

SUNDERLAND SELECTBOARD MINUTES

Place: Sunderland Town Offices, 12 School Street

May 22, 2023

Attending: N. Waring, C. Drake-Tremblay, D. Murphy, G. Kravitz

Others: C. Bennett

Meeting Hybrid and In-person with portions recorded by FCAT

Meeting called to order at 6:30PM

MINUTES

Ms. Drake-Tremblay motion to accept MINUTES of 05/15/2023, Mr. Murphy second, vote 3-0.

BUSINESS

- TOWN ADMINISTRATOR CONTRACT: Ms. Drake-Tremblay represented the Selectboard on the contract review and negotiations with Mr. Kravitz. A three-year contract renewal was negotiated. This is the first contract renewal for Mr. Kravitz since starting with the town. Contract includes a 7% salary increase for the first year with 4% increases for years two and three. Ms. Drake-Tremblay motion to accept negotiated three-year contract with Mr. Kravitz as Town Administrator, Mr. Murphy second, vote 3-0.
- ONE-DAY ALCOHOL LICENSE for June 11, 2023 with applicant, Marion MacMunn. Mr. Waring moved the matter be tabled until June 5th meeting as applicant was not present in person or remotely. The application may be addressed if applicant appears before the end of this meeting.

SELECTBOARD UPDATES

- Ms. Drake Tremblay and Mr. Murphy had no reports.
- Mr. Waring spoke of attending ribbon cutting ceremony last week at Sanderson Place. He thanked all those involved over the last nine years to make this project happen. Many groups were involved and Mr. Waring thanked the town's 120 North Main Street Committee Members, state agencies, legislators, Franklin Regional Housing Authority staff, leaders, the many architects and designers, partners, several investors, and a host of other organizations. The daughter and son of the prior property owners were on hand to also celebrate the project and expressed their vision for the property for many to enjoy as they had. The new residents were welcomed to the community and best wishes extended for enjoyment in their new homes. A tour of the facility was given and some residents allowed tours through their apartments.

TOWN ADMINISTRATOR UPDATES

- Selectboard Summer Schedule was discussed last week and would be implemented with the next meeting scheduled for June 5th basically meeting every two weeks or as needed.
- Restroom facility completion at the Riverside Park. Mr. Kravitz to do final walk-through with hopes of opening soon.
- Met with Town Moderator David Pierce to discuss Town Meeting functions. Also reviewed how else to accommodate the Selectboard, Finance Committee and Town Department budget reviews, etc.
- Next Selectboard meeting is scheduled for June 5, 2023.

ADJOURNMENT: Mr. Murphy motion to adjourn, Ms. Drake-Tremblay second, vote 3-0 at 6:38PM.

Respectfully submitted,



Geoff Kravitz,
Town Administrator