

Sunderland Selectboard Minutes
Monday, October 18, 2021

Attending: T. Fydenkevez, D. Pierce, C. Drake-Tremblay, G. Kravitz
Others present: Gracious Greens, LLC: Peter D-Agostino, Jacob Hicks, Chris Wax, Victoria Ireton, Stephen Van Ostrad; Pat Patenaude, Peter Gagarin; Doc Pruyne-The Reminder
Meeting: Hybrid: in person and remote, recorded by FCAT
Meeting called to order at 6:30pm.

MINUTES

Mr. Pierce motion to accept the MINUTES of OCTOBER 4, 2021, Ms. Drake-Tremblay second, Vote 3-0.

NEW BUSINESS

- BOARD OF HEALTH Chair Caitlyn Rock appeared regarding state COVID case number reporting update. State lists Sunderland with four (4) cases as of beginning of October. Town appears to be on a lowering trend for the period of September 16 – October 9, cases continue to be monitored tracked. The Board of Health's next meeting is October 25th and will be discussing the MASK MANDATE at that time. Questions may be directed to the Board of Health Chair at BOHChair@townofsunderland.us / boardofhealth@townofsunderland.us or selectmen@townofsunderland.us. All comments received will be forwarded to the Board of Health.
- GRACIOUS GREENS LLC representatives appeared before the Board as an introductory meeting for their intent to submit an application for a cannabis dispensing site in town. Peter D'Agostino introduced the company and interest in Sunderland for a 2,000 sq.ft. site at 267 Amherst Road, Suite 2. Ms. Patenaude is the broker of record for the building and noted there was a "condo-type" ownership for some of the spaces in the facility. Suite 2 is on the second floor, left end, front portion of building which has a separate entrance. There are 70 onsite parking spaces at the property. Mr. D'Agostino explained first steps of process, as required by the state, is 1) to hold a community outreach meeting to be held outside of regular business hours and include remote access participation, 2) direct mail to abutters, and 3) notice in the newspaper. A Host Community Agreement would then be negotiated and submitted to the state. The state will confirm the application with the town allowing for additional consideration. Additional zoning and permitting will be pursued as required by the town. Mr. Gagarin asked for costs/financial benefits to the town. Mr. D'Agostino stated, per state mandates, the town receives 3% of gross sales with addition of up to a 3% host community agreement community impact fees with sole discretion for distribution by town but state has recommendations outline in CMR. Next step Gracious Greens LLC would need Selectboard permission to allow community outreach. Board members will discuss with Town Administrator the coordination requirement assignments and then make determination at their October 25th meeting. Process outlined in 935 CMR 500 and Cannabis Control order #2 which requires Community Outreach meeting 14-day notice to community, 7-day notice to abutters, and 7-day notice via newspaper. An email will also be provided by the vendor for community inquiries. Mr. Pierce motion to allow Gracious Greens LLC opportunity to hold a community outreach event coordinated with the Town Administrator, Ms. Drake-Tremblay second, Vote 3-0.

OLD BUSINESS

- SELECTBOARD UPDATES:
 - Ms. Drake-Tremblay – no updates
 - Mr. Pierce attended a productive FRONTIER BUILDING SUBCOMMITTEE meeting.
 - Mr. Fydenkevez noted several applications were received for the SCSC DIRECTOR POSITION. Several volunteers are participating on the Search Committee. Recommendations will then be forwarded to the Deerfield Selectboard as they are the hiring authority for the SCSC.
- TOWN ADMINISTRATOR UPDATES:

- NORTH MAIN STREET PROJECT UPDATE: Surface paving was done last week. Site Visit held by MassDOT, Highway Superintendent, Police Chief and Town Administrator. Some of the manhole cover structures are not level and one needs attention as it is significantly below grade and is in the travel lane so it will need to be repaired as soon as possible. Loam and seeding was being done today. Some edges of the granite curbing was damaged by their payloaders and will be repaired. Center line and other roadway markings are also in the process of being done. Button Ball Tree edging is being done and signage will be installed to inform of no parking allowed in the road or in private driveways. Signs will redirect spectators to parking available at other areas of the street. Curbing was installed so no parking would be permitted along the street tree lines, which damages the root systems. Mr. Fydenkevez noted that the loam installation was not done properly and some wider areas were subsequently filled with hardpack, which won't allow for loam or grass development. Asked the Town Administrator if town can hold final payment to contractor until the job is corrected completely.
- Work approved at the ANNUAL TOWN MEETING FOR INSTALLATION of a LIGHTENING-ROD at the ELM TREE in the LIBRARY courtyard was completed today
- WINTER ROAD CLOSURE CONSIDERATION FOR PLACEMENT OF BARRIERS AT RESERVATION ROAD. Current signage of non-winter maintenance still sees inappropriate use of the road requiring town assistance for stuck motorists.
- COVID STATE/FEDERAL FUND REPORTING close-out due soon. \$175,000 was received by the state and Town Administrator has been working with the Town Accountant to reconcile all expenses for appropriate reporting.
- The AMERICAN RESCUE ACT FUND REPORTING still needs investigation but reporting deadline has been moved to April 1st.
- RIVERSIDE IMPROVEMENT BID UPDATE:
 - HORIZONTAL PATHWAYS will extend the current pathways to the proposed structures areas and requests the Board award to lowest bidder: Taylor Davis Landscaping. The baseball shed will be moved while work area is under construction. Mr. Pierce motion to AWARD RIVERSIDE PARK HORIZONTAL SITE WORK to LOWEST BIDDER, TAYLOR DAVID LANDSCAPING, Ms. Drake-Tremblay second, Vote 3-0.
 - Bids for the VERTICAL IMPROVEMENTS, i.e., kayak shed, recreation shed and restrooms has been delayed until next Thursday because the subcontractors need more bid prep time.

- Next Selectboard meeting is scheduled for Monday, October 25, 6:30PM.

ADJOURNMENT

Mr. Pierce motion to adjourn, Ms. Drake-Tremblay second, Vote 3-0 at 8:04PM.

Respectfully submitted,



Geoff Kravitz,
Town Administrator