

SUNDERLAND SELECTBOARD MINUTES

Place: Sunderland Town Offices, 12 School Street

April 18, 2023

Attending: T. Fydenkevez (arrived 7:40PM), C. Drake-Tremblay, N. Waring, G. Kravitz

Others: Fire Chief Benjamin, Captain S. Smith, A. Falbel, L. Williams, C. Bennett, Ann M,

Meeting Hybrid and In-person with portions recorded by FCAT

Meeting called to order at 6:30PM

MINUTES

Mr. Waring move to approve MINUTES of 04/10 /2023, Ms. Drake-Tremblay second, vote 2-0.

BUSINESS

- Fire Chief Benjamin appeared with Captain Scott Smith regarding the FIRE DEPARTMENT'S 90TH BIRTHDAY CELEBRATION 3PM-9PM on April 29th to personally invite the Selectboard, Town Administrator, other town departments and residents. Events include a Chili Cook-off, displays, other related activities and ending with a Bonfire. There will be activities for children and something for everyone. Rain date is May 6th. Event will take place behind the Public Safety Complex. The actual birthday date was in January but the department wanted to wait until now to share with the community during nicer weather and allow more attendance. Additional information is on the Fire Department's website.
- ENERGY COMMITTEE discussed the 3-year Energy Aggregation program with Colonial Power which the town has been in contract with and ends this year. Mr. Falbel reviewed options available and providers. He also discussed what options the town currently had and what residents had expressed of greatest interest to them in energy options and costs. The committee was advised to pursue options available for a new contract period. Mr. Waring move to Authorize the town Administrator to sign contract of Energy Committee aggregation power recommended options or review other options as warranted, Ms. Drake-Tremblay second, vote 2-0.
- ENERGY COMMITTEE also discussed their pursuit of a TRANSFER STATION. The site behind the PSC did not turn out to be the best option for the site due to abutter concerns related to active farm land even though requires a 100' buffer. The site itself would require DEP approval but not best option. Rt. 47 & Falls Rd. location of the old dump site is not being used for other purposes but is privately owned land. Land owner may be interested in selling land to the town for this purpose. Committee's current focus is if the transfer station would be used and want to offer a survey to residents through the town website, at town meeting, town offices, library and school home newsletter.
- AWARD OF ACCOUNTING SERVICES AGREEMENT. Mr. Kravitz reviewed responses to written quotes sought. Two companies responded. Not interested in an hourly rated contract due to "catch-up" matter timeframe could vary greatly and be costly. One bidder works with the town providing catch-up services which are not completed. Procurement requires lowest bid. Both bids are hourly quotes with one offering a "not to exceed" price. Hourly rates differ significantly: highest bid is \$205/hr. and lowest is \$75/hr. Ms. Drake-Tremblay motion to award to Aponte Services, Mr. Waring second for services to end of fiscal year, vote 3-0. ARPA funds have been committed to pay for some of this work, we have already paid the FRCOG for their expected services. New fiscal year contract could be renewal for up to three years if vendor is satisfactory.
- VOTE WARRANT ARTICLE RECOMMENDATIONS - CHANGES:
 - ARTICLE 5 – remote previous Article 5: Ms. Drake-Tremblay motion , Mr. Waring second, vote 3-0.
 - ARTICLE 6 – transfer funds from Free Cash to Capital Stabilization Fund for \$200,000, Ms. Drake-Tremblay motion to include Article 6, Mr. Waring second, vote 3-0.
 - ARTICLE 7 – transfer funds from Free Cash to General Stabilization Fund for \$200,000, Ms. Drake-Tremblay motion to include Article 7, Mr. Waring second, vote 3-0.
 - Discussion: Free Cash Balance \$183,000 plus \$50,000 for OPEB for \$232,000 total free cash.

- VOTE OF WARRANT ARTICLES TO INCLUDE:
 - ARTICLE 1: Ms. Drake-Tremblay recommends to include Article 1, Mr. Waring second, vote 3-0.
 - ARTICLE 2: n/a
 - ARTICLE 3: Ms. Drake-Tremblay recommends to include Article 3, Mr. Waring second, vote 3-0.
 - ARTICLE 4: Ms. Drake-Tremblay recommends to include Article 4, Mr. Waring second, vote 3-0.
 - ARTICLE 5: Ms. Drake-Tremblay recommends to include Article 5, Mr. Waring second, vote 3-0.
 - ARTICLE 6: Ms. Drake-Tremblay recommends to include Article 6, Mr. Waring second, vote 3-0.
 - ARTICLE 7: Ms. Drake-Tremblay recommends to include Article 7, Mr. Waring second, vote 3-0.
 - ARTICLE 8: Ms. Drake-Tremblay recommends to include Article 8, Mr. Waring second, vote 3-0.
 - ARTICLE 9: Ms. Drake-Tremblay recommends to include Article 9, Mr. Waring second, vote 3-0.
 - ARTICLE 10: Ms. Drake-Tremblay recommends to include Article 10, Mr. Waring second, vote 3-0.
 - ARTICLE 11: Ms. Drake-Tremblay recommends to include Article 11, Mr. Waring second, vote 3-0.
 - ARTICLE 12: Ms. Drake-Tremblay recommends to include Article 12, Mr. Waring second, vote 3-0.
 - ARTICLE 13: Ms. Drake-Tremblay recommends to include Article 13, Mr. Waring second, vote 3-0.
 - ARTICLE 14: Mr. Waring recommends to include Article 14, Mr. Fydenkevez second, vote 2-0-1.
 - ARTICLE 15: Ms. Drake-Tremblay recommends to include Article 15, Mr. Waring second, vote 3-0.
 - ARTICLE 16: Ms. Drake-Tremblay recommends to include Article 16, Mr. Waring second, vote 3-0.
 - ARTICLE 17: Ms. Drake-Tremblay recommends to include Article 17, Mr. Waring second, vote 3-0.
 - ARTICLE 18-23: Ms. Drake-Tremblay recommends to include Consent Articles 18-23, Mr. Waring

SELECTBOARD UPDATES

Mr. Waring and Ms. Drake-Tremblay had no updates. Mr. Fydenkevez noted he was late to meeting due to SCEMS meeting prior to the Selectboard meeting.

TOWN ADMINISTRATOR UPDATES

- RIVERSIDE RESTROOMS are expected to be completed by early to mid-May.
- POLE HEARING recently held needs to be revisited because the manhole intended was actually on private property and it needs to be presented to the Town again. Recommend to schedule as the most convenient time, even if after Annual Town Election.
- Surveying is being conducted on Plumtree Road for sidewalks.
- NEXT SELECTBOARD MEETING is scheduled for Monday, 04.24. 2023.
- ANNUAL TOWN MEETING Friday, 04/28/2023, 6:30PM at Sunderland Elementary School.

ADJOURNMENT: Ms. Drake-Tremblay motion to adjourn, Mr. Waring second, vote 3-0 at 8:19PM.

Respectfully submitted,



Geoff Kravitz,
Town Administrator