

SUNDERLAND SELECTBOARD MINUTES  
Place: Sunderland Town Offices, 12 School Street  
January 29, 2024

Attending: N. Waring, C. Drake-Tremblay-attended remote, D. Murphy, G. Kravitz  
Others: C. Bennett, D. Zagorski, M. Skibiski. T. Quinlan, L. Starr, V. Vorheis-Fin Com  
Meeting Hybrid and In-person with portions recorded by FCAT  
Meeting called to order at 6:30PM

MINUTES

Mr. Murphy motion to accept MINUTES of 01/22/2024, Ms. Drake-Tremblay second, vote 3-0.

BUSINESS

- Mr. Zagorski presented BOARD OF ASSESSORS level funded budget. Slight increase of \$300 for CAI Technologies, Inc. for assessing maps and related documents.
- Mr. Quinlan-BUILDING COMMISSIONER presented budget noting an increase in local inspections. Requests emergency call fees for alternate salary lines. This is standard practice in other towns and compensates alternates for emergency services above their salary rate. Budget is less than last year due to purchase of Building Code Books which is not a yearly expense. The Energy Code books are needed yearly but are less than Building Code Books. COLAs to be added same as other town employees.
- TOWN CLERK-W. Houle budgets for office and elections noting same salary increase/COLA as other employees. Increase 53% for wages for election workers due to more staffing and expenses increase by 67% due to new election laws, local election in May and presidential election in November.
- DLTA: Review of priorities for the FRCOG. Mr. Kravitz suggests programs as prioritized: 1) Elder Adult Services; 2) Public Information communication/outreach; 3) Shared facility/municipal services. Five options could be selected, prioritizing the highest three; additional program could be Rural Emergency Response Preparedness. The town does have an Emergency Preparedness Response plan in place.
- 23 PLUMTREE – Jan. 27<sup>th</sup> Open House was well attended. Mixed reviews were shared. More information and pros and cons conversations were heard as well. Other consideration is town purchase of the building would take approximately \$16,500 off the tax base.

SELECTBOARD UPDATES

- Mr. Waring noted attending SES 15<sup>th</sup> Annual International Night; a great event and well attended.
- Ms. Drake-Tremblay: invitations sent for the upcoming Pinning Ceremony for new Chief of SoCEMS.
- Mr. Murphy spoke of Mass Trails grant and an application would be submitted by Feb. 1 deadline.

TOWN ADMINISTRATOR UPDATES

- Public Form for Village Center is scheduled for 03/28/2024, 3PM-7:30PM at the Library. More information will be available as the date approaches and details finalized.
- Met with FRTA today and they will put a temporary bus stop by Sanderson Place. Stops will be located near old Demo's location northbound and across the street southbound.
- Finalizing budget information, without school budgets because they have not met yet. Health Insurance will have an 8% premium increase plus 2.5% increase to employer. Draft budget of operating costs will be available at next meeting.
- Next Selectboard meeting: February 5, 2024.

ADJOURNMENT: Mr. Murphy motion to adjourn, Ms. Drake-Tremblay second, vote 3-0 at 7:02PM .

Respectfully submitted,

  
Geoff Kravitz,  
Town Administrator