

SUNDERLAND SELECTBOARD MINUTES
MONDAY, DECEMBER 6, 2021

Attending: Board Members: T. Fydenkevez, D. Pierce, C. Drake-Tremblay, G. Kravitz-Town Administrator
Others present: Board of Assessors, D. Zagorski, Assessor's Assistant, P. Gagarin, Greg
Meeting: Hybrid: in person and remote, recorded by FCAT
Meeting called to order at 6:33PM

MINUTES

Ms. Drake-Tremblay motion to accept MINUTES of NOVEMBER 29, 2021, Mr. Pierce second, Vote 3-0.

BUSINESS

1. TAX CLASSIFICATION HEARING with Board of Assessors. Mr. Zagorski presented the new values and discussed the revaluation process the town just completed. Residential values for FY 22 increased by 12%, and Commercial/Industrial values increased by 6%. Revaluation is required by the state every five years, which was conducted by Bishops Associates. The estimated FY22 Tax rate is: \$14.13. It was noted when values increase, the tax rate decreases. The FY21 tax rate is \$15.49. The finalized value will be determined by DOR in the near future. Mr. Pierce motion to MAINTAIN A SINGLE TAX RATE, Ms. Drake-Tremblay second, Vote 3-0.
2. 2022 LICENSE RENEWALS: Mr. Kravitz recited the Alcohol, Class II and Non- Alcoholic Common Victualler Licenses up for renewal. It was noted that two Common Victualler licensees have not submitted renewal applications to date. Request the board approve the tardy applications as well, contingent upon receipt of all required documentation before releasing licenses. Mr. Pierce motion TO APPROVE ALL ALCOHOL, CLASS II AND NON-ALCOHOLIC COMMON VICTUALLER RENEWALS as presented, Ms. Drake-Tremblay second, vote 3-0.
3. UNPAID SEWER CHARGES – list has been updated and ownership identity updated. Request board consider adding outstanding fees to next year's tax bills. Mr. Pierce motion to include the UNPAID SEWER CHARGES to next year's tax bills. Mr. Pierce motion, to include late fees with sewer tax bills, Ms. Drake-Tremblay second, vote 3-0.
4. Mr. Kravitz presented an update for the RIVERSIDE IMPROVEMENTS CONTRACT. Previous bids had been rejected because they exceeded the budget. Project was rebid to include the kayak kiosk and some pathway improvements to include pathway to boat ramp and dugouts but excluded restroom renovations. Lowest bid and alternate are acceptable to accomplish work. Marois Construction was the lowest bidder. They are also currently doing work at Sanderson Place. The grant deadline is June 1st. Marois hopes to begin some work before end of the year. Ms. Drake-Tremblay motion to AWARD RIVERSIDE IMPROVEMENTS CONTRACT to QUALIFIED LOWEST BID for BASE BID AND FIRST ALTERNATE, MAROIS CONSTRUCTION as presented, Mr. Pierce second, Vote 3-0.

OLD BUSINESS

- SELECTBOARD UPDATES:
 - Mr. Pierce had first full Union 38 negotiation meeting last week, next meeting on Dec.14.
 - Ms. Drake-Tremblay attended Personnel Committee meeting earlier tonight.
- TOWN ADMINISTRATOR UPDATES:
 - Contractors on N. Main Street were installing drains. Some structures still had silt bags. Grass needs to grow before bags can be removed but have concerns with winter weather.

SUNDERLAND SELECTBOARD
MINUTES DECEMBER 6, 2021
PAGE 2

- Mr. Kravitz & Mr. Fydenkevez had first meeting with potential cannabis dispensary to review the host agreement. The town has concerns about the roadway and access to the property.
- State recognizes first case of OMICRON variant. Community is reminded to stay vigilant.

ADJOURNMENT

Mr. Pierce MOTION to ADJOURN at 7:04PM, Ms. Drake-Tremblay second, Vote 3-0.

Respectfully submitted,



Geoff Kravitz,
Town Administrator