

SUNDERLAND SELECTBOARD MINUTES

Place: Sunderland Town Offices, 12 School Street

July 24, 2023

Attending: N. Waring, C. Drake-Tremblay (remote), D. Murphy, G. Kravitz

Meeting Hybrid and In-person with portions recorded by FCAT

Meeting called to order at 6:31PM.

MINUTES

Mr. Murphy motion to accept MINUTES of 7/10/2023, Ms. Drake-Tremblay second, vote 3-0.

BUSINESS

VILLAGE CENTER COMMITTEE (VCC) CHARGE EXTENSION. The VCC charge was approved in 2019 through 6/30/2023 to coordinate efforts on North Main Street and the Village Center. The committee is requesting an extension for two more years. VCC also requested the vacant Community Pathways Committee seat due to the committee being dissolved be changed to an At-Large seat on the VCC. Mr. Murphy motion to extend the VCC charge for 2 additional years to June 30, 2025 and reassign vacant Pathways Committee seat to an At-Large Seat, Ms. Drake-Tremblay second, vote 3-0.

SELECTBOARD UPDATES

- Mr. Waring extended best wishes to surrounding communities affected by the storms recently and offered assistance if needed again.
- Mr. Murphy attended the FRCOG Council Meeting. Peggy Sloan of the Planning Department is retiring. It was informative to learn of the services offered and how they work with towns. Mr. Murphy announced the RIVERWALK CLEAN-UP effort and invitation to the community for 6/29/2023 from 9am-12pm. Everyone is invited to help with clean-up and bring own tools and supplies.
- Ms. Drake-Tremblay attended SCoEMS Board of Oversight Meeting. Tim Drumgool has accepted the Interim Director position. Board is reviewing updated job description for posting of permanent Director. New ambulance costs received and Board will be seeking options from other companies.

TOWN ADMINISTRATOR UPDATES

- Highway Superintendent has contacted Deerfield offering assistance if needed. Infrastructure in Sunderland was not affected by storms but farms have suffered damage. Farm Services in Greenfield, phone: 413-223-9277 may be contacted for assistance available to farmers.
- ARPA REQUESTS: 1) Request \$3,000 for MOSQUITO CONTROL DISTRICT FOR FY24. Paid from ARPA last FY, 2) LANDFILL MONITORING CONTRACT is \$8,500 which is \$1,500 over the FY24 budget. Request \$1,500 be paid from ARPA. 3) OLD DESKTOP COMPUTER REPLACEMENT NEEDS for payroll computer which is not recoverable and currently using The TA's prior desktop which is not supported but is allowing the payroll software access, Treasurer/Collector computer which has not been replaced in several years and the current Accountant computer which is also out of date and Microsoft software no longer supported. Exploring refurbished options for laptops or desktops. Ms. Drake-Tremblay recommended replacing one desktop with a new desktop to start which would address immediate need. Request up to \$2,000 to replace desktop computers. Will review inventory for all computers and with staff. Table matter until next meeting if available. Mr. Waring seeks motion for \$3,000 for Mosquito Control District, \$1,500 for Landfill Monitoring Contract, and \$1,000 to upgrade oldest computer with immediate need, Mr. Murphy motion to approve as presented, Ms. Drake-Tremblay amended motion to include Mosquito Control District expense be added to general budget next fiscal year, second motion, vote 3-0.

NEXT SELECTBOARD MEETING is scheduled for August 7, 2023.

ADJOURNMENT: Mr. Murphy motion to adjourn, Ms. Drake-Tremblay second, vote 3-0 at 6:53PM.

Respectfully submitted,



Geoff Kravitz
Town Administrator