

**POSTED IN ACCORDANCE WITH THE PROVISION OF M.G.L. CHAPTER 39 § 23A  
AS AMENDED.**

**PERSONNEL COMMITTEE**

Place: Town Office Building, 12 School St. Sunderland

Day: Monday

Date: June 5, 2023

Time: 4:15PM

**AGENDA**

**CALL TO ORDER**

**MINUTES**

**BUSINESS**

- Review employee request for advance of paid time off
- Review resource administrator job description

*The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*