

SUNDERLAND SELECTBOARD MINUTES

Place: Sunderland Town Offices, 12 School Street

June 12, 2023

Attending: N. Waring, C. Drake-Tremblay, G. Kravitz

Absent: D. Murphy

Others: J. Corwin, D. Pruyne, C. Bennett

Meeting Hybrid and In-person with portions recorded by FCAT

Meeting called to order at 6:30PM

MINUTES

Ms. Drake-Tremblay motion to accept MINUTES of 06/5/2023, Mr. Waring second, vote 2-0.

BUSINESS

- FY24 EMPLOYEE, BOARD and COMMITTEE RE-APPOINTMENTS: Mr. Kravitz read the list of eligible employees, board and committee re-appointments. Ms. Drake-Tremblay motion to accepted list of re-appointments are presented, Mr. Waring second, vote 2-0.
- APPOINTMENT request to appoint LUKE FELTEN for ALTERNATE PLUMBING INSPECTOR position effective July 1, 2023. Ms. Drake-Tremblay motion to appoint Luke Felten as Alternate Plumbing Inspector effective July 1, 2023, Mr. Waring second, vote 2-0.
- SELECTBOARD APPOINTMENTS TO COMMITTEES as Board Representatives: MS. DRAKE-TREMBLAY: Housing Committee, Personnel Committee, SoCEMS Board of Oversight, and SEPT. MR. MURPHY: Village Center Committee, FRCOG Rep, SCSC Board of Oversight, Ditch Committee, and SEPT. MR. WARING: ECONOMIC DEVELOPMENT, CAPITAL PLANNING COMMITTEE, UNION 38 NEGOTIATIONS TEAM, SEPT. Ms. Drake-Tremblay motion to accept Selectboard Committee appointments as presented, Mr. Waring Second, vote 2-0.
- RURAL SCHOOLS SENATE BILL 2388: Mr. Waring presented overview of the bill submitted by Sen. Comerford and Rep. Blais as well as thanking them for their work. The bill was prepared for small rural schools such as in our town and district. Our schools would benefit greatly if passed. Mr. Kravitz read the Resolution. Mr. Waring invited Public Comment however, no comments were made. Ms. Drake-Tremblay motion to send letter of support from the Selectboard and accept resolution as read, Mr. Waring second, vote 2-0. Ms. Corwin, who participated in the bill development requested permission to add the names of the Selectboard members present to the group letter in support of bill, which both members agreed.
- COMMERCIAL VEHICLE PARKING POLICY AT THE PSC. Only emergency responders are allowed to park their vehicles at home. The employee requesting permission to park their work vehicle at the PSC is not a emergency responder. Both Chiefs at the Public Safety Complex participated in the discussion of the policy development. Proposed policy would allow up to two (2) state vehicles, no larger than a SUV. Board will vote to adopt proposed policy contingent on including language releasing the town of liability and inclusion of winter provisions details including vehicle removal upon request as necessary for snow removal, other maintenance, etc. Ms. Drake-Tremblay motion to adopt policy with noted provisions added, Mr. Waring second, vote 2-0.
- SICK BANK UPDATE: No one has been able to join the sick bank since 2019, making only those prior eligible to benefit from the sick bank because donations were capped at 600 hours which the bank currently has. Propose allowing those eligible to join and allow donations as outlined. Each year the maximum bank balance would be 600 hours with any overage eliminated from previous bank total at the turn of the fiscal year. This is a temporary measure while other options are explored such as PFMLA and other programs for employees during applicable situations. Ms. Drake-Tremblay motion to open sick bank to new eligible employees and direct Mr. Kravitz to amend policy and defer for review at next Selectboard meeting, Mr. Waring second, vote 2-0.

SELECTBOARD UPDATES

- Mr. Waring offered thanks to Natalie, Jo and Jim McGovern for their work and support on the Rural Schools SENATE BILL 2388.
- Ms. Drake-Tremblay had no further comments on the Personnel Committee matters beyond what Mr. Kravitz presented. She announced the PASSING OF THE SPOUSE OF TOWN EMPLOYEE, John Skribiski. John and his family have been life-long residents of Sunderland. A moment of silence was observed for his wife Lauri. Calling hours are this Friday evening at Wrisley; condolences offered to John and his family.

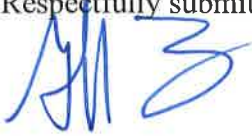
TOWN ADMINISTRATOR UPDATES

- RFP for Accounting services is out and proposals are due June 26th. He plans to have a recommendation at the next Board meeting.

Next Selectboard meeting is scheduled for June 26, 2023.

ADJOURNMENT: Ms. Drake-Tremblay motion to adjourn, Mr. Waring second, vote 2-0 at 7:01PM.

Respectfully submitted,



Geoff Kravitz,
Town Administrator

FY24 REAPPOINTMENTS*Blue: NOT SB apptmt - * **Red font dissolve**

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06.05.2023

EMPLOYEES	FIRST	LAST	Term
Accountant/Contracted	APONTE	APONTE	2024
Administrative Assistant	Cynthia	Bennett	2024
Assessors Office- Admin. Asst.	David	Zagorski**	2024
Board of Health Agent-Apptd by BOH	Stephen	Ball	2024
Housing Health Agent/Contract Apptd by BOH	Regina	McNeely	2023
Board of Health/Clerk -Apptd by BOH	Cynthia	Bennett	2023
Building Commissioner	Thomas	Quinlan Jr.	2024
Asst. Bldg. Inspector	Mark	Snow	2024
Asst. Bldg. Inspector	Ronald	Laurin	2024
Alternate Bldg Inspector	Louis	Hasbrouk	2024
Collector/Treasurer	Heather	Davis	2024
Asst. Collector/Treasurer	Geoffrey	Kravitz	2024
Town Administrator/Contracted	Geoffrey	Kravitz	contract
Chief Procurement Officer	Geoffrey	Kravitz	2024

FIRE DEPT.-OFFICERS- APPT. BY FIRE CHIEF

Fire Chief	Steven	Benjamin	2023
Fire Captain	Mike	Zeoli	
Lieutenant	Cody	Jones	
Lieutenant	Scott	Smith	
Firefighter	John	Sullivan	
Firefighter	Ricky	Fadus	
Firefighter	Keith	McFarland	
Firefighter	Laurie	Smith	
Firefighter	Ben	Snyder	
Firefighter	Mason	Jenkins	
Firefighter	Timothy	Gochinski	
Firefighter	Joshua	Manheim	
Firefighter	Matthew	Morin	
Firefighter	Milton	Rock	
Firefighter	Heidi	Olmstead	
Firefighter-resgn 5.26.23	Ricky	Ciliberto	
Firefighter	Joshua	Orrell	
Fire Prevention Officer (Inspections)	Cody	Jones	
Fire Prevention Officer (Inspections)	Timothy	Gochinski	
Fire Prevention Officer (Inspections)-Alt.	Marc	D'Urso	
Fire Prevention Officer (Inspections)-Alt.	Timothy	Gochinski	
Fire Prevention (Education)	Timothy	Gochinski	
Fire Prevention (Education)	Matthew	Morin	
Department Chaplin	Fr. Jonathan	Reardon	

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06.05.2023

Highway Department Supt.	George	Emery	2024
Highway Dept. Laborer	Mathew	Martin	2024
Highway Dept. Laborer	John	Skribiski	2024
Highway Dept. Temp. Laborer	Duane	Jenks	2024
Highway Dept. Temp. Laborer	Hanson	David	2024
Highway Dept. Temp. Laborer	Fred	Laurenitis	2024
Highway Dept. Temp Laborer	Connor	Waitkus	2024
Highway Dept. Temp Laborer	Emery	Payton	2024
Highway Dept. Temp Laborer	Adam	Coffin	2024
Highway Dept. Secretary	April	Griffin	2024

Plumbing & Gas Inspector	Anthony	Loughran	2024
Plumbing & Gas Inspector-Alt.			

Police Chief/Contracted	Erik	Demetropoulos*	contract
Police Department-Clerk	April	Griffin	2024
Police Dept.-FT Officer	Benjamin	Peters	2024
Police Dept.-FT Officer	Peter	Scoble	2024
Police Dept.-FT Officer	Brenda	Tozloski	2024
Police Dept.-FT Sgt.	Brendan	Lyons	2024
Police Dept-FT Officer	Jeff	Belanger	2024
Police Dept.-PT Officer	Zoe	Smith	2024
Police Dept.-PT Officer	Vincent	Fabi	2024
Police Dept.-PT Officer	Dale	Brown	2024
Police Dept.-PT Officer	Jordan	Zukowski	2024
Police Dept-PT Officer	Taylor	Beaudry	2024
Police Dept.-Animal Control Officer	Emmie	Martin	2024
Police Dept-Animal Inspector	Emmie	Martin	2024

Alcohol Enforcement Agent	Erik	Demetropoulos*	2024
Alcohol Enforcement Agent	Benjamin	Peters	2024
Alcohol Enforcement Agent	Peter	Scoble	2024
Alcohol Enforcement Agent	Brenda	Tozloski	2024
Alcohol Enforcement Agent	Brendan	Lyons	2024
Alcohol Enforcement Agent	Jeff	Belanger	2024
Alcohol Enforcement Agent	Zachary	Smith	2024
Alcohol Enforcement Agent	Vincent	Fabi	2024
Alcohol Enforcement Agent	Dale	Brown	2024
Alcohol Enforcement Agent	Jordan	Zukowski	2024
Alcohol Enforcement Agent	Taylor	Beaudry	2024

Poll Worker	Erik	Demetropoulos*	2024
Poll Worker	Benjamin	Peters	2024
Poll Worker	Peter	Scoble	2024

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06.05.2023

Poll Worker	Brenda	Tozloski	2024
Poll Worker	Brendan	Lyons	2024
Poll Worker	Jeff	Belanger	2024
Poll Worker	Zachary	Smith	2024
Poll Worker	Vincent	Fabi	2024
Poll Worker	Dale	Brown	2024
Poll Worker	Jordan	Zukowski	2024
Poll Worker	Taylor	Beaudry	2024

Payroll Clerk	Joanne	Beagel	2024
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Recreation Coordinator	James	Ewen	2024
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Wiring Inspector	Bill	Erman	2024
Wiring Inspector-Alt.	Paul	Miller	2024

120 North Main Street Committee	Stuart	Beckley	2023
120 North Main Street Committee-Alt.	Tom	Fydenkevez	2023
120 North Main Street Committee	Leon	Markowski	2023
120 North Main Street Committee	Jeff	O'Brien	2023
120 North Main Street Committee	Patricia	Patenaude	2023
120 North Main Street Committee	Lorin	Starr	2023
120 North Main Street Committee	Christyl	Drake-Tremblay	2023

Agricultural Commission-Conservation Rep.	Jennifer	Unkles	2024
Agricultural Commission	Robert	Williams	2024
Agricultural Commission	Megan	Arquin	2024

Anti-Harrassment Officer	Elizabeth	Sillin	2024
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Burial Agent-Appointment by Board of Health

Burial Agent	Wendy	Houle	2024
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Capital Improvement Planning Committee

Capital Improvement Planning Com	Nathaniel	Waring	2024
Capital Improvement Planning Com	Mike	Skibiski	2024
Capital Improvement Planning Com	Peter	Gagarin	2024
Capital Improvement Planning Com	Dana	Roscoe	2024
Capital Improvement Planning Com	Rock	Warner	2024
Capital Improvement Planning Com-resg 5/23	Gerry	Bridwell	
Capital Improvement Planning Committee	Lorin	Starr	2024
Civil Defense-EMD	Laurie	Smith	2024

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Community Pathways Committee	Nancy	Pick	2023
Community Pathways Committee	Sara	Snyder	2023
Community Pathways Committee	Rock	Warner	2023
Community Pathways Committee-no email	Scott	Smith	2023

Community Preservation Come-Recreation Re	Meghan	Arquin	2024
Community Preservation Com-Housing Rep.	Stuart	Beckley	2024
Community Preservation Com-Planning Board	Ellie	Kurth	2024
Community Preservation Com-Con. Com. Rep	Jennifer	Unkles	2024
Community Preservation Com-Citizen Rep		VACANT	2024
Community Preservation Com-Historical	Helen	Clark	2024
Community Preservation Com- Citizen Rep	Mike	Wisseman	2024

3-yr Appointments

Conservation Commission	Mark	Zinan	2025
Conservation Commission-resgn 5.1.2023	Gabrielle	Kurth	2025
Conservation Commission - 3 yr apptmt	Jennifer	Unkles	2026
Conservation Commission- 3yr apptmt	Nancy	Pick	2026

Constable	Fred	Laurenitis	2024
Constable	Allan	Richards	2024
Constable	Michael	Wozniakewicz	2024

Council On Aging	LaDonna	Olanyk	2024
Council On Aging	Maryann	Kowaleck	2024
	VACANT		

Cultural Council	Mary	Gorman	
Cultural Council	Barbara	Howey	
Cultural Council	Julie	Jacque	
Cultural Council	Peter	Lacey	
Cultural Council	Debbie	Russell	
Cultural Council	Tammy	Thompson	
Cultural Council	Beth	Roberge Friedrichs	
Cultural Council	Vrishali	Javeri	
Cultural Council	Jessica	Fydenkevez	

Economic Development Committee	Jim	Berontas	
Economic Development Committee	Aleks	Kajstura	
Economic Development Committee	Fred	Laurenitis	
Economic Development Committee	David	Pierce	
Economic Development Committee	Rock	Warner, Jr.	

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Election Officers/Democrats	Debra	Bennett
Election Officers/Democrats	Christine	Drake
Election Officers/Democrats	Mary Ann	Gundersen
Election Officers/Democrats	Barbara	Howey
Election Officers/Republicans	Ronald	Howey
Election Officers/Republicans	Donna	McKemmie
Election Officers/Democrats	Pam	Parsons
Election Officers/Democrats	Allan	Richards
Election Officers/Republicans	Stana	Wheeler
Election Officers/Democrats	William	Sillin
Election Officers/Democrats	Stana	Wheeler
Election Officers/Unenrolled	Carol	Ahearn
Election Officers/Unenrolled	Carol	Kushi
	Jean	McEnaney

Emergency Management Director	Laurie	Smith	2024
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Energy Committee	Aaron	Falbel	2024
Energy Committee	David	Goodwin	2024
Energy Committee	Laura	Williams	2024
Energy Committeee	Meg	Fisher-Krugman	2024

Finance Committee-Appointment by Moderator

Finance Committee	Sara	Smiarowski	2024
Finance Committee	Linda	Forget	2024
Finance Committee resg 5.2.23	Joseph	Elias	2024
Finance Committee (eff 4.10.2023)	Voorheis	Valerie	2025
Finance Committee	vacant		

Franklin County Solid Waste Rep	vacant		2024
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Franklin County Regional Planning Board	David	Dean	2024
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Franklin Tech. School Rep-Moderator Appt	James	Bernotas	2024
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Hazardous Waste Coordinator	vacant		
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Historical Commission-rsg 6.1.23	Wendy	Houle	2024
Historical Commission	Helen	Clark	2024
Historical Commission	Stephen	Schneider	2024
Historical Commission	Jessica	Skibiski	2024
Historical Commission	Craig	Felton	2024
Historical Commission	Maryann	Gunderson	2024

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Historical Commission	Margaret	Orelup	2024
Housing Committee	Stuart	Beckley	2024
Housing Committee	Cristyl	Drake-Tremblay	2024
Housing Committee	Peter	Jessop	2024
Housing Committee	VACANT		2024

Parking Clerk	Heather	Davis	2024
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Personnel Committee-Employee Rep.	George	Emery	2024
Personnel Committee-Fin. Com. Rep	vacant		
Personnel Committee-Selectmen Rep.	Christyl	Drake-Tremblay	2024
Personnel Committee-Citizen Rep.	Michael	Wozniakiewicz	2024
Personnel Committee=Citizen Rep	Valerie	Voorheis	2024

Public Weighers appointment is April 1st-March 31st

Public Weighers-All States Asphalt	Dean	Cloninger	2024
Public Weighers-All States Asphalt	Thomas	Kelly	2024
Public Weighers-All States Asphalt	Jason	Massey	2024
Public Weighers-All States Asphalt	Andrew	Pepyne	2024
Public Weighers-All States Asphalt	Aleigh	Homquist-Parker	2024
Public Weighers-All States Asphalt	Andrea	Cossaboom	2024
Public Weighers-All States Asphalt	Tim	Smith	2024
Public Weighers-All States Asphalt	Peter	Chmyzinski	2024

Registrars	Edward	Kelley	2024
Registrars	Al	Richards	2024

Selectboard Committees

Housing Committee	Christyl	Drake-Tremblay	2024
Village Center Committee	Christyl	Drake-Tremblay	2024
Personnel Committee	Christyl	Drake-Tremblay	2024
SEPT	Christyl	Drake-Tremblay	2024
120 North Main Street Committee	Christyl	Drake-Tremblay	2024
South County EMS Brd of Oversight	Christyl	Drake-Tremblay	2024

120 North Main Street Alt.	DISSOLVED		2023
Community Preservation Committee			2023
FRCOG Rep. (Selectboard Designee)			2023
South County Senior Center	Christyl	Drake-Tremblay	2023
SEPT			2023

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Economic Development Committee

Ditch Committee

SEPT	Nathaniel	Waring	2024
Teacher Union 38 & Instructional Assistants R	Nathaniel	Waring	2024
Capital Improvement Planning Committee	Nathaniel	Waring	2024

SouthCo EMS Brd of Oversight-SB Rep 2024

SouthCoEMS Brd of Oversight-Community rep Tom Fydenkevez 2024

Sunderland Ditch Committee	Dewitt	Thompson	
Sunderland Ditch Committee	Gerald	Bak	
Sunderland Ditch Committee	James	Perot	
Sunderland Ditch Committee	Mark	Benjamin	
Sunderland Ditch Committee	David	Pierce	
Sunderland Ditch Committee	Mark	Zinan	

Sunderland Emergency Preparedness Team	Stephen	Ball	2024
Sunderland Emergency Preparedness Team	Ben	Barshefsky	2024
Sunderland Emergency Preparedness Team	Christyl	Drake-Tremblay	2024
Sunderland Emergency Preparedness Team	George	Emery	2024
Sunderland Emergency Preparedness Team	Dan	Murphy	2024
Sunderland Emergency Preparedness Team	Fred	Laurenitis	2024
Sunderland Emergency Preparedness Team	Geoff	Kravitz	2024
Sunderland Emergency Preparedness Team	Nathanial	Waring	2024
Sunderland Emergency Preparedness Team	Erik	Demetropoulos	2024
Sunderland Emergency Preparedness Team	Steve	Benjamin	2024

Town Administrator Committees-Advisory/Non-Voting

Network & Electronic Resources Agent	Geoff	Kravitz	2024
Procurement Officer	Geoff	Kravitz	2024
ADA Coordinator	Geoff	Kravitz	2024
PVTA Representative	Geoff	Kravitz	2024
Ethics Municipal Liaison	Geoff	Kravitz	2024
Community EconDevelopment Strategy (CEDS	Geoff	Kravitz	2024
Super RAO	Geoff	Kravitz***	2024

Town Counsel KP Law 2024

Veterans Agent-Upper Pioneer Valley Dist Rep VACANT

Veterans Graves Officer VACANT

Veterans Memorial Oversight Committee Michael Ahearn 2024

Veterans Memorial Oversight Committee VACANT

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Veterans Memorial Oversight Committee VACANT

Village Center Committee (Business Rep)	Kyle	Snow	2024
Village Center Committee (Selectboard Rep)	Christyl	Drake-Tremblay	2024
Village Center Committee (Community Pathwa	Rock	Warner	2024
Village Center Committee (Planning Brd Rep)			
Village Center Committee (Historical Commiss	Jessica	Skibiski	2024
Village Center Committee (At Large Rep)	Lorin	Starr	2024
Village Center Committee (At Large Rep)	Elizabeth	Sillin	2024

ZBA, Chair	Steven	Krol*	2025
ZBA	Stuart	Beckley	2025
ZBA	James	Bernotas	2026
ZBA	James	Williams, Jr.	2026
ZBA	Hollis	Graves	2026

ZBA-Associate Member

ZBA-Associate Member-PB Rep.	Amanda	Hanley	2024
ZBA-Associate Member	Rock	Warner	2024