

POSTED IN ACCORDANCE WITH THE PROVISION OF M.G.L. CHAPTER 39 § 23A AS  
AMENDED.

**SELECTBOARD**

Place: Remote Participation

Day: Monday      Date: April 13, 2020

Time: 6:30 PM

**AGENDA**

**CALL TO ORDER**

**APPOINTMENT**

**APPROVE MINUTES**

- April 6, 2020

**OLD BUSINESS**

- COVID-19 State of Emergency Update
- Discussion of FY 21 Budget
- Review of Draft Annual Town Meeting Warrant Articles
- Review Draft Annual Town Meeting Motions
- Selectboard updates
- Town Administrator updates

**CORRESPONDENCE**

**PUBLIC COMMENT**

**NEW BUSINESS**

- Discuss local tax deadline
- Plumbing & Gas Permit Schedule: Industrial Fees
- North Main Street Plans, Specs & Engineering Work
- Approve Holiday Calendar for the remainder of 2020
- Discuss Memorial Day Parade

REC'D SUNDERTLAND CLERK  
APR 9 9 20 AM '20

**EXECUTIVE SESSION**

**OTHER IMPORTANT DATES TO REMEMBER**

- Patriots Day: Monday, April 20, 2020
- Next Meeting: Tuesday, April 21, 2020 or Monday, April 27, 2020 (TBD)

*The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

*Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Town of Sunderland Selectboard will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on Sunderland's website, at [www.townofsunderland.us](http://www.townofsunderland.us). For this meeting, members of the public who wish to listen or watch the meeting may do so in the following manner: 1) calling (415) 762-9988 and entering Meeting ID 612 780 253; or 2) visiting <https://zoom.us/j/612780253>. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. A recording of the meeting will be made available online as soon as possible at <https://www.youtube.com/user/FCATMedia>.*

Received by Town Clerk date/time

## Instructions for Joining Remote Meetings

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### Dial-in (audio only):

- 1) Call (415) 762-9988 or (929) 205-6099
- 2) When prompted, enter Meeting ID **612780253** and press #
- 3) Enter #

### Smartphone App:

- 1) Go to <https://zoom.us/j/612780253>
  - a. If the Zoom Cloud Meetings app is not already installed on your device:
    - i. Click the Download button
    - ii. Install the app
    - iii. Return to your browser
    - iv. Click Join Meeting
    - v. Allow the link to open in the Zoom app
  - b. If the app is already installed on your device allow the link to open in the Zoom app or click Join Meeting
- 2) You will be asked to enter your name before joining, or the name of your phone will be used.

### Computer:

- 1) Go to <https://zoom.us/j/612780253>
- 2) You will be asked to download and run an application that will connect you to the meeting
- 3) If you choose not to run the application, there is a link to join from your browser
- 4) You will be asked to enter your name before joining

### Troubleshooting Tips:

- The meeting ID (**612780253**) will remain the same for all Selectboard meetings.
- You do not need to create an account to join a meeting.
- If you are trying to connect from a computer and can't hear sound, please check the volume settings on your computer and ensure your speakers are turned on. If you still cannot hear sound, try dialing in for audio.
- Please mute yourself unless you are speaking to reduce feedback and eliminate background noise. Dial-in callers can use \*6 to mute or unmute themselves.
- If you have trouble joining the meeting, please try connecting with a different method. If you are still can't join the meeting, email [townadmin@townofsunderland.us](mailto:townadmin@townofsunderland.us) and we will do our best to get back to you during the meeting.