

Sunderland Selectboard Minutes  
Monday, June 15, 2020

Attending: D. Pierce, S. Bergeron, T. Fydenkevez, G. Kravitz  
Others present: J. Pelletier, C. Bennett, J. Ewen, C. Rock  
Meeting via Zoom recorded by FCAT.  
Meeting called to order at 6:33PM.

BUSINESS

SELECTBOARD FY21 GOALS: Initial discussion of the Selectboard's FY21 goals included continuing to reduce energy consumption by 3-5% annually, review financial operations, and pursuing grant opportunities

TOWN ADMINISTRATOR PERFORMANCE REVIEW & FY21 GOALS: Mr. Kravitz noted an initial goal is to be more proactive. Mr. Pierce will be the Selectboard's liaison and work with the Town Administrator

120 NORTH MAIN ST UPDATE: The project's "One Stop" application to DHCD for funding was approved. The Buczynski family was thanked again for selling the property to the Town and the process was praised as a model for future 40B projects because of the strong partnerships, communication, collaboration, and public process.

EMPLOYEE APPOINTMENTS: Mr. Fydenkevez motion to approve the employee appointments as described in the attached document, Mr. Bergeron second, vote 3-0.

COVID-19 STATE OF EMERGENCY: Ms. Rock stated that there had been no new cases in Sunderland in 3 weeks. Discussion about the plans to open parks and playgrounds, with sufficient signage that encourages utilization of fields and equipment in a responsible manner that complies with the state guidelines. Organizations must receive permission from the appropriate authority before being allowed to use fields. Mr. Fydenkevez motion to reopen the parks and playground as recommended by the Board of Health, Mr. Bergeron second, vote 3-0.

OUTDOOR DINING: The Blue Heron's proposal for outdoor dining was presented for a first look. It will be reviewed by the Board of Health and Building Inspector and discussed again at the next meeting.

FISCAL UPDATES: Mr. Kravitz prepared a fiscal update memo to department heads. Because of the continued uncertainty, departments are to continue to limit non-essential expenditures and the Town Administrator will review any expenditure requests in excess of \$500 through November 1, 2020. The memo will also be sent to Frontier and Sunderland Elementary.

MINUTES

Mr. Fydenkevez motion to approve minutes of June 8, 2020, Mr. Bergeron second, vote 3-0.

SELECTBOARD UPDATES

Mr. Bergeron stated that contract negotiations with the police officers' union will happen this week.

TOWN ADMINISTRATOR UPDATES

Mr. Kravitz discussed the upcoming PARC grant application. The public hearing will take place at 7:30pm on June 29 as part of the Selectboard meeting. Mr. Bergeron moved to follow up on the Tree Warden's recommendation to remove the maple tree in Riverside Park that was damaged in the storm, Mr. Fydenkevez second, vote 3-0. There is also a dead tree in the Veterans' Memorial that needs to be removed.

PUBLIC COMMENT

Mr. Pelletier noted Newton is discussing applying for the Shared Streets and Spaces grant recently announced to improve access to schools for parents who are wary about sending children on busses.

ADJOURNMENT

Mr. Fydenkevez motion to adjourn at 7:55 PM, Mr. Bergeron second, vote 3-0.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'G Kravitz', with a long horizontal stroke extending to the right.

Geoff Kravitz, Town Administrator

# TOWN OF SUNDERLAND

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## 2020 Town Employee Appointments

Accountant (Contracted – FRCOG): Brian Morton  
Administrative Assistant: Cynthia Bennett  
Assessors Office- Admin. Assistant: Teresa Foster  
Board of Health Agent (Contracted): Stephen Ball  
Board of Health Clerk: Cynthia Bennett  
Building Commissioner: Thomas Quinlan Jr.  
Asst. Bldg. Inspector: Mark Snow  
Asst. Bldg. Inspector: Ronald Laurin  
Collector/Treasurer: Heather Davis  
Asst. Collector/Treasurer: Geoff Kravitz  
Town Administrator (Contracted): Geoff Kravitz  
Fire Chief: Steven Benjamin

Highway Department Supt.: George Emery  
Highway Dept. Laborer: Quincy Ortiz  
Highway Dept. Laborer: Walter Jennings  
Highway Dept. Temp. Laborer: Duane Jenks  
Highway Dept. Temp. Laborer: Joseph Hildreth  
Highway Dept. Temp. Laborer: Fred Laurenitis  
Highway Dept. Temp. Laborer: Peyton Emery  
Highway Dept. Temp. Laborer: Gabriel Gochinski  
Highway Dept. Temp. Laborer: Sydney Ewell

Plumbing & Gas Inspector: Steven Baronoski

Police Chief (Contracted): Erik Demetropoulos  
Police Dept.-Police Clerk: April Griffin  
Police Dept.-FT Officer: Benjamin Peters  
Police Dept.-FT Officer: Peter Scoble  
Police Dept.-FT Officer: Brenda Tozloski  
Police Dept.-FT Sgt.: Brendan Lyons  
Police Dept.-PT Officer: Zachary Smith  
Police Dept.-PT Officer: Gerald Beltran  
Police Dept.-PT Officer: Vincent Fabi  
Police Dept.-PT Officer: Dale Brown

Police Dept.-PT Officer: Benjamin Drake

Police Dept.-PT Officer: Jordan Zukowski

Animal Control Officer/Animal Inspector: Daniel Potyrala

Recreation Coordinator: James Ewen

Payroll Clerk: Joanne Beagel

Wiring Inspector: Peter Murphy

Wiring Inspector-Alt.: Bill Erman