

# TOWN OF SUNDERLAND



## One-Day Liquor License Policy

- The Board of Selectmen is the Local Licensing Authority and is able to grant One-Day Liquor Licenses per MGL c. 138, §14 (Special Licenses). *For Profit entities may be licensed only for Wine & Malt. Non-Profit entities may be licensed for All Alcoholic Beverages.*
- Requests for a One-Day Liquor License shall include (as outlined on application form):
- Name of Organization
  - *Name of Responsible Manger*
  - Event
  - Location
  - Expected Attendance
  - Hours of Alcohol Service
  - Proof of Liability Insurance
- Application and supporting documentation shall be submitted to the Selectmen's Office ten (10) days prior to Selectmen's Meeting for consideration. *\*If the application submission is not within the 10-day timeframe, the applicant will be solely responsible for obtaining the required Department recommendations as outlined below.*
- The Selectmen's Office shall distribute the application to the following departments for recommendations, considerations and concerns on the Liquor License Application for the proposed event.
- Police Chief
  - Fire Chief
  - Building Commissioner
  - Board of Health Agent
- Requesting organization shall be responsible for all inspection fees associated with event and application.
- One-Day Liquor License Fee: \$100; checks to be made payable to *Town of Sunderland*. *The Board of Selectmen has the authority to waive any and all inspection and license fees, by majority vote.*
- The Board of Selectmen as the Local Licensing Authority may grant/deny any application and *may* set specific *license* terms and conditions as approved by majority vote of the Board.

*Adopted: August 21, 2006*

*Amended: August 25, 2006, September 17, 2007, March 24, 2014*