%.

2014 saw the culmination of several years of hard work in the formal organization of South County Ambulance. Sunderland, Deerfield and Whately pooled capital assets as well as financial and personnel resources to form the State's first regional municipal ambulance service.

It is important to recognize and thank all the members of the Fire Department for their dedication, professionalism and sacrifice. These traits are necessary to maintain the routine of responding to calls, participating in weekly drills, training and continuing education. Missed meals, nights without sleep, interrupted family events and holidays are all taken in stride by the men and women of our Fire Department. Your community thanks you. It is increasingly difficult to find people who will do this service for the community.

Being a volunteer firefighter is a rewarding and fulfilling experience. We are always looking for people to help us serve the community. If there is anyone interested in helping the Fire Department in any capacity or in becoming an EMT please call 168006FIRELINE or talk to any member of the Department.

IMPORTANT REMINDERS TO CITIZENS

- Display house numbers prominently so they can be seen from the street by first responders. We continue to sponsor a house number program. Senior Citizens can order house numbers free of charge from the Fire Department. Numbers are available to all others at a nominal fee.
- There is **no parking in fire lanes in front of all fire hydrants 24/7, including the Elementary School**. Violating cars can be ticketed or towed.
- Open burning season runs from 15 January to 1 May annually. Burning permits are available online at www.fcburnpermits.com. Permits are necessary to be obtained BEFORE burning brush. Open burning is regulated by the Massachusetts Department of Environmental Protection. The DEP advises local fire departments if burn permits should be issued on any given day based on air quality.
- Please check your smoke and carbon monoxide detectors on a regular basis. Early detection of smoke and carbon monoxide gives you the best chances of survival should a problem arise. If your smoke detectors are over 10 years old or your carbon monoxide detectors are more than 7 years old they should be replaced with new units.

The Sunderland Volunteer Fireman's Association (SVFA) for their continued support of the Fire Department. Thanks to their fundraising efforts and memorial donations, the SVFA is able to provide training materials and tools for the Fire Department.

A transition is taking place in the leadership of the Department: Steven Benjamin was appointed Assistant Fire Chief this past summer and over the coming years Steven will assume the Chief's role. Chief Ahearn and Assistant Chief Benjamin are sharing command and leadership duties as this takes place. Steven joined the Fire Department in 1996 when he was 18 years old and held the ranks of Lieutenant and Captain before this promotion.

In closing, the following town departments deserve our thanks for assisting us this past year: Police Department, Highway Department, Town Office Administrative Team, Board of Selectmen, Finance Committee, Water District, Health Department, School Committee, Principal and Superintendent.

Please visit our department website at www.sunderlandfire.com for up to date information on your local fire department and upcoming events.

Respectfully submitted:

Robert T. Ahearn, Fire Chief
Steven J. Benjamin, Assistant Fire Chief

FRANKLIN COUNTY SOLID WASTE MANAGEMENT DISTRICT
WEBSITE: FRANKLINCOUNTYWASTEDISTRICT.ORG

To the Residents of the Solid Waste District:

The Solid Waste District was formed in 1989 to help Franklin County towns manage all aspects of their solid waste ó recyclables, organics, hazardous waste, wastewater treatment sludge, and trash. We continue to provide assistance to twenty-two member towns through administrative support, professional consultation, trainings, and outreach to residents and businesses.

A review of recycling tonnage for 2014 shows almost an identical amount compared to 2013. District residents recycled over 1,700 tons of paper and over 1,100 tons of mixed containers, which were processed at the Springfield Materials Recycling Facility. Although market prices for recyclables remained low all year, District towns received a total of \$66,000 in revenue for their recyclables.

In 2013, the District sponsored spring and fall óClean Sweepö collections for bulky items, electronics, tires, appliances, and anything too big to fit into a trash bag. Over 63 tons of material was recycled or disposed of from the two collections. A total of 560 households participated in these collection events.

We held our annual household hazardous waste collection in September 2014. This event allows residents to properly dispose of toxic cleaners, automotive products, pesticides, and other toxic products. A total of 325 households participated in this event. 42% of participants were using the collection for the first time.

We received a \$60,000 grant from the State to set up a recycling collection for wood pellet bags and for plastic waste generated at agricultural operations. We also helped member towns implement \$12,000 worth of small-scale initiative grants from MassDEP.

We continue to manage the recycling and composting program at the Franklin County Fair and to assist other events with waste reduction efforts. We continue to work in each school system helping with waste management bids and with fostering sustainable waste reduction programs.

If you have questions about District programs, call us at 413-772-2438 (MA Relay for the hearing impaired: 711 or 1-800-439-2370 TTY/TDD), visit our website at www.franklincountywastedistrict.org or visit us at 50 Miles Street in Greenfield.

Jan Ameen - *Executive Director*
 Chris Boutwell, Montague - *Vice-Chair*

Jonathan Lagreze, Colrain - *Chair*
 MA Swedlund, Deerfield ó *Treasurer*

FRANKLIN REGIONAL COUNCIL OF GOVERNMENTS

Visit their website at: frcog.org for annual report information

FRONTIER COMMUNITY ACCESS TELEVISION (FCAT)

8B Elm Street, South Deerfield, MA 01373

413-665-0012 mail@fcats.tv

As the public-access television provider for Conway, Deerfield, Sunderland and Whately, Frontier Community Access Television is pleased to announce its 2014 report. In this past year FCAT has continued to improve upon itself, increasing our level of service to the community, recording hours of programming every week for each town, and furthered its mission by continuing to encourage the use of cable television as a means for individual expression and community dialogue.

Some FCAT highlights from 2014 include...

We made major upgrades to our recording kits in Whately and Sunderland, including new HD Datavideo Recorders and Drives. These upgrades mean that we can record higher quality meetings in both towns and can now easily store hours of footage on a portable hard-drive that can be safely brought back to FCAT for editing.

Making major upgrades to our equipment/facilities at FCAT including the purchases of:

- 1 new 16TB mass archival storage system. This enormous 16 terabyte drive allows us to safely store all government meetings and FCAT production in one place without fear of data loss.
- Upgrades to main editing suite. These upgrades were made to extend the life of this computer, provide it with additional memory and keep it running at top speed so it can adequately handle the strain that the editing process takes.
- 1 new Datavideo studio switcher, which gives us the capability to produce shows like *The Song* here at FCAT while still having our portable switcher available for use on shows like *Talking Art* or recording town meetings in Conway!
- 2 new Canon HD cameras / tripods. These were two additional Canons that match the three we already had. These two cams have been hugely helpful, as we are often using all five cameras at once, and would even use more if we had them.
- New mics / stands / headsets. These were bought to replace aging microphone technologies. The new mics are standard cardioid microphones that we have been using for almost everything from library presentations and town meetings, to *Watermelon Wednesday* and *The Song*.

FCAT increased its staff with the addition of a Production Lead and additional Production Assistant, adding more store hours and greatly increasing our production capabilities. Additionally, these hires allowed us to increase the quantity of community programs and meetings we are capable of recording and decreasing the turnover time needed to edit and complete those shows/meetings.

Beginning a new show, *Talking Art* with Jane Trigere of the Deerfield Arts Bank. *Talking Art* is a 30-minute interview format show featuring local artists and their art recorded right at the Deerfield Arts Bank. We have just completed production on the 11th episode, and new episodes air each week!

Lastly in 2014, FCAT very sadly said goodbye to Douglas Finn, as General Manager in December, (but very happily welcomed him back as Secretary on our Board of Directors in 2015!!!). Doug truly made FCAT flourish during his time as General Manager. His contributions and accomplishments have set the groundwork for FCAT's future as a top notch and competitive public-access television station.

What will 2015 bring for FCAT?

Going forward, FCAT will be seeing some large changes in 2015. We are in the middle of the hiring process for a new General Manager, who will hopefully bring fresh ideas and big opportunities our way. We look forward to this new addition to the FCAT team and what they will bring to our community.

We have new enrollment in membership after our Annual Open House, and will be launching new production classes for our younger members. Additionally, we are in the development stages of a new show focused on the combined art of video production and gaming. This show is being produced our newest Production Assistant, Jonathan Prosperi, with the help of some of our younger members. In 2015 we are looking to expand our community outreach, and plan to be hosting seminars throughout the year.

2015 has also seen the start of our new Channel 23 Gov. What was once a channel of randomized government meetings is now a fully functioning channel with an organized and updated schedule every week, that can be found either on our website or in the local paper. Channel 23 features blocks of programs for each town, allowing residents to watch a 3-4 hour block of all of the most recent meetings from their respective town. We believe this was a necessary step for FCAT to take after receiving feedback from the community, feeling frustrated at the lack of ease with which they could watch past meetings. We are proud to offer Channel 23 Gov as a solution and we hope the community enjoys it as much as we do!

And, last but not least, we are currently working with representatives from the four towns to negotiate a renewed 10-year franchise agreement with Comcast. These agreements help secure the funding for FCAT to produce our CH 12, 15 and 23 in the four towns, because we operate with no local tax money - and we wish to continue to operate without drawing on local taxes. We expect the agreement may even be signed by town meeting time, and will include funds for capital equipment upgrades and continued operating expenses.

Thank you for reading Frontier Community Access Television's 2014 Annual Report. Feel free to contact us with any questions or concerns you may have. We are looking forward to another great year in the Frontier Region and are happy to be **Your Community Media!**

Best,
Lacey Arnold
Interim General Manager

HIGHWAY DEPARTMENT

Email: highway@townofsunderland.us

I would like to thank the Town of Sunderland and its employees for the support they have given the Highway Department this year. Thank You to Ed and Bob Skribiski for another great year of hard work and dedication to this department.

Thank you to Delta Sand and Gravel for lending us their reed screen for screening of road millings and Donald Patterson for the wing plow to push the large snow banks back throughout town. Their time and equipment provided for a quick clean up!

This year we were tasked with replacing the remaining basins on Garage road and South Silver. Paving was done on a portion of South Silver Lane as well as structures being raised. Milling was also done on South Silver, South Main and Falls Road. Shimming and Oil and Stone were completed on Falls Road and Reservation Road. The Highway Department also helped the

Sunderland Elementary School by moving several hundred yards of bark mulch onto their new playground. Cut out section on Rte. 47 and repaired a large frost heave.

In addition to performing routine maintenance on town roads and infrastructure, we have completed numerous projects; some of which include:

- *** Repair frost heave on 47
- *** Repair shoulders throughout town
- *** American Flags put up for 4th of July
- *** Re-painted lines throughout the town
- *** Paved Silver Lane
- *** Roadside mowing throughout town
- *** All roads were swept
- *** Catch Basins were vacuumed and cleaned
- *** All dirt roads were graded and smoothed
- *** Repaired several catch basins
- *** Oil and stoned Falls Road and Reservation Road
- *** Repair main piston on loader

Respectfully,
George Emery
Highway Superintendent

HISTORICAL COMMISSION

Located at Graves Memorial Library - corner of North Main & School Street
(Website: <http://townofsunderland.us/Historical.htm>)

Sunderland Historical Commission activities are focused on preserving, protecting, and developing the historic and archeological assets of Sunderland as well as providing educational material on these assets. We work closely with Swampfield Historical Society, our town's private, non-profit local historical society.

Highlights of Sunderland Historical Commission activities during 2014:

- Supported the Community Preservation Committee in determining which CPA projects to bring forward for town approval. Historical Commission member, Helen Clark serves as the Commission's representative to the CPA Committee. In addition, Historical Commission member, Carl Fiocchi is serving on the Housing Project Committee for 120 North Main Street.
- Assisted UMASS & the Massachusetts Historical Commission regarding the demolition of the old farm house located at 81 Reservation Road (trail head for MT Toby hiking trails). The house has been cleared for demolition; however, the state Historical Commission is encouraging UMASS to first conduct an archaeological reconnaissance survey of the property. We expect UMASS will perform this survey in the first half of 2015 and that the old farm house will be demolished later in the year.
- Provided updated information on Sunderland historical assets to the Massachusetts Historical Commission for their digital map project. The result will be a complete digital data base of the

Commonwealth's historic resources. The database will be made available to the general public once it has been completed.

- On behalf of the Sunderland Historical Commission, we want to recognize and thank , Tom and Carolyn (Perry) Herrick, who have served on the commissionó Tom for 18 years and Carolyn for 7 years as a member and 8 years as an associate member. Their enthusiasm for town history was contagious. Without their gentle persistence we would not have managed to produce the "Ghosts of Sunderland" cemetery tour held in 2007. We will miss seeing Tom & Carolyn at our regular meetings and thank them for their commitment, dedication and volunteerism to the town of Sunderland.

Highlights of Swampfield Historical Society (as reported by Mike Walunas, President):

- In 2014 the society remained active with its usual spring open house. This popular event happened on the same day as the Library plant sale held outside on the lawn. Many visitors attending the sale also visited the museum containing the society's growing artifact collection.
- This year we received many donations including a Wedding dress, photos, a journal transcription and several farm related items all with a Sunderland connection.
- The Society purchased a circa 1910 chandelier which will be hung in the center of the Museum. This fixture will replace the less appropriate 1960's blue canister lights presently hanging there.
- In June a walk & history talk to the "Paddy Farms" on Mount Toby was hosted by the Society. A video was made of the event and can be viewed via FCAT.
- In October a presentation was given about the history of farms in Amherst. This informative slide show was given by the two authors from Amherst ó Sheila Rainford & Ruth Owen Jones, who published the book ó "Harvesting History: Amherst Massachusetts Farms 1700 ó 2010.
- We invite all (residents and non-residents) to become a member in helping Swampfield Historical Society continue its mission -- membership dues are \$10 annually.
- Donations of artifacts to the Society are always welcome. Call Mike Walunas at 413-548-9361
- The museum at GML is open by chance; for an appointment, special occasion or private tours please contact Mike Walunas at 413-548-9361 to make arrangements.

Respectfully submitted:

Linda Lopatka ó Chair, Helen Clark ó Secretary, Cindy Hubbard - Treasurer, Carl Fiocchi, and Steve Schneider members.

LIBRARY

Website: sunderlandpubliclibrary.org

STAFFING

There were no changes made to the library staff in 2014. Kelly, Laura, Katherine, Aaron, and Vanessa continue to provide excellent service to the community. Everyone on the team makes a unique contribution. Their skills and long service make them invaluable.

VOLUNTEERS

The Sunderland Library could not function at the level of excellence it does without its volunteers. For every two open hours we log about an hour of volunteer work. Volunteers do

everything from shelving books, to helping out at the desk, to processing materials. They also provide great company. We're indebted to Faith, Emma, Judy, George, Chris, Charlie, Kathy, Anna Jean, Dan and many others that help out on a regular basis.

PROGRAMMING

During 2014 a total of 5,313 people of all ages visited the library to attend programs. This was an all-time record for program attendance, roughly doubling the historic average.

Children's programs included the spring and fall Preschool Story-times as well as an active Summer Reading Program. Last year's summer reading program had the theme "Fizz, Boom, Bang." Standout programs included "Eyes on Owls" which drew more than 150 people to the library to see live owls. "Whalemobile" brought a 50-foot inflatable whale inside the library. Summer reading always brings standout programs.

Lego Club continues to amaze with its creativity and enthusiasm. If you're at the library be sure to visit their display of recent creations in the children's room.

The library continues to work on its \$15,000 grant to serve the young adult population. Katherine, our young adult librarian, has been busy working with our two teen advisory boards to think up new program ideas. Our vision for this grant is to have the teen advisory boards drive the programs and materials we purchase. If you're interested, stop by the library or give us a call.

Coffee Friday and the Monday Knitting Circle bookend the week with large, gregarious, and remarkably different gatherings. Each of these programs draws from 12-18 attendees weekly. These events go a long way to providing the sense of community the library is seeking to create in town.

Three very popular outdoor summer concerts bolstered participation as well. Local favorites Zydeco Connection, WildCat O'Halloran, and Chickenwire played to attentive crowds. The Sunderland Corner Store chipped in with donations, the neighbors brought their grill over and cooked hot dogs, and the Trustees chipped in with everything from home baked goodies to fresh strawberries. This concert series also marked the 10th anniversary of our new building.

CIRCULATION

During 2014 the library circulated a total of 65,246 items. This made 2014 the second highest year for circulation after 2013.

THE FRIENDS

The mission of the Friends of the Sunderland Public Library is to promote awareness of library services and to support the Board of Trustees and the Library Director. In 2014 they did this by

continuing to plan and sponsor fundraisers, such as the semi-annual Book Sale, and by providing support for library services and programs. They helped fund youth and young adult programming as well as the printing and mailing of the *SunderLender*. They also maintained the library's landscaping and provided holiday decorations. The Friends continue to play a key role in the library's activities.

THANKS

I would like to thank the following friends for their kindness and support: the Millstone Farm Market for generously providing coffee for our "Coffee Friday" program; all of the library's volunteers for the countless hours spent helping the library run smoothly, Sugarloaf Frostee and Smiarowski Farmstand for their continued support of the Summer Reading program, Joe Friedrichs for his graphic design, Russ Lane for being the "doctor in the house"; and everyone who visited the library to attend a program or to check out materials. A heartfelt Thank You.

Adam Novitt, Library Director

Board of Trustees: Beth Berry, Chair, Natalie Blais, Vice Chair, Valerie Voorheis, Secretary, Gerald Bridwell, Eileen Krol, Richard Lopatka, John Sackrey, Lorin Starr, David Wissemann

PLANNING BOARD

www.townofsunderland.us

Annual Town Meeting in April, 2014 approved revisions of the solar bylaw (125-16.2) and related sections of Site Plan Review (125-17B). The Planning Board submitted these in response to the experience in granting a Special Permit and Site Plan Review for a large ground-mounted solar PV array during the fall of 2013. The original bylaw had been written with substantial setback requirements for all yards (75 feet) with the understanding it could reduce these requirements when public safety, health and welfare would not be adversely affected. Language in the bylaw did not grant this flexibility as intended and will be amended to do so with legal counsel approval. Additionally, the Site Plan Review process was deemed to be largely irrelevant for installations that are not buildings, and the rigorous requirements of the solar bylaw and special permit process already address all areas of concerns. The revisions removed the requirement for Site Plan Review except for by-right installations in the C-2 District, and granted the Board greater leeway in reducing setback requirements for ground-mounted solar installations.

The Planning Board assisted the Board of Selectmen in writing a bylaw revision based on citizen's petition to reduce side-and-rear-yard setbacks in the RR District. These changes were submitted to the Dimensional Schedule and addition of a new footnote (j). The revision was approved at ATM in 2014.

The Planning Board held ongoing discussions about the master planning process and areas needing review. Sara Snyder, also serving on the Community Pathways Committee, led the

initiative to get technical assistance from the Franklin County Council of Governments (FRCOG) to update the transportation chapter of the master plan. A road audit and DOT safety study were conducted as part of this process, and input from the Planning Board was well represented in the final report. The need for an updated traffic study is noted, and the Board will consider long-term growth trends in the University of Massachusetts that will further increase traffic flow on Rte. 116. A high priority for the Planning Board will continue to be strategies for creating a more pedestrian friendly downtown area.

On behalf of the Planning Board, Steve Schneider, with input from the Board, participated in the revisions to the town's web site for improved usability and public access to Board documents and meetings.

The Planning Board signed five ANRs in 2014.

Planning Board members continue to serve on other town committees: Snyder (Community Preservation Committee; Community Pathways committee); Murphy (Conservation Committee, Economic Development Committee); Schneider (Zoning Board of Appeals; Historical Commission); Roscoe (Permanent Building Committee; Franklin County Planning Board); Jones (ad-hoc solar committee).

Respectfully submitted,

Planning Board members: Dana Roscoe (Chair), Steve Schneider (Vice Chair), Teresa Jones (Clerk), Sara Snyder, Dan Murphy.

POLICE DEPARTMENT

Email: police@townofsunderland.us

I would like to begin by thanking the residents of Sunderland for their continued support of the Police Department. I would like to remind all the residents to please feel free to contact me at the department either by phone and leaving a message, or to stop by during business hours if you have any questions or concerns you would like to discuss. The continued and open communication which is shared by the residents of Sunderland is something I value and respect.

This year the Sunderland PD was once again not awarded any money from the Community Policing Grant. This money allowed the police department to provide increased patrols in the community as well as radar patrols and child safety identification. We have had to decrease patrols significantly partially due to this loss of grant money. The State of Massachusetts did not award the department with \$4,500 for Highway Safety Enforcement (better known as the Click or Ticket campaign). This department has had to cut back in many areas, including patrol, assistance at the Safety Complex, firearms issues including applications for licenses, copies of reports needed for various reasons, etc. Many of these incidents have also included taking away from investigative time and the officers patrol time. There are times Officers are put in danger by having to confront combative individuals, and having to wait for additional back up to arrive (if it arrives at all) from another department or town. With some creative scheduling of shifts, this department continues to attempt to keep it a 24/7 PD. That has not been possible at all times, and has left the Town uncovered law enforcement wise. I am continually working on keeping as

much coverage as possible. Although Mass State Police will cover whenever possible, doesn't mean automatic coverage from them, or Mutual Aid Towns.

The Police Department is doing everything it can with what it has, to continue to do the job of keeping the Town of Sunderland as safe a community as possible. I am working with the Town and Finance Committee to hopefully endorse a feasible plan for the department to ensure more coverage and Public Safety for all residents of Sunderland.

As the Chief of Police for the town of Sunderland, my goals remain the same. Keep the residents of Sunderland safe and for everyone to know the Police department is out there working to keep Sunderland as safe a community as possible. I would once again like to thank all the officers on the Police Department for all the hard work they do, and their jobs they do out in the community. I would also like to thank our Police Clerk Bobbie Gallerani, for another outstanding year, and unbeknownst to the public, all the hard work she does on a daily basis to assist me in keeping this department functioning as well as it does. She remains an invaluable asset to the department.

I would like to take this opportunity to thank all of the Town Departments, Boards and Committees for their continued support of the Police Department

Respectfully submitted
Jeffrey Gilbert,
Chief of Police

Statistics- Calendar Year 2013
Sources: Dispatch Center & Department Records
Total calls as logged by Shelburne Control Dispatch Center: 1524

209A Service	9	Arrest	55
Domestic	10	Keep the peace	13
209A Violation	2	Assist Other Agencies	18
EMD level call	65	Larceny	21
Abandoned 911 Call	15	Assault	2
Transport	5	Lines down	10
911	34	Resisting Arrest	3
Fights	1	Lockout	11
Abandoned Vehicle	10	Articles Recovered	4
Vehicle Fire	2	Medical Emergency	151
Alarm Burglar or Holdup	76	B&E Auto	1
Fireworks	3	Missing person	6
EMS Alarm- Lifeline	8	B&Eø	9
Harassment	7	B&E Past	10
Fire Alarm	18	Be On the Look Out	8
Illegal dumping	3	Motor Vehicle Accident	68
Animal Complaint	66	Motor Vehicle Complaint	79
Investigations	44	Motor Vehicle Stolen	1

Motor Vehicle Stop	70	Disabled MV	26
Motor Vehicle Violation	73	Safety hazard	13
Building Check	7	Shots fired	6
Burglary	0	Suspicious person	19
A&B with D/W	4	Suspicious activity	13
Check Welfare	56	Suspicious vehicle	34
Noise Complaint	54	Threats	6
CO2 Hazard	4	Traffic hazards	20
Officer wanted	65	Trespass	3
Car vs Deer	5	Unwanted person	9
Paper work service	15	Vandalism	22
Disorderly Person	2	Serve warrant	10
Disturbance	40	O.U.I.	10
Rolling cruiser info	3	Narcotic violations	20

Total number of calls and type of calls does not reflect the numerous calls handled through this department without Computer Activated Dispatch with Shelburne Control

RECREATION DEPARTMENT

Email: recreation@townofsunderland.us

The Recreation Department provided approximately 35 different programs and events to Sunderland residents during this past year. In all, more than 175 youth and more than a 120 adults took part in the various programs as participants and/or volunteers. Listed below are just some of these programs:

Country Western Line Dance classes; Yoga classes; Sunderland Night/Day at UMass Softball, UMass Soccer, UMass Basketball and at UMass Hockey; Adult Volleyball; Youth Volleyball; Youth Field Hockey; Intro programs for pre-school and Pre-K thru Kindergarten in soccer in the fall and whiffle ball in the spring; for grades 1 & 2 in basketball and K-grade 1 in tee-ball; Youth Soccer for Grades 1-6; 15th Annual Easter Egg Hunt; Youth Basketball for Grades 3&4, 5&6 and 7-9; Open Gym for Grades 9-13; Open Gym for Adult Basketball on Sundays; Basketball Shoot-Out Contest; End-of-Year Basketball Tournament for Grades 3-9; Berkshire East Ski Program for Youth and families; Family Community Ski Program at Mt. Snow; Sunderland Ski Days at Berkshire East and Mt. Snow; 4th Annual X-Country Ski & Snow Shoe Fun Days at the Elem. School (special thanks to Bill Paul); Sunderland Ice Skating Days at the Greenfield rink during winter vacation; Tiny Blades (ages 2-6) Ice Skating Lessons at the Greenfield Rink; Family Open Gym Sundays; Girls Softball for Grades 2-6 and new this year, Adult Softball with more than 50 participants; Summer Volleyball and Basketball; Coaches clinics were held for Soccer, Basketball, Softball and Baseball; Referee/Umpire clinics were held for Soccer, Basketball, as well as, both Softball and Baseball, and more. Also, several Sunderland residents took advantage of Jazz Dance, Weight Training, Pilates and Yoga classes in conjunction with Deerfield Recreation and pickup adult basketball in Whately. The Music Together for Pioneer Valley Families program expanded to five sessions, Girls Softball pitching and catching clinics with the Frontier Girls varsity, JV and MS coaches, and Sunderland Rec Night at a Springfield Falcons game.

We continue to work with organizations such as the Frontier Youth Baseball League (grades 2-6), the Frontier Suburban Football program (grades 4-8), Frontier Suburban Basketball program (grades 5-8), the Franklin County Babe Ruth Baseball League (grades 7-12), the Greenfield Girls Softball League (grades 7-12), and both the Franklin County and Amherst Youth Hockey Associations ó coordinating registration of Sunderland youth with their programs.

Sunderland Rec participated in the 16th Annual Fall Festival held in early-October. This community-wide event seems to get bigger and better each year ó thanks to one and all who helped out!!!

The Recreation Department planned another successful Memorial Day Parade and Ceremony ó despite the weather which forced the Ceremony indoors at the Bennett Gym at the Elem School. The top Sunderland students at Frontier, female and male, took part in the ceremonies along with local and state officials. The Frontier Band provided Taps for the ceremony. As usual, the Fireman's Association sponsored the very popular and tasty hot dog cook out ó at the conclusion of the parade. There was a Patriotic Home decorating contest along the parade route as well. Special thanks to Chris & Kristine Bourque and John & Traci Sackrey for their help this year!!!

The Recreation Committee was again represented on the town's Community Preservation Committee and gave input for the town's latest Open Space Plan. The Rec Committee provided support to the upgrading of the softball field at the Elem School (Named Merritt Field in memory of Tim Merritt) and for upgrades to the play grounds at the Elem School.

As always, the Recreation Committee desires your input into the activities that we offer to the town's residents. There are presently two openings on the Committee. We'd like to thank Jim Ewen, Rec

Coordinator, for his efforts this past year. We would be remiss if we did not also say a huge òthank youö to the more than 70 volunteer coaches, scorekeepers, referees and umpires, and others who have helped with recreation programs this past year. If you are interested in assisting or have an idea for a new program, please contact us.

Respectfully submitted, Christopher Bourque (ckbourque@comcast.net)
 Kristine Bourque (ckbourque@comcast.net)
 Shana Deane (sdeane@techtargget.com)

RIVERSIDE CEMETERY TRUSTEES

In 2014, the Trustees continued to maintain the Cemetery and manage the plot sales, facilitate burials and confirm monument placements.

This past Sept, the Town's local Boy Scout troop arranged a tour of the Cemetery with Dr. Russ Lane and Trustees to hear a bit of Riverside's history. It was well attended.

The Trustees are planning on bringing forward a proposal to the CPA for stone repairs, roadway repairs and to develop a multi-year plan for the Cemetery.

Also in the late fall, the Trustees met with our new landscape company, CL Frank, regarding the maintenance of our trees and future work needed. The Trustees are reviewing their proposal.

Thank you,
 Scott Bergeron, Chair & Burial officer
 Janet Bergeron, Clerk
 Michael Wissemann
 Riverside Trustees

SCHOOLS

FRANKLIN COUNTY TECHNICAL SCHOOL DISTRICT 82 Industrial Boulevard, Turners Falls, MA 01376

We submit this annual report for 2014 on behalf of the Franklin County Technical School District and its administration, faculty, staff and students.

Total enrollment as of October 1, 2014 was 519 students with town breakouts as follows:

Bernardston	21	Erving	31	Montague	70	Sunderland	10
Buckland	10	Gill	5	New Salem	7	Warwick	8
Colrain	23	Greenfield	113	Northfield	39	Wendell	9
Conway	5	Heath	7	Orange	78	Whately	8
Deerfield	15	Leyden	12	Shelburne	5	Non-District	43

Franklin County Technical School awarded 113 diplomas to our seniors in June of 2014. Massachusetts students are required to pass the MCAS in order to receive a high school diploma

and once again our students were very successful in meeting this high academic standard. FCTS has maintained level 2 Accountability status from last year. Our overall PPI moved from 17% in 2012 (level III) to 21% in 2013 (level II) to 31% in 2014 (level II).

We were 1% point away from level I Accountability Status. The graduates also earned their vocational certificate along with their diploma. 41% of our graduates planned to go on to either a two or four year college, 36% joined the area work force, 6% planned to join the military, 4% went on to a post-secondary trade/technical school, and 13% were unsure as to which of the above options they would pursue. We are proud of the accomplishments of the Class of 2014.

The teachers and students have been busy with projects that are used as learning opportunities during this latest school year. These authentic work projects are critical in developing the skills of the students, inspiring and motivating the students, developing empathy and social commitment and, of course, are beneficial to our sending communities.

As learning activities, these projects are not treated as production work that would be done by commercial entities. Project work is treated as learning activities, with guidance and direction of instructors. With alternating weeks of shop time, that increases the duration of a project. But, with that said, costs associated with a project are less than those conducted by a commercial company, resulting in towns and students benefiting in the end.

The electrical program has been active in a number of communities throughout Franklin County. Electrical work and networking work has been done in Charlemont with the Hawlemont school barn and greenhouse built; at the Warwick Community School with an LED lighting conversion; repairs to the Bernardston Elementary School parking lot lighting, and also at the Bernardston police department. Electrical students have worked in Buckland with police department lighting retro-fits and exterior security. The Shelburne Falls Trolley Museum has benefited from student electrical work at that facility, with future work projects in the plans. Another Shelburne activity was the fall clean-up of Hill Cemetery by the landscaping program.

In Wendell, the Town Hall emergency kitchen has had the electrical shop, carpentry shop, and primarily the plumbing shop, busy with renovations to their facilities. Due to new regulations imposed by the State Plumbing Board, this project was held up for nearly a year, but through persistence on our end, the approvals were finally authorized and the work is nearly complete. Changes in the State Plumbing Board regulations will continue to have a negative impact on plumbing programs in all vocational schools throughout the state, but we will develop methods to work within the restrictive guidelines.

The community of Deerfield saw the completion of a pavilion at the elementary school. Further activities will take place for landscaping of the pavilion area in the spring 6 at this point it is being discussed. The pavilion was built by the carpentry program students and instructors. Along with that work, carpentry is beginning work on the Regional Animal Shelter that will serve the town of Orange, along with other communities. By the time the project is completed, the electrical and plumbing programs will also be heavily involved in the expansion of the building.

The Greenfield Town Hall is having bookcases built by the underclassmen carpentry students. This learning activity is just beginning and students are looking forward to the planning and production of the bookcases/shelving. Greenfield also received the services of the landscaping program with the sodding of Vets fields, a great learning opportunity for the students. In the spring of 2015, carpentry students will be building a Community Garden shed in New Salem,

and in Leyden the Town Hall will have a rear portico built. Carpentry students will pre-fab the walls for the portico in the shop, and work will follow in the spring by the Leyden DPW, with construction taking place.

Also for the town of Leyden, the Collision and Repair program is doing work on a Crown Vic for the Leyden Police Department. Another community receiving Collision and Repair work is a vehicle for the Colrain fire department.

The Welding program is doing work for two communities, Northfield and Shelburne on both library box drops. A new book drop is being built for Northfield and repair of a book drop for Shelburne.

Our relationship with area communities is important to FCTS. We try and focus primarily on municipal and non-profit organizations for our educational projects. Human Services organizations that service multiple communities, such as the Greenfield YMCA, have had Cosmetology and Culinary Arts students participate in special events, and the Soup and Game night hosted by Hope & Olive in Greenfield, receives soup and bread freshly made by the Culinary Arts program. Even school wide activities such as our food drives for area food pantries, collecting winter clothing for area needs, pet supplies for Dakin and area shelters, all feed into our strong partnership with Franklin County communities.

The District has been selected to participate in a renovation project for new windows and doors through the Massachusetts School Building Authority (MSBA). We are currently in the design and cost analysis stage and should have an estimate on costs at your town meeting. As with all projects selected by MSBA the State will reimburse the District a portion of the cost based upon several factors; our projected reimbursement rate is just a little more than 73% of costs.

In addition the District is in need of other major renovations that were either not selected by MSBA, (a roof repair) and/or would not qualify for funding, (repaving of our drive and parking areas, and possible repair and upgrade of our track.)

This will be the first time since the inception of the District in 1974 that we will be asking the towns to grant the District the authority to borrow monies to upgrade our infrastructure. The approval process as outlined in our regional agreement calls for a district wide election which falls outside of the annual town meeting approval process. As we define the scope of the projects/costs and work with the governing body in each of our member communities additional information will be made available on both the cost and the process.

Respectfully,




Mr. Richard J. Kuklewicz

School Committee Chairman

Mr. James M.

Laverty

Superintendent-
Director

Franklin County Technical School District Committee 2014

Bernardston-Lloyd J. Szulborski; Buckland-Laura J. Earl; Colrain-Nicole Slowinski; Conway-Stephanie Recore; Deerfield- Katherine James; Erving-Robert F. Bitzer; Gill-Clifford C. Hatch; Greenfield-Mark M. Maloney; Christopher L. Joseph; Larry D. Geiser; Jeffrey D. Hampton; Heath-Arthur A. Schwenger; Leyden-Gerald N. Levine; Montague-Richard J. Kuklewicz, Chairperson; Dennis L. Grader; New Salem-Angela Fournier; Northfield- Scott Milton; Orange-Clifford J. Fournier, Secretary; Linda R. Chapman; Shelburne-Angus Dun; Sunderland-James Bernotas; Warwick-A. George Day, Jr., Vice-Chairperson; Wendell-Richard E. Drohen; Whately-Donald C. Sluter

FRONTIER REGIONAL SCHOOL

For 2014 Annual Report

From the Office of the Superintendent of Schools

FRONTIER SCHOOL REPORT

Cyndie Ouimette, Chair
Frontier Regional School District Committee
South Deerfield, MA 01373

Dear Ms. Ouimette:

I respectfully submit the 2014 Frontier Regional School Annual Report.

FRONTIER REGIONAL SCHOOL COMMITTEE

TERM EXPIRES

Cyndie Ouimette, Chair, Conway	2016
*Mary Ramon, Vice-Chair, Deerfield	2015
William Smith, Secretary, Whately	2015
Alexis Toy, Member, Deerfield	2015
Robert Decker, III, Member, Deerfield	2017
*Nathanael Fortune, Member, Whately	2014
Alan Lipp, Member, Deerfield	2016
Judy Pierce, Member, Sunderland	2016
*Philip Kantor, Member, Conway	2015
Lynn Roberts, Member, Sunderland	2017
*Keith McFarland, Sunderland	2015

*Representing the local Elementary School Committees for one-year term.

Regular meetings are held on the second Tuesday of each month, in the Media Center, Frontier Regional School, South Deerfield, Massachusetts at 7:00 p.m.

ADMINISTRATION

Martha H. Barrett	Superintendent of Schools
Patricia Cavanaugh	Business Manager
Karen Ferrandino	Director of Special Education
Paula Light	Frontier Regional Bookkeeper/Treasurer
Donna Lloyd	Frontier Regional Bookkeeper
Stephan Shepherd	Grants Bookkeeper
Donna Hathaway	Administrative Assistant
Mary Jane Whitcomb	District Data Coordinator
Diana Capuano	Special Education Secretary

FRONTIER REGIONAL SCHOOL

Darius Modestow	Principal
Scott Dredge	Assistant Principal
Deborah Coons	Data Administrator
Roberta Reiter	Principal's Secretary
Kelly Blanchette	Special Education Secretary
Michelle Russell	Attendance Secretary
趙 趙 趙 趙 ówicki	Guidance Secretary

FRONTIER REGIONAL SCHOOL
ENROLLMENT - OCTOBER 1, 2014

Grade	Conway	Deerfield	Sunderland	Whately	School Choice	Tuitioned In	Total
7	15	45	18	19	19	1	117
8	15	35	20	9	26	1	106
9	12	27	11	6	26	0	82
10	8	44	17	7	17	0	93
11	16	35	23	9	18	2	103
12	9	40	23	7	16	0	95
Total	75	226	112	57	122	4	596

FRONTIER REGIONAL
SALARY SCHEDULE

July 1, 2013 to June 30, 2014

STEP	Bachelors	Masters	M+30	CAGS/Doctorate
0	39,081	40,963	43,271	45,435
1	41,094	42,744	44,908	47,153
2	42,799	44,569	46,602	48,933
3	43,853	46,459	48,356	50,774
4	45,389	47,946	50,132	52,639
5	46,577	49,518	52,014	54,614
6	48,582	51,098	53,732	56,417

7	49,863	52,720	55,462	58,235
8	51,184	54,049	57,966	60,864
9	53,731	57,120	60,543	63,570
10	56,548	60,430	63,199	66,360
11	57,486	62,657	66,117	69,423
12	59,720	64,973	68,487	71,911
13	60,615	65,947	69,514	72,990
*20L	61,115	66,447	70,014	73,490
**25L	61,615	66,947	70,514	73,990

- Placement on Step 20L occurs when an individual has completed 19 years of service as a Frontier Regional School faculty member.
- Placement on Step 25L occurs when an individual has completed 24 years of service as a Frontier Regional School faculty member.

2013-2016 SALARY SCHEDULES

Unit C Instructional Assistants

	HOURLY RATES		
Step	2013-2014	2014-2015	2015-2016
1	\$12.27	\$12.52	\$12.77
2	\$12.74	\$12.99	\$13.25
3	\$13.20	\$13.46	\$13.73
4	\$13.67	\$13.94	\$14.22
5	\$14.11	\$14.39	\$14.68
6	\$14.58	\$14.87	\$15.17
7	\$15.03	\$15.33	\$15.64
8	\$15.52	\$15.83	\$16.15
9	\$15.95	\$16.27	\$16.60
10	\$16.43	\$16.76	\$17.10

Unit C Educational Support Nurses

	HOURLY RATES		
Step	2013-2014	2014-2015	2015-2016
1	\$21.05	\$21.47	\$21.90
2	\$21.95	\$22.39	\$22.84
3	\$22.85	\$23.31	\$23.78
4	\$23.75	\$24.23	\$24.71
5	\$24.65	\$25.14	\$25.64
6	\$25.55	\$26.06	\$26.58
7	\$26.45	\$26.98	\$27.52
8	\$27.35	\$27.90	\$28.46
9	\$28.25	\$28.82	\$29.40
10	\$29.15	\$29.73	\$30.32

NOTE: Schedule reflects following agreement:

FY 2014: Step movement for eligible employees and a 1.75% increase to Schedule.

FY 2015: Step movement for eligible employees and a 2% increase to Schedule.

FY 2016: Step movement for eligible employees and a 2% increase to Schedule.

FRONTIER REGIONAL SCHOOL SUPERINTENDENT REPORT

I am extremely grateful for the privilege of working with the communities that make up the Frontier Regional School District. The quality of education that our students are afforded prepares them well for college, the military and the workforce. We are proud of the job that we do and look forward to the challenges that lay ahead.

ENROLLMENT AND SCHOOL CHOICE

The October 1, 2014 enrollment for Frontier Regional School District totaled 600 students. This is a decrease of 14 students from the October 1, 2013 enrollment figures of 614 students. Of the 600 students, 124 were School Choice, which is an increase of 1 student from the School Choice enrollment of October 2013 of 123 School Choice students.

The Frontier Regional School graduated 92 students in the Class of 2014.

STAFF

Newly hired faculty members at Frontier Regional School this year are: Sophia Greene, Mathematics; Kurt Marchl, Mathematics; Kate Blair, ESL/Health; Melissa Strelke, Theatre/English; and Ashley Dennis, School Nurse.

Retired faculty this year were Phyllis Milardo, Mathematics; Linda Zabek, Family/Consumer Science; Katie Tolles, ESL Music; Cheryl Gillman, School Nurse; John Reily, Theatre/English resigned this year. We wish them the very best in their future endeavors.

CURRICULUM AND PROFESSIONAL DEVELOPMENT

This year faculty and administrators spent some time planning for the 2015/2016 school year. A new middle school schedule was developed in order to provide a greater ability to use personnel in both the middle school and the high school. The new schedule will help the school adapt to both increasing and declining enrollment in particular grades.

In addition to modifying the schedule, faculty discussed ways to offer more opportunities to our students without increasing the need for additional staff members. As a result of these discussions the English department will be adding integrated honors courses for students in grades 9 and 10. The social studies department will be adding a new integrated honors option in grade 10 for students taking U.S. History. The science department will add two new AP courses

in Physics and Biology. These courses will be offered every other year opposite the current AP Chemistry and AP Environmental Science offerings. The math department has modified when math courses will be taken so that students will have the opportunity to take a math class in each of their four years at Frontier.

EDUCATOR EVALUATION

The Frontier Regional School District was required by the Department of Elementary and Secondary Education to implement a new evaluation system last year. This year as part of this system, faculty developed District Determined Measures. These DDMs are common assessments that will be used to briefly assess students at the beginning of a course and at the end of a course. Faculty spent a number of in-service days developing and fine tuning these assessments. Students took the assessments during the fall and faculty further refined these instruments so that they would be useful in determining student content knowledge at the start of the course and how much information, skills and concepts students acquired by the end of the course.

SPECIAL THANKS

I am pleased to acknowledge the dedication and hard work of Frontier Regional School Committee Members: Chair Cyndie Ouimette, Vice Chair Mary Ramon, Secretary William Smith, Members Alexis Toy, Robert Decker, III, Nathanael Fortune, Alan Lipp, Lyn Roberts, Judy Pierce, Philip Kantor and Keith McFarland. I look forward with pleasure to continuing our work together.

The members of the Committee work tirelessly on behalf of the children in Conway, Deerfield, Sunderland and Whately. Together, I look forward to working with this group to continue to strive for the best educational experience for our students.

I would like to recognize and thank all of the dedicated faculty and staff of the Frontier Regional School. It is because of their efforts every single day that we have achieved the success that we have.

As we continue to prepare our students for success in the 21st century it is important to acknowledge that it takes the collective support of everyone in the community to make this happen. This includes the parents and other community members as well as all town officials and employees.

Respectfully submitted,
Martha H. Barrett
Superintendent of Schools

SUNDERLAND ELEMENTARY SCHOOL
Annual Report From the
Office of the Superintendent of Schools
SUNDERLAND SCHOOL REPORT

Aimee Smith-Zeoli, Chair
 Sunderland School Committee
 Sunderland, MA 01375

Dear Ms. Smith-Zeoli:

I respectfully submit the 2014 Annual Report for the Sunderland Elementary School.

SUNDERLAND SCHOOL COMMITTEE

	<u>TERM EXPIRES</u>
Aimee Smith-Zeoli, Chair	2015
Douglas Fulton, Vice Chair	2016
Traci Sackrey, Secretary	2015
*Keith McFarland, Member	2017
Gregory Gottschalk	2017

*Representative to Frontier Regional School Committee

ADMINISTRATION

Superintendent	Martha H. Barrett
Business Manager	Patricia Cavanaugh
Special Education Director	Karen Ferrandino
Administrative Assistant	Donna Hathaway
District Data Coordinator	Mary Jane Whitcomb
Special Education Secretary	Diana Capuano
Receptionist	Rhonda Lutenecker
Bookkeeper, Union #38	Brenda Antes
Bookkeeper, Union #38	Donna Lloyd
Bookkeeper, Grants	Stephan Shepherd
Principal	Benjamin Barshefsky
Secretary to Principal	Erika Grundstrom

SUNDERLAND ELEMENTARY SCHOOL
ENROLLMENT – OCTOBER 1, 2014

<u>Grade</u>	<u>Boys</u>	<u>Girls</u>	<u>Tuition-In</u>	<u>School Choice</u>	<u>Total</u>
PreK	7	9	2	0	18
K	7	8	0	3	18
1	16	10	0	5	31
2	11	7	0	4	22
3	16	6	0	9	31
4	13	15	0	6	34
5	8	11	0	4	23
6	8	13	0	7	28
TOTAL	86	79	2	38	205

UNION #38 TEACHERS' SALARY SCHEDULE
CONWAY, DEERFIELD, SUNDERLAND, WHATELY

July 1, 2013 - June 30, 2014					
<u>STEP</u>	<u>B</u>	<u>B+15</u>	<u>M</u>	<u>M+15</u>	<u>M+30</u>
3	39,624	40,859	42,137	43,454	44,813
4	40,859	42,137	43,454	44,813	46,215
5	42,137	43,454	44,813	46,215	47,658
6	43,454	44,813	46,215	47,658	49,144
7	44,813	46,215	47,658	49,144	50,680
8	46,215	47,658	49,144	50,680	52,264
9	47,658	49,144	50,680	52,264	53,899
10	49,144	50,680	52,264	53,899	55,581
11	50,680	52,264	53,899	55,581	57,317
12	52,264	53,899	55,581	57,317	59,111
13	53,899	55,581	57,317	59,111	60,961
14	58,422	60,187	62,355	64,231	66,775
20	60,236	62,034	64,247	66,160	68,756

Nature's Classroom Teacher: \$100 per day of attendance by a teacher.

Workshop Presenters: \$30 per hour of presentation and reimbursement for reasonable expenses.

Head Teachers: \$400

Placement on 20 occurs when a teacher has completed 19 years of service as a teacher in the District.

Mentors: \$500 per each new teacher, \$250 for second/third-year teacher, \$250 for each additional teacher being mentored, to a maximum of three (3) in any year.

UNION #38 INSTRUCTIONAL ASSISTANTS' SALARY SCHEDULE
CONWAY, DEERFIELD, SUNDERLAND, WHATELY

July 1, 2013 - June 30, 2014

2013-2014	
Step 1	12.14
Step 2	12.59
Step 3	13.05
Step 4	13.50
Step 5	13.95
Step 6	14.41
Step 7	14.86
Step 8	15.31
Step 9	15.77
Step 10	16.00
Step 11	16.25

- Salary increase of 2% and steps for those who are eligible.

FINANCIAL REPORT
TOWN OF SUNDERLAND
SCHOOL DEPARTMENT

SUMMARY OF
BUDGET RELATED EXPENDITURES

JULY 1, 2013 - JUNE 30, 2014

<u>CATEGORY</u>	
School Committee	\$4,847
Central Office	128,645
Principal's Office	117,528
General Instruction	788,898
Kindergarten	116,986
Pre-School	27,214
Art	7,416
Music	36,816
Physical Education	26,962
Special Education	316,720
Library/Media	49,352
Guidance	26,710
Psychologist	40,065
Student Services	1,853
Health	58,326
Cafeteria	11,123
Technology	21,083

Buildings & Grounds	228,700
Fixed Costs	20,349
Transportation	56,131
Fixed Asset	-
Total	\$2,085

SUPERINTENDENT'S REPORT
SUNDERLAND ELEMENTARY SCHOOL

OPENING STATEMENT

I am honored to serve as Superintendent of the Frontier Regional and Union #38 School Districts. Faculty and staff at Sunderland Elementary School work tirelessly to encourage and inspire and to provide meaningful and engaging learning experiences for their students each day. We appreciate the ongoing support the Sunderland community offers the school as we educate students and prepare them for successful citizenship in the 21st century.

ENROLLMENT AND SCHOOL CHOICE

The October 1, 2014 enrollment for Sunderland Elementary School totaled 205 (PreK-6) students. This is the same number of students from the October 1, 2013 enrollment figures. Of these 205 (PreK-6) students, 38 are School Choice students, which is a decrease of 3 students from the (PreK-6) School Choice enrollment of October 1, 2013 of 41 School Choice students.

CURRICULUM AND PROFESSIONAL DEVELOPMENT

Over the course of the year Sunderland teachers worked with colleagues from the other elementary schools in Union #38 examining up to date math resources that would help strengthen our math curriculum and instruction. Teachers were pleased to locate instructional resources that are both engaging and challenging for students; *Engage New York* and *Contexts For Learning Math*. In addition, teachers spent time during the summer months working with colleagues who teach their same grade mapping out their math instruction for the year and several teachers attended training with the author of the *Contexts* series.

With the help of these new materials and instructional strategies teachers are guiding students to develop strategies for solving real life problems, a strong understanding of mathematical concepts, and fluency in the computational skills of addition, subtraction, multiplication, and division.

Beginning in the fall of 2013, students in Sunderland received writing instruction based on curriculum developed by national expert Lucy Calkins. Students from kindergarten through grade six learned how to generate ideas, draft, revise, and edit personal narratives, opinion pieces, and informational texts. It was exciting to see the high quality, well organized writing that students produced as part of this program. All classrooms in Sunderland will continue to use the Calkins writing curriculum this year and teachers are confident that they will see continued growth among our young writers.

EDUCATOR EVALUATION

District administrators and teachers participated in the new Massachusetts Educator Evaluation system published in 2012 by the Massachusetts Department of Elementary and Secondary Education. Educators are now evaluated based on four different standards which identify the skills, knowledge and performance related to effective practice in teaching and administrating in schools. The MA Teaching standards include curriculum planning and assessment, differentiating instruction to meet students' needs, engaging families in their child's learning, and, maintaining professional growth through reflection and collaboration. Administrators are evaluated based on standards related to instructional leadership, management and operation of schools, strengthening family and community engagement in the school, and supporting a professional culture among school faculty.

Throughout the year principals and central office administrators, including the Superintendent and district curriculum directors, observed teachers working with students in their classrooms and evaluated their performance and offered feedback based on the new standards. I am pleased to report that our teachers and administrators consistently demonstrate proficiency in these rigorous performance standards.

STAFF

As of August 27, 2014, the newly hired faculty members joining the Sunderland Elementary School are as follows: Savannah Phillips, Grade 5; Barbara Mullen, Special Education; Thomas Pritchard, Strings Teacher

Michele Regan-Ladd, Early Childhood Coordinator, resigned this year. She is replaced by Kimberly McCarthy.

The following faculty personnel retired this year: Helen Kittredge, Grade 5; Phyllis Jordan, Special Education; Karen Copeland, Speech Pathologist

Aleshia Reid moved from the Early Childhood Teacher position to Grade 1 and Carolyn Burns from part-time to full-time Speech Pathologist.

Sally Rice, Speech/Language Pathologist; Dara Herman Zierlein, Art Teacher; Sarah Burstein, Grade 2, and Denise Gendron, Music/Vocal resigned this year. We wish them the very best in their future endeavors.

SPECIAL THANKS

I am pleased to acknowledge the dedication of Sunderland School Committee members Chair Aimee Smith-Zeoli, Vice Chair Douglas Fulton, Traci Sackrey, Secretary, and Members Keith McFarland and Gregory Gottschalk. The members of the Committee work tirelessly on behalf of the children in Sunderland. Together, I look forward to working with this group to continue to strive for the best educational experience for our students.

I would like to recognize and thank all of the dedicated faculty and staff of the Sunderland Elementary School. It is because of their efforts every single day that we have achieved the success

that we have.

As we continue to prepare our students for success in the 21st century it is important to acknowledge that it takes the collective support of everyone in the community to make this happen. This includes the parents and other community members as well as all town officials and employees.

Respectfully submitted,
Martha H. Barrett
Superintendent of Schools

SUNDERLAND ELEMENTARY SCHOOL OFFICE OF THE PRINCIPAL

Swampfield Drive, Sunderland, MA 01375

PHONE: (413) 665-1151 FAX: (413) 665-4545 NURSE: (413) 665-1451

ADMINISTRATION

Benjamin Barshefsky	Principal
Erika Grundstrom	Admin. Secretary

FACULTY

Lucille Antes	Kindergarten
Peggy Bolte	Grade 4
Molly Bremner	Life Skills Teacher
Carolyn Burns	Speech/Language Pathologist
Donna Carmody	Grade 4
Karen England	Occupational Therapist
(.5)	
Jodie Fraser	Grade 3
Heidi Gebo	Physical Education (.6)
Edward Hines	Vocal/Music (.4)
Matt Howell	ESL Teacher
Claire Huttlinger	Spanish (.2)
Roberta Lynn Jaffe	Occupational Therapist
Rachel Kidder	Library/Media
Specialist	
	Reading Specialist
Kate Lorenz	Early Childhood
Barbara Mullen	Special Education
Victoria Palmer	School Psychologist
Savannah Phillips	Grade 5
Thomas Pritchard	Strings (.2)
Aleshia Reid	Grade 1
Catherine Richotte	Art Teacher (.3)
Jackie Romaska	Instrumental/Music
	Band Teacher (.2)
Kimberly Salditt-Poulin	Special Ed Teacher
Ellen Von Flatern	Grade 6
Elizabeth Walton	Physical Therapist (.2)
Suzanne Wells	Grade 1
Leslie Wickline	Math Specialist
Lee Worthley	Grade 2
Lisa Zadworny	Grade 3

SUPPORT STAFF

Jeannie Johnson	School Nurse (SPED)
	School Nurse Leader
	P.T. Asst. Phys.

Deborah Wing
Therapist

INSTRUCTIONAL ASSISTANTS

Amanda Berg	Instructional Assistant
Jennifer Chenette	Instructional Assistant
Michelle Cialek	Instructional Assistant
Flora Cox	Instructional Assistant
Courtney Dowd	Instructional Assistant
Kelly Drew	Instructional Assistant
Elena Girardi	Instructional Assistant
Elizabeth Goodwin	Instructional Assistant
Rochelle Griffin	Instructional Assistant
Chelsey Grogan	Instructional Assistant
Adam Hargraves	Instructional Assistant
Suzanne Herzig	Instructional Assistant
Cynthia Nowak	Instructional Assistant
Joan O'Brien	Instructional Assistant
Michelle Penza	1:1 Instructional
Courtney Schumacher	1:1 Instructional
Melanie Scuderi	Instructional Assistant
David White	Instructional Assistant
Molly Wickline	Instructional Assistant
Christopher Williams	Instructional Assistant

CUSTODIANS

David Grace	Custodian (Daytime)
William Paul	Part-Time Custodian

CAFETERIA

Carol Coombs	Cafeteria Assistant
Elizabeth Olanyk	Cafeteria Assistant
Jean Sullivan	Part-Time Cafeteria
Debra Zimnowski	Director of Food Svcs

SOUTH COUNTY EMERGENCY MEDICAL SERVICES (SoCEMS)

It is with great enthusiasm that I submit this department's first annual report, and bring good news and thanks to the people we serve. As I am sure most of you are aware, South County EMS (SoCEMS) was created last year to assume the ambulance and Emergency Medical Services (EMS) duties for the towns of Deerfield, Sunderland and Whately. The vision was to provide a higher level of care than any of the three towns could provide on their own and do it in a fiscally responsible manner through consolidation of resources and cost sharing. South County EMS went live on July 1st 2014, and in doing so, increased the pre-hospital emergency medical care available in the three towns to the highest national standard, and boasts significantly quicker response times. The hard work and commitment made by the citizens of each town, along with the governance of this department's Board of Oversight and the respective town's Select Boards has paid off significantly. South County EMS even garnered statewide acclaim last December when we received the Massachusetts Municipal Association's Kenneth E. Puckard Municipal Innovation Award which recognized our "dedication, commitment and ability to increase the effectiveness of local government" through "successfully implementing a unique and creative program."

For many years our three towns were primarily served by on-call EMS services. When someone dialed 911 to request an ambulance, a page was sent out requesting any local EMTs to respond. If available, these EMTs would drop what they were doing, travel to their respective fire station, pick up an ambulance, and then drive it to the patient. These responses could take upwards of 15 minutes, and often more services were still required. If the patient needed advanced life support (ALS), which is the standard for EMS care in the United States, an additional ambulance with Paramedics on board would be sent from Greenfield or Northampton. This meant that one would potentially have to wait twice as long and use twice as many resources to receive the national standard of care.

Through the formation of South County EMS, the costs and benefits of our own ALS ambulance coverage is now shared across the three member towns through an Inter-Municipal Agreement. Today, thanks to our regional municipal EMS department, the first of its kind in Massachusetts, we enjoy average response times of our very own Paramedic Advanced Life Support ambulances of around 7 minutes. That's less than the national average and almost three times faster than each town's respective services were able to provide previously. Today if you dial 911, a crew of local South County EMTs and Paramedics, the majority of which come from the previous EMS agencies, will respond immediately and be able to provide essentially all the same care as one can expect from a hospital Emergency Department. South County EMS does this by staffing one Paramedic ALS ambulance 24 hours a day, 7 days a week from the South Deerfield Fire Department, and having an additional ALS and ILS (Intermediate Life Support) ambulance at the Sunderland and Whately Fire stations, respectively.

In the first 6 months of operation, SoCEMS responded to 505 calls for service, resulting in 359 patient transports to the hospital, 59% of which required ALS interventions. The ratio of transports to total calls is equal to the ratio originally anticipated during

development, and average for similar EMS agencies. Initial concerns that our EMS staff would routinely be called to other communities to provide back-up services for them have proven unwarranted. South County EMS was requested by neighboring communities only 41 times in the first 6 months, and the rates of such requests dropped precipitously last September, in part to the Greenfield and Turner's Fall Fire Departments establishing their own ambulance services. We had originally based budgetary calculations on 1,000 calls for service, and as we look toward the remainder of the year it appears that we are right on target. While the occasional unplanned absence or holiday vacation resulted in some initial staffing difficulties, the addition of new part time personnel, and the rare immediate mutual-aid request made to neighboring communities, has meant the citizens of the three towns have had consistent, high-level EMS response since our inception, and can continue to count on the same in the future.

Furthermore, South County EMS provides more than just the standard of ALS care to our patients. With ongoing staff education in current advancements of emergency medicine, we are on the forefront of our discipline. With trainings in the wake of infectious outbreak concerns, and other types of emerging threats, members of the department are ready for a wide range of emergencies. We have also deployed state-of-the-art diagnostic and treatment equipment like the Lucas 2 automatic CPR compression machine, which has been shown to increase the likelihood of resuscitating patients experiencing a cardiac arrest. The department continues to look for ways to bring state-of-the-art medical care to the people of our communities and boasts highly respected and experienced EMS educators and researchers among our ranks.

Additionally, thanks to the local nature of South County EMS, we are able to provide services above and beyond just ambulance response, something agencies based outside our community are not positioned to do. Personnel from SoCEMS promote STEM education and awareness of emergency medicine through ever-expanding programs at the area schools. Our participation in the regional Emergency Dispensing Site drill helped provide preventive care to members of the community and real-world training for a regional disaster. Thanks to our partnerships with local emergency departments, Police and Fire responders receive high-quality CPR and medical training provided by familiar faces with whom they work every day. Such comprehensive community-based services, education, and region-wide inter-department relationships were not available to our three towns until now. As the department looks forward to emerging EMS disciplines, such as Community Based Paramedics, we hope to position South County EMS as the premier agency of its type for years to come.

While EMS is no different than Fire and Police protection in that we must consider it a necessary service which requires funding, it is unique in that we have a distinctive and significant revenue stream to help offset the overall cost of operation. South County EMS follows the traditional fee for service model in that the cost to taxpayers to make our service available is reduced in part by billing the insurance of individuals who utilize our service directly. Without going into the complexities of the EMS billing system, initial and ongoing budget estimations must be based in part on anticipated call volumes and the percentage of billed amounts we anticipate receiving. I am happy to report that along with our call volume, our billing revenue thus far is falling right in line with our

estimations, and we are on track to cover more than one third of the department's total operating expenses with this revenue as anticipated. As we prepare next year's budget it is evident that our previous estimations of expense versus revenue continue to be appropriate and we can comfortably make predictions today about the financial health of the department in the future.

For tax payers this means that we can continue to expect the highest standard of pre-hospital emergency medical care delivered to our doors, in less time than the national average, and all at an exceptional value. Our success in this regard is so impressive in fact, that other municipalities around the Commonwealth have turned to us for guidance on implementing similar systems in their communities based on our model.

Looking to the future South County EMS will need to find a permanent home for our equipment and personnel. We currently lease garage and office space from the South Deerfield, Sunderland and Whately Fire Departments, but the geographic separation of our resources both impedes our staff's ability to conduct their duties efficiently and presents ongoing operational concerns. The South County EMS Board of Oversight has been working closely with local governments and third parties to find the best solution for long-term housing that will meet the needs of our department, allow us to maintain our quick response times, and be fiscally responsible. In the meantime the hospitality of these three departments is greatly appreciated and our service to the public would not be possible without them.

I hope that you will never have to find out firsthand what an amazing system you have helped to create. In the unfortunate event that you do meet one of our crews during an emergency, you may rest assured knowing that their commitment to our community, high level of training, and advanced tools at their disposal, means that you will be under the care of an outstanding and well respected agency we can all be proud of.

On behalf of everyone who serves on South County EMS, thank you for your support.

Respectfully,
Chief Zachary Smith, Paramedic
EMS Director
South County Emergency Medical Services

SOUTH COUNTY SENIOR CENTER

Located at: 67 North Main Street, South Deerfield, MA 01373
413-665-2141, 413-665-9508, scsc@town.deerfield.ma.us, www.deerfieldma.us

The South County Senior Center serves the Towns of Deerfield, Whately, and Sunderland in addition to welcoming seniors from all over the area. We are currently open three days/ fifteen hours per week with many programs and services including a congregate meal site offered during this time. Membership and participation level continues to grow as the number of seniors in the area has increased by an average of

42% in the three towns. During this past year we have felt the positive effects of this growth as we fit more people and events into the first floor of this 125 year old school building. This space was renovated approximately 40 years ago and is now in need of additional repair or plans to relocate. Discussion meetings have recently started the process of planning for the future of the South County Senior Center. Meanwhile, we are using our building to the maximum and utilize additional space from the church next door and the Polish American Citizens Club up the street. The year 2014 brought many positive changes; first and foremost we have welcomed many new participants and events to the center and we are the proud recipients of a Service Incentive Grant for \$12,175 from MA Executive Office of Elder Affairs for a new "Outreach Coordinator" staff member. During this past year many significant events took place including: 7 cultural arts grants programs, 25 health education programs offered by area professionals, 8 legal issues presentations and the Elder Law Education Course, a six week Diabetes self-management educational series, 8 Fire and Life Safety seminars, and a Volunteer Recognition Luncheon was held for 55 of our 75 volunteers all paid for with donations from area businesses. Highlights of this fiscal year also include: many aesthetic improvements of the interior of the senior center by changing the long drapes to valances; new chairs and tables; replacing open shelves with closed cabinets to reduce clutter; and a new reference area for information. Additional improvements included a vegetable garden and beautiful flowering plants with mulch at two main entrances; updated software in computer to expand the monthly newsletter and opening the senior center on Tuesdays as needed to accommodate programs such as flu clinic and tax assistance. Other highlights were a 40% increase in monthly newsletter subscriptions and we were number one in the most money raised by a senior center for the Meals on Wheels Community Fundraiser for the third year in a row. Our recent, first "Open House" was very successful with many guests and area agencies for senior citizens visiting the center to acquaint or reacquaint themselves with what we have to offer and consequently increased membership to the center. Our goals for next year include: increase or maintain senior center personnel with assistance from EOEA Service Incentive Grant funding; expand outreach to senior citizens who require assistance with information and resources in the area and also to those who haven't been in to the senior center; continue high quality of programs and increase number of activities; create more opportunities for communication between the individual Council on Aging Boards with the Senior Center Director and Board of Oversight; develop a senior center Friends Group (501c3) so that we can increase opportunities for donations and fundraising. As we enter into the next year, plans for renovation or relocation will continue to be explored and this in turn will positively impact our ability to accommodate this growing senior population.

Respectfully submitted,
Diana Damon, Director

TELECOMMUNICATIONS COMMITTEE

STC is on the verge of entering into a new era. It's hard to believe that we have successfully signed onto a new 10 year contract with Comcast. Looking back, this was the first step in a bold effort to unify all four towns with in tour regional school district. What we witnessed within the last ten years was the upgrade and extension of both cable and Internet coverage, many to upgrade and maintain production equipment and the creation of our local cable access station FCAT along with almost total coverage for cable and internet service throughout the four town region. By accessing services through the MBI (Mass Broadband Institute) fiber network Town facilities can now have faster and better access to information sources.

With the new contract, we will still maintain the serves that you deserve. In a few months STC will be hosted and prograded by FCAT head office/station. Local meetings will still be aired live to all Sunderland households. As in the past all local meetings, public hearings, special events and programs can always be viewed from the FCAT service. Visit their web site to get the details.

Volunteering is a great way to give back to the community. Please consider submitting your name to become a member of the Sunderland Telecom Committee. Bruce, James and Tom would appreciate your interest and commitment to our community.

Respectfully Submitted

Bruce Weston Chair, James Tower, Tom Zimnowski

TOWN ACCOUNTANT

Run date: 04/09/2015 @ 12:04
Bus date: 04/09/2015

Town of Sunderland
Expense Budget Report

Select...: XXXX-XXX-XXXX-XXX-XXX-X
GLBEXP.L15 Page 1

X

Account Name	Original Budget	Budget Revisions	Fiscal year thru period ending 06/30/2014			
			Total Budget	Actual	Balance	% Used
001 114 5100 000 Moderator	200.00	.00	200.00	.00	200.00	.00
001 122 5100 000 Selectboard Salary	8,550.00	.00	8,550.00	8,024.66	525.34	93.86
001 122 5110 000 Selectboard Secretary	20,729.00	.00	20,729.00	20,649.72	79.28	99.62
001 122 5400 000 Selectboard Expense	58,192.00	(2,050.00)	56,142.00	52,680.58	3,461.42	93.83
001 122 5400 212 Enc Selectboard Expense Audit	.00	12,915.00	12,915.00	12,915.00	.00	100.00
001 122 5400 213 Enc Selectboard Expense	.00	100.00	100.00	.00	100.00	.00
001 122 5400 214 Enc Selectboard Expense 214	.00	13,000.00	13,000.00	.00	13,000.00	.00
001 122	87,471.00	23,965.00	111,436.00	94,269.96	17,166.04	84.60
001 123 5110 000 Town Administrator	55,661.00	.00	55,661.00	55,661.00	.00	100.00
001 131 5400 000 Finance Committee Expense	100.00	.00	100.00	100.00	.00	100.00
001 132 5400 000 Reserve Fund	15,000.00	(13,935.84)	1,064.16	.00	1,064.16	.00
001 135 5400 000 Accountant Expense	7,639.00	.00	7,639.00	7,573.27	65.73	99.14
001 135 5410 000 Contracted Accountant	23,045.00	.00	23,045.00	23,045.00	.00	100.00
001 135 5800 208 Accounting Software	.00	2,821.16	2,821.16	1,395.00	1,426.16	49.45
001 135	30,684.00	2,821.16	33,505.16	32,013.27	1,491.89	95.55
001 141 5100 000 Assessor's Salary	8,387.00	.00	8,387.00	8,386.98	.02	100.00
001 141 5110 000 Assessor's Clerical	12,948.00	.00	12,948.00	9,032.01	3,915.99	69.76
001 141 5400 000 Assessor's Expense	1,500.00	.00	1,500.00	1,310.66	189.34	87.38
001 141 5400 213 Enc Assessor's Expense 213	.00	5,121.25	5,121.25	3,668.88	1,452.37	71.64
001 141 5410 000 Assessor's Computer Support	5,500.00	.00	5,500.00	4,088.00	1,412.00	74.33
001 141 5420 000 Updating Tax Maps	2,100.00	.00	2,100.00	2,100.00	.00	100.00
001 141	30,435.00	5,121.25	35,556.25	28,586.53	6,969.72	80.40
001 142 5400 000 Assessor's Data Proc/Revel	12,250.00	.00	12,250.00	10,850.00	1,400.00	88.57
001 146 5110 000 Coll/Treasurer Salary	47,611.00	.00	47,611.00	47,523.36	87.64	99.82
001 146 5120 000 Coll/Treasurer Sec 108P	1,000.00	.00	1,000.00	.00	1,000.00	.00
001 146 5130 000 Coll/Tres Payroll Office Assis	4,045.00	.00	4,045.00	3,279.25	765.75	81.07
001 146 5400 000 Coll/Treasurer Expense	22,263.00	3,624.00	25,887.00	25,817.40	69.60	99.73
001 146 5400 213 Enc Coll/Treasurer Expense 213	.00	100.00	100.00	.00	100.00	.00
001 146	74,919.00	3,724.00	78,643.00	76,620.01	2,022.99	97.43
001 151 5410 000 Legal Exp-Sugarbush project	.00	3,186.50	3,186.50	.00	3,186.50	.00
001 155 5110 000 Telecom Salary	5,732.00	.00	5,732.00	5,732.00	.00	100.00
001 155 5400 000 Telecom Comm Expense	4,200.00	.00	4,200.00	962.81	3,237.19	22.92
001 155 5400 213 Enc Telecom Comm Expense 213	.00	606.82	606.82	148.48	458.34	24.47
001 155 5421 214 GIS Project Setup 214	2,100.00	.00	2,100.00	2,100.00	.00	100.00
001 155 5422 214 GIS Year 1 Internet App Servic	1,800.00	.00	1,800.00	1,800.00	.00	100.00
001 155 5430 214 Muni Tech Audit Grnt Suppl 214	.00	4,600.00	4,600.00	.00	4,600.00	.00
001 155	13,832.00	5,206.82	19,038.82	10,743.29	8,295.53	56.43
001 158 5400 000 Tax Title Expenses	3,000.00	5,651.58	8,651.58	.00	8,651.58	.00
001 161 5110 000 Town Clerk Salary	39,125.00	.00	39,125.00	39,125.00	.00	100.00

Run date: 04/09/2015 @ 11:44
 Bus date: 04/10/2015

Town of Sunderland
 Revenue Budget Report

Select...: AXXX-XXX-XXXX-XXX-XXX-X
 GLBREV.L15 Page 1

X

Fiscal year thru period ending 06/30/2014						
Account Name	Original Budget	Budget Revisions	Total Budget	Actual	Variance	% Used
001 4110 001 Personal Property Taxes	161,396.07	.00	161,396.07	161,556.64	160.57	100.10
001 4120 001 Real Estate Taxes	4,597,940.29	.00	4,597,940.29	4,587,835.52	(10,104.77)	99.78
001 4150 001 Motor Vehicle Excise	242,471.00	.00	242,471.00	390,952.75	148,481.75	161.24
001 4165 001 Meals Tax	36,138.00	.00	36,138.00	48,160.97	12,022.97	133.27
001 4170 001 Pen & Int on Prop Taxes	16,205.00	.00	16,205.00	13,879.16	(2,325.84)	85.65
001 4171 001 Pen & Int on Excise Taxes	.00	.00	.00	4,115.94	4,115.94	.00
001 4173 001 Pen & Int on Tax Titles	.00	.00	.00	325.00	325.00	.00
001 4180 001 Pmts In Lieu of Taxes	1,559.00	.00	1,559.00	.00	(1,559.00)	.00
001 4195 001 Abated MV Taxes Recovered	.00	.00	.00	119.48	119.48	.00
001 4320 122 Fees-Selectboard	100.00	.00	100.00	.00	(100.00)	.00
001 4320 141 Fees-Assessors	161.00	.00	161.00	24.00	(137.00)	14.91
001 4320 146 Fees-Collector	10,000.00	.00	10,000.00	14,761.08	4,761.08	147.61
001 4320 149 Fees-Registry Markings	2,800.00	.00	2,800.00	3,520.00	720.00	125.71
001 4320 155 Comcast Subscriber Fees	600.00	.00	600.00	.00	(600.00)	.00
001 4320 161 Fees-Town Clerk	1,400.00	.00	1,400.00	2,068.00	668.00	147.71
001 4320 171 Fees-Conservation Comm	.00	.00	.00	200.00	200.00	.00
001 4320 175 Fees-Planning Board	100.00	.00	100.00	1,545.00	1,445.00	1,545.00
001 4320 176 Fees-Zoning Board	300.00	.00	300.00	915.00	615.00	305.00
001 4320 210 Fees-Police	3,000.00	.00	3,000.00	1,292.05	(1,707.95)	43.07
001 4320 220 Fees-Fire Dept	350.00	.00	350.00	615.00	265.00	175.71
001 4320 422 Fees-Highway Dept	25.00	.00	25.00	100.00	75.00	400.00
001 4320 610 Fees-Library Copier	1,515.00	.00	1,515.00	674.45	(840.55)	44.52
001 4360 001 Rentals	1,213.00	.00	1,213.00	1,600.00	387.00	131.90
001 4410 122 Licenses-Liquor	9,000.00	.00	9,000.00	12,000.00	3,000.00	133.33
001 4415 122 Licenses-Dogs	3,800.00	.00	3,800.00	3,526.00	(274.00)	92.79
001 4420 122 Licenses-Other	1,752.00	.00	1,752.00	2,185.00	433.00	124.71
001 4450 210 Permits-Police Dept	1,000.00	.00	1,000.00	1,445.00	445.00	144.50
001 4450 220 Permits-Fire Dept	800.00	.00	800.00	2,545.00	1,745.00	318.13
001 4450 241 Permits-Building Insp	6,405.00	.00	6,405.00	21,118.31	14,713.31	329.72
001 4450 242 Permits-Plumbing Insp	636.00	.00	636.00	840.00	204.00	132.08
001 4450 245 Permits-Wiring Insp	800.00	.00	800.00	2,519.00	1,719.00	314.88
001 4580 001 Medicaid Reimbursement	.00	.00	.00	11,150.92	11,150.92	.00
001 4610 001 Reimb for Loss of Taxes	113,932.00	.00	113,932.00	113,932.00	.00	100.00
001 4616 001 Elderly Abatements	4,577.00	.00	4,577.00	4,265.00	(312.00)	93.18
001 4620 001 School Aid Chapter 70	836,963.00	.00	836,963.00	836,963.00	.00	100.00
001 4623 001 Charter School Reimb.	18,152.00	.00	18,152.00	31,549.00	13,397.00	173.80
001 4624 001 Schl Choice Receiving Tui	.00	.00	.00	(14,936.00)	(14,936.00)	.00
001 4660 001 Unrestricted General Gov	437,622.00	.00	437,622.00	437,622.00	.00	100.00
001 4665 001 Veterans Benefits	12,284.00	.00	12,284.00	12,623.73	339.73	102.77
001 4680 001 PVT A Reimbursement	80,923.00	.00	80,923.00	.00	(80,923.00)	.00
001 4685 001 Fines - RMV	2,687.50	.00	2,687.50	12,257.50	9,570.00	456.09
001 4771 001 Fines - District Court	2,687.50	.00	2,687.50	592.50	(2,095.00)	22.05
001 4820 001 Earnings on Investments	2,000.00	.00	2,000.00	4,324.74	2,324.74	216.24
001 4840 001 Miscellaneous Revenue	.00	.00	.00	19,546.14	19,546.14	.00
001 4971 001 Tr Fr Special Revenue	87,042.00	9,506.00	96,548.00	96,548.00	.00	100.00
001 4974 001 Tr Fr Stabilization	17,759.25	70,000.00	87,759.25	87,759.25	.00	100.00
001 4975 001 Txfr Fr Capital Stabilize	117,348.10	.00	117,348.10	117,348.10	.00	100.00
Total Revenue	6,835,443.71	79,506.00	6,914,949.71	7,051,984.23	137,034.52	101.98

Town of Sunderland
FY14 Special Revenue Funds
06/30/2014 Final

	Opening Balance	YTD Revenue	YTD Expense	Ending Balance
Highway Funds				
210 Mass Highway	0.00	175,648.69	(325,685.89)	(150,037.20)
Revolving Funds				
231 Wetlands Protection Fund	6,353.71	0.00	0.00	6353.71
232 Fall Festival Revolving	6,192.29	4,835.98	(4,034.24)	6994.03
234 Ambulance Intercepts Revolving	(4,104.44)	16,579.44	(12,475.00)	0
235 Recreation Revolving	1,223.76	16,677.00	(15,807.49)	2,093.27
236 Library Rentals Revolving Fund	1,375.59	201.00	0.00	1576.59
237 Plumbing Inspec Revolving Fund	(160.00)	2,420.00	(2,420.00)	-160
238 Wiring Inspec Revolving Fund	385.00	11,495.00	(11,640.00)	240
239 Bd of Health Revolving Fund	28,070.32	13,062.25	(11,585.61)	29546.96
241 ZBA-Sugarbush	4,558.59	8.39	0.00	4566.98
Receipts Reserved for Appropriation				
240 Ambulance Reserve	174,628.02	46,831.72	(79,365.81)	142,093.93
280 Insurance Recovery	5,426.51	0.00	0.00	5,426.51
Other Special Revenue Funds				
302 Library Gift Fund	32,582.83	7,393.98	(35.00)	39941.81
303 Historical Comm Match	126.88	0.00	0.00	126.88
304 Solid Waste	0.38	0.00	0.00	0.38
305 Gift Fund	901.25	0.00	0.00	901.25
306 Memorial Fund	241.63	0.00	0.00	241.63
307 Anniversary Celebration Fund	1,657.56	0.00	0.00	1657.56
308 Graves Sign Donations	100.00	0.00	0.00	100
309 Kestral Conservation Trust	200.00	0.00	0.00	200
310 Dare Gift	354.00	0.00	0.00	354
311 Veterans Memorial Fund	0.00	0.00	0.00	0
312 Telecommunications Gift Fund	17.55	0.00	0.00	17.55
313 Brush Truck Gift	0.00	0.00	0.00	0
314 Agricultural Comm Fund	899.82	0.00	0.00	899.82
315 Fall Festival Fund	137.70	0.00	0.00	137.7
316 Comprehensive Sugarbush Fund	0.00	0.00	0.00	0
317 Matuszko Police Scholarship	1,065.00	0.00	0.00	1065
318 PEG Access Fund	91,980.87	50,946.27	(74,717.00)	68210.14
320 MIIA Loss Control Grant	0.00	0.00	0.00	0
321 Library Antitrust Settlement	0.86	0.00	0.00	0.86
322 MAPHO Mini-grant	0.00	0.00	0.00	0
323 Sr Ctr Transportation Fund	(16.00)	0.00	0.00	-16
324 Town History Vol III Donations	205.00	2,416.04	(1,960.00)	661.04
325 Memorial Day Donations	200.00	50.00	(65.03)	184.97
326 Roadside Mower	4,256.25	0.00	2,078.62	6334.87

327	Boat Ramp	0.00	0.00	0.00	0
328	NE Grassroots Environment Fund	0.00	0.00	0.00	0.00
380	Community Preservation Act	210,072.33	188,921.61	(21,476.50)	377,517.44

State & Federal Grants

403	Quinn Bill-State share	0.00	0.00	0.00	0.00
404	Comm Policing Grant	145.09	0.00	0.00	145.09
405	Bulletproof Vest Grant	2,176.94	0.00	0.00	2,176.94
406	DVIP Reimbursement	165.00	0.00	0.00	165.00
407	Gov Highway Safety Grant	1,693.71	0.00	0.00	1,693.71
408	Homeland Security Grant	0.00	0.00	0.00	0.00
409	Drug Forfeiture Account	242.00	500.00	0.00	742.00
410	FEMA Snow Emergency Funds	0.00	0.00	0.00	0.00
411	FEMA Storm Emergency Funds	29,397.99	0.00	(4,000.00)	25,397.99
412	Council on Aging Grant	(1,427.91)	5,883.91	(4,456.00)	0.00
414	Library State Aid	5,970.42	7,403.51	(6,293.94)	7,079.99
415	Cultural Council	3,034.02	4,257.09	(4,113.40)	3,177.71
416	Mass Humanities Grant	0.00	0.00	0.00	0.00
419	Title V	35,625.68	0.00	(5,155.00)	30,470.68
420	Fire Dept SAFE Grant	1,935.12	0.00	0.00	1,935.12
422	Fire Dept Safety Equip Grant	805.63	0.00	0.00	805.63
423	Assistance to Firefighters	0.00	0.00	0.00	0.00
424	Fire Dept NIMS Grant	0.00	0.00	0.00	0.00
425	Library Same Page Grant	0.00	0.00	0.00	0.00
426	Mass DEP PAYT Grant	0.00	0.00	0.00	0.00
427	EDS Grant	0.00	0.00	0.00	0.00
428	Peer to Peer Grant	0.00	0.00	0.00	0.00
429	Vol Fire Assistance Grant	(1,568.59)	787.50	0.00	(781.09)
430	Emerg Prepared Grant 2010	(1,831.05)	1,831.05	(1,884.00)	(1,884.00)
431	Clean Energy Choices Grant	0.00	0.00	0.00	0.00
432	EECBG Energy Grant	0.00	0.00	0.00	0.00
433	Election Extended Polling Hour	917.52	2,075.00	0.00	2,992.52
434	FEMA 2011 Storm Funds	0.00	0.00	0.00	0.00
435	CDBG Old Housing Rehab	10,218.54	0.00	(3,290.00)	6,928.54
436	Sherriffs Drug Box Grant	463.00	0.00	0.00	463.00
437	Green Communities Grant	27,800.93	0.00	(52,016.64)	(24,215.71)
438	DOER-OATA Solar Project	(794.41)	10,500.00	(8,375.16)	1,330.43
439	DEP Small Scale Initiative Gra	0.00	500.00	(500.00)	0.00
440	Teens and Tweens Fed Grant	0.00	7,500.00	(3,557.45)	3,942.55
441	Comm Emerg Response Team Grant	0.00	0.00	(2,299.69)	(2,299.69)

School Funds

501	School Lunch Fund	(5,317.67)	54,489.20	(49,719.26)	(547.73)
502	School Choice	305,521.78	233,706.00	(244,520.89)	294,706.89
503	REAP Grant	0.00	0.00	0.00	0.00
504	Early Literacy Grant - ELI	0.00	0.00	0.00	0.00
505	SPED Assist	0.00	8,296.92	(9,182.00)	(885.08)
506	CCLC Grant	0.00	0.00	0.00	0.00
507	Grant Funded Teacher Stipends	0.00	23,104.59	(24,104.59)	(1,000.00)
508	Circuit Breaker Grant	(5,671.94)	82,040.00	(86,418.69)	(10,050.63)

509	Title I Grant	0.00	15,238.00	(16,000.00)	(762.00)
510	Afterschool Program	77,807.22	77,728.54	(67,805.76)	87,730.00
511	School Building Use Fund	2,343.01	100.00	0.00	2,443.01
512	School Storage Bldg Fund	0.00	0.00	0.00	0.00
513	SPED Revolving	8,328.75	20,173.00	(20,137.50)	8,364.25
514	Elementary School Donation	60.45	1,500.00	0.00	1,560.45
515	Walmart School Grant	2,008.23	451.98	(414.94)	2,045.27
516	Student Activity Fund	10,449.83	11,586.17	(8,407.76)	13,628.24
517	Mass Agriculture Grant	0.00	0.00	0.00	0.00
518	Nonresident Tuition Fund	0.00	0.00	0.00	0.00
519	MCC School Bus Grant	0.00	200.00	(200.00)	0.00
520	School ARRA Stimulus Grant 09	0.00	0.00	0.00	0.00
521	SES Gift Fund	909.41	0.00	0.00	909.41
522	Title I Stimul Prog Grnt FY 10	0.00	0.00	0.00	0.00
524	ARRA IDEA Grant	0.00	0.00	0.00	0.00
525	ARRA State Stabil Grant FY11	0.00	0.00	0.00	0.00
526	Ed Jobs Grant FY12	0.00	0.00	0.00	0.00
527	SPED Program Improvement	0.00	2,152.30	(2,152.30)	0.00
528	Horizons-School	0.00	63,900.00	(46,448.33)	17,451.67
529	Foundation Reserve Grant	0.00	40,000.00	(40,000.00)	0.00

WWTP

610	WWTP	636,768.97	360,434.07	(232,383.46)	764,819.58
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Capital Projects

710	Landfill Capping	0.00	0.00	0.00	0.00
711	Public Safety Complex	0.00	0.00	0.00	0.00
712	Fire Truck	(0.20)	0.00	0.00	(0.20)
713	School Addition	0.50	0.00	0.00	0.50
714	Police Video System	0.00	0.00	0.00	0.00
715	Sewer Reline Project	37,672.60	0.00	0.00	37,672.60
717	Siemens Energy Perf Project	(1,907.00)	0.00	0.00	(1,907.00)
718	Hadley Road Culvert	174.94	0.00	0.00	174.94

Trust Funds

810	Main Street Tree Fund	15,303.62	2,029.12	0.00	17,332.74
811	Cemetery Perp Care Fund	117,542.56	3,727.44	0.00	121,270.00
812	Veterans Mem Care	14,551.00	127.67	0.00	14,678.67
813	Conservation Trust	53,780.58	102.59	0.00	53,883.17
814	Library Trust	41,059.18	78.27	0.00	41,137.45
815	Library Building Trust	28,633.31	82.80	0.00	28,716.11
816	Graves Library Endowment	37,494.42	99.91	(500.00)	37,094.33
821	Stabilization Fund	298,373.13	40,703.31	(87,759.25)	251,317.19
822	Capital Stabilization Fund	17,311.38	119,587.19	(117,348.10)	19,550.47

Agency Funds

890	Due to Water District	(6,388.06)	155,869.98	(146,581.29)	2,900.63
891	Off Duty Police Detail	5,140.60	7,714.50	(12,674.19)	180.91
892	Firearm ID Cards	(612.50)	3,950.00	(2,587.50)	750.00
893	Due to Deputy Collector	496.00	7,556.00	(6,044.00)	2,008.00
894	Grybko Cross Rd Escrow	3,000.00	0.00	0.00	3,000.00

895	Brown Cross Rd Escrow	7,000.00	0.00	0.00	7,000.00
896	Fish & Wildlife Fees	0.00	0.00	0.00	0.00
897	Payroll Refund Agency	0.00	0.00	0.00	0.00
898	Ins Recovery Under 20K Agency	0.00	0.00	0.00	0.00

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Town of Sunderland Combined Balance Sheet - All Funds June 30, 2014							
	General Fund	Special Revenue Funds	Capital Project Trust & Funds	Agency General Funds	Long Term Debt		Totals
Assets							
Cash & Cash Equivalents	1,363,858.62	1,767,911.42	35,940.84	600,819.67			3,808,530.55
Receivables:		342,497.00					342,497.00
Property Taxes							0.00
Real Estate	86,520.98						86,520.98
Personal Property	800.74						800.74
Supplemental Tax							0.00
Excise Taxes	63,448.65						63,448.65
Tax Liens	21,743.93						21,743.93
User Charges							0.00
Less: Allowance for Uncollectable Accts.	(53,844.79)						(53,844.79)
Due From Other Funds							0.00
Due From Other Governments							0.00
Due From Others							0.00
Tax Foreclosures	9,615.25						9,615.25
Bonds Authorized					431,625.00		431,625.00
Amount to be Provided for the Payment of Debt						1,675,447.00	1,675,447.00
Total Assets	1,512,143.38	2,130,408.42	35,940.84	600,819.67	2,107,072.00		6,386,384.31
Liabilities							
Warrants Payable	176,963.87						176,963.87
Accounts Payable	64.29						64.29
Accrued Payroll	120,880.97						120,880.97
Due to Other Funds							0.00
Payroll Withholdings	8,489.02						8,489.02
Contract Retainage							0.00
Bond Anticipation Note							0.00
Tailings	4,509.29						4,509.29
Deferred Revenue:		342,497.00					342,497.00
Property Taxes	33,476.93						33,476.93
Excise & Tax Liens	94,856.06						94,856.06
Other	(48.23)						(48.23)
Bonds Authorized & Unissued					431,625.00		431,625.00
Bond Indebtedness						1,675,447.00	1,675,447.00
Total Liabilities	439,192.20	342,497.00	0.00	0.00	2,107,072.00		2,886,761.20
Fund Equity							
Reserved for Encumbrance	305,238.77	16,610.57					321,849.34
Reserved for Continuing Appropriations	174,848.26	4,795.49					179,643.75
Reserved for Released Overlay	0.00						0.00
Reserved for Subsequent Years Expenditures	186,080.00	0.00					186,080.00
Reserve for Appropriation Deficits	(1,337.45)						(1,337.45)
CPA Reserve Open Space		33,000.00					33,000.00
CPA Reserve for Historic Preservation		12,000.00					12,000.00
CPA Reserve for Community Housing		24,000.00					24,000.00
CPA Reserve for Special Purpose		148,155.00					148,155.00
Reserved for SBA Excluded Debt	0.00						0.00
Reserve for Unspent Debt Exclusion Appropriations	0.00						0.00
Retained Earnings - Reserved							0.00
Unreserved Fund Balance	408,121.60	1,549,350.36	35,940.84	600,819.67			2,594,232.47
Total Fund Equity	1,072,951.18	1,787,911.42	35,940.84	600,819.67			3,497,623.11
Total Liabilities & Fund Equity	1,512,143.38	2,130,408.42	35,940.84	600,819.67	2,107,072.00		6,386,384.31
Difference	0.00	0.00	0.00	0.00	0.00		0.00

TOWN CLERK
2014 Vital Statistics

Births

Females 6
Males 15
Total 21

Marriages

Total 15

Deaths

Date	Name	Age	Date	Name	Age
<u>January</u>			<u>June (continued)</u>		
10	Timothy M. Collette	43	30	Bernice A. Adamski	87
18	Louise C. Gunn	85			
29	Mary A, Hancock	97			
<u>February</u>			<u>July</u>		
13	Corrinne Gay McCulloch	82	20	Winifred D. Sayer	101
18	Julia Stempel	87	20	Arthur F. Petitpas	67
26	Dorothy Ruth Malinowski	80			
<u>March</u>			<u>August</u>		
03	Walter George Bielunis, Sr.	91	11	Edna M. Ahearn	94
30	Ronald Wallace Rennie	66	16	Thomas E. Healy, Jr.	86
			09	Mary R. Cadigan	83
			21	Patricia E. Bartos	75
			25	William F. Hoynoski	89
<u>April</u>			<u>October</u>		
12	Stephen J. Bradley, Jr.	28	03	Isla B. Cembalisty	99
<u>May</u>			09	Raymond P. Antunes	84
04	Raymond O. Baker	94	24	Anthony Warren Reynolds	68
			29	Margaret E. Burke	85
<u>June</u>			<u>November</u>		
22	Paul Korpita, Sr.	93	08	Gail Morton Hayes	73
24	Mary Jo Barrington	45	24	Joan Lee Storozuk	74
25	Rebecca Jane Streeter	35	27	Wanda N. Bridges	91
26	Helen Savino	88	27	Arnold S. Goodyear	91

Vitals	\$1,530.00
Dogs	\$3,821.00
Govt. Regs./Misc.	\$3,655.16
Total Paid to Treasurer	\$9,006.16

Respectfully submitted,
Wendy Houle, MMC/CMMC
Town Clerk

TOWN OF SUNDERLAND
2014 ANNUAL TOWN MEETING
Sunderland Elementary School
April 25, 2014
6:30pm

Moderator, Robert T. Duby, called the meeting to order at 6:41pm.

Pledge of Allegiance

The Moderator acknowledged 2013 Annual Report Dedication to Robert Ahearn and to those who have passed that served the Town: Paul Fabry, James Hamill, Rudolph Hrynyshyn, Barbara Klemyk, and Arthur McLean.

Town Clerk, Wendy Houle, read the Constable's Return and swore in tellers James Bielunis, Scott Reed, Elizabeth Sillin, and Lorin Starr.

Motion made and seconded to dispense of the reading of the motions. Vote unanimous.

ARTICLE 1: Move that the Town vote to hear the reports of the Selectmen, the Sunderland School Committee and all other Town Officers, Boards, Committees and Commissions.

Majority Vote (no statutory reference)

SUBMITTED BY: Board of Selectmen

SECONDED

PASSED

UNANIMOUS

ARTICLE 2: Move that the Town vote, under the provisions of M.G.L. Chapter 41, Section 108, to set the salaries and compensation of all its elected officials connected therewith for Fiscal Year 2015.

Assessors: Chairman \$2,823.62 annually Clerk \$2,823.62 annually Member \$2,823.62 annually

Moderator: \$200.00 annually

Planning Board: Chairman ~~\$630.00~~ \$660.00 annually Clerk ~~630.00~~ \$660.00 ~~630.00~~ annually
 Members each ~~\$380.00~~ \$410.00 annually

Town Clerk: \$39,516.00 annually

Selectmen: Chairman ~~\$3,150.00~~ \$ 3,275.00 annually Vice Chairman ~~\$2,700.00~~ \$2,850.00 annually
 Clerk ~~\$2,700.00~~ \$2,850.00 annually

Majority Vote-G.L. c.41, §108

SUBMITTED BY: Board of Selectmen

SECONDED

Main Motion with amendment: PASSED**MAJORITY**

Amendment by William Sillin:

Move to amend Article 2 as follows, with the changes to be funded from Free Cash

Planning Board: Chairman: \$660.00 annually, Clerk: \$660.00 annually, Members each: \$410.00 annually

Selectmen: Chairman: \$3,275.00 annually, Vice Chairman: \$2,850.00 annually, Clerk: \$2,850.00 annually

SECONDED**PASSED****MAJORITY****ARTICLE 3:** Move that the Town vote to transfer from 001-231-5400 Ambulance Expense **the sum of \$622.49** to Coastal Medical Billing for an unpaid bill of a prior fiscal year.***REQUIRES 4/5ths VOTE MGL c.44, §64**

SUBMITTED BY: Board of Selectmen

SELECTMEN RECOMMENDATION: 3-0

FINANCE COMMITTEE RECOMMENDATION: 5-0

SECONDED**PASSED****UNANIMOUS****ARTICLE 4:** Move that the Town vote to transfer from Free Cash **the sum of \$6,093.43** to line item 423-5110, Highway Snow/Ice Wages for FY2014, and **the sum of \$5,581.83** to line item 423-5400, Highway Snow/Ice Expense for FY2014, for **the sum total \$11,675.26**.**Majority Vote-G.L. c. 40, § 5**

SUBMITTED BY: Highway Superintendent

SELECTMEN RECOMMENDATION: 3-0

FINANCE COMMITTEE RECOMMENDATION: 5-0

SECONDED**PASSED****UNANIMOUS****ARTICLE 5:** Move that the Town vote to transfer from Free Cash **the sum of \$12,415.00** to 001-543-5400 Veterans Benefits for FY2014.**Majority Vote -G.L. c. 40, §5**

SUBMITTED BY: Treasurer/Board of Selectmen

SELECTMEN RECOMMENDATION: 3-0

FINANCE COMMITTEE RECOMMENDATION: 5-0

SECONDED**PASSED****UNANIMOUS****ARTICLE 6:** Move that the Town vote to transfer **the sum of \$1,000.00** from Fund 324 Town History Volume III Fund, and **the sum of \$3,460.00** from Free Cash, for the **sum total of \$4,460.00** to Joe Friedrichs Designs for the remainder of the cost incurred for the *History of Sunderland, Volume III* publication. All receipts for the sale of said publications shall be deposited to the General Fund.**Majority Vote -G.L. c. 40, §5**

SUBMITTED BY: Volume III Steering Committee

SELECTMEN RECOMMENDATION: 3-0
 FINANCE COMMITTEE RECOMMENDATION: 5-0
SECONDED PASSED UNANIMOUS

ARTICLE 7: Move that the Town vote to transfer **the sum of \$73,290.00** from Free Cash for the one-time cost of teacher retirements for the Sunderland Elementary School in fiscal year 2014.

Majority Vote - G.L. c. 40, §5

SUBMITTED BY: Sunderland Elementary School Committee
 SELECTMEN RECOMMENDATION: 3-0
 FINANCE COMMITTEE RECOMMENDATION:
SECONDED PASSED UNANIMOUS

ARTICLE 8: Move that the Town vote to transfer from Free Cash **the sum of \$4,600.00** to fund a municipal technology audit, such funds to supplement a \$5,000 grant the Town has received for such purposes.

Majority Vote -G.L. c. 40, §5

SUBMITTED BY: Board of Selectmen
 SELECTMEN RECOMMENDATION: 3-0
 FINANCE COMMITTEE RECOMMENDATION: 5-0
SECONDED PASSED UNANIMOUS

ARTICLE 9: Move that the Town vote to amend the vote taken under Article 2 of the October 18, 2013 Special Town Meeting to fund the Town's allocable share of the operating and capital costs of the Regional Emergency Medical Service, approved under Article 1 of said Town Meeting, to reflect a one-half reduction in such operational and capital costs for FY2014 (see below), and a corresponding change to the cost of the Town's allocable share of the same, by reducing the Town's total appropriation for Regional Emergency Medical Service for FY2014 from \$155,367 to \$77,683.20, as follows, or take any vote or votes in relation thereto:

Funding Source	Original Appropriation	Proposed Reduction	Total
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Transfer

Appropriations:

Taxation	\$45,625.00	-0-	\$45,625.00
Ambulance Reserve	\$62,658.00	\$54,152.00	\$ 8,516.00

Transfers - for current purposes and Regional Emergency Medical Service operating and capital costs:

Line Item 220-5120	\$12,435.00	\$ 6,217.50	\$ 6,217.50
Line Item 231-5110	\$25,002.00	\$12,500.80	\$12,501.20
Line Item 231-5400	\$ 8,500.00	\$ 4,250.00	\$ 4,250.00
Line Item 232-5110	\$ 1,147.00	\$ 573.50	<u>\$ 573.50</u>

\$77,683.20

Revised Allocated Costs for FY2014:

Sunderland	31.48%	\$ 77,683.20
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Deerfield 51.76% \$127,744.34
 Whately 16.76% \$ 41,367.97

Majority Vote -G.L. c. 40, §§4A, 5

SUBMITTED BY: Board of Selectmen

SELECTMEN RECOMMENDATION: 3-0

FINANCE COMMITTEE RECOMMENDATION:

SECONDED

PASSED

UNANIMOUS

ARTICLE 10: Move that the Town vote to **raise and appropriate the sum of \$6,382,182**, appropriate from **Ambulance Reserve the sum of \$80,581**, appropriate from **Town Fund 318-Comcast PEG Access Fund the sum of \$14,194**, appropriate from **Fund 610-WWTP Sewer Fund the sum of \$344,611**, appropriate from **Town Fund 419-Title V the sum of \$5,155**, appropriate from **Under-expended Debt Service Reserve the sum of \$1,293**, and appropriate from **Free Cash the sum of \$146,080**, for the **sum total of \$6,974,096** for town and general municipal purposes connected therewith for Fiscal Year 2015 as set forth in the handout entitled, öTown of Sunderland FY15 Town Meeting Budgetö.

Majority Vote -G.L. c. 40, §5, G.L. c.59, §21C, and G.L. c.71, §16B

SUBMITTED BY: Board of Selectmen

SELECTMEN RECOMMENDATION: 3-0

FINANCE COMMITTEE RECOMMENDATION:

Reflects changes from Article 2

SECONDED

PASSED

UNANIMOUS

TOWN OF SUNDERLAND MEETING BUDGET	FY15 TOWN	FY13 Budget FINAL	FY14 Budget FINAL	FY15 Recommended Budget	Change from FY14 FINAL	
GENERAL GOVERNMENT						
	Personnel Services	148,584	150,927	154,695		
	Elected Officials	57,730	58,662	59,712		
	Expenses	146,042	151,141	159,835		
TOTAL GENERAL GOVERNMENT		352,356	360,730	374,242	13,512	3.7%
TOWN BUILDINGS						
	Personnel Services	0	0	0		
	Expenses	124,423	124,888	128,601		
TOTAL TOWN BUILDINGS		124,423	124,888	128,601	3,713	3.0%
POLICE DEPARTMENT						
	Personnel Services	309,501	317,854	318,256		
	Expenses	32,350	34,400	37,000		
TOTAL POLICE DEPARTMENT		341,851	352,254	355,256	3,001	0.9%
FIRE DEPARTMENT						
	Personnel Services	122,377	85,791	47,679		

	Expenses	50,000	41,500	33,000		
	Regional EMS		155,367	235,948		
TOTAL FIRE DEPARTMENT		172,377	282,658	316,627	33,969	12.0%
INSPECTORS & OTHER PROTECTION						
	Personnel Services	25,868	26,319	23,221		
	Expenses	23,400	23,800	22,434		
TOTAL INSPECTORS & OTHER PROTECTION		49,268	50,119	45,655	-4,464	-8.9%
HIGHWAY DEPARTMENT						
	Personnel Services	134,736	138,803	140,304		
	Expenses	107,252	109,252	109,752		
TOTAL HIGHWAY		241,988	248,055	250,056	2,001	0.8%
HEALTH & SANITATION						
	Personnel Services	12,315	12,561	12,687		
	Expenses	16,954	10,922	11,164		
TOTAL HEALTH & SANITATION		29,269	23,483	23,851	368	1.6%
LIBRARY						
	Personnel Services	91,894	93,732	95,169		
	Expenses	20,503	24,173	24,278		
TOTAL LIBRARY		112,397	117,905	119,447	1,542	1.3%
TOTAL ELEMENTARY		2,051,286	2,085,732	2,104,000	18,268	0.9%
TOTAL FRANKLIN CTY TECH ASSESSMENT		219,934	198,446	136,045	-62,401	-31.4%
TOTAL FRONTIER ASSESSMENT		1,651,336	1,666,469	1,811,006	144,537	8.7%
BENEFITS & INSURANCE						
	Personnel Services	0	0	0		
	Expenses	507,862	533,107	533,091		
TOTAL BENEFITS & INSURANCE		507,862	533,107	533,091	-16	0.0%
MISCELLANEOUS & RESERVE FUND						
	Personnel Services	8,205	8,369	8,453		
	Expenses	79,605	88,662	103,135		
TOTAL MISC. & RESERVE FUND		87,810	97,031	111,588	14,557	15.0%
TOTAL OPERATING BUDGET		5,942,157	6,140,878	6,309,465	168,587	2.7%
WWTP						
	Personnel Services	0	0	0		
	Expenses	286,314	328,824	311,448		
	Sewer Debt Service		30,412	30,538		
TOTAL WWTP BUDGET		286,314	359,236	341,986	-17,250	-4.8%
DEBT & INTEREST						
	Personnel Services	0	0	0		
	Expenses	753,301	683,831	322,645		

TOTAL DEBT & INTEREST	753,301	683,831	322,645	-361,186	-52.8%
GRAND TOTAL	6,981,772	7,183,945	6,974,096	-209,849	-2.9%

ARTICLE 11: Move that the Town vote to authorize the Board of Selectmen to petition the General Court for special legislation to allow James P. Bielunis, a Town of Sunderland call firefighter, notwithstanding the provisions of any general or special law to the contrary, to serve in such position until the age of 70, or until the date of his retirement or non-reappointment, whichever occurs first; provided, however that no deductions from the regular compensation of James P. Bielunis shall be made under chapter 32 of the General Laws subsequent to his reaching the age of 65 in connection with his service to the Town for retirement or pension purposes; provided, however, that the General Court may make clerical and editorial changes of form only to the bill unless the Board of Selectmen approves amendments to the bill prior to enactment by the General Court, and to authorize the Board of Selectmen to approve such amendments which shall be within the scope of the general public objectives of the petition.

Majority Vote -Mass. Constitution, Amend. Art. 2, §8

SUBMITTED BY: Fire Chief

SELECTMEN RECOMMENDATION: 3-0

FINANCE COMMITTEE RECOMMENDATION: 5-0

SECONDED

PASSED

UNANIMOUS

ARTICLE 12: Move that the Town vote to transfer from Free Cash **the sum of \$40,000** to the Capital Stabilization Fund.

2/3 Vote -G.L. c. 40, §5B

SUBMITTED BY: Board of Selectmen

SELECTMEN RECOMMENDATION:

FINANCE COMMITTEE RECOMMENDATION:

SECONDED

Main Motion with Amendment: PASSED

UNANIMOUS

AMENDMENT: Move that the Town vote to transfer from Free Cash **the sum of \$40,000** to the Stabilization Fund

2/3 Vote - G.L. c. 40, §5B

Seconded

Passed

Unanimous

SELECTMEN RECOMMENDATION: 3-0

FINANCE COMMITTEE RECOMMENDATION:

ARTICLE 13: Move that the Town vote to transfer from Capital Stabilization and Sewer Reserve **the sum of \$24,500** in Fiscal Year 2015 for the capital equipment, buildings, facilities and other capital projects as shown on a document entitled, "FY15 CAPITAL BUDGET BY FUNDING SOURCE" on file with the Town Clerk.

2/3 vote - G.L. 40, §5B

SUBMITTED BY: Board of Selectmen

SELECTMEN RECOMMENDATION: 3-0

FINANCE COMMITTEE RECOMMENDATION:

PERMANENT BUILDING COMMITTEE RECOMMENDATION:

SECONDED**PASSED****UNANIMOUS****FY15 CAPITAL BUDGET BY FUNDING SOURCE**

	Project Budget	Balance
Capital Stabilization		
Highway Department Radio Equipment	3,500	
Storm Drain Repair/Rebuild (5 per year)	15,000	
Total Capital Stabilization	18,500	
Sewer Reserve		
WWTP Bar Rack Assembly	6,000	

TOTAL CAPITAL BUDGET 24,500

ARTICLE 14: Move that the Town vote to amend the Code of the Town of Sunderland, Chapter 130, Article I and II, Dog Control, by deleting certain ~~strike through~~ text and inserting *italicized* text, as set forth as set forth in the document entitled "Amendments to Chapter 130 of the Code of Sunderland, Dog Control, Spring 2014" on file with the Town Clerk. Bylaws with proposed revisions include Section 130-1 through Section 130-7.

Majority Vote -G.L. c. 40, §21

SUBMITTED BY: Town Clerk

SELECTMEN RECOMMENDATION: 3-0

SECONDED Main Motion with Amendment: PASSED**UNANIMOUS**

Amendment:

Move to change the fee for dog licenses to \$10.00 Neutered/Spayed and \$15.00 Intact.

Seconded

Passed

MAJORITY

ARTICLE 15: Move that the Town vote to amend the Code of Sunderland Chapter 125-5E, Zoning By-laws, inserting *italicized* text, a new footnote as set forth below:

Districts	Minimum Lot Area (square feet) ^a	Minimum Lot Frontage (feet) ^f	Minimum Front Yard (feet)	Minimum Side & Rear Yard (feet)	Maximum Building/Structure Height (feet)	Maximum Lot Coverage Buildings (%)	Maximum Lot Coverage Buildings, Structures and Paving (%)
VR	20,000	120 ^c	25 ^{d,h}	15 ^h	35 ⁱ	25	50
RR	32,000 ^{e,g}	150 ^{e,g}	30 ^{d,h}	20 ^h	35 ⁱ	25	50
				^j [changed]			
VC	20,000	120 ^c	25 ^{d,h}	15 ^{b,h}	35 ⁱ	35	65
C-1	32,000	200	25 ^h	40 ^h	35 ⁱ	35	65
C-2	32,000	200	60 ^h	20 ^{b,h}	35 ⁱ	35	65

NOTES:

- ^a Increase by fifty percent (50%) for two-family units, increase by 100% for a dwelling containing 3 dwelling units and 150% for a dwelling containing 4 dwelling units. For example in the VR district the minimum lot area would be: 30,000 sq. ft. for a Two-Family Dwelling; 40,000 sq. ft. for a dwelling with 3 dwelling units; and 50,000 sq. ft. for a dwelling with 4 dwelling units.
- ^b Increase to thirty-five (35) feet for commercial use when abutting a residential district.
- ^c Increase to one hundred forty (140) feet for two (2) or more dwelling units on a lot.
- ^d Along a public way with a width of fifty (50) feet or less, the minimum setback shall be fifty-five (55) feet from the center line of the public way.
- ^e Increase to three (3) acres minimum lot area and two hundred (200) feet minimum frontage for the Watershed District, except that lots within the Watershed District having two hundred (200) feet of frontage on Route 116, Bull Hill Road or East Plumtree Road shall be permitted with a minimum lot size of thirty-two thousand (32,000) square feet.
- ^f The width of the lot where the principal structure is to be built shall not be less than the minimum frontage requirement for a lot, other than a rear lot, in such district.
- ^g Increase to two (2) acres the minimum lot area and to two hundred (feet) the minimum lot frontage for the Prime Agricultural and Critical Resource Overlay Districts.
- ^h Increase to 75 feet on front, side and rear yards for Large-Scale Ground-Mounted Solar Electric Installations.
- ⁱ Decrease to 15 feet for any component of a Large-Scale Ground-Mounted Solar Electric Installation.
- ^j *Decrease to 10 feet, with a “one to one” rule for accessory structures between 10 and 20 feet tall. Under this measure, an accessory structure would need to be set back as many feet from the property line as its height, up to 20 feet.*

2/3 Vote - G.L. c. 40A, § 5

SUBMITTED BY: Board of Selectmen

SELECTMEN RECOMMENDATION: 3-0

PLANNING BOARD RECOMMENDATION: 3-0-2

SECONDED**PASSED****UNANIMOUS****Motion to Reconsider****Passed****Unanimous**

ARTICLE 16: Move that the Town vote to approve a citizens petition that reads as follows: I am petitioning that the town approve a revision of the existing set back by-law that requires all structures to be at least 20 feet from an abutting property. I propose that the set-back be reduced to 10 feet for accessory buildings (buildings for uses other than inhabitation and not structurally joined to a principal building), e.g. garden sheds, barns, lean-to's etc. The ten foot set-back would apply only to those portions of the town that are not provided with town water and sewer, i.e. properties with a well and a septic system. I am proposing this change because those sections of town where septic systems and wells exist are largely prohibited from erecting accessory structures anywhere but along the periphery of the property. The existing set-back is too restrictive and is somewhat discriminatory towards residents living outside of town water and sewer limits.

2/3 Vote - G.L. c. 40A, § 5

SUBMITTED BY: Citizen Petition

SELECTMEN RECOMMENDATION: 0-3

PLANNING BOARD RECOMMENDATION: 0-5-0

MOTION TO WITHDRAW**PASSED****UNANIMOUS**

ARTICLE 17: Move that the Town vote to amend the Code of the Town of Sunderland, Chapter 125, Zoning By-Laws, by deleting certain ~~striketrough~~ text and inserting *italicized* text, on file with the Town Clerk, titled "2014 Annual Town Meeting Zoning Amendments-c. 125-16.2 and 17Bö. The proposed zoning revisions include: proposed amendment(s) to Chapter 125-16.2 (Large-Scale, Ground-Mounted Solar Installations and 125-17B (Site Plan Review).

2/3 Vote - G.L. c. 40A, § 5

SUBMITTED BY: Planning Board

SELECTMEN RECOMMENDATION: 3-0

PLANNING BOARD RECOMMENDATION: 5-0-0

SECONDED**PASSED****UNANIMOUS**

ARTICLE 18: Move that the Town vote to appropriate \$8,451 from the CPA Undesignated Budgeted Reserve to fund jointly with the towns of Deerfield, Whately and Conway, a grant to the Frontier Regional School Committee for the rehabilitation and restoration of land for recreational use, in particular, the Tennis Courts at Frontier Regional High School located at 113 North Main Street, South Deerfield, MA 01373, including all costs incidental and related thereto; and further, to authorize the Board of Selectmen to enter into a grant agreement with said Committee setting forth the purposes for and limitations on the expenditure of said grant. Said funds to be expended under direction of the Frontier School District Superintendent.

Majority Vote-G.L. c. 44B, §5

SUBMITTED BY: Community Preservation Committee

COMMUNITY PRESERVATION COMMITTEE RECOMMENDATION: 6-0

SELECTMEN RECOMMENDATION: 3-0

FINANCE COMMITTEE RECOMMENDATION:

SECONDED**PASSED****UNANIMOUS**

ARTICLE 19: Move that the Town vote to appropriate \$20,458 from the CPA Undesignated Budgeted Reserve to fund the restoration and rehabilitation or creation of land for recreational use, specifically a softball field to be located on the property at Sunderland Elementary School and to be named Merritt Field, including all costs incidental and related thereto. Said funds to be expended under the direction of the Sunderland Recreation Committee.

Majority Vote-G.L. c. 44B, §5

SUBMITTED BY: Community Preservation Committee

COMMUNITY PRESERVATION COMMITTEE RECOMMENDATION: 5-1

SELECTMEN RECOMMENDATION: 2-1

FINANCE COMMITTEE RECOMMENDATION: 4-1

SECONDED**PASSED****UNANIMOUS**

ARTICLE 20: Move that the Town vote to appropriate \$95,578 from the CPA Undesignated ~~Budgeted Reserve~~ Fund Balance to fund the restoration and rehabilitation of land for recreational use, specifically to resurface, remodel and equip the existing playground on the Sunderland Elementary School property located on Swampfield Drive, including all costs incidental and related thereto. Said funds to be expended under the direction of the Sunderland Elementary School Principal.

Majority Vote-G.L. c. 44B, §5

SUBMITTED BY: Community Preservation Committee

COMMUNITY PRESERVATION COMMITTEE RECOMMENDATION: 3-3

SELECTMEN RECOMMENDATION: 2-1

FINANCE COMMITTEE RECOMMENDATION: 1-4

SECONDED**Main motion with amendment: PASSED****MAJORITY**

Amendment:

Motion to delete Budgeted Reserve and insert Fund Balance.

Seconded

Passed

Unanimous

Motion to move the question:

Passed

Unanimous

ARTICLE 21: Move that the Town vote to appropriate \$7,200 from the CPA Undesignated ~~Budgeted Reserve~~ Fund Balance to fund Phase 2 of the Sunderland Town Clerk's project for preservation of historic records, which project components are on file with the Town Clerk. Said funds to be expended under the direction of the Town Clerk.

Majority Vote-G.L. c. 44B, §5

SUBMITTED BY: Community Preservation Committee
 COMMUNITY PRESERVATION COMMITTEE RECOMMENDATION: 6-0
 SELECTMEN RECOMMENDATION: 3-0
 FINANCE COMMITTEE RECOMMENDATION: 5-0

SECONDED PASSED UNANIMOUS

ARTICLE 22: Move that the Town vote to appropriate the sum of \$33,650 from the CPA Undesignated Budgeted Reserve to fund the design and restoration of the Town Office front entry; provided, however, that no CPA funds appropriated hereunder shall be expended unless the Town appropriates from sources other than the CPA, or receives gifts or grants, which individual or collectively total no less than \$10,000. Said funds to be expended under the direction of the Town Administrator and Historic Commission.

Majority Vote-G.L. c. 44B, §5

SUBMITTED BY: Community Preservation Committee
 COMMUNITY PRESERVATION COMMITTEE RECOMMENDATION: 4-1-1
 SELECTMEN RECOMMENDATION: 1-2
 FINANCE COMMITTEE RECOMMENDATION: 0-5
 PERMANENT BUILDING COMMITTEE RECOMMENDATION:

MOTION TO WITHDRAW PASSED UNANIMOUS

ARTICLE 23: Move that the Town vote to appropriate \$10,000 from the CPA Undesignated Budgeted Reserve to fund Phase 1 Conceptual Design and Feasibility Study for a pedestrian and bicycle pathway system connecting Sunderland's public properties and natural assets, which study to be available in the office of the Town Clerk and on the Town's website. Said funds to be expended under the direction of the Sunderland Board of Selectmen.

Majority Vote-G.L. c. 44B, §5

SUBMITTED BY: Community Preservation Committee
 COMMUNITY PRESERVATION COMMITTEE RECOMMENDATION: 6-0
 SELECTMEN RECOMMENDATION: 3-0
 FINANCE COMMITTEE RECOMMENDATION: 4-1

SECONDED PASSED UNANIMOUS

ARTICLE 24: Move that the Town vote to appropriate or reserve from the Community Preservation Fund annual revenues in the amounts recommended by the Community Preservation Committee for committee administrative expenses, community preservation projects and other expenses in fiscal year 2015.

Appropriations:

From FY 2015 estimated revenues for Committee Administrative Expenses \$ **4,000**

Reserves:

FY 2015 estimated revenues for Historic Resources Reserve \$ **25,000**

FY 2015 estimated revenues for Community Housing Reserve	\$ 25,000
FY 2015 estimated revenues for Open Space Reserve	\$ 25,000
FY 2015 estimated revenues for CPA Undesignated Budgeted Reserve	\$ 35,390

Majority Vote-G.L. c. 44B, §5

SUBMITTED BY: Community Preservation Committee

COMMUNITY PRESERVATION COMMITTEE RECOMMENDATION: 6-0

SELECTMEN RECOMMENDATION: 3-0

FINANCE COMMITTEE RECOMMENDATION: 5-0

SECONDED

PASSED

UNANIMOUS

Articles 25 through 31, inclusive, are so called Consent Articles

SELECTMEN RECOMMENDATION to Consent Articles: 3-0

FINANCE COMMITTEE RECOMMENDATION to Consent Articles: 5-0

ARTICLE 25: Move that the Town vote to authorize the Treasurer/Collector to enter into compensating balance agreements during Fiscal Year 2015, as permitted by G.L. Chapter 44, Section 53F.

Majority Vote-G.L. c.44, §53F

SUBMITTED BY: Treasurer/Collector

SECONDED

PASSED

UNANIMOUS

ARTICLE 26: Move that the Town authorize the Board of Selectmen to apply for, accept and expend any grants or donations from State or Federal governments or private agencies, individuals or institutions.

Majority Vote (no statutory reference; see G.L. c. 44, §53A)

SUBMITTED BY: Board of Selectmen

SECONDED

PASSED

UNANIMOUS

ARTICLE 27: Move that the Town vote to accept and expend any sum or sums of money which may be available from the State for Chapter 90 work for road improvement and equipment expense.

Majority Vote (no statutory reference; see G.L. c. 44, §53A and G.L. c.90, §34)

SUBMITTED BY: Board of Selectmen and Highway Superintendent

SECONDED

PASSED

UNANIMOUS

ARTICLE 28: Move that the Town vote under the provisions of G.L. Chapter 40, Section 4A to authorize the Board of Selectmen to enter into inter-municipal agreements.

Majority Vote-G.L. c. 40, §4A

SUBMITTED BY: Board of Selectmen
SECONDED PASSED UNANIMOUS

ARTICLE 29: Move that the Town vote to authorize the Board of Selectmen to enter into contracts for goods and services with duration in excess of three years under the provisions of G.L. Chapter 30B, Section 12, paragraph (b).

Majority Vote (G.L. c. 30B, §12(b))

SUBMITTED BY: Board of Selectmen
SECONDED PASSED UNANIMOUS

ARTICLE 30: Move that the Town vote to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 2014 in accordance with the provisions of G.L. Chapter 44, Section 4 and to issue a note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with G.L. Chapter 44, Section 17.

Majority Vote-G.L. c.44, §4; G.L. c.44, §17

SUBMITTED BY: Board of Selectmen/Treasurer
SECONDED PASSED UNANIMOUS

ARTICLE 31: Move that the Town vote to re-authorize the establishment of the following revolving funds pursuant to the provisions of Massachusetts General Laws Chapter 44, section 53E ½, in order to allow fees and/or fines to be spent without further appropriation for services rendered by:

Wiring Inspector

Fees for services rendered shall be credited to the fund and shall be used to support inspection services. Expenditures from this fund will not exceed \$7,000.

Plumbing Inspector

Fees for services rendered shall be credited to the fund and shall be used to support inspection services.

Expenditures from this fund will not exceed \$3,000.

Board of Health

Fees and fines for services rendered shall be credited to the fund and shall be used to support provision of Board of Health services. Expenditures from this fund shall not exceed \$11,500.

Fall Festival Committee

Receipts from the Annual Fall Festival shall be credited to the fund and shall be used for operating the Annual Fall Festival and related expenses. Expenditures from this fund shall not exceed \$4,700.

Sunderland Public Library Community Room (Library Trustees)

Receipts from the rental of the Sunderland Public Library Community Room shall be credited to the

Fund, and shall be used for maintenance of the Library Community Room and related expenses. Expenditures from this fund shall not exceed \$5,000.

And, to establish a new revolving fund for Fire Department Inspection Services, as follows:

Fire Inspector

Fees for inspection services rendered shall be credited to the fund and shall be used to support Fire Department inspection services, all under the direction of the Fire Chief. Expenditures from this fund shall not exceed \$7,000.

Majority Vote-G.L. c. 44, §53E ½

SUBMITTED BY: Board of Selectmen

SECONDED

PASSED

UNANIMOUS

Town Clerk read Annual Town Election Warrant.

Motion to Dissolve at 9:46pm, Seconded, Passed Unanimously.

Respectfully submitted,

Wendy Houle, MMC/CMMC

Sunderland Town Clerk

**TOWN OF SUNDERLAND
SPECIAL TOWN MEETING
SEPTEMBER 19, 2014
MOTIONS**

Moderator, Robert T. Duby, called the meeting to order at 7:09pm.

Town Clerk, Wendy Houle, read the Constables Return and swore in Debra Bennett, Russell Cranshaw, Lorin Starr, and Bruce Weston as Tellers.

Moderator waived the reading of the motions, as voters had a paper copy.

Motions were read and seconded by the Board of Selectmen.

Total voters in attendance: 91

Total voters in the Town of Sunderland: 2,328

ARTICLE 1: Move that the Town vote to authorize the Board of Selectmen to acquire, by gift, purchase, and/or eminent domain, for open space, recreation and/or community housing purposes under the Community Preservation Act, the property located at 120 North Main Street and described in a deed recorded with the Franklin County Registry of Deeds in Book 1207, Page 539, containing 2.82 acres, more or less and to appropriate the sum of \$265,000 for such purposes and costs incidental and related thereto; and as funding therefor, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said sum under G.L. c. 44B, §11, G.L. c.44, §7 and/or any other enabling authority, and to issue bonds and notes therefor; to authorize the Board of Selectmen or its designee to submit on behalf of the Town any and all applications for grants and/or reimbursements from the Commonwealth of Massachusetts the United States, and/or any other state or federal programs in any way connected with the scope of this article, and further, to authorize the Board of Selectmen to enter into any and all agreements and execute any and all instruments as may be necessary or convenient to affect said acquisition; and, further, to authorize the Board of Selectmen to grant or accept a perpetual restriction on said property meeting the requirements of G.L. c.44B, §12.

2/3 Vote – G.L. c.44B, §11, G.L. c.44, §7

SUBMITTED BY: Community Preservation Committee/Board of Selectmen

SELECTMEN RECOMMENDATION: 3-0

CPC RECOMMENDATION: 6-0

FINANCE COMMITTEE RECOMMENDATION: 4-0

HOUSING COMMITTEE RECOMMENDATION:

SECONDED Moderator declared that a paper vote would be used.

PASSED Yes: 61 No: 30

ARTICLE 2: Move that the Town vote to raise and appropriate **the sum of \$100,000.00** to the Capital Stabilization Fund.

2/3 Vote -G.L. c. 40, §5B

SUBMITTED BY: Board of Selectmen

SELECTMEN RECOMMENDATION: 3-0

FINANCE COMMITTEE RECOMMENDATION: 4-0

SECONDED

PASSED

UNANIMOUS

ARTICLE 3: Move that the Town vote to appropriate from Capital Stabilization the **sum of \$97,536.00** for the capital equipment, buildings, facilities and other capital projects as shown on a document entitled, öFY15 SUPPLEMENTAL CAPITAL BUDGET BY FUNDING SOURCEö on file with the Town Clerk.

FY15 SUPPLEMENTAL CAPITAL BUDGET BY FUNDING SOURCE

**Project Balance
Budget**

Capital Stabilization		101,027
North Main Street Reconstruction Engineering 25% Design	50,536	
Public Safety Complex Air Handler Replacement	47,000	
Total Capital Stabilization	97,536	
		3,491

TOTAL SUPPLEMENTAL CAPITAL BUDGET 97,536

2/3 vote-G.L. 40, §5B

SUBMITTED BY: Board of Selectmen

SELECTMEN RECOMMENDATION: 3-0

FINANCE COMMITTEE RECOMMENDATION: 4-0

PERMANENT BUILDING COMMITTEE RECOMMENDATION:

SECONDED

PASSED

UNANIMOUS

ARTICLE 4: Move that the Town vote to raise and appropriate the **sum of \$711.00** to line item 001-210-5110, Police Chief Wages for fiscal year 2015.

Majority Vote-G.L. c. 40, § 5

SUBMITTED BY: Board of Selectmen

SELECTMEN RECOMMENDATION: 3-0

FINANCE COMMITTEE RECOMMENDATION: 4-0

SECONDED

PASSED

UNANIMOUS

ARTICLE 5: Move that the Town vote to raise and appropriate the **sum of \$11,867.00** to line item 001-210-5120, Full Time Officer Wages, the **sum of \$6,800.00** to line item 001-122-5400, Board of Selectmen Expense, and the **sum of \$644.00** to line item 001-210-5150, Part Time Police Wages, for the **sum total of \$19,311.00** for fiscal year 2015 police contract adjustments.

Majority Vote-G.L. c. 40, § 5

SUBMITTED BY: Selectmen

SELECTMEN RECOMMENDATION: 3-0

FINANCE COMMITTEE RECOMMENDATION: 4-0

SECONDED

PASSED

UNANIMOUS

ARTICLE 6: Move that the Town vote to transfer from Ambulance Reserve the **sum of \$7,500.00** to line item 001-231-5400, Ambulance Expense for ambulance billing and ALS intercept fees related to service dates prior to July 1, 2014; and raise and appropriate **the sum of \$500.00** to Peter

Z. Scoble, and **the sum of \$40.00** to Massachusetts Association of Assessing Officers; for the **sum total of \$8,040.00** for unpaid bills of prior fiscal years.

***REQUIRES 9/10th VOTE MGL c.44, §64**

SUBMITTED BY: Ambulance Director/Police Chief/Board of Assessors

SELECTMEN RECOMMENDATION: 3-0

FINANCE COMMITTEE RECOMMENDATION: 4-0

SECONDED

PASSED

UNANIMOUS

Motion to dissolve 8:54pm, seconded and passed unanimously.

Respectfully submitted,

Wendy Houle
Sunderland Town Clerk

TREASURER / COLLECTOR

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TOWN TREASURER'S REPORT BANK ACCOUNTS

BANK	BALANCE 7/1/2013	BALANCE 6/30/2014
PEOPLE'S UNITED BANK - GENERAL		
VENDOR CHECKING	\$299,551.39	\$1,240,519.43
SCHOOL CHECKING	\$37,202.24	\$36,743.88
PAYROLL CHECKING	\$11,280.95	\$23,543.64
FLEX SPENDING	\$710.60	\$711.29
MUNICIPAL MONEY MARKET	\$216,914.54	\$0.00
STUDENT ACTIVITY	\$11,212.94	\$13,628.24
PEOPLE'S UNITED BANK - TRUST FUNDS		
STABILIZATION	\$298,373.13	\$339,223.44
LIBRARY BUILDING TRUST	\$28,633.31	\$28,714.07
LIBRARY ENDOWMENT	\$37,494.42	\$37,600.17
COMMUNITY PRESERVATION	\$232,886.48	\$314,678.46
GREENFIELD CO-OPERATIVE BANK		
GENERAL FUND	\$662,226.93	\$271,788.56
SCHOOL BUILDING	\$1,477,438.89	\$562,323.40
MMDT		
GENERAL FUND	\$20,541.25	\$19,720.28
CONSERVATION	\$53,780.58	\$53,883.17
CAPITAL STABILIZATION	\$10,710.26	\$50,738.45
CEMETERY	\$119,182.56	\$121,270.00
SUGARBUSH	\$4,558.59	\$4,566.98
MAIN STREET TREE	\$15,303.62	\$15,332.74
VETERANS MEMORIAL	\$14,551.00	\$14,578.67
LIBRARY	\$41,059.18	\$41,137.45
BANK NORTH		
MONEY MARKET	\$116,585.66	\$116,780.96

UNIBANK

GENERAL FUNDS	\$404,433.29	\$86,576.36
ONLINE TAX		
COLLECTIONS	\$167,410.64	\$467,036.27
ONLINE TOWN CLERK	\$794.43	\$1,166.38

LPL FINANCIAL - SBA FUNDS

\$1,690,803.29	\$71,533.02
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DEPOSITS IN TRANSIT	\$371,653.71	\$0.00
CHECKS OUTSTANDING	(\$157,951.42)	(\$127,938.16)
ADJUSTMENTS/TRANFERS	<u>(\$184,339.05)</u>	<u>\$9,164.14</u>

TOTAL FUNDS	\$6,003,003.41	\$0.00
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MATURING DEBT AND INTEREST - FY 2014

TYPE OF PROJECT	BEGINNING BAL. 07/01/13
Library Construction	\$520,000.00
Public Safety Complex	\$760,000.00
School Buildings	\$2,340,000.00
Sewer	\$233,777.00
WPAT Title V	\$35,625.00
School Building	\$137,523.00
Energy Savings	\$257,400.00
TOTALS	\$4,284,325.00

TREE WARDEN

Over the last year we have continued to prune, remove and replace diseased trees along our town way. We work with professional tree crews to help prune and remove the dead or dying trees.

We worked closely with Western Mass Electric to keep dead trees cut back from the wires to prevent damage. Tree maintenance is an ongoing task. Maintaining and treating elm trees to prevent Dutch Elm disease has also be completed. The removal of diseased and dying trees will be the main priority in the upcoming season.

Respectfully,
George Emery, Tree Warden

VETERANS MEMORIAL OVERSIGHT COMMITTEE

The highlight of the year 2014 for the VMOC was the Veteranø Day observation ceremony. This yearø ceremony took place on Wednesday, November 12, 2014. Ceremony participants included:

- Mr. Ben Barshefsky, Sunderland Elementary School Principal, Master of Ceremonies and Event Coordinator.
- Mr. Vincent Sarno, United States Air Force veteran, Guest Speaker
- Mr. Edward Hines, Sunderland Elementary School Music Teacher and Event Coordinator
- Ms. Janet Conley, Sunderland Veteranø Memorial Committee, Event Coordinator
- Mr. Dan Van Dalsen, Sunderland Veteranø Memorial Committee, Event Coordinator

From Westover Air Reserve Base, Chicopee, MA, and the University of Massachusetts at Amherst:
United States Air Force members:

- Major Matthew Zimmer, Base Chaplain
- Master Sergeant Kristopher Childs, Base Honor Guard
- Technical Sergeant Raphael Marrero, Base Honor Guard
- Staff Sergeant Nickolas Williams, University of Massachusetts, Amherst, ROTC Detachment

United States Army members:

- First Lieutenant Andrew Abbott, 302nd Maneuver Enhancement Brigade
- First Sergeant Craig Cox, Military Entrance Processing Station First Sergeant
- Sergeant First Class William Sherrow, 302nd Maneuver Enhancement Brigade

United States Marine Corps members:

- Staff Sergeant Krystofer Rivers, Marine Air Support Squadron 6
- Sergeant April Bendickson, Military Entrance Processing Station
- Corporal Marlon Wesh, Marine Air Support Squadron 6

United States Navy members:

- Lieutenant Commander Christopher Schlobohm, Commanding Officer Military Entrance Processing Station

- Chief Petty Officer Stephan Luxon, Military Entrance Processing Station
- Petty Officer 2nd Class Tristan Reeb, Military Entrance Processing Station

As in years past, this year's ceremony included guest speaker comments, the playing of taps, a flag folding demonstration by the Westover Air Force Base Honor Guard, letters and poems read by Sunderland Elementary school students, songs sung by students and led by Mr. Ed Hines, and a letter to students written by Major Chris Conley and read by his mother, Ms. Janet Conley. Following the ceremony, our friends from Westover Air Reserve Base spent a few minutes in school classrooms visiting with students and answering their questions about life in the military. Afterwards, they ate lunch with the students in the school cafeteria before returning to Westover.

In addition to the November Veteran's Day ceremony, the VMOC met during the year to identify the new names to be added to the Veterans Memorial Wall in the summer of 2015. As always, we could not have been nearly as successful without the tremendous support offered by our community members, the elementary school staff, teachers and students, and of course, our military service men and women from the local area. Many thanks and a special salute to everyone who helped us again this year!

Respectfully submitted,
Danny E. Van Dalsen, Chair, VMOC

ZONING BOARD OF APPEALS

In 2014 the Zoning Board of Appeals received only two applications, which was in stark contrast to 2013 when a near record of ten applications were received ó from feast to famine for sure! During the calendar year, the Board deliberated and issued decisions on three cases, two of which were carry-overs from 2013.

The first case was for the Kitchen Garden Farm to relocate its existing prepared food business to its farmhouse on South Silver Lane. The ZBA ruled that the proposed food preparation/processing business is an agricultural use, and as such, the use qualifies for an agricultural zoning exemption; therefore, the use is allowed and no Special Permit or Variance is required.

In its second case, The Zoning Board voted to grant a Special Permit to allow a Tree Care and Landscaping business to operate on a mixed business-residential use lot on Garage Road. In its final case of 2014, the ZBA granted a Special permit to a Hadley Road residence to raise chickens in their backyard.

I wish to acknowledge the efforts and work of long time Zoning Board member, Tom Herrick, who resigned from the Board in 2104. Tom was the Clerk of the ZBA for over thirteen years and before that he had served on the Planning Board. Thank you Tom for your service to the Town of Sunderland and may you enjoy your retirement! Tom's resignation opened a spot on the Zoning Board which was filled by the new associate member, Jonathan Williams. Welcome to the ZBA, Jon!

Respectfully Submitted,
Steven A. Krol,
Chairman, Zoning Board of Appeals

Glossary of Terms and Definitions

ACCOUNTANT: The Town Accountant maintains custody of all town contracts and keeps a detailed record of the town debt, including the reasons for borrowing, the rate of interest when due, and payment provisions (41:57). She/he is bound as well to keep a complete set of municipal book~ including each specific appropriation, the amounts and purpose of each expenditure and the receipts from each source of income. The accountant must inform town officers of unexpended balances in their appropriations (41:58). Immediately upon the close of the calendar year, she/he must prepare statements detailing the preceding fiscal year's appropriations and expenditures, appropriations for the current fiscal year, and expenditures incurred during its first six months, as well as estimated expenditures for the second six months and estimates for the ensuing fiscal year. By August 1, the accountant or treasurer must furnish the assessors with a written report of the money received other than from taxes, loans, and trust funds for the preceding fiscal years (41: 54A). A critical function of the town accountant (41.56) relates to the payment of the bills and payrolls, which must be examined

for the requisite oaths and approvals. Should any claims be deemed fraudulent, unlawful, or excessive, payment authorization may be withheld. In such instances, a statement must be filed with the town treasurer, outlining the reasons for the refusal. Alternatively, if all is in order, the accountant will draw a warrant upon the treasury for payment.

APPROPRIATION: An authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount as to the time when it may be expended. Only a town meeting or the school committee can authorize money appropriated for one purpose to be used for another. Any part of a "general" appropriation not spent or encumbered by June 30 automatically reverts to surplus. A "specific" or "particular" appropriation is carried forward from year to year until spent for the designated purpose or transferred by town meeting vote to another account.

ASSESSED VALUATION: The value placed on a particular property by the local Board of Assessors for the purpose of apportioning the town's tax levy among individual property owners equitably and in accordance with the legal requirement that property be assessed at "full and fair cash value," as certified periodically by the state commissioner of revenue.

ASSESSOR: The Board of Assessors is responsible for the valuation of real and personal property for the purposes of levying the property tax: Generally, the required training, the responsibility for maintaining assessment at full and fair cash value and the required revaluation of property every three years have placed an added burden on assessing offices. As part of their function, the assessors must maintain an extensive database on each parcel of property in town. The assessors are also responsible for establishing a tax rate within the levy limit established by Proposition 2 1/2. They must perform the formal calculation of the tax rate(s) for the town on the "tax rate recapitulation sheet." The role of the assessors is important because they maintain and administer the tax base, a major source of revenue for the town.

CHERRY SHEET: Traditionally printed on cherry-colored paper, this financial statement from the State still retains its nickname in spite of being pink and green. This form lists all the estimated State and County assessments reduced by any money the State expects to return to the Town. The Assessors must receive this "Cherry Sheet" before the new tax rate can be set.

DEPARTMENT HEAD: Department Heads (either appointed, i.e., Highway Superintendent or elected, i.e., Town Clerk) usually prepare their own budgets. Each departmental budget is prepared within the framework and guidelines set by the financial team. Another major role is in the capital planning process. In order to monitor spending activity, department heads must have access to and use interim financial reports. The department head identifies capital needs and usually has the best information regarding level of utilization and specifications for the acquisition. Department Heads should meet periodically with the financial team to inform these teammates in the financial management process of major issues facing the department.

EXCLUSIONS: There are two types of exclusions: debt and capital outlay expenditure. These are temporary increases in the levy limit. For debt exclusion, the additional amount for the payment of debt service is added to the levy limit for the life of the debt only. The additional amount for the payment of the capital project cost is added to the levy limit only for the year in which the project is being undertaken.

FY-FISCAL YEAR: July 1st to June 30th of the following year. Example: FY2010 starts July 1, 2009 and ends June 30, 2010.

FINANCE COMMITTEE: The Finance Committee is the official fiscal watchdog for the town. Finance Committees was established so that a representative group of taxpayers could conduct a thorough review of any or all municipal questions on behalf of all the citizens. The Finance Committee is primarily responsible for submitting its recommendations on the annual budget to the town meeting. The committee is commonly involved in the preparation process involving the

development of the budget forms and, in many communities, the establishment of guidelines for department heads. Their statutory authority is limited to making transfers from the town's reserve fund to other line items in the budget as requested.

FREE CASH: Free cash is a term that generally represents the amount of community funds that are unrestricted and available for appropriation. Free cash is generated when actual revenue collections are more than budgeted and when expenditures are less than appropriations, or both. Once certified, that amount can only be used through 6/30 of the fiscal year. Free Cash must be certified each year.

LEVY: The property tax levy is the revenue a community actually raises through real and personal property taxes. The property tax levy is the largest source of revenue for most towns.

LEVY CEILING: The levy ceiling is 2.5% of the total full and fair cash value of all taxable real and personal property in the community. (This is equal to a \$25.00 tax rate.)

LEVY LIMIT

The levy limit is the amount the town can raise. This limit is increased from year to year as long as it remains below the levy ceiling. Permanent increases in the levy limit result from the following.

Automatic 2.5% increase yearly; new growth resulting from new construction and overrides.

LOAN INTEREST: If the Town has to borrow money, we have to pay back the loan plus interest. The amount voted for Treasurer Loan Interest would be a part of these payments.

MEDICARE: Wages of local government employees hired after March 31, 1986, are generally subject to the hospital insurance (Medicare) portion of the social security tax under the Consolidated Omnibus Budget Reconciliation Act, which became effective on April 1, 1986. The tax is equal to 1.45% of the employee's pay. The employer is required to contribute an amount equal to that deducted from the employee's pay (An additional 1.45%).

NEW GROWTH: New growth is generated by a substantial improvement to a property (generally, any new dwelling unit or an addition adding at least 50% to the value of residential property and not less than \$100,000 or 50% for commercial, industrial and personal property) in a particular year.

New growth is calculated by multiplying the allowable new valuation times the prior year's tax rate. It directly increases the levy limit of a community. This is especially important for towns experiencing significant new construction, since growth frequently brings with it a need for increased services.

OMNIBUS ARTICLE:

A Town Meeting Warrant Article that consolidates budget items for various departments. At the Annual Meeting the Moderator reads the total budget allowing a "question" to be called if more discussion is wanted on a certain item. A vote will be taken first on the total of items not questioned then each questioned item will be voted separately.

OVERLAY: Overlay is a reserve account that is established by the assessors annually prior to setting the tax rate. The amount established for overlay should reflect the expected amount that will eventually have to be provided to taxpayers as a result of abatements or exemptions for property taxes. The overlay should be reasonable and be based on historical trends.

OVERLAY SURPLUS: Overlay surplus is the balance in the overlay for a particular year that is an excess of the amount remaining to be collected or abated. The Assessors release this excess amount from overlay to overlay surplus. As a result of new legislation, these funds may be appropriated by town meeting for any purpose for which a town may expend funds. At the close of the fiscal year, any balance in the overlay surplus account becomes part of surplus revenue.

OVERRIDE: A community can permanently increase its levy limit by successfully voting an override. The amount of the override becomes a permanent part of the levy limit base. On a ballot, override questions must be presented in dollar terms and must specify the purpose of the override. Overrides may only be presented at an election and require a majority vote for approval.

RESERVE FUND: The reserve fund is a contingency fund usually created as part of the annual budget appropriations that is used to fund extraordinary and unforeseen expenses. It is disbursed through transfers approved by the finance committee. In general, extraordinary and unforeseen items such as an increased insurance premium or a new police cruiser are acceptable. Salary increases are generally not an acceptable use of this reserve.

RESOLUTION AID: Resolution aid refers to the amounts allocated to each city, town and regional school district as stated in the Legislative Resolution in March. It includes direct, flexible aid under the Cherry Sheet program headings Chapter 70, Additional Assistance, and any others so designed by the Legislature. Although Resolution Aid represents the bulk of Cherry Sheet Aid, the terms are not synonymous. Cherry Sheet aid represents the total of all programs appearing on the Cherry Sheet, Resolution Aid represents a portion of this aid.

REVENUE SHARING: Federal tax dollars paid to a town to be used for any purpose which is permissible use of its own revenue. Public Hearings are required before the sums may be appropriated to individual accounts at the Annual Town Meeting.

SCHOOL DEPARTMENT

School departments have a special status concerning a municipality's budget. Under state law (71:34), the legislative body of a town (town meeting) shall establish the total appropriation for the support of the public schools, but may not limit the authority of the School Committee to determine expenditures within the total appropriation.

SELECTMEN

The Board of Selectmen is the closest thing a Town has to a Chief Executive. They have overall responsibility for the general operations of town government. As chief executive body of the town, the selectmen develop guidelines consistent with policy, at the same time taking into consideration the available financial resources of the town. As the budget is the single most important policy document that a town develops each year, participation by the selectmen is essential to their maintaining a leadership role in the town. They should review all the budget requests and develop a good understanding of the Finance Committee's position on the budget. The Board of Selectmen should establish policy priorities and provide leadership in the constant debate between the needs of the departments for sufficient resources to deliver public services and what the taxpayer can afford.

SOFTWARE SUPPORT FEES (TAX COLLECTOR):

Money for the purpose of tape conversions (a process which converts the excise tax information at the Registry of Motor Vehicles to the Tax Collector's computer software data structures) and software updates required for the Tax Collector in order to comply with applicable laws of the Commonwealth of Massachusetts.

STABILIZATION: The stabilization fund may be created pursuant to 40: SB. Any interest earned shall be added to and become a part of the fund. This fund may be appropriated for any lawful purpose. The fund may be appropriated in a town at the annual town meeting or a special town meeting by a 2/3 vote.

TAX COLLECTOR: The Collector is charged with the responsibility for collecting all taxes owed to the municipality. This requires maintaining a good record keeping system and organization to deposit revenue into town accounts as soon as possible. All receipts must be turned over to the treasurer at least once a week (or more often during heavy collection periods). Another major responsibility of the collector is the processing of motor vehicle excise bills. These bills are generated by the Registry of Motor Vehicles and sent to the town for distribution and collection. Timely action pursuing delinquent accounts dramatically increases the likelihood of eventual collection of the tax or payment due.

TAX TITLE FORECLOSURE: Foreclosures in the Land Court are, generally speaking, the main avenue by which the Treasurer will either be able to force the delinquent taxpayer to redeem the tax

title or, if payment is not made, to acquire title to the property for the municipality through foreclosure proceedings.

TOWN CLERK: The Town Clerk certifies town meeting vote, to the treasurer, assessors and accounting officer, with each appropriation in detail including how each appropriation is to be funded. The Town Clerk certifies all town meeting actions, debt, and overrides to the Department of Revenue.

TREASURER: The Treasurer is the custodian of all town funds. The position is responsible for the deposit, investment and disbursement of town funds. The Treasurer is empowered by town meeting to issue debt on behalf of the town with the approval of the Board of Selectmen. During the year, the Treasurer must determine the cash needs of the town (i.e., when money will be available to invest and when money will have to be borrowed to meet expenses.)

Treasurers should maintain a cash flow budget that is updated and adjusted on a monthly basis. They should review the banking services that are available and competitively seek those that are most cost effective. Investments should be made in accordance with a written investment policy that is reviewed with the selectmen and the Finance Committee. A strong record keeping system is also important to document performance

WARRANT: There are three types:

1. Treasurer's Warrant which is signed by the Board of Selectmen that authorizes the Treasurer to pay a list of bills (41:56).
2. Assessors Warrant to collect which authorizes the Collector to collect the amount of tax that has been committed to the Collector (59:55)
3. Town Meeting Warrant. All town meetings must be called by a warrant that states the time and place of the meeting and lists all items of business to be acted upon. The warrant must be posted 7 days before the annual town meeting and 14 days prior to a special town meeting (39:10).