

## SUNDERLAND SELECTBOARD MINUTES

Place: Sunderland Town Offices, 12 School Street

September 18, 2023

Attending: C. Drake-Tremblay, D. Murphy, G. Kravitz; Absent: N. Waring,

Others: David Wissemann, C. Bennett

Meeting Hybrid and In-person with portions recorded by FCAT

Meeting called to order at 6:30PM

### MINUTES

Mr. Murphy motion to accept MINUTES of 09/11/2023, Ms. Drake-Tremblay second, vote 2-0.

### BUSINESS

- DAVID WISSEMANN APPLICATIONS FOR FIVE, ONE-DAY LIQUOR LICENSES FOR BEER MAZE EVENTS at 23 S. Main Street-Mike's Maze property. Applications for 9/29/23, 10/6/23, 10/13/23, 10/20/23, 10/27/23 with Rain Dates designated on the following date of each event if needed instead of original date(s). Hours of event 6PM-9PM only. This is a 21 and older adult only event. All participants purchase advance tickets online, IDs are checked upon entry, a different color wrist band is issued than the day-time maze. The Beer Maze is held in a separate maze from the day-time location as well. Day time maze is cleared before Beer Maze event begins. Board of Health, Building Commissioner, Fire Chief and Police Chief have expressed no concerns for the licenses. Mr. Murphy motion to grant FIVE, ONE-DAY ALCOHOL LICENSES TO DAVID WISSEMANN FOR BEER MAZE EVENTS ON 9/29/23, 10/6/23, 10/13/23, 10/20/23, 10/27/23 with Rain Dates designated on the following date of each event if needed, Ms. Drake-Tremblay second, Vote 2-0.
- COMPLETE STREETS PRIORITIES: Mr. Kravitz followed up with Highway Superintendent for estimate on Elementary School Sidewalks to be about \$73,000 for 7,000 Sq. Ft. sidewalks including gravel base, ADA Pads and Flashing Crosswalk Signs. The grant allows for up to \$500,000 for projects over a 4-year period. Submission deadline is in two weeks and this is the only project ready to apply for at this time. Additional projects can be discussed for the future. Mr. Kravitz will prepare application and submit to the Board for review before forwarding to the Complete Streets Program.
- APPOINTMENT OF SoCEMS DIRECTOR SEARCH WORKING GROUP MEMBER for SUNDERLAND REPRESENTATION: Tom Fydenkevez volunteered for the Search Committee member representing Sunderland. Mr. Murphy motion to appoint Tom Fydenkevez as SUNDERLAND'S REPRESENTATIVE on the SoCEMS DIRECTOR SEARCH WORKING GROUP, Ms. Drake-Tremblay second, vote 2-0.
- SoCEMS BUILDING LEASE EXTENSION was received and Mr. Kravitz forward to Town Counsel for review. If approved by Counsel, the Lease will be on the Board's next agenda for approval.

### OLD BUSINESS

- ROOM RENTAL POLICY: Review of other town's rentals compared to Sunderland are slightly higher, i.e., \$25 for Sunderland vs. \$50 for some others; Sunderland's \$75 key deposit vs. \$200-\$300 for other town's general deposits. Renting organizations should provide Proof of Liability Insurance naming the town, consider waiving fees for documented non-profits organizations, and change current Policy language from Selectmen to Selectboard. Room capacity was 40 people previously, however, latest configuration and equipment altered room accommodations to less capacity. Recent organization requesting use has met routinely at the Town Offices 1x/year in early October for a community required meeting with no incident or concerns prior to COVID. Board felt current group should be allowed use of space since the current policy was still on the website. Policy revisions would be explored and removed from website until update finalized.

SELECTBOARD UPDATES

- Mr. Murphy and Mr. Kravitz recently met with UMASS reps regarding SHARED USE PLAN ideas. UMASS does have the matter on their Capital Plan and noted some opposition from surrounding properties. They will meet again in two months to re-evaluate.
- Mr. Murphy attended his first South County Senior Center Meeting last Thursday. Reported enrollment is up and space needs and leases are priority projects. He also noted their Halloween party would take place Fri. October 27<sup>th</sup> at 10:30am. Check with the Center regarding Costume requirements.
- Ms. Drake-Tremblay has no reports.

TOWN ADMINISTRATOR UPDATES

- Mr. Kravitz, Treasurer/Collector and Administrative Assistant interviewed candidates for RESOURCE ADMINISTRATOR POSITION and PERMIT COORDINATOR POSITION today. One applicant for each position was received.
- EEE INFORMATION UPDATE: Information will be added to website. EEE is in MA but not Franklin or Hampshire Counties. Mr. Kravitz read health alert and state recommendations for use of EPA approved repellents and limiting exposure to mosquitos and EEE while outdoors.

Next Selectboard meeting is scheduled for September 25, 2023.

ADJOURNMENT: motion to adjourn, second, vote 2-0 at 6:54PM.

Respectfully submitted,



Geoff Kravitz,  
Town Administrator