

SUNDERLAND SELECTBOARD MINUTES

Monday, June 6, 2022

Attending: T. Fydenkevez, C. Drake-Tremblay, N. Waring, G. Kravitz

Others present: N. Wartenberg, C. Bennett

Meeting: Hybrid: remote via zoom and in person recorded by FCAT

Meeting called to order at 6:30PM.

MINUTES: Ms. Drake-Tremblay motion to accept 5/23/22 Minutes, Mr. Waring second Vote 2-0.

NEW BUSINESS:

- ONE-DAY ALCOHOL LICENSE APPLICATION for NOAH WARTENBERG for 7/23/22 event at the Town Park. Mr. Wartenberg attended the meeting remotely. Board of Health, Building Commissioner, Fire Chief and Police Chief reviewed and expressed no concerns. Ms. Drake-Tremblay motion to GRANT ONE-DAY ALCOHOL LICENSE to NOAH WARTENBERG for 07/23/22 at the Town Park, Mr. Waring second, vote 3-0.
- FY23 REAPPOINTMENTS: Mr. Kravitz presented EMPLOYEE LIST for REAPPOINTMENT. Accountant (contracted) error corrected to reflect D. Jones. Ms. Drake-Tremblay motion to appoint as presented with amendment to Accountant, effective July 1, 2022, Mr. Waring second, vote 3-0.
- PLUMBING & GAS INSPECTOR STEVE BARANOSKI, resigned. Mark Wendolowski, Alternate Plumbing Inspector has been covering and wants to continue as Alternate Plumbing Inspector eff. 7/1/2022. One application has been received from ANTHONY LOUGHRAN for the Plumbing and Gas Inspector opening. Mr. Loughran meets all qualifications and has experience with town's online permitting system.
- FY 23 REAPPOINTMENTS: Mr. Kravitz presented BOARDS and COMMITTEES members. Ms. Drake-Tremblay motion to reappoint Board and Committee members as presented, Mr. Waring second, Vote 3-0.
- FY23 REAPPOINTMENT of Police Officers listed as ALCOHOL ENFORCEMENT OFFICERS. Ms. Drake-Tremblay motion to reappoint Police Officers as Alcohol Enforcement Officers, Mr. Waring second, vote 3-0.
- SELECTBOARD REPRESENTATION ON BOARDS and COMMITTEES.
 - MR. WARING will represent the Board on TEACHERS UNION 38 & INSTRUCTIONAL ASSISTANTS NEGOTIATIONS TEAM, CAPITAL PLANNING IMPROVEMENT COMMITTEE and SEPT.
 - MS. DRAKE-TREMBLAY will represent the Board on HOUSING COMMITTEE, VILLAGE CENTER COMMITTEE, PERSONNEL COMMITTEE, SEPT and 120 NORTH MAIN STREET COMMITTEE.
 - MR. FYDENKEVEZ will represent the Board on 120 NORTH MAIN STREET COMMITTEE as an ALTERNATE, SOUTH COUNTY EMS BOARD OF OVERSIGHT, COMMUNITY PRESERVATION COMMITTEE, FRCOG EXECUTIVE BOARD REPRESENTATIVE, SOUTH COUNTY SENIOR CENTER BOARD OF OVERSIGHT, and SEPT.

Mr. Waring motion to ACCEPT BOARD REPRESENTATION APPOINTMENTS as noted, Ms. Drake-Tremblay second, vote 3-0.

SELECTBOARD UPDATES

- Ms. Drake-Tremblay and Mr. Waring have no reports.
- Mr. Fydenkevez announced being notified of the passing of HELEN RODAK who was the recent recipient of the GOLD BOSTON POST CANE. Mrs. Rodak's commitment and contributions to the community was remembered. Mr. Fydenkevez extended condolences to the family and asked for a moment of silence.

- 120 NORTH MAIN STREET PROEJCT – SANDERSON PLACE is nearing completion. Qualifying Sunderland residents have priority placement for 16 units. He encouraged residents interested to submit their application by June 29th 5:00PM deadline and to not deter from applying whether they feel qualified and let the program determine eligibility.
- MEMORIAL DAY PARADE was held May 27th with all programs for the first time in two years. Thanks to everyone who participated and look forward to continued participation in the future.

TOWN ADMINISTRATOR UPDATES

- KAYAK KIOSK -punch list is being completed and just needs keys to the door and get kayaks for the library to start renting. The funding deadline was met before June 30th deadline.
- Met with Fire Chief and Police Chief regarding HVAC at PSC which has been inoperable. Repair quote was received but did not include prevailing wage. Quote is being revised and expected soon. Some interim adjustments/repairs can be made until HVAC system options are determined. Requesting the Board allow ARPA funds to be used for the interim repairs of up to \$5,000 to get temporary service in the building. Other options explored for summer months, i.e., portable AC but there are not enough windows and other options will not reach other areas such as holding cells, etc. The building may be a good Green Communities project but deadline is in Fall. Ms. Drake-Tremblay motion to use ARPA funds for up to \$5,000 for PSC HVAC temporary repairs, Mr. Waring second, vote 3-0.
- Other Projects completed: Complete Streets project awarded in 2019 for South Main Street and Silver Lane completed. Garage Road widening is complete except for crosswalk near the Buttonball Condo. Mr. Kravitz reached out to the engineer for AMHERST ROAD SIDEWALK project being done by MDOT. Based on plans town was presented, project has not been completed. Lines have not been repainted, bike lanes not done and 3" grass strip between sidewalk and bike lane not addressed. Mr. Fydenkevez also asked about expanding sidewalks to Plumtree Road and the addition of LED lighting at crosswalk areas.

Ms. Drake-Tremblay motion to adjourn at 7:06PM, Mr. Waring second, vote 3-0.

Respectfully submitted,



Geoff Kravitz,
Town Administrator

EMPLOYEES	FIRST	LAST	Term
Accountant/Contracted w/ FRCOG	Debbie	Jones	2022
Administrative Assistant	Cynthia	Bennett	2022
Assessors Office- Admin. Asst.	David	Zagorski**	2022
Board of Health Agent-Apptd by BOH	Stephen	Ball	2022
Housing Health Agent/Contract Apptd by BOH	Regina	McNeely	2022
Board of Health/Clerk -Apptd by BOH	Cynthia	Bennett	2022
Building Commissioner	Thomas	Quinlan Jr.	2022
Asst. Bldg. Inspector	Mark	Snow	2022
Asst. Bldg. Inspector	Ronald	Laurin	2022
Alternate Bldg Inspector	Louis	Hasbrouk	2022
Collector/Treasurer	Heather	Davis	2022
Asst. Collector/Treasurer	Geoffrey	Kravitz	2022
Town Administrator/Contracted	Geoffrey	Kravitz	contract
Chief Procurement Officer	Geoffrey	Kravitz	2022

FIRE DEPT.-OFFICERS- APPT. BY FIRE CHIEF updated 7.19.2022

Fire Chief	Steven	Benjamin	2022
Captain	Mike	Zeoli	
Lieutenant	Cody	Jones	
Lieutenant	Scott	Smith	
Firefighter	Marc	D'Urso	
Firefighter	John	Sullivan	
Firefighter	Ricky	Fadus	
Firefighter	Keith	McFarland	
Firefighter	Laurie	Smith	
Firefighter	Ben	Snyder	
Firefighter	Mason	Jenkins	
Firefighter	Timothy	Gochinski	
Firefighter	Joshua	Manheim	
Firefighter	Matthew	Morin	
Firefighter	Milton	Rock	
Firefighter	Heidi	Olmstead	
Firefighter	Ricky	Ciliberto	
Firefighter	Joshua	Orrell	
Fire Prevention Officer (Inspections)	Cody	Jones	
Fire Prevention Officer (Inspections)	Timothy	Gochinski	
Fire Prevention Officer (Inspections)-Alt.	Marc	D'Urso	
Fire Prevention Officer (Inspections)-Alt.	Timothy	Gochinski	
Fire Prevention (Education)	Timothy	Gochinski	
Fire Prevention (Education)	Matthew	Morin	
Department Chaplin	Fr. Jonathan	Reardon	

Highway Department Supt.	George	Emery	2022
Highway Dept. Laborer	Hayden	Kanash	2022

Highway Dept. Laborer	Arnold	Rose	2022
Highway Dept. Temp. Laborer	Duane	Jenks	2022
Highway Dept. Temp. Laborer	Hanson	David	2022
Highway Dept. Temp. Laborer	Fred	Laurenitis	2022
Highway Dept. Temp Laborer	Connor	Waitkus	2022
Highway Dept. Temp Laborer	Emery	Payton	2022

Plumbing & Gas Inspector			2022
Plumbing & Gas Inspector-Alt.	Mark	Wendolowski	2022

Police Chief/Contracted	Erik	Demetropoulos*	contract
Police Department-Clerk	April	Griffin	2022
Police Dept.-FT Officer	Benjamin	Peters	2022
Police Dept.-FT Officer	Peter	Scoble	2022
Police Dept.-FI Officer	Brenda	Tozloski	2022
Police Dept.-FT Sgt.	Brendan	Lyons	2022
Police Dept.-PT Officer	Zachary	Smith	2022
Police Dept.-PT Officer	Gerald	Beltran	2022
Police Dept.-PT Officer	Vincent	Fabi	2022
Police Dept.-PT Officer	Dale	Brown	2022
Police Dept.-PT Officer	Benjamin	Drake	2022
Police Dept.-PT Officer	Jordan	Zukowski	2022
Police Dept-PT Officer	Taylor	Beaudry	2022
Police Dept.-Animal Control Officer/Inspector	Emmie	Martin	2022

Alcohol Enforcement Agent	Erik	Demetropoulos*	2022
Alcohol Enforcement Agent	Benjamin	Peters	2022
Alcohol Enforcement Agent	Peter	Scoble	2022
Alcohol Enforcement Agent	Brenda	Tozloski	2022
Alcohol Enforcement Agent	Brendan	Lyons	2022
Alcohol Enforcement Agent	Zachary	Smith	2022
Alcohol Enforcement Agent	Gerald	Beltran	2022
Alcohol Enforcement Agent	Vincent	Fabi	2022
Alcohol Enforcement Agent	Dale	Brown	2022
Alcohol Enforcement Agent	Benjamin	Drake	2022
Alcohol Enforcement Agent	Jordan	Zukowski	2022
Alcohol Enforcement Agent	Taylor	Beaudry	2022

Payroll Clerk	Joanne	Beagel	2022
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Recreation Coordinator	James	Ewen	2022
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Wiring Inspector	Peter	Murphy	2022
Wiring Inspector-Alt.	Bill	Erman	2022

120 North Main Street Committee	Stuart	Beckley	2022
120 North Main Street Committee-Alt.	Tom	Fydenkevez	2022
120 North Main Street Committee	Leon	Markowski	2022

120 North Main Street Committee	Jeff	O'Brien	2022
120 North Main Street Committee	Patricia	Patenaude	2022
120 North Main Street Committee	Lorin	Starr	2022
120 North Main Street Committee	Christyl	Drake-Tremblay	2022
Agricultural Commission-Conservation Rep.	Jennifer	Unkles	2022
Agricultural Commission	Scott	Reed	2022
Agricultural Commission	Robert	Williams	2022
Agricultural Commission	Megan	Arquin	2023
Anti-Harassment Officer	Elizabeth	Sillin	2022
<u>Burial Agent-Appointment by Board of Health</u>			
Burial Agent	Wendy	Houle	2022
<u>Capital Improvement Planning Committee</u>			
Capital Improvement Planning Committee	Mike	Skibiski	2022
Capital Improvement Planning Committee	Peter	Gagarin	2022
Capital Improvement Planning Committee	Dana	Roscoe	2022
Capital Improvement Planning Committee	Rock	Warner	2022
Capital Improvement Planning Committee	Gerry	Bridwell	2022
Capital Improvement Planning Committee	Nathaniel	Waring	2022
Capital Improvement Planning Committee	Lorin	Starr	2022
Civil Defense-EMD	Laurie	Smith	2022
Community Pathways Committee	Nancy	Pick	2022
Community Pathways Committee	Sara	Snyder	2022
Community Pathways Committee	Rock	Warner	2022
Community Pathways Committee	Scott	Smith	2022
Community Pathways Committee	Vacant		
Community Preservation Committee-Recreation Rep.	Meghan	Arquin	2022
Community Preservation Committee-Housing Rep.	Stuart	Beckley	2022
Community Preservation Committee-Planning Board Rep.	Ellie	Kurth	2022
Community Preservation Committee-Con. Com. Rep	Jennifer	Unkles	2022
Community Preservation Committee-Citizen Rep.	Tom	Fydenkevez	2022
Community Preservation Committee-Historical	Helen	Clark	2022
Community Preservation Committee- Citizen Rep.	Mike	Wisseman	2022
Conservation Commission	Mark	Zinan	2022
Conservation Commission	Gabrielle	Kurth	2022
Conservation Commission	Dan	Murphy	2024
Conservation Commission	Jennifer	Unkles	2023
Conservation Commission	Nancy	Pick	2023
Constables	Fred	Laurenitis	2022

Constables	Allan	Richards	2022
Constables	Michael	Wozniakewicz	2022
Council On Aging	Elizabeth	Foster	2022
Council On Aging	LaDonna	Olanyk	2022
Council On Aging	Mary Ann	Kowaleck	2023
Council on Aging	VACANT		
Cultural Council	Mary	Gorman	
Cultural Council	Barbara	Howey	
Cultural Council	Julie	Jacque	
Cultural Council	Peter	Lacey	
Cultural Council	Debbie	Russell	
Cultural Council	Tammy	Thompson	
		Roberge	
Cultural Council	Beth	Friedrichs	
Cultural Council	Vrishali	Javeri	
Cultural Council	Jessica	Fydenkevez	
Economic Development Committee	Jim	Berontas	
Economic Development Committee	Aleks	Kajstura	
Economic Development Committee	Fred	Laurenitis	
Economic Development Committee	David	Pierce	
Economic Development Committee	Barre	Tozloski	
Economic Development Committee	Rock	Warner, Jr.	
Election Officers/Republicans	Debra	Bennett	
Election Officers/Democrats	Christine	Drake	
Election Officers/Republicans	Edward	Gately	
Election Officers/Democrats	Mary Ann	Gundersen	
Election Officers/Democrats	Barbara	Howey	
Election Officers/Democrats	Ronald	Howey	
Election Officers/Republicans	Donna	McKemmmie	
Election Officers/Republicans	Pam	Parsons	
Election Officers/Democrats	Allan	Richards	
Election Officers/Democrats	Stana	Wheeler	
Election Officers/Republicans	Barbara	Schulze	
Election Officers/Republicans	William	Sillin	
Election Officers/Democrats	Susan	Triolo	
Election Officers/Democrats	Stana	Wheeler	
Election Officers/Democrats	Carol	Ahearn	
Election Officers/Unenrolled	Carol	Kushi	
Election Officers/Unenrolled	Jean	McEnaney	
Election Officers/Unenrolled	Christina	Snover	
Emergency Management Director	Laurie	Smith	2022
Energy Committee	Aaron	Falbel	2022

Energy Committee	David	Goodwin	2022
Energy Committee	Scott	Reed	2022
Energy Committee	Laura	Williams	2022
Energy Committee	Meg	Fisher	2022
<u>Finance Committee-Appointment by Moderator</u>			
Finance Committee	Sara	Smiarowski	2022
Finance Committee	Linda	Forget	2022
Finance Committee	Aleks	Kajstura	2022
Finance Committee	Francis	Mozea	2022
Finance Committee	Joseph	Elias	2022
Finance Committee			2022
Finance Committee			2022
Franklin County Solid Waste Rep			2022
Franklin County Regional Planning Board	Zinan	Mark	2022
Franklin Tech. School Rep-Moderator Appt	James	Bernotas	2022
Hazardous Waste Coordinator	VACANT		2022
Historical Commission	Wendy	Houle	2022
Historical Commission	Helen	Clark	2022
Historical Commission	Stephen	Schneider	2023
Historical Commission	Jessica	Skibiski	2023
Historical Commission	Margaret	Orelup	2023
Housing Committee	Stuart	Beckley	2022
Housing Committee	Cristyl	Drake-Tremblay	2022
Housing Committee	Peter	Jessop	2022
Housing Committee	VACANT		2022
Parking Clerk	Heather	Davis	2022
Personnel Committee-Employee Rep.	George	Emery	2022
Personnel Committee-Fin. Com. Rep	Francis	Mozea	2022
Personnel Committee-Selectmen Rep.	Cristyl	Drake-Tremblay	2022
Personnel Committee-Citizen Rep.	VACANT		2022
Personnel Committee-Citizen Rep.	Michael	Wozniakiewicz	2022
Public Weighers appointment is April 1st-March 31st			
Public Weighers-All States Asphalt	Dean	Cloninger	2022
Public Weighers-All States Asphalt	Thomas	Kelly	2022
Public Weighers-All States Asphalt	Jason	Massey	2022
Public Weighers-All States Asphalt	Andrew	Pepyne	2022
Public Weighers-All States Asphalt	Aleigh	Homquist-Parker	2022
Public Weighers-All States Asphalt	Andrea	Cossaboom	2022

Public Weighers-All States Asphalt	Tim	Smith	2022
Public Weighers-All States Asphalt	Peter	Chmyzinski	2022
Registrars	Edward	Kelley	2023
Registrars	Al	Richards	2023
<u>Selectboard Committees</u>			
Housing Committee	Christyl	Drake-Tremblay	2022
Village Center Committee	Christyl	Drake-Tremblay	2022
Personnel Committee	Christyl	Drake-Tremblay	2022
SEPT	Christyl	Drake-Tremblay	2022
120 North Main Street Committee	Christyl	Drake-Tremblay	2022
120 North Main Street-Alt.	Tom	Fydenkevez	2022
South County EMS Board of Oversight	Tom	Fydenkevez	2022
Community Preservation Committee	Tom	Fydenkevez	2022
FRCOG Rep. (Selectboard Designee)	Tom	Fydenkevez	2022
South County Senior Center	Tom	Fydenkevez	2022
SEPT	Tom	Fydenkevez	2022
Economic Development Committee			2022
Ditch Committee			2022
SEPT			
Teacher Union 38 & Instructional Assistants Rep	Nathaniel	Waring	2022
Capital Improvement Planning Committee			2022
South Country EMS Board of Oversight	Robert	Ahearn	2022
South Country EMS Board of Oversight	Tom	Fydenkevez	2022
Sunderland Ditch Committee	Dewitt	Thompson	2022
Sunderland Ditch Committee	Gerald	Bak	2022
Sunderland Ditch Committee	James	Perot	2022
Sunderland Ditch Committee	Mark	Benjamin	2022
Sunderland Ditch Committee	Nathaniel	Waring	2022
Sunderland Ditch Committee	Mark	Zinan	2022
Sunderland Emergency Preparedness Team	Stephen	Ball	2022
Sunderland Emergency Preparedness Team	Ben	Barshefsky	2022
Sunderland Emergency Preparedness Team	Christyl	Drake-Tremblay	2022
Sunderland Emergency Preparedness Team	George	Emery	2022
Sunderland Emergency Preparedness Team	Tom	Fydenkevez	2022
Sunderland Emergency Preparedness Team	Fred	Laurenitis	2022
Sunderland Emergency Preparedness Team	Geoff	Kravitz	2022
Sunderland Emergency Preparedness Team	Nathaniel	Waring	2022
Sunderland Emergency Preparedness Team	Erik	Demetropoulos	2022
Sunderland Emergency Preparedness Team	Steve	Benjamin	2022

Town Administrator Committees-Advisory/Non-Voting

Network & Electronic Resources Agent	Geoff	Kravitz	2022
Procurement Officer	Geoff	Kravitz	2022
ADA Coordinator	Geoff	Kravitz	2022
PVTA Representative	Geoff	Kravitz	2022
Ethics Municipal Liaison	Geoff	Kravitz	2022
Community EconDevelopment Strategy (CEDS)	Geoff	Kravitz	2022
Super RAO	Geoff	Kravitz***	2022

Town Counsel	KP Law		
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Veterans Agent-Upper Pioneer Valley Dist Rep	VACANT		2020
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Veterans Graves Officer	VACANT		
Veterans Memorial Oversight Committee	VACANT		2022
Veterans Memorial Oversight Committee	Michael	Ahearn	2022
Veterans Memorial Oversight Committee	VACANT		

Village Center Committee (Business Rep)	Carl	Fiocchi	2022
Village Center Committee (Business Rep)	Scott	Bergeron	2022
Village Center Committee (Selectboard Rep)	Christyl	Drake-Tremblay	2022
Village Center Committee (Community Pathways Rep)	Rock	Warner	2022
Village Center Committee (Planning Brd Rep)	Stephen	Gowa	2022
Village Center Committee (Historical Commission)	Jessica	Skibiski	2022
Village Center Committee (At Large Rep)	Lorin	Starr	2022
Village Center Committee (At Large Rep)	Elizabeth	Sillin	2022

ZBA	Steven	Krol*	2022
ZBA	Barre	Tozloski	2022
ZBA	Stuart	Beckley	2022
ZBA	James	Bernotas	2023
ZBA	James	Williams, Jr.	2023

ZBA-Associate Member

ZBA-Associate Member-PB Rep.	Amanda	Hanely	2022
ZBA-Associate Member	Rock	Warner	2022
ZBA-Associate Member	Hollis	Graves	2022

