

Sunderland Selectboard  
Monday, March 22, 2021

Attending: D. Pierce, S. Bergeron, G. Kravitz

Absent: T. Fydenkevez

Others present: L. Smith, W. Houle, P. Gagarin, G. Gottschalk, J. Skibiski, J. Pelletier, D. Olanyk, Amanda

Meeting via Zoom recorded by FCAT.

Meeting called to order at 6:34PM.

#### MINUTES

Mr. Bergeron motion to approve Selectboard minutes of March 15, 2021, Mr. Pierce second, vote 2-0.

#### BUSINESS

ELECTIONS AND TOWN MEETING MEMO: The dates related to the 2021 municipal elections and Annual Town Meeting were read. The timing of dates for Town Meeting are the same as in previous years, just delayed because Town Meeting has been delayed to June 12.

APPOINTMENT OF CHIEF PROCUREMENT OFFICER: Mr. Bergeron motion to appoint Geoff Kravitz as the Chief Procurement Officer, Mr. Pierce second, vote 2-0.

SEWER CONNECTION DISCUSSION: Mr. Olanyk applied for a sewer connection at 58 Old Amherst Road in 1983, paid a \$300 fee and the sewer connection was approved. The connection was never established. The original connection was for a restroom, the current application includes a full living space (kitchen, bedroom, and restroom). Mr. Bergeron suggested the establishment of a policy that all permits expire after a certain period if not acted on. The Selectboard will review and decide on the appropriate fee, the application, and discuss the policy at the next meeting.

COVID-19 UPDATE: Ms. Smith noted that Sunderland would likely have 12 cases on the next state report. She participated in the FRCOG COVID-19 Roundtable. 21% of Sunderland residents have been vaccinated. It is anticipated that next week the county will receive an additional 1,100 doses and there may be another clinic in Deerfield on April 1 and 2. The region is working on a plan to vaccinate homebound individuals. Discussion of reopening the Town Office Building for Tax Collections during normal Tax Collector Hours on 3/25, 3/29, 3/30, 3/31, and 4/1 and limited hours (Mon-Wed, 10am-1pm) beginning on Monday, 4/5. The public will be informed via the website, FCAT bulletin board, and the variable message sign.

#### SELECTBOARD UPDATES

Mr. Bergeron stated that the 120 North Main Street Committee received an update from RDI on the 120 North Main/Sanderson Place development. There is a notification list but applications are not yet available. He reminded residents that the local preference is only during the first round of applications. The Frontier Capital Planning Committee met and the lowest bidder for the track replacement was Mountainview Landscaping. Mr. Pierce mentioned that the Personnel Committee was scheduled to meet on Tuesday.

#### TOWN ADMINISTRATOR UPDATES

The Town Administrator gave updates on the road projects in town. The town is also applying for grants to cover the cost of installation and equipment for an electric vehicle charging station behind the Town Office Building.


#### PUBLIC COMMENT

Mr. Gagarin noted that the new growth figure has not yet been determined and will likely help close the current budget gap. He appreciated posting of the budget documents online and stressed the importance of keeping them updated so the public can follow along with the process. Ms. Skibiski asked whether the work on North Main Street will interrupt mail delivery.

#### ADJOURNMENT

Mr. Bergeron motion to adjourn at 7:24 PM, Mr. Pierce second, vote 2-0.

Respectfully submitted,



Geoff Kravitz, Town Administrator